

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**MONDAY,**  
**SEPTEMBER 21, 2009**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of September 10 and the Supplementary Agenda No. 1 of September 17, 2009, are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. SUBMISSION OF PECUNIARY INTEREST FORMS:**

**4. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held September 8, 2009, Special Council Meeting held September 8, 2009, and the Committee of the Whole Council Incamera Meeting held September 8, 2009, be taken as read and adopted.

**5. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its September 14, 2009 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

***“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**6. NOTICE OF PROCLAMATIONS:**

- 6.1 RESPONSIBLE DOG OWNERSHIP DAY – SEPTEMBER 26, 2009 AND RESPONSIBLE DOG OWNERSHIP WEEK – SEPTEMBER 20 – 27, 2009.
- 6.2 SENIORS TRANSPORTATION DAY – OCTOBER 2, 2009.
- 6.3 FIRE PREVENTION WEEK – OCTOBER 4 – 10, 2009.
- ▶ 6.4 BREAST CANCER AWARENESS MONTH – OCTOBER, 2009.

## 7. **PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	<b>Page No.</b>
7.1 Report from Development Coordinator dated September 1, 2009, along with the following, all with respect to <b>Zoning Bylaw Amendment – C5 – Neighbourhood Commercial to C – Contract Zone – 588 – 8<sup>th</sup> Street East. (BYLAW NO. 26 OF 2009) (RPT#EDP-09-172)</b>	<b>40</b>
• Public Notice dated September 5, 2009.	<b>53</b>
• Public Notice dated September 12, 2009.	<b>218</b>

### ***Recommendations:***

- “1. ***That the Development Permit Application for an Automotive/Recreational Vehicle Sales and Service at 588 – 8<sup>th</sup> Street East, legally described as Lots 27 – 29, Block 8, Plan B400, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of The City, subject to:***
  - a. ***Bylaw No. 26 of 2009 being adopted; and, that the Mayor and City Clerk be authorized to execute the Contract Zoning Agreement between The City and the Applicant for a five (5) year period, once prepared, and that the Agreement be registered on the title of the property;***
2. ***That Bylaw No. 26 of 2009 receive second and third reading; and,***
3. ***That consideration of Bylaw No. 26 of 2009 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”***

- 7.2 Report from Planner 1 dated September 1, 2009, along with the following, all with respect to **Development Permit Application – 1482 – 1<sup>st</sup> Street East. (RPT#EDP-09-178)** **54**

**Note: The Developer has withdrawn this Application.**

***Suggested Disposition: Receive as Information and File.***

- Report from Planner 1 dated September 1, 2009. **219**  
**(RPT#EDP-09-178)**
- Correspondence from Philip and Shirley Parr dated September 12, 2009. **222**
- Correspondence from Jennifer Ryan dated September 12, 2009. **223**
- Correspondence from Brent Cowie dated September 12, 2009. **224**
- Correspondence from Cindy McGaghey dated September 12, 2009. **225**
- Correspondence from Audrey and Richard Barber dated September 12, 2009. **226**
- Correspondence from Rick Shultz dated September 12, 2009. **227**
- Correspondence from Evelyn and Walter Augustyn dated September 12, 2009. **228**
- Correspondence from Rene Krieg and Gwen Hambleton dated September 12, 2009. **229**
- Correspondence from Kathy Heit dated September 12, 2009. **230**
- Correspondence from Liz and Don Coles dated September 12, 2009. **231**
- Correspondence from John McNabb dated September 12, 2009. **232**
- Correspondence from Gail and Keith Nielsen dated September 12, 2009. **233**

- Correspondence from Chris Miller dated September 12, 2009. **234**
- Correspondence from Lorrie Kaglea dated September 12, 2009. **235**
- Correspondence from Robyn Hanchar dated September 12, 2009. **236**
- Correspondence from Cathy Grimard dated September 12, 2009. **237**
- Correspondence from Melissa Drury dated September 12, 2009. **238**
- Correspondence from Priscilla and Lawrence Joseph dated September 12, 2009. **239**
- Correspondence from Theresa and Hong Cam dated September 13, 2009. **240**
- Correspondence from Ken Hulowski received September 14, 2009. **241**

***Executive Committee Recommendation: Refer back to Administration.***

## **8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

- |     |   |                                     |
|-----|---|-------------------------------------|
| 8.1 | Report from Operations Coordinator dated September 8, 2009, along with the following, all with respect to <b>2009 Local Improvement Work. (BYLAW NOS. 39, 40 AND 41 OF 2009 – 1<sup>st</sup> and 2<sup>nd</sup> Reading) (RPT#PW-09-79)</b> | <b>187</b>                          |
|     | <ul style="list-style-type: none"> <li>• Report from Operations Coordinator dated September 10, 2009. <b>(RPT#PW-09-81)</b></li> <li>• Correspondence from Jim Kereluk received September 15, 2009.</li> </ul>                              | <p><b>242</b></p> <p><b>246</b></p> |

### ***Recommendations:***

- “1. That Bylaw Nos. 39, 40 and 41 of 2009 receive first and second reading;***
- 2. That the City Clerk forward the 2009 Local Improvement Report to The Saskatchewan Municipal Board for approval;***
- 3. That the \$178,500 remaining portion of the Municipal Economic Enhancement Program funding that was allocated to the Additional Pavement Upgrading Program be reallocated to the 2009 Paving Rehabilitation Program;***
- 4. That if there is any funds remaining after the Local Improvement Work is completed, that the funds be reallocated to the 2010 Paving Rehabilitation Program; and,***
- 5. That consideration of Bylaw Nos. 39, 40 and 41 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

**9. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

<p><b><i>“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)</i></b></p> <p><i>Matters will be debated and referred.</i></p> <p><b><i>“That the Communications/Petitions Package Items be referred, as indicated.”</i></b></p>
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- |     |  |   |
|-----|--|---|
| 9.1 | Correspondence from Co-Chairperson, Remembrance Day Committee 2009, Branch No. 2, Saskatchewan Command, The Royal Canadian Legion, dated August 27, 2009, <b>requesting permission for assistance in holding the Annual Remembrance Day Service on Wednesday, November 11, 2009.</b> | 1 |
|-----|--|---|

***Suggested Dispositions:***

1. ***Refer use of Armoury and Parking to Prince Albert Exhibition Association.***
2. ***Refer Traffic Control to Police Service and Public Works.***
3. ***Refer Memorial Square Use to Community Services.***

9.2 **Media Releases:**

- |    |   |   |
|----|---|---|
| a. | <b>28<sup>th</sup> Street West Opens and Marks Final Stages of Prince Albert’s Multiphase Infrastructure Project</b> dated September 3, 2009. | 3 |
| b. | <b>Nominations Now Open for Heritage Awards</b> dated September 3, 2009.  | 5 |
| c. | <b>Correction – Nominations Now Open for Heritage Awards</b> dated September 3, 2009.   | 6 |

d.	<b>Water Outage and Precautionary Drinking Water Advisory – 800 Block of 20<sup>th</sup> Street West</b> dated September 4, 2009.	<b>7</b>
e.	<b>Road Closure – 200 Block of 11<sup>th</sup> Street East</b> dated September 8, 2009.	<b>8</b>
f.	<b>Land Development Forum September 15</b> dated September 8, 2009.	<b>9</b>
g.	<b>Media Scrum with Shore Gold and Mayor Scarrow</b> dated September 9, 2009.	<b>10</b>
h.	<b>Road Closure – 6<sup>th</sup> Avenue East and 28<sup>th</sup> Street</b> dated September 9, 2009.	<b>11</b>
i.	<b>City to Unveil the 2009 Municipal Heritage Award Recipient</b> dated September 9, 2009.	<b>12</b>
j.	<b>Traffic Light Repair Continues – 6<sup>th</sup> Avenue East and 28<sup>th</sup> Street</b> dated September 10, 2009.	<b>13</b>
k.	<b>Media Press Conference – Green Energy Park Update</b> dated September 11, 2009.	<b>249</b>
l.	<b>The City of Prince Albert Rescinds Precautionary Drinking Water Advisory – 800 Block of 20<sup>th</sup> Street West</b> dated September 11, 2009.	<b>250</b>
m.	<b>Diefenbaker Bridge Road Closure</b> dated September 14, 2009.	<b>251</b>
n.	<b>City Makes Application to 2009 Community Development Trust Fund</b> dated September 15, 2009.	<b>252</b>
o.	<b>Hydrant Repair and Water Outage</b> dated September 15, 2009.	<b>253</b>
p.	<b>2009 Civic and School Board Election Nominations due by September 30, 2009</b> dated September 16, 2009.	<b>254</b>

***Suggested Disposition: Receive as Information and File.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

## **10. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 10.1 Report from Operations Coordinator dated September 10, 2009, with respect to **Saskatchewan Power Corporation Easement Agreement – 211 - 20<sup>th</sup> Street West. (RPT#PW-09-76)** **184**

***Recommendations:***

- “1. That the Easement Agreement between Saskatchewan Power Corporation and The City of Prince Albert for the location at 211 – 20<sup>th</sup> Street West, that includes all that portion of Lot 53, Parcel 20, Plan 00PA02935, Extension 0, Surface Parcel 134167158, be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Easement Agreement on behalf of The City.”***

- 10.2 Report from Chief Clerk dated September 8, 2009, with respect to **Account List No. 15 of 2009, in the amount of \$5,878,182.90. (RPT#FIN-CC-09-16)** **14**

***Recommendation: Receive as Information and File.***

- 10.3 Report from Communications Manager dated August 13, 2009, with respect to **City Logo Use Policy. (RPT#CORP-CC-09-05)** **25**

***Recommendation:***

***“That the City Logo Use Policy, as attached to the Report from the Communications Manager dated August 13, 2009, be approved.”***

- 10.4 Report from Municipal Service Centre/Fleet Manager dated September 9, 2009, with respect to **Tender No. 126 of 2009 – Sander Dump Truck. (RPT#PW-09-78)** **35**

***Recommendation:***

***“That the purchase of a Freightliner M2-106 Truck Chassis and an MG 12 foot Sander from Danco Equipment, in the amount of \$110,819.56, plus applicable taxes, be approved.”***

- 10.5 Report from Property Coordinator II dated September 1, 2009, with respect to **Legal Documentation Execution Policy. (RPT#EDP-09-173)** **208**

***Recommendation:***

***“That the Legal Documentation Execution Policy, as attached to the Report from the Property Coordinator II dated September 1, 2009, be approved.”***

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

## **11. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 11.1 Report from Transportation Project Manager dated September 4, 2009, with respect to **Removal of Pedestrian Signal at 4<sup>th</sup> Street and 9<sup>th</sup> Avenue East. (RPT#PW-09-80)** **32**

***Recommendation:***

***“That the Pedestrian Signal located at 4<sup>th</sup> Street and 9<sup>th</sup> Avenue East be fully removed, and, that a signed and marked crosswalk remain at this intersection.”***

- 11.2 Report from Building Inspector and Planner 1 dated September 1, 2009, with respect to **Zoning Bylaw Amendment – Lot Coverage. (BYLAW NO. 38 OF 2009 – 1<sup>st</sup> Reading) (RPT#EDP-09-176)** **63**

***Public Hearing: October 19, 2009.***

***Recommendations:***

- “1. That Bylaw No. 38 of 2009 receive first reading;***
- 2. That Administration be authorized to advertise Bylaw No. 38 of 2009 in the Prince Albert Daily Herald, The City’s Website, and on The City’s Bulletin Board for two (2) consecutive weeks prior to the October 19, 2009 Public Hearing; and,***
- 3. That consideration of Bylaw No. 38 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 11.3 Report from Property Coordinator II dated September 4, 2009, with respect to **Lot Purchase Policy for Non-Profit Organizations. (RPT#EDP-09-179)** **70**

***Recommendation:***

***“That the Lot Purchase Policy for Non-Profit Organizations, as attached to the Report from the Property Coordinator II dated September 4, 2009, be approved.”***

- 11.4 Report from Director of Community Services dated September 10, 2009, with respect to **True Sport Official Member Declaration. (RPT#COMM-09-62)** **213**

***Executive Committee Recommendations:***

- “1. That the Mayor and City Clerk be authorized to execute the Official Member Declaration of the True Sport Movement;***
- 2. That Administration post the Declaration, once approved with True Sport;***
- 3. That Administration promote and assist local Community Sporting Groups in declaring organizational specific participation in the True Sport Movement; and,***
- 4. That Administration provide assistance to the Local Community Sporting Groups in applying for funding through True Sport.”***

- 11.5 Report from Board of Police Commissioners dated August 31, 2009, with respect to **Police Service Financial Activities for the Year Ended December 31, 2008.** **75**

***Recommendation: Receive as Information and File.***

- 11.6 Report from Urban Aboriginal Community Grant Program Sub-Committee dated September 8, 2009, with respect to **2009 “B” Urban Aboriginal Community Grant Program. (RPT#COMM-09-61)** **93**

***Recommendations:***

- “1. That Urban Aboriginal Community Grant Program Project Nos. 28 to 47 of 2009 be approved and included in The City of Prince Albert’s submission for the 2009 “B” Urban Aboriginal Community Grant Program.***
- 2. That the Urban Aboriginal Community Grant Program Sub-Committee be authorized to make amendments to the list of approved projects, if surplus funds become available due to under expenditures in the approved projects.***

3. ***That the Organizations be authorized to proceed once funds have been received from the Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation.***
  4. ***That once the funds are received, 75% of the approved Grant be released to the successful Organizations, and, that the balance of the Grant be released upon receipt of the completed follow up and copies of supporting documentation for expenditures.***
  5. ***That the Mayor and City Clerk be authorized to execute the Application and Grant Agreements, on behalf of The City, once prepared.”***
- 11.7 Report from Planner 1 dated August 20, 2009, along with the following, all with respect to **Zoning Bylaw Amendment – 2640 – 2<sup>nd</sup> Avenue West, 188 and 166 – 27<sup>th</sup> Street West – R5 – Multiple Unit Dwelling to C4 – Highway Commercial. (BYLAW NO. 24 OF 2009) (RPT#EDP-09-155)** **119**
- Public Notice dated August 22, 2009. **131**
  - Public Notice dated August 29, 2009. **132**
  - Correspondence from Rudolph and Lena Mazurkewich dated September 11, 2009. **255**
  - Report from Planner 1 dated September 14, 2009. **256**  
**(RPT#EDP-09-183)**
  - ▶ Correspondence from Larry Smytaniuk dated September 19, 2009. **312**

**Note: City Council at its September 8, 2009 meeting, postponed this matter to its next meeting.**

***Recommendations:***

- “1. That Bylaw No. 24 of 2009 receive second and third reading;***
- 2. That the Mayor and City Clerk be authorized to execute all necessary Agreement(s), as related to and including the Plan of Survey, once prepared;***

3. ***The Applicant be informed of the need for a Buffer Strip and requirements for Rear Lane Paving when development occurs in the Highway Commercial Zone; and,***
4. ***That consideration of Bylaw No. 24 of 2009 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.***

- 11.8 Report from Recreation Manager dated September 15, 2009, along with the following, both with respect to **Community Clubs Operating Agreement. (RPT#COMM-09-60)** **260**
- Report from Recreation Manager dated August 13, 2009. (RPT#COMM-09-60) **133**

**Note: City Council at its September 8, 2009 meeting, postponed this matter to its next meeting.**

***Recommendations:***

- “1. ***That the Operating Agreements between The City of Prince Albert and the following ten (10) Community Clubs be approved for the term December 31, 2009, to December 31, 2012, including provisions for two (2) concurrent one (1) year extensions:***
  - a. ***East End Community Club***
  - b. ***East Hill Community Club***
  - c. ***Carlton Park Community Club***
  - d. ***Crescent Acres Community Club***
  - e. ***Crescent Heights Community Club***
  - f. ***Hazeldell Community Club***
  - g. ***West Hill Community Club***
  - h. ***Nordale Community Club***
  - i. ***Parkland Community Club***
  - j. ***Midtown Community Club;***

2. ***That the Lease Agreement between The City of Prince Albert and the West Flat Citizens Group Inc. for the use of the Bernice Sayese Centre, for the term January 1, 2010 to December 31, 2012, be approved; and,***
3. ***That the Mayor and City Clerk be authorized to execute the Operating and Lease Agreements for the Community Clubs, and the Bernice Sayese Centre, on behalf of The City.”***

**12. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

***“That this Committee rise and report.”***

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

***“That the Report of the Committee of the Whole be adopted.”***

*The Mayor will assume the Chair.*

**13. MAYOR & COUNCILLORS FORUM:**

**14. INQUIRIES:**

**15. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- |      |  |            |
|------|--|------------|
| 15.1 | <b>Bylaw No. 38 of 2009, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to include changes for accessory buildings in various Zones and to include changes for Secondary Suites. (1<sup>st</sup> Reading)</b> | <b>67</b>  |
| 15.2 | <b>Bylaw No. 39 of 2009, a Bylaw to undertake Conventional Paving Works as Local Improvement Work on the Initiative Plan. (1<sup>st</sup> and 2<sup>nd</sup> Reading)</b>  | <b>192</b> |

- 15.3 **Bylaw No. 40 of 2009, a Bylaw to undertake Residential Paving Conventional 7.6 metre Right of Way Works as Local Improvement Work on the Initiative Plan. (1<sup>st</sup> and 2<sup>nd</sup> Reading)** **197**
- 15.4 **Bylaw No. 41 of 2009, a Bylaw to undertake Curb and Gutter Works as Local Improvement Work on the Initiative Plan. (1<sup>st</sup> and 2<sup>nd</sup> Reading)** **202**

1<sup>st</sup> Reading:

*“That Bylaw Nos. 38, 39, 40 and 41 of 2009 be introduced and read a first time.”*

2<sup>nd</sup> Reading:

*“That Bylaw Nos. 39, 40 and 41 of 2009 be now read a second time.”*

**16. UNFINISHED BUSINESS - BYLAWS:**

- 16.1 **Bylaw No. 24 of 2009, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Lots 12, 13 and 14, Block 3, Plan B668 from R5 – Multiple Unit Dwelling to C4 – Highway Commercial. (2<sup>nd</sup> and 3<sup>rd</sup> Reading)** **129**
- 16.2 **Bylaw No. 26 of 2009, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Lots 20 to 29, Block 8, Plan B400, from C5 – Neighbourhood Commercial to C – Contract Zone. (2<sup>nd</sup> and 3<sup>rd</sup> Reading)** **47**

2<sup>nd</sup> Reading:

*“That Bylaw Nos. 24 and 26 of 2009, be now read a second time.”*

3<sup>rd</sup> Reading:

*“That Bylaw No. 24 and 26 of 2009, be read a third time and passed; and, that Bylaw Nos. 24 and 26 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk.”*

**17. GIVING NOTICE:**

**18. MOTIONS:**

**19. PUBLIC FORUM:**

19.1 Rick Sawa.

▶ 19.2 Brian Clavier.

**20. ADJOURNMENT:**