

CITY OF PRINCE ALBERT

COUNCIL AGENDA



TUESDAY,
JANUARY 12, 2010

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:30 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 5:00 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of December 31, 2009, and Supplementary Agenda No. 1 of January 7, 2010, are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. SUBMISSION OF PECUNIARY INTEREST FORMS:

4. ADOPTION OF MINUTES:

Minutes of the Council Meeting held December 14, 2009, Special Council Meeting held December 14, 2009 and the Committee of the Whole Council Incamera Meeting held December 14, 2009, be taken as read and adopted.

5. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its January 4, 2010 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

6. NOTICE OF PROCLAMATIONS:

- 6.1 ENVIRONMENTAL PUBLIC HEALTH WEEK 2010 – JANUARY 18 – 24, 2010.
- 6.2 CRIME STOPPERS MONTH – JANUARY, 2010.

7. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	Page No.
7.1 Report from Planner 1 dated December 21, 2009, along with the following, all with respect to Zoning Bylaw Amendment – Parcel X - A1 – Agricultural to IG – Institutional General Service. (BYLAW NO. 43 OF 2009) (RPT#EDP-09-203)	110
• Public Notice dated December 5, 2009.	120
• Public Notice dated December 12, 2009.	121

Recommendations:

- “1. That Bylaw No. 43 of 2009 receive second and third reading; and,***
- 2. That consideration of Bylaw No. 43 of 2009 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”***

7.2 Report from Planning Technician dated December 21, 2009, with respect to Development Permit Application – Stacked Townhouse - 74 – 18th Street West. (RPT#EDP-09-232)	122
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Recommendation:

“That the Development Permit for a Stacked Townhouse for the property located at 74 – 18th Street West, legally described as Lot 79, Block 8, Plan 102009754, Extension 0, be approved with front yard parking; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of The City, subject to the following:

- a. The Applicant obtaining a Building Permit and receiving any necessary Fire and Building Safety Inspections to ensure necessary fire and building safety requirements have been complied with;***

- b. The Applicant submitting a revised Site Plan that meets all the requirements of City Council's Zoning Bylaw No. 1 of 1987, as amended, and obtaining approval of the final Site Plan from the Economic Development and Planning Department, which identifies the following:**
 - i. Inclusion of one (1) loading stall;**
 - ii. Parking and Loading stall dimensions; and,**
 - iii. Crossing widths including dimensions to property lines; and,**

- c. The Applicant submitting final Site Plans to be approved by the Public Works Department that identifies the following:**
 - i. The location of garbage storage/collection with dimensions to property lines;**
 - ii. Grading Plan including finish grade elevations;**
 - iii. The location and design of a Storm Water System ensuring that post development storm water rates do not exceed predevelopment rates; and,**
 - iv. Servicing Plan indicating size and location of all Municipal Services."**

7.3	Report from Planning Manager dated December 29, 2009, along with the following, all with respect to Development Permit Application - Parking Lot - 214 – 14th Street West. (RPT#EDP-09-215)	147
	<ul style="list-style-type: none"> ● Correspondence from Gerard Pagé received January 5, 2010. ▶ Correspondence from Doug Simonite and Barbara Riley dated January 8, 2010. ▶ Correspondence from Gordon Balon, QC, Balon Krishan Law Firm dated January 11, 2010. ▶ Correspondence from Peter V. Abrametz, Eggum, Abrametz and Eggum dated January 12, 2010. 	<p>228</p> <p>255</p> <p>258</p> <p>259</p>

Recommendation:

“That the Development Permit Application for a Parking Lot for the property located at 214 – 14th Street West, legally described as Lots 44 – 48, Block 6, Plan 101661544, be denied.”

8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

8.1	Correspondence from President and Chief Executive Officer, Chakam School of the Bible Inc., dated December 16, 2009, along with the following, both forwarding information regarding a new International Development Project to build a Comprehensive Vocational Training College in Sudan.	11
	<ul style="list-style-type: none"> ▶ Speaking Notes from President and Chief Executive Officer, Chakam School of the Bible Inc., dated January 11, 2010. 	262

Suggested Disposition: Receive as Information and File.

9. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

- 9.1 Correspondence from Vice-President and Board Members, P.A. Women of the Earth Inc., dated December 11, 2009, **requesting a Tax Abeyance for the properties located at 80 – 10th Street East and 969 – 1st Avenue East.** 1

Suggested Disposition: Refer to Financial Services.

- 9.2 Correspondence from Darlene Neuman dated December 16, 2009, **expressing concerns regarding the relocation of the Crescent Heights Outdoor Rink.** 16

Suggested Disposition: Receive as Information and File.

- 9.3 Correspondence from Vice President and Trail Coordinator, Board of Directors, Gateway North Sled Dog Race Association, dated December 22, 2009, **requesting permission to use Central Avenue and Memorial Square to hold the 13th Annual Canadian Challenge Sled Dog Race, and the installation of the necessary snow base and support for the event being held on February 10, 2010.** 18

Suggested Disposition:

- 1. *Use of Central Avenue and supply of Snow Base – Refer to Public Works.***

2. Use of Memorial Square – Refer to Community Services.

- 9.4 Correspondence from Manager, North Saskatchewan River Basin Council, dated December 22, 2009, **requesting that Councillor L. Atkinson be a representative at the North Saskatchewan River Basin Council Annual General meeting.** **20**

Suggested Disposition: Approval Recommended.

- 9.5 Correspondence from Resolutions Committee, Saskatchewan Urban Municipalities Association, received December 29, 2009, **forwarding 2010 Convention Resolutions and Proposed Bylaw Amendments.** **22**

Suggested Disposition: Receive as Information and File.

9.6 Media Releases:

- a. **Blair Morgan named Vancouver 2010 Community Torchbearer for Prince Albert Olympic Flame to arrive in Prince Albert on January 11, 2010** dated December 10, 2009. **32**
- b. **Media and Public invited to an Appreciation Evening for Danny Jutras** dated December 14, 2009. **34**
- c. **Street Closures Postponed Until Spring** dated December 15, 2009. **35**
- d. **Civic Services and Facilities Schedules During Holiday Season** dated December 18, 2009. **36**
- e. **New Director of Library Services for City** dated December 18, 2009. **38**
- f. **Precautionary Drinking Water Advisory Rescinded** dated December 19, 2009. **39**
- g. **Plan a Safe Ride Home for New Year’s Eve** dated December 21, 2009. **40**
- h. **Fire Department now Accepting Resumes for the 2010 Recruitment Competition** dated December 28, 2009. **41**

i.	Prince Albert's Torch Relay Route Released dated December 29, 2009.	42
j.	Christmas Tree Drop Offs dated December 29, 2009.	43
k.	Water Main Break at 2nd Avenue West and Marquis Road dated December 30, 2009.	44
l.	Fire Department Accepting Resumes for the 2010 Recruitment dated December 30, 2009.	230
m.	Water Main Repaired and Precautionary Drinking Water Advisory Issued dated December 31, 2009.	231
n.	City Hosts Affordable Housing Speaker, January 13 dated January 4, 2010.	232
o.	Olympic Torch Relay Media Briefing dated January 5, 2010.	233
p.	Road Closure – River Street East Between 3rd and 4th Avenues dated January 5, 2010.	234
q.	Diefenbaker Bridge Snow Removal dated January 5, 2010.	235
r.	Olympians, Entertainers and Family Fire Festival Part of Pre-Relay Line-Up dated January 6, 2010.	236
s.	Media Briefing – Prince Albert Youth Soccer Association Programming Use of Soccer Fields Only dated January 6, 2010.	238

- t. **Temporary Closure of Marquis Road from 2nd Avenue West to Central Avenue** dated January 7, 2010. **239**

Suggested Disposition: Receive as Information and File.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

10. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 10.1 Report from City Clerk dated December 29, 2009, with respect to **Council Record of Attendance During 2009. (RPT#CORP-CLK-09-21)** **45**

Recommendation: Receive as Information and File.

- 10.2 Report from Fleet Manager dated December 16, 2009, with respect to **Tender No. 175 of 2009 – Petroleum Products – 2010 - 2012. (RPT#PW-09-103)** **54**

Recommendation:

“That Tender No. 175 of 2009 - Petroleum Products be awarded for a three (3) year Supply Contract from 2010 – 2012, and based on the cost of the products, as long as those products meet The City’s specifications and prove their properties in The City’s environment as follows:

1. ***Part A - Bulk Gasoline Delivered be awarded to Millsap Fuel Distribution Ltd., at \$0.82 per litre;***

2. ***Part B - Bulk Diesel Delivered be awarded to Millsap Fuel Distribution Ltd., at \$0.80 per litre;***
 3. ***Part C - Trans-Hydraulic Oil - Summer be awarded to Boss Lubricants;***
 4. ***Part D - Trans-Hydraulic Oil - Winter be awarded to Boss Lubricants;***
 5. ***Part E - 15w40 Engine Oil be awarded to Boss Lubricants;***
 6. ***Part F - 0w30 Engine Oil be awarded to Boss Lubricants;***
 7. ***Part G - 5w30 Engine Oil be awarded to Boss Lubricants;***
 8. ***Part H - Hydraulic Oils - All Weights - 15, 22, 32, 46 and 68 be awarded to Boss Lubricants;***
 9. ***Part I - Transmission Fluid-Dextron III E be awarded to Boss Lubricants;***
 10. ***Part J - Transmission Fluid-Mercon be awarded to Boss Lubricants;***
 11. ***Part K - Grease - Multi-Purpose - Non Synthetic be awarded to Marsollier Petroleum at \$2.43 per tube;***
 12. ***Part K - Grease - Multi-Purpose - Synthetic be awarded to Millsap Fuel Distribution Ltd., at \$3.90 per tube;***
 13. ***Part L - Gear Lubes - Non Synthetic be awarded to Boss Lubricants; and,***
 14. ***Part L - Gear Lubes - Synthetic be awarded to Marsollier Petroleum.”***
- 10.3 Report from Chief Clerk dated December 16, 2009, with respect to **Account List No. 21 of 2009, in the amount of \$4,258,252.39. (RPT#FIN-CC-09-22)**

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Recommendation: Receive as Information and File.

- 10.4 Report from Director of Financial Services dated December 29, 2009, with respect to **October 2009 Month-End Financial Update. (RPT#FIN-09-51)** **67**

Recommendation: Receive as Information and File.

- 10.5 Report from Development Appeals Board dated December 29, 2009, with respect to **Notice of Decision – Appeal No. 6 of 2009 – 624 – 21st Street East. (RPT#EDP-09-233)** **72**

Recommendation: Receive as Information and File.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

11. REPORTS OF ADMINISTRATION & COMMITTEES:

- 11.1 Report from Economic Development Coordinator dated September 15, 2009, with respect to **Manufacturing and Processing Industry Incentive Policy. (RPT#EDP-09-113)** **81**

Recommendations:

- “1. That the Manufacturing and Processing Industry Incentive Policy, as attached to the Report from the Economic Development Coordinator dated September 15, 2009, be approved effective January 1, 2010; and,***
- 2. That the Policy be reassessed in 2015.”***

- 11.2 Report from Planner 1 dated November 19, 2009, with respect to **Future Directions in Support for Affordable Housing. (RPT#EDP-09-218)** **98**

Recommendations:

- “1. That the allocation of 8% of the taxes collected, each year, from Social and Affordable Housing Agencies in the City of Prince Albert, to a Trust Fund intended to support future Social and Affordable Housing Projects in The City be approved, in principle; and,***
- 2. That consideration of the matter be referred to City Council’s Budget Committee for consideration during its 2010 Budget deliberations.”***

- 11.3 Report from Planning Manager dated December 21, 2009, along with the following, both with respect to **West Hill Master Plan Updates. (RPT#EDP-09-230)** **138**

- Addendum Report from Planning Manager dated January 5, 2010. **(RPT#EDP-10-07)** **240**

Recommendations:

- “1. That the West Hill Master Plan Update Engineering and Planning Services Proposal submitted by AECOM Canada Ltd., be approved at an estimated Budget of \$42,000;***
- 2. That the Work Authorization for the West Hill Master Plan Update between The City of Prince Albert and AECOM Canada Ltd. be approved; and,***
- 3. That the Mayor and City Clerk be authorized to execute the Work Authorization, on behalf of The City.”***

- 11.4 Report from Operations Manager dated December 29, 2009, with respect to **Amendment to the Snow and Ice Control Policy. (RPT#PW-09-102)** **206**

Recommendations:

- “1. That an Amendment to Section 7.09 of the Snow and Ice Control Policy dated November, 2007, to reduce the Snow Route Parking Ban from seventy-two (72) hours to forty-eight (48) hours, be approved;**
- 2. That Administration be authorized to proceed with the necessary policy wording changes to reflect a reduction from seventy-two (72) hours to forty-eight (48) hours for the Snow Route Parking Ban; and,**
- 3. That the Snow and Ice Control Policy, as attached to the Report from the Operations Manager dated December 29, 2009, be approved.”**

- 11.5 Report from Board of Police Commissioners dated December 17, 2009, with respect to **2010 Police Budget Submission. (RPT#FIN-09-48)** **220**

Recommendation:

“That the Prince Albert Police Service 2010 Budget submission in the amount of \$11,249,820, be referred to City Council’s Budget Committee for consideration during its 2010 General Fund Budget deliberations.”

- 11.6 Report from Economic Development Coordinator dated January 4, 2010, with respect to **Better Business Bureau Contra Membership Offer. (RPT#EDP-10-02)** **243**

Recommendations:

- “1. That the Contra Membership offered by the Better Business Bureau of Saskatchewan Inc., in exchange for putting a link to the Better Business Bureau’s website on The City of Prince Albert’s website be approved; and,**

2. ***That The City of Prince Albert decline to provide the Better Business Bureau of Saskatchewan Inc., with lists of newly licensed businesses in Prince Albert, other than requests related to a specific business.***

12. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of the Committee of the Whole be adopted.”

The Mayor will assume the Chair.

13. MAYOR & COUNCILLORS FORUM:

14. INQUIRIES:

15. INTRODUCTION & CONSIDERATION OF BYLAWS:

16. UNFINISHED BUSINESS - BYLAWS:

- 16.1 **Bylaw No. 43 of 2009, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to rezone Part of Parcel X, Plan 70PA06111 from A1 - Agricultural to IG - Institutional General Service. (2nd and 3rd Reading)**

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2nd Reading:

“That Bylaw No. 43 of 2009, be now read a second time.”

3rd Reading:

“That Bylaw No. 43 of 2009, be read a third time and passed; and, that Bylaw No. 43 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk.”

17. GIVING NOTICE:

18. MOTIONS:

19. ADJOURNMENT: