

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
NOVEMBER 23, 2009

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:00 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of November 12, 2009 and Supplementary Agenda No. 1 of November 16, 2009, are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. RECOGNITION & PRESENTATION:

3.1 #38 Air Cadet Squadron.

4. SUBMISSION OF PECUNIARY INTEREST FORMS:

5. ADOPTION OF MINUTES:

Minutes of the Council Meeting held November 9, 2009, be taken as read and adopted.

6. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its November 16, 2009 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

7. NOTICE OF PROCLAMATIONS:

7.1 SALVATION ARMY MONTH IN PRINCE ALBERT – DECEMBER, 2009.

▶ 7.2 RIDER PRIDE WEEK – NOVEMBER 23 – 29, 2009.

8. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

8.1 Report from Building Inspector and Planner 1 dated September 28, 2009, along with the following, all with respect to **Zoning Bylaw Amendment. (BYLAW NO. 38 OF 2009) (RPT#EDP-09-176)** **212**

- Public Notice dated October 31, 2009. **220**
- Public Notice dated November 7, 2009. **221**

Recommendations:

- “1. That Bylaw No. 38 of 2009 receive second and third readings; and,***
- 2. That consideration of Bylaw No. 38 of 2009 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”***

8.2 Report from Planning Technician dated September 28, 2009, along with the following, all with respect to **P.A. Community Housing Road Closure. (BYLAW NO. 42 OF 2009) (RPT#EDP-09-189)** **222**

- Public Notice dated October 10, 2009. **233**
- Public Notice dated November 14, 2009. **511**

Recommendations:

- “1. That Bylaw No. 42 of 2009 receive three (3) readings; and,***
- 2. That consideration of Bylaw No. 42 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

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| 8.3 | Report from Planner 1 dated September 29, 2009, along with the following, all with respect to Zoning Bylaw Amendment – Lot area for Telecommunication Towers and Utilities in the M3 – Industrial Medium Density District. (BYLAW NO. 37 OF 2009) (RPT#EDP-09-159) | 234 |
| | <ul style="list-style-type: none"> ● Public Notice dated October 31, 2009. | 243 |
| | <ul style="list-style-type: none"> ● Public Notice dated November 7, 2009. | 244 |

Recommendations:

- “1. That Bylaw No. 37 of 2009 receive second and third readings; and,***
- 2. That consideration of Bylaw No. 37 of 2009 be laid on the table and brought up under the Order of Business “Unfinished Business - Bylaws”.”***

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| 8.4 | Report from Planner 1 dated November 3, 2009, along with the following, both with respect to Development Permit Application – Day Care Centre – 932 Sanderson Crescent. (RPT#EDP-09-208) | 282 |
| | <ul style="list-style-type: none"> ● Report from Planner 1 dated November 17, 2009. (RPT#EDP-09-214) | 527 |

Recommendation:

“That the Development Permit for a Day Care Centre for more than ten (10) children at 932 Sanderson Crescent, legally described as Lot 4, Block 142, Plan 76PA02969, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of The City, subject to:

- 1. The Day Care Centre being licensed or approved under Provincial Statutes;***
- 2. The Day Care Centre receiving a Municipal Fire and Building Safety Inspection, and meeting the necessary Fire and Building Safety Requirements;***
- 3. The Day Care Centre receiving a Provincial Health Inspection and meeting the necessary Health Requirements; and,***

4. The Day Care Centre submitting a change of address request for its existing City of Prince Albert Business License.”

- 8.5 Correspondence from Darlene Morin dated September 28, 2009, along with the following, all **with respect to an Appeal of the Maintenance and Property Order dated September 23, 2009, against the property at 1620 – 15th Street West.** **512**
- Report from Building Inspector dated September 30, 2009. **(RPT#EDP-09-192)** **513**
 - ▶ Correspondence from Darlene Morin dated November 23, 2009. **572**

Recommendation:

“That Darlene Morin be granted an extension until December 31, 2009, for compliance with the Maintenance and Property Order against the property at 1620 – 15th Street West, legally described as Lots 43 and 44, Block J, Plan F.”

- 8.6 Correspondence from J. Umpherville, on behalf of P. Jones dated November 6, 2009, along with the following, both **with respect to an Appeal of the Maintenance and Property Order dated October 29, 2009, against the property located at 1201 – 12th Street West.** **520**
- Report from Building Inspector dated November 12, 2009. **(RPT#EDP-09-202)** **521**

Recommendation:

“That Paul Jones be granted an extension until January 4, 2010 to apply for a Demolition Permit for the detached garage located at 1201 – 12th Street West, legally described as Lot 1 and 2, and east half of Lot 3, Block 22, Plan H, with demolition and removal of debris to be completed by July 4, 2010.”

9. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

9.1 Correspondence from Naomi Probert, Student, College of Nursing, dated November 9, 2009, along with the following, both **requesting permission to make a Presentation regarding Research that supports the use of Recreation Sites.** **530**

- Speaking Notes received November 17, 2009. **531**

Suggested Disposition: Receive as Information and File.

9.2 Correspondence from Margaret Miller dated September 28, 2009, along with the following, all **requesting the availability of an early morning lane swim at the Frank J. Dunn Pool and extending the Summer Hours at the Kinsmen Park Pool.** **2**

- Correspondence from Dulcie Charles, Ina Holmen, Marg Mayotte and Marg Miller received October 29, 2009. **4**

- ▶ Correspondence from Margaret Miller, on behalf of Ina Holmen and Robert Loucks, dated November 23, 2009. **571**

Suggested Disposition: Refer to Community Services.

9.3 Report from Olympic Torch Relay Community Task Force dated November 12, 2009, with respect to **2010 Olympic Torch Relay Celebrations Budget. (RPT#CM-09-31)** **564**

Recommendation:

“That the Olympic Torch Relay Community Task Force budget in the amount of \$68,500, including \$4,500 of in-kind contributions from The City of Prince Albert, be approved as a committed item for the 2010 Operating Budget.”

10. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

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- 10.1 Correspondence from Reverend Maurice Fiolleau, Sacred Heart Cathedral, dated September 11, 2009, **requesting the installation of Traffic Lights and Walk Lights at the corner of 15th Street and 4th Avenue West.** **1**
Suggested Disposition: Refer to Public Works.

- 10.2 Correspondence from Secretary-General, Canadian Commission for UNESCO, dated October 2, 2009, **requesting City Council’s approval of the Draft Resolution on the Canadian Coalition of Municipalities Against Racism and Discrimination.** **6**
Suggested Disposition: Approval Recommended.

- 10.3 Correspondence from Mark Warner dated October 7, 2009, **expressing concerns regarding the 10% penalty on Quarterly Utility Bills and requesting that a Monthly Billing Cycle be implemented.** **11**
Suggested Disposition: Refer to Financial Services.

- 10.4 Correspondence from Saskatchewan Minister of Environment dated October 27, 2009, **advising of the steps being taken by the Provincial Government regarding alternative renewable energy options and the feasibility of pursuing those options.** **13**
- Suggested Disposition: Receive as Information and File.***
- 10.5 Correspondence from President, Prince Albert Mushers Club, dated November 6, 2009, **requesting permission for the closure of 15th Street Northwest from 5th to 7th Avenues and 6th Avenue Northwest from 14th to 15th Streets, for the Prince Albert Mushers Club Annual Race being held on January 3 – 4, 2010, from 10:00 a.m. – 5:00 p.m.** **15**
- Executive Committee Recommendation: Refer to Public Works for approval.***
- 10.6 **Media Releases:**
- a. **Remembrance Day, November 11, 2009** dated November 9, 2009. **16**
- b. **Additional Week of Yard Waste Collection** dated November 13, 2009. **532**
- c. **Last Week of Yard Waste Collection** dated November 16, 2009. **533**
- Suggested Disposition: Receive as Information and File.***
- 10.7 Correspondence from Jan Burmeister dated November 16, 2009, **requesting permission to produce a Broadcast of City Council meetings for use on SaskTel Max and Internet.** **534**
- Suggested Disposition: Refer to Corporate Services.***

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

11. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 11.1 Report from Director of Corporate Services dated September 28, 2009, with respect to **Updated Conflict of Interest Policy. (RPT#CORP-HR-09-28)** **17**

Recommendation:

“That the Conflict of Interest Policy, as attached to the Report from the Director of Corporate Services dated September 28, 2009, be approved.”

- 11.2 Report from Director of Corporate Services dated October 30, 2009, with respect to **Pension Contribution Rate Increases – Follow Up. (RPT#CORP-HR-09-34)** **28**

Recommendation: Receive as Information and File.

- 11.3 Report from City Clerk dated November 10, 2009, with respect to **Members of Council 2008 Record of Attendance and 2009 Interim Record of Attendance. (RPT#CORP-CLK-09-15)** **41**

Executive Committee Recommendations:

- “1. That City Council Resolution No. 0981 of June 17, 1985, with respect to the allocation of three (3) weeks Vacation for members of Council be rescinded; and,***

2. ***That an Attendance Report outlining members of Council Attendance at City Council, Executive Committee and Incamera Committee of the Whole Council meetings for the previous year be provided in January of each year.”***

- 11.4 Report from Secretary, Public Works, dated October 29, 2009, with respect to **Lease Agreement – 12th Street West Parking Lot. (RPT#PW-09-85)** **49**

Recommendations:

- “1. ***That the Lease Agreement between The City of Prince Albert and Central Avenue Bingo Association Inc., for the lease of six (6) parking stalls in the 12th Street West parking lot, be approved; and,***
2. ***That the Mayor and City Clerk be authorized to execute the Lease Agreement on behalf of The City.”***

- 11.5 Report from Operations Coordinator dated November 9, 2009, with respect to **Saskatchewan Power Corporation, SaskEnergy Incorporated, Saskatchewan Telecommunications and Shaw Cable Systems Limited Easement Agreement – Northridge Development - Crescent Acres. (RPT#PW-09-90)** **63**

Recommendations:

- “1. ***That the Easement Agreement between The City of Prince Albert and Saskatchewan Power Corporation, Saskatchewan Energy Incorporated, Saskatchewan Telecommunications and Shaw Cable Systems Limited for the underground servicing to the Northridge development project located at Muzzy Drive and Olive Diefenbaker Drive, which includes all that portion of Municipal Buffer MB1, Plan No. 101993766, be approved; and,***
2. ***That the Mayor and City Clerk be authorized to execute the Easement Agreement on behalf of The City.”***

- 11.6 Report from Planner 1 dated September 17, 2009, with respect to **Development Proposal – Northern Lights Casino Addition. (RPT#EDP-09-187)** **70**

Recommendation: Receive as Information and File.

- 11.7 Report from Planning Manager dated October 8, 2009, with respect to **Appeal No. 5 of 2009 – 1221 – 7th Avenue Northwest. (RPT#EDP-09-196)** **83**

Recommendation: Receive as Information and File.

- 11.8 Report from Building Inspector dated October 19, 2009, with respect to **Timeline Extension – Building Permit No. 205-08 – 715 – 4th Street East. (RPT#EDP-09-200)** **88**

Recommendation:

“That Martin King be granted a six (6) month extension on Building Permit No. 205-08, issued for the property at 715 – 4th Street East.”

- 11.9 Report from Building Inspector dated October 27, 2009, with respect to **Timeline Extension – Building Permit No. 236-08 – 100 – 23rd Street West. (RPT#EDP-09-204)** **94**

Recommendation:

“That Dennis Abernethy be granted a six (6) month extension on Building Permit No. 236-08, issued for the property at 100 – 23rd Street West.”

- 11.10 Report from Recreation Manager dated October 2, 2009, with respect to **Community Club Update – Municipal Economic Enhancement Program. (RPT#COMM-09-66)** **100**

Recommendation: Receive as Information and File.

- 11.11 Report from Chief Clerk dated October 7, 2009, along with the following, both with respect to **Account List No. 17 of 2009, in the amount of \$3,329,183.55. (RPT#FIN-CC-09-18)** **106**

- Reprinted Page No. 3 of Report. **535**

Recommendation: Receive as Information and File.

- 11.12 Report from Director of Financial Services dated October 8, 2009, with respect to **August 2009 Month-End Financial Update. (RPT#FIN-09-39)** **116**

Recommendation: Receive as Information and File.

- 11.13 Report from Chief Clerk dated October 27, 2009, with respect to **Account List No. 18 of 2009, in the amount of \$3,801,671.01. (RPT#FIN-CC-09-19)** **122**

Recommendation: Receive as Information and File.

- 11.14 Report from Chief Clerk – Taxation dated November 6, 2009, with respect to **First Application for Title. (RPT#FIN-09-41)** **138**

Recommendation:

“That Administration be authorized to proceed with First Application for Title for the properties, as described in the Report from the Chief Clerk – Taxation dated November 6, 2009.”

- 11.15 Report from Director of Fire and Emergency Services dated November 2, 2009, with respect to **Pandemic Plan. (RPT#FIRE-09-18)** **142**

Recommendation: Receive as Information and File.

- 11.16 Report from Development Appeals Board dated October 23, 2009, with respect to **Notice of Decision – Appeal No. 5 of 2009 – 1221 – 7th Avenue Northwest. (RPT#EDP-09-202)** **172**

Recommendation: Receive as Information and File.

- 11.17 Report from Human Resources Consultant dated October 26, 2009, with respect to **2010 Proclaimed Holidays. (RPT#CORP-HR-09-32)** **180**

Recommendation:

“That Friday, December 24, 2010 be deemed the paid holiday for Saturday, December 25, 2010, and Monday, December 27, 2010, be the paid holiday for Sunday, December 26, 2010.”

- 11.18 Report from Operations Coordinator dated October 28, 2009, with respect to **Request for Additional Crossings – 2535 – 2nd Avenue West. (RPT#PW-09-82)** **192**

Recommendations:

- “1. That the most westerly of the three (3) crossings located on 26th Street West and the crossing on 2nd Avenue West providing access to 2535 – 2nd Avenue West be approved, in accordance with the provisions of the Crossing Bylaw No. 43 of 1965, Section 2(a).***
- 2. That the request to allow the two (2) most easterly crossings located on 26th Street West providing access to 2535 – 2nd Avenue West be denied, in accordance with the provisions of the Crossing Bylaw No. 43 of 1965, Section 2(a).***
- 3. That the property owner be instructed to remove the two (2) easterly crossings at 2535 – 2nd Avenue West and restore the boulevard property to its original landscaped state by June 30, 2010, or The City will perform the restoration work and the homeowners will be billed accordingly.***
- 4. That the property owner be instructed to reshape, place back dirt, and seed the boulevard adjacent to the most westerly crossing at 2535 – 2nd Avenue West, and restore same to its original grassed state.”***

- 11.19 Report from Operations Coordinator dated November 3, 2009, with respect to **Request for Extended Crossing – 201 – 10th Street East – 4 Plex Development. (RPT#PW-09-87)** **202**

Recommendation:

“That the request to allow two (2) – twenty-five (25) foot wide crossings at 201 – 10th Street East be approved, in accordance with the provisions of the Crossing Bylaw No. 60 of 1974, Section 9.”

- 11.20 Report from Operations Coordinator dated November 4, 2009, with respect to **Request for Extended Crossing – 417 – 15th Street East. (RPT#PW-09-88)** **207**

Recommendation:

“That the request to extend the crossing width at 417 – 15th Street East from twenty (20) feet to thirty-six (36) feet, be approved, in accordance with the provisions of the Crossing Bylaw No. 60 of 1974, Section 9.”

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

12. REPORTS OF ADMINISTRATION & COMMITTEES:

- 12.1 Report from Transportation Project Manager dated October 19, 2009, with respect to **Public Transit Request for Proposal Award. (RPT#PW-09-84)** **183**

Executive Committee Recommendations:

- “1. That the Public Transit Service contract be awarded to First Canada ULC for the period from January 1, 2010 to July 31, 2015;***
- 2. That the Transit service operates with First Canada ULC’s current fleet, and, that new low floor fleet vehicles be purchased by The City of Prince Albert to be operated by First Canada ULC, when Public Transit funding is available;***

3. ***That the recommendation that the Public Transit Service Hours, be extended by fifteen (15) minutes at the beginning and end of the current operating hours, and the recommendation that the 15th Street Shuttle Route be considered, as part of the 2010 Budget deliberations, as a Service Enhancement Priority, be referred to the Transit Advisory Committee for further review and report; and,***
 4. ***That the Mayor and City Clerk be authorized to execute the Agreement between First Canada ULC and The City, once prepared.”***
- 12.2 Report from Transportation Project Manager dated October 28, 2009, along with the following, both with respect to **Purchase of Transit Fare Boxes. (RPT#PW-09-86)** **200**
- Report from Transportation Project Manager dated November 18, 2009, with respect to **Transit Revenue Report. (RPT#PW-09-91)** **536**

Executive Committee Recommendations:

- “1. ***That the Fare boxes to be used for the operation of the City of Prince Albert Public Transit Service be purchased from the sole bidder Garival Inc., for the total tendered price of \$218,610; and,***
 2. ***That the Mayor and City Clerk be authorized to execute any necessary Agreement, on behalf of The City, once prepared.”***
- 12.3 Report from Sanitation Manager dated November 5, 2009, with respect to **Yard Waste Collection. (RPT#PW-09-89)** **352**

Recommendation:

“That the purchase of a Rear Loading Collection Truck for yard waste collection, as budgeted in the 2009 Capital Budget, be approved.”

- 12.4 Report from Director of Economic Development and Planning dated October 19, 2009, with respect to **Green Energy Park Study. (RPT#EDP-09-199)** **355**

Recommendation:

“That Administration be directed to implement the recommendations from the Green Energy Park Report as follows:

- a. ***The establishment of an Environmental Green Park that will focus on, but not be exclusive to the development of environmentally friendly fuels;***
- b. ***Opportunities created through The Community Adjustment Fund and the Community Development Trust Fund be utilized for the purpose of providing serviced lots to businesses that would become tenants or occupants of the park;***
- c. ***That pending approval of the Pehonan Parkway Board and the Province of Saskatchewan and consultation with Nav Canada, the area outlined near the airport be provided for the development of the park, as outlined in the map, attached for the Report from the Director of Economic Development and Planning dated October 19, 2009;***
- d. ***That a Green zone be developed under The City’s current Zoning Bylaw No. 1 of 1987, as amended, that would outline the characteristics of businesses locating in the park;***
- e. ***That consideration be given to naming the Park;***
- f. ***That the Development of Committees or Task Forces be considered only after the current committee system is reviewed to determine if further committees need to be developed or whether a current Committee could be utilized;***
- g. ***That the Park and contact information be advertised on The City’s web site, and in other media; and,***

h. That the Mayor and City Clerk be authorized to execute any necessary Agreement(s), once prepared.”

- 12.5 Report from Planner 1 dated October 26, 2009, with respect to **Zoning Bylaw Amendment – Parcel X - A1 – Agricultural to IG – Institutional General Service. (BYLAW NO. 43 OF 2009 – 1st Reading) (RPT#EDP-09-203)** **245**

Public Hearing: December 14, 2009.

Recommendations:

- “1. That Bylaw No. 43 of 2009 receive first reading;***
- 2. That Administration be authorized to advertise Bylaw No. 43 of 2009 in the Prince Albert Daily Herald, The City’s Website, and on The City’s Bulletin Board for two (2) consecutive weeks prior to the December 14, 2009 Public Hearing; and,***
- 3. That consideration of Bylaw No. 43 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 12.6 Report from Director of Economic Development and Planning dated November 2, 2009, with respect to **Pehonan Parkway Land – Proposal to Remove Portion. (RPT#EDP-09-207)** **255**

Recommendations:

- “1. That the Pehonan Parkway Board consider an amendment to the boundary of property currently within its jurisdiction, that is City owned and located south of Highway 55, and north of the Airport, as outlined in the maps attached to the Report from the Director of Economic Development and Planning dated November 2, 2009, and indicated by dashed lines on map 2; and,***
- 2. That the Pehonan Parkway Board revise the map under its jurisdiction, to exclude any privately owned property that currently seems to fall under the jurisdiction of the Pehonan Parkway Board.”***

- 12.7 Report from Planner 1 dated November 2, 2009, with respect to **Development Appeals Board Policy and Procedure. (RPT#EDP-09-205)** **271**

Recommendation:

“That the Development Appeals Board Policy, as attached to the Report from the Planner 1 dated November 2, 2009, be approved.”

- 12.8 Report from Planning Manager dated November 9, 2009, with respect to **Zoning Bylaw Amendment – Public Notification. (BYLAW NO. 44 OF 2009 – 1st Reading) (RPT#EDP-09-206)** **290**

Public Hearing: December 14, 2009.

Recommendations:

- “1. That Bylaw No. 44 of 2009 be given first reading;***
- 2. That the Economic Development and Planning Department Procedure Guide include a road closure procedure that would require Notice to be provided by regular mail to each assessed owner within seventy-five (75) meters of the property, at least seven (7) days before the Application is to be considered by Council;***
- 3. That Administration be authorized to advertise Bylaw No. 44 of 2009 in the Prince Albert Daily Herald, The City’s Website, and on The City’s Bulletin Board for two (2) consecutive weeks prior to the December 14, 2009 Public Hearing; and,***
- 4. That consideration of Bylaw No. 44 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 12.9 Report from Recreation Manager dated October 13, 2009, with respect to **2009 Recreation Facilities Grant Program – 2nd Intake. (RPT#COMM-09-67)** **300**

Recommendations:

- “1. That the Crescent Heights Community Club receive a grant in the amount of \$4,297.17, for the replacement of the Arena Bleachers and Rink Board Systems;***
- 2. That the Parkland Community Club receive a grant in the amount of \$4,182.68, for the supply and installation of an air conditioning unit to service the day-care; and,***
- 3. That the Mayor and City Clerk be authorized to execute any necessary Agreement(s), on behalf of The City, once prepared.”***

- 12.10 Report from Parks and Open Space Manager dated October 30, 2009, with respect to **Kinsmen Ski Hill Agreement. (RPT#COMM-09-68)** **310**

Recommendations:

- “1. That the Kinsmen Ski Hill Agreement between The City and Brian Gaetz for the period from October 1 2009 to March 31, 2012, be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.”***

- 12.11 Report from Recreation Manager dated November 9, 2009, with respect to **Noon Hour Hockey League. (RPT#COMM-09-71)** **326**

Executive Committee Recommendation:

“That the use of Memorial Square for the operation of the Noon Hour Hockey League from January 12, 2010, to March, 2010, be approved.”

- 12.12 Report from City Assessor dated November 10, 2009, with respect to **Tax Refund – 300 – 15th Street East. (RPT#FIN-09-44)** **507**

Recommendation:

“That Prism Holdings and Harbour Grande Ventures Inc., be issued a property tax refund for the property at 300 – 15th Street East, in the amount of \$5,495.79.”

- 12.13 Report from Director of Fire and Emergency Services dated November 5, 2009, with respect to **Emergency Planning Bylaw. (BYLAW NO. 34 OF 2009) (RPT#FIRE-09-16)** **331**

Executive Committee Recommendations:

- “1. That Bylaw No. 34 of 2009 – The Emergency Planning Bylaw be given three (3) readings at the November 23, 2009 City Council meeting; and,***
- 2. That consideration of Bylaw No. 34 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 12.14 Report from Director of Fire and Emergency Services dated November 5, 2009, with respect to **City Council Emergency Preparedness Training. (RPT#FIRE-09-19)** **341**

Executive Committee Recommendations:

- “1. That the Fire Chief provide a two (2) hour Emergency Preparedness Training Session for Members of Council in December 2009;***
- 2. That the Emergency Preparedness Training Session outline the roles and responsibilities for members of Council; and,***
- 3. That the Fire Chief forward the revised Municipal Emergency Plan to City Council for approval in December 2009.”***

- 12.15 Report from Director of Fire and Emergency Services dated November 5, 2009, with respect to **Capital Budget Allocation – Scott Electronic Management System Update. (RPT#FIRE-09-20)** **349**

Recommendations:

- “1. That the removal of Scott Electronic Management System Update personnel accountability system from the Fire Department 2009 Capital Budget, be approved; and,***
- 2. That the Capital Funds be reallocated for the purchase and upgrade of the Self Contained Breathing Apparatus at the Fire Department.”***

- 12.16 Report from City Clerk dated November 12, 2009, with respect to **2010 Executive Committee and City Council Meeting Schedule. (RPT#CORP-CLK-09-16)** **538**

Recommendations:

- “1. That the 2010 Executive Committee and City Council Meeting Schedule, as outlined in the Schedule attached to the Report from the City Clerk dated November 12, 2009, be approved.***
- 2. That a Summer Meeting Schedule be adopted for the months of July and August.***
- 3. That the commencement time for the Summer Meeting Schedule of July and August be at 4:00 p.m.***
- 4. That a departure from the regular meeting schedule for the months of February and April be approved to accommodate the Annual School Breaks.”***

- 12.17 Report from Director of Community Services dated November 10, 2009, with respect to **Head Pro Contract – Cooke Municipal Golf Course. (RPT#COMM-09-73)** **542**

Recommendations:

- “1. That the Golf Course Management Agreement with Darcy’s Golf Shop Ltd., as attached to the Report from the Director of Community Services dated November 10, 2009, be approved;**
- 2. That the Agreement for Purchase and Sale of Good for assets totaling \$26,200, with Darcy’s Golf Shop Ltd., as attached to the Report from the Director of Community Services dated November 10, 2009, be approved;**
- 3. That Administration draft a Lease for Office Equipment with Darcy’s Golf Shop Ltd., for a two (2) year term with three (3) extension options for City Council’s approval; and,**
- 4. That the Mayor and City Clerk be authorized to execute the Agreements, on behalf of The City.”**

13. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of the Committee of the Whole be adopted.”

The Mayor will assume the Chair.

14. MAYOR & COUNCILLORS FORUM:

15. INQUIRIES:

16. INTRODUCTION & CONSIDERATION OF BYLAWS:

- | | | |
|------|---|-----|
| 16.1 | Bylaw No. 34 of 2009, a Bylaw to establish The Emergency Planning Bylaw. (3 Readings) | 333 |
| 16.2 | Bylaw No. 42 of 2009, a Bylaw for the Closing of a Lane behind the lots directly abutting 15 th Avenue East. (3 Readings) | 225 |
| 16.3 | Bylaw No. 43 of 2009, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to rezone Part of Parcel X, Plan 70PA06111 from A1 – Agricultural to IG – Institutional General Service. (1 st Reading) | 253 |
| 16.4 | Bylaw No. 44 of 2009, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, with respect to Public Notification for Rezoning and Development Permit Applications for Discretionary Use. (1 st Reading) | 298 |

1st Reading:

"That Bylaw Nos. 34, 42, 43 and 44 of 2009 be introduced and read a first time."

2nd Reading:

"That Bylaw Nos. 34 and 42 of 2009 be now read a second time."

Leave Granted:

"That leave be granted to read Bylaw Nos. 34 and 42 of 2009 a third time."

3rd Reading:

“That Bylaw Nos. 34 and 42 of 2009 be read a third time and passed; and, that Bylaw Nos. 34 and 42 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk.”

17. UNFINISHED BUSINESS - BYLAWS:

- 17.1 Bylaw No. 37 of 2009, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, to amend Lot area for Telecommunication Towers and Utilities. (2nd and 3rd Reading) 242
- 17.2 Bylaw No. 38 of 2009, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to include changes for accessory buildings in various Zones and to include changes for Secondary Suites. (2nd and 3rd Reading) 217

2nd Reading:

“That Bylaw Nos. 37 and 38 of 2009, be now read a second time.”

3rd Reading:

“That Bylaw Nos. 37 and 38 of 2009, be read a third time and passed; and, that Bylaw Nos. 37 and 38 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk.”

18. GIVING NOTICE:

19. MOTIONS:

- 19.1 Councillor L. Atkinson’s Motion requesting that Administration be instructed to provide a Report, along with the necessary Bylaw to provide for the Licensing of Cats in the City of Prince Albert. 570

20. **PUBLIC FORUM:**

21. **ADJOURNMENT:**