

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**MONDAY,**  
**MARCH 22, 2010**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of March 11, 2010, and Supplementary Agenda No. 1 of March 18, 2010, are indicated with a symbol (▶) at the beginning of each number.

### 1. **CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. RECOGNITION AND PRESENTATION:**

3.1 2009 Terry Fox Award.

**4. SUBMISSION OF PECUNIARY INTEREST FORMS:**

**5. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held March 8, 2010, Special Council Meeting held March 8, 2010, Committee of the Whole Council Incamera Meeting held March 8, 2010, and the Olympic Torch Relay Community Task Force Meeting held March 3, 2010, be taken as read and adopted.

**6. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its March 15, 2010 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

***“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**7. NOTICE OF PROCLAMATIONS:**

7.1 EARTH HOUR – MARCH 27, 2010 – 8:30 P.M. – 9:30 P.M.

7.2 WORLD WATER DAY – MARCH 22, 2010

**8. PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

**Page No.**

- |     |  |    |
|-----|--|----|
| 8.1 | Report from Planning Technician dated February 24, 2010, with respect to <b>Proposed Walkway Closure – Agnew Street and 22<sup>nd</sup> Street East. (RPT#EDP-10-26)</b> | 71 |
|-----|--|----|

***Recommendation:***

***“That the Proposed Walkway Closure located between Agnew Street and 22<sup>nd</sup> Street East, as depicted on the Location Plan, as attached to the Report from the Planning Technician dated February 24, 2010, be denied.”***

**9. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

- |     |   |     |
|-----|---|-----|
| 9.1 | Correspondence from Chief, First Nations University Student Association, dated March 10, 2010, along with the following, both <b>requesting that monthly Parking Permits be issued to First Nation University Students for use at the 11<sup>th</sup> Street location in the Downtown area.</b> | 276 |
|-----|---|-----|

- |   |  |     |
|---|--|-----|
| ▶ | Speaking Notes from Chief, First Nations University Student Association, dated March 22, 2010. | 374 |
|---|--|-----|

***Suggested Disposition: Refer to Administration to be addressed in Downtown Parking Study.***

## 10. COMMUNICATIONS/PETITIONS PACKAGE:

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

***“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)***

*Matters will be debated and referred.*

***“That the Communications/Petitions Package Items be referred, as indicated.”***

- 10.1 Correspondence from Chief Executive Officer, Communities in Bloom, dated February 22, 2010, **inviting the City to participate in the 2010 Provincial Communities in Bloom Program.** 1

***Executive Committee Recommendation: Refer for consideration during the 2010 Budget Committee deliberations.***

- 10.2 Correspondence from President, Saskatchewan Urban Municipalities Association, dated February 24, 2010, **forwarding information on the 2010 Membership and Partnership with Saskatchewan Urban Municipalities Association.** 12

***Suggested Disposition: Refer to Financial Services.***

- 10.3 Correspondence from Membership Development Coordinator, Prince Albert and District Chamber of Commerce, received March 5, 2010, **requesting a Sponsorship Contribution for the Saskatchewan Chambers Annual General Meeting Dinner on May 5, 2010.** 15

***Suggested Disposition: Receive as Information and File.***

- 10.4 Correspondence from President, Saskatchewan Ball Hockey, received March 8, 2010, **requesting a Donation In-Kind for floor time to host a Ball Hockey Weekend on April 17 – 18, 2010, at the Art Hauser Centre.** 17

***Suggested Disposition: Refer to Community Services.***

10.5 **Media Releases:**

- a. **Precautionary Drinking Water Advisory – 600 Block of 28<sup>th</sup> Street West** dated March 5, 2010. 19
- b. **River Street West - 4<sup>th</sup> to 6<sup>th</sup> Avenues Closed** dated March 5, 2010. 20
- c. **City Advises Residents to Prepare for Spring Runoff** dated March 8, 2010. 21
- d. **City to Conduct Snow Lift to Reduce Runoff** dated March 8, 2010. 22
- e. **Media Press Conference – Elimination of Racial Discrimination Week** dated March 9, 2010. 23
- f. **Road Closed Due to Watermain Break – 28<sup>th</sup> Street and 3<sup>rd</sup> Avenue East** dated March 10, 2010. 24
- g. **Precautionary Drinking Water Advisory Rescinded for 600 Block of 28<sup>th</sup> Street West** dated March 11, 2010. 273
- h. **City Embraces Earth Hour** dated March 17, 2010. 274
- i. **City Begins Pothole Repair Operations** dated March 17, 2010. 275

***Suggested Disposition: Receive as Information and File.***

- 10.6 Correspondence from Randy Kushner dated March 10, 2010, **expressing concerns regarding the height restriction for fencing in front yards on residential property.** 347

***Suggested Disposition: Refer to Economic Development and Planning.***

- 10.7 Memo from Executive Director, Community Service Centre, dated March 12, 2010, **requesting an opportunity to address members of Council regarding the 2010 Budget request for the Transportation Services operated by the Community Service Centre.** **262**

***Suggested Disposition: Receive as Information and File.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

**11. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 11.1 Report from City Clerk dated March 9, 2010, with respect to **Deputy Mayor Appointments – May 1 – October 31, 2010. (RPT#CORP-CLK-10-04)** **25**

***Recommendation:***

***“That members of Council be appointed for Deputy Mayor duties from May 1 – October 31, 2010, as follows:***

<i>May 1, 2010 – June 15, 2010</i>	<i>Councillor C. Ring</i>
<i>June 16, 2010 – July 31, 2010</i>	<i>Councillor J. Remenda</i>
<i>August 1, 2010 – September 15, 2010</i>	<i>Councillor C. Miller</i>
<i>September 16, 2010 – October 31, 2010</i>	<i>Councillor L.D. Whitehead.”</i>

- 11.2 Report from Transportation Project Manager dated February 18, 2010, with respect to **Northcote Manor Tenants Association Request – Reserved Parking Stalls. (RPT#PW-10-16)** **28**

***Recommendation: Receive as Information and File.***



3. ***That the amended Utility 2011 to 2014 Water and Sewer Utility Capital Budget, as contained in Appendix “F”, attached to the Report from the City Manager dated March 9, 2010, be approved, in principle; and,***
4. ***That the 2010 proposed Water and Sewer Rate Structure be approved, in principle, and, that Administration be instructed to forward a Bylaw reflecting the new Water and Sewer Rates for public consultation and approval.”***

12.2 Report from Director of Corporate Services dated March 8, 2010, with respect to **Third Party Web Links. (RPT#CORP-IT-10-03)** **45**

***Recommendation:***

***“That the Website External Links Policy, as attached to the Report from the Director of Corporate Services dated March 8, 2010, be approved.”***

12.3 Report from Sanitation Manager dated March 2, 2010, along with the following, all with respect to **Free Weeks at the Landfill for 2010. (RPT#PW-10-19)** **51**

- Report from Director of Corporate Services dated March 16, 2010. **(RPT#CORP-CC-10-01)** **277**

- ▶ News Release received March 18, 2010. **375**

***Recommendations:***

1. ***That Administration be instructed to establish five (5) free weeks at the Landfill for 2010, with similar dates as was provided in 2009, with the exception of an earlier spring date;***
2. ***That tires, asbestos, and refrigerators containing Freon, be charged at the current rates during the approved free weeks;***
3. ***That the free weeks at the Landfill be available for residents of The City of Prince Albert only; and,***

4. ***That the Communication Plan for Free Weeks at the Landfill Campaign, as outlined in the Report from the Director of Corporate Services dated March 16, 2010, be approved.***

12.4 Report from Airport Manager dated March 9, 2010, along with the following, both with respect to **Janitorial Services – Prince Albert Municipal Airport Terminal Building – Tender No. 33 of 2010. (RPT#PW-10-21)** **55**

- Report from Director of Public Works dated March 18, 2010. **(RPT#PW-10-26)** **349**

***Recommendations:***

***“1. That Tender No. 33 of 2010 - Janitorial Services at the Prince Albert Municipal Airport Terminal Building, be awarded to the Prince Albert Métis Women’s Association Inc., for a term of twenty-one (21) months from April 1, 2010 to December 31, 2011; and,***

***2. That the Mayor and City Clerk be authorized to execute the Caretaker Agreement between The City of Prince Albert and the Prince Albert Métis Women’s Association Inc.”***

12.5 Report from Chief Building Official dated March 1, 2010, with respect to **Amendment - Building Bylaw No. 11 of 2003. (BYLAW NO. 8 OF 2010) (RPT#EDP-10-16)** **78**

***Recommendations:***

***“1. That Bylaw No. 8 of 2010 be given three (3) readings;***

***2. That Administration be instructed to provide appropriate Notice to the Public on the City’s Website and in the City Page advertising; and,***

***3. That consideration of Bylaw No. 8 of 2010 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 12.6 Report from Planner 1 dated March 4, 2010, with respect to **Zoning Bylaw Amendment - 985 and 850 – 25<sup>th</sup> Street West – A1 – Agricultural to R5 – Multiple Unit Dwelling. (BYLAW NO. 12 OF 2010 – 1<sup>st</sup> Reading) (RPT#EDP-10-30)** **108**

***Public Hearing: May 10, 2010.***

***Recommendations:***

- “1. That Bylaw No. 12 of 2010 be given first reading;***
- 2. That Administration be authorized to undertake Public Notification to hold a Public Hearing, in accordance with the provisions of Section 207 of The Planning and Development Act, 2007; and,***
- 3. That consideration of Bylaw No. 12 of 2010 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

12.7 Report from Planner 1 dated March 9, 2010, along with the following, all with respect to **Request for Decision – Zoning Bylaw Amendment – Crematoriums – C5 – Neighbourhood Commercial. (RPT#EDP-10-32)** **120**

- Report from Planner 1 dated March 16, 2010. **352**  
**(BYLAW NO. 13 OF 2010 – 1<sup>st</sup> Reading) (RPT#EDP-10-35)**

***Note: This report is a replacement of the report on Page No. 120, to be considered by City Council, as a result of the Executive Committee referral back to Administration for a further report.***

- ▶ Correspondence from Chad Nilson dated March 19, 2010. **376**

***Public Hearing: May 10, 2010.***

***Recommendation:***

***“That the request to proceed with a Zoning Bylaw Amendment to allow Crematoriums within the C5 – Neighbourhood Commercial Zoning District be denied.”***

**OR**

***(If City Council intends to proceed with First Reading of the Bylaw)***

- 1. That Bylaw No. 13 of 2010 be given first reading;***
- 2. That Administration be authorized to undertake Public Notification to hold a Public Hearing, in accordance with the provisions of Section 207 of The Planning and Development Act, 2007; and,***
- 3. That consideration of Bylaw No. 13 of 2010 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.***

- 12.8 Report from Assistant Director of Financial Services dated February 19, 2010, with respect to **2009 Fleet Equipment Review. (RPT#FIN-10-07)** **131**

***Recommendation: Refer for consideration during the 2010 Budget Committee deliberations.***

- 12.9 Report from Olympic Torch Relay Community Task Force dated March 5, 2010, with respect to **2010 Olympic Torch Relay Legacy Project.** **150**

***Recommendations:***

- “1. That the Olympic Torch Relay Community Task Force Legacy Project, in the amount of \$24,000, be referred to the Community Services Department for final Design and Implementation; and,***
- 2. That the Olympic Torch Relay Community Task Force be dissolved, effective immediately.”***

- 12.10 Report from City Clerk dated March 12, 2010, with respect to **Policy and 2010 Budget – Property Maintenance Appeal Board. (RPT#CORP-CLK-10-06)** **281**

***Recommendations:***

- “1. That the Property Maintenance Appeal Board Policy, as attached to the Report from the City Clerk dated March 12, 2010, be approved;***
- 2. That the per diem paid for members of the Property Maintenance Appeal Board be set of \$25 per meeting, and that \$25 be paid to the Chairperson, or designate, for writing decisions, if necessary;***
- 3. That the Terms of Reference, as attached to the Report from the City Clerk dated March 12, 2010, be approved;***
- 4. That the Hearing dates and times will be established by the Secretary, as required;***

- 5. ***That the Proposed 2010 Budget, as attached to the Report from the City Clerk dated March 12, 2010, be approved; and,***
- 6. ***That the City Clerk, or designate, be designated as the Secretary of the Property Maintenance Appeal Board.”***

12.11 Report from Urban Aboriginal Community Grant Program Sub-Committee dated March 15, 2010, with respect to **2010 “A” Urban Aboriginal Community Grant Program. (RPT#COMM-10-17)** **312**

***Recommendations:***

- “1. That Urban Aboriginal Community Grant Program Project Nos. 01/10 to 11/10 be approved, and included in The City of Prince Albert’s submission for the first intake of the 2010 “A” Urban Aboriginal Community Grant Program; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Application and Grant Agreements, on behalf of The City, once prepared.”***

**13. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

***“That this Committee rise and report.”***

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

***“That the Report of the Committee of the Whole be adopted.”***

*The Mayor will assume the Chair.*

**14. MAYOR & COUNCILLORS FORUM:**

**15. INQUIRIES:**

**16. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- |      |   |     |
|------|---|-----|
| 16.1 | Bylaw No. 8 of 2010, a Bylaw to amend City Council's Building Bylaw No. 11 of 2003, as amended. (3 Readings)  | 105 |
| 16.2 | Bylaw No. 12 of 2010, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to rezone 985 and 850 – 25 <sup>th</sup> Street West from A1 – Agricultural to R5 – Multiple Unit Dwelling. (1 <sup>st</sup> Reading) | 118 |
| 16.3 | Bylaw No. 13 of 2010, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to allow Crematoriums in C5 – Neighbourhood Commercial Zones. (1 <sup>st</sup> Reading)   | 366 |

*Note: This Bylaw is listed only in the event that City Council decides to proceed with First Reading.*

1<sup>st</sup> Reading:

*"That Bylaw Nos. 8, 12 and 13 of 2010 be introduced and read a first time."*

2<sup>nd</sup> Reading:

*"That Bylaw No. 8 of 2010 be now read a second time."*

Leave Granted:

*"That leave be granted to read Bylaw No. 8 of 2010 a third time."*

3<sup>rd</sup> Reading:

*"That Bylaw No. 8 of 2010 be read a third time and passed; and, that Bylaw No. 8 of 2010, be now adopted, sealed and signed by the Mayor and City Clerk."*

17. **UNFINISHED BUSINESS - BYLAWS:**
18. **GIVING NOTICE:**
19. **MOTIONS:**
20. **PUBLIC FORUM:**
21. **ADJOURNMENT:**