

**COUNCIL MINUTES:**

**SEPTEMBER 8, 2009**

Minutes of a meeting of the Council of The City of Prince Albert held in the Council Chamber, City Hall, on the above date at 7:02 p.m.

**1. CALL TO ORDER:**

Mayor J. Scarrow called the meeting to order:

PRESENT: Mayor Jim Scarrow

Councillors: Darcy Gervais  
Greg Dionne  
Lee Atkinson  
Shawn Williams  
Fred A. Matheson  
Martin Ring  
John Swystun  
Ted Zurakowski

- AND -

Cliff Skauge, City Clerk  
Robert Cotterill, City Manager  
Sherry Person, Assistant City Clerk  
Colin Innes, Director of Public Works  
Kiley Bear, Communications Manager  
Joe Day, Director of Financial Services  
Chris Cvik, Director of Corporate Services  
Greg Zeeben, Director of Community Services  
Joe Zatylny, Acting Director of Fire and Emergency Services  
Joan Corneil, Director of Economic Development and Planning

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**2. PRAYER:**

Mayor J. Scarrow asked that all members stand and that the City Clerk offer the prayer.

**3. SUBMISSION OF PECUNIARY INTEREST FORMS:**

**4. ADOPTION OF MINUTES:**

0597. Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Minutes of the Council Meeting held August 18, 2009, Special Council Meeting held August 18, 2009, and the Committee of the Whole Council Incamera Meeting held August 18, 2009, be taken as read and adopted.

**5. APPROVAL OF AGENDA:**

0598. Moved by Councillor T. Zurakowski, Seconded by  
Councillor G. Dionne, AND RESOLVED:

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

**6. NOTICE OF PROCLAMATIONS:**

- 6.1 METIS HERITAGE WEEK – SEPTEMBER 13 – 20, 2009.

**7. PUBLIC HEARINGS & APPEALS:**

- 7.1 Report from Planner 1 dated June 23, 2009, along with Correspondences from Planning Manager to Area Residents dated August 28, 2009 and Darwin Zurakowski, on behalf of Priority Computers, received September 2, 2009, all with respect to Development Permit Application - Communications Tower - #597, 591 – 28<sup>th</sup> Street West. (RPT#EDP-09-107)

Brian Clavier spoke in opposition to the proposed Communications Tower to be located at #597, 591 – 28<sup>th</sup> Street West.

Darwin Zurakowski, Owner/Operator, Priority Computers, indicated that he has received all the necessary documentation for Industry Canada requirements and five (5) letters of support from Area Residents in support of the Communications Tower.

0599.

Moved by Councillor J. Swystun, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Report from Planner 1 dated June 23, 2009, along with Correspondences from Planning Manager to Area Residents dated August 28, 2009, and Darwin Zurakowski, on behalf of Priority Computers, received September 2, 2009, all with respect to Development Permit Application - Communications Tower - #597, 591 – 28<sup>th</sup> Street West be received; and, that the following recommendation of the Planner 1, as contained therein, be approved:

“That the Development Permit Application for a Communications Tower at #597, 591 – 28<sup>th</sup> Street West, legally described as Lot 91, Block 100, Plan 73PA02474, Extension 0, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of The City, subject to the Applicant:

1. Providing The City with a License of Approval from Industry Canada;
2. Ensuring the Tower meets all pertinent NAV CANADA and Transport Canada standards;
3. Receiving consent from Saskatchewan Power Corporation for the proposed Tower and ensuring the Tower conforms to its recommendations in regards to fall over clearance of any Saskatchewan Power Corporation Power Line;
4. Ensuring the Tower complies with all standards and regulations of City Council's Zoning Bylaw No. 1 of 1987, as amended;
5. Providing The City's Chief Building Official with a certified Structural Engineer's report that

addresses the structural integrity and installation of the Tower;

6. Not commencing construction of the Tower until completion of the paving of 28<sup>th</sup> Street between 4<sup>th</sup> and 6<sup>th</sup> Avenue West;
7. Installing a ten (10) foot fence, or any other anti-climbing device around the Tower, which fence must be approved by The City's Building Inspector; and,
8. Providing The City with a Certificate of Third Party Liability Insurance with a limit not less than Two Million Dollars (\$2,000,000) for any risk and liability as may be appropriate to the operation and use of the Tower."

- 7.2 Report from Planning Technician dated August 18, 2009, along with Public Notice dated August 29, 2009, both with respect to 25<sup>th</sup> Street West Road Closure. (BYLAW NO. 33 OF 2009) (RPT#EDP-09-150)

0600.

Moved by Councillor G. Dionne, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Report from Planning Technician dated August 18, 2009, along with Public Notice dated August 29, 2009, both with respect to 25<sup>th</sup> Street West Road Closure be received; and, that the following recommendations of the Planning Technician, as contained therein, be approved:

- "1. That Bylaw No. 33 of 2009 be given three (3) readings; and,
2. That consideration of Bylaw No. 33 of 2009 be laid on the table and brought up under the Order of Business "Introduction and Consideration of Bylaws"."

- 7.3 Report from Planning Technician dated August 20, 2009, along with Public Notice dated August 29, 2009, both with respect to East Flat Road Closure. (BYLAW NO. 35 OF 2009) (RPT#EDP-09-153)

Brian Clavier questioned why a site plan has not been provided.

0601. Moved by Councillor T. Zurakowski, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Report from Planning Technician dated August 20, 2009, along with Public Notice dated August 29, 2009, both with respect to East Flat Road Closure be received; and, that the following recommendations of the Planning Technician, as contained therein, be approved:

- “1. That Bylaw No. 35 of 2009 be given three (3) readings; and,
2. That consideration of Bylaw No. 35 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”

- 7.4 Report from Planner 1 dated August 20, 2009, along with Public Notices dated August 22 and 29, 2009, all with respect to Zoning Bylaw Amendment – Bed and Breakfast - 1925 – 1<sup>st</sup> Avenue East. (BYLAW NO. 27 OF 2009) (RPT#EDP-09-154)

0602. Moved by Councillor M. Ring, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Report from Planner 1 dated August 20, 2009, along with Public Notices dated August 22 and 29, 2009, all with respect to Zoning Bylaw Amendment – Bed and Breakfast - 1925 – 1<sup>st</sup> Avenue East be received; and, that the following recommendations of the Planner 1, as contained therein, be approved:

- “1. That the Development Permit Application for a Bed and Breakfast at 1925 – 1<sup>st</sup> Avenue East, legally described as Lots 60 to 64, Block 10, Plan E, Extension 0, be approved; and, that the Director of Economic Development and

Planning be authorized to execute the Development Permit on behalf of The City, subject to:

- i. The Bed and Breakfast meeting all requirements as related to fire and building safety and subsequent inspections by The City's Building and Fire Inspectors;
- ii. The Applicant reviewing and abiding by those Standards and Guidelines for the conservation of Historic Places in Canada; and,
- iii. The Mayor and City Clerk being authorized to execute the Contract Zoning Agreement between The City and Jonathan Smith for a five (5) year period, once prepared, and that the Agreement be registered on the title;

2. That Bylaw No. 27 of 2009 receive second and third reading; and,

3. That consideration of Bylaw No. 27 of 2009 be laid on the table and brought up under the Order of Business "Unfinished Business – Bylaws".

7.5 Report from Planner 1 dated August 20, 2009, along with Public Notices dated August 22 and 29, 2009, all with respect to Zoning Bylaw Amendment – R5 – Multiple Unit Dwelling to C4 - Highway Commercial - 2640 – 2<sup>nd</sup> Avenue West, 188 and 166 – 27<sup>th</sup> Street West. (BYLAW NO. 24 OF 2009) (RPT#EDP-09-155)

Janice Semchuk asked what type of business is being proposed for this location.

0603.

Moved by Councillor J. Swystun, Seconded by  
Councillor F.A. Matheson:

That the Report from Planner 1 dated August 20, 2009, along with Public Notices dated August 22 and 29, 2009, all with respect to Zoning Bylaw Amendment – R5 – Multiple Unit Dwelling to C4 -

Highway Commercial - 2640 – 2<sup>nd</sup> Avenue West, 188 and 166 – 27<sup>th</sup> Street West be received; and, that the following recommendations of the Planner 1, as contained therein, be approved:

- “1. That Bylaw No. 24 of 2009 receive second and third reading;
2. That the Mayor and City Clerk be authorized to execute all necessary Agreement(s), as related to and including the Plan of Survey, once prepared;
3. That the Applicant be informed of the need for a Buffer Strip and requirements for Rear Lane Paving when development occurs in the Highway Commercial Zone; and,
4. That consideration of Bylaw No. 24 of 2009 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”

0604. Moved by Councillor T. Zurakowski, Seconded by  
Councillor G. Dionne, AND RESOLVED:

That consideration of the matter of Rezoning from R5 - Multiple Unit Dwelling to C4 – Highway Commercial – Bylaw No. 24 of 2009 be postponed until the September 21, 2009 City Council meeting.

## **8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

- 8.1 Correspondence from Jim Kereluk dated August 21, 2009, requesting that 13<sup>th</sup> Avenue West between 14<sup>th</sup> and 15<sup>th</sup> Street be paved and suggesting that the funds paid for oiling be directed to paving the Avenue, or that a Speed Zone be implemented on 14<sup>th</sup> Street West.

Jim Kereluk requested that 13<sup>th</sup> Avenue West between 14<sup>th</sup> and 15<sup>th</sup> Street be paved.

0605. Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Correspondence from Jim Kereluk dated August 21, 2009, requesting that 13<sup>th</sup> Avenue

West between 14<sup>th</sup> and 15<sup>th</sup> Street be paved and suggesting that the funds paid for oiling be directed to paving the Avenue, or that a Speed Zone be implemented on 14<sup>th</sup> Street West be received and referred to the Public Works Department.

Councillor D. Gervais was excused from the meeting at 7:38 p.m.

## **9. COMMUNICATIONS/PETITIONS PACKAGE:**

0606. Moved by Councillor J. Swystun, Seconded by  
Councillor F.A. Matheson,

That the Communications/Petitions Package Item Nos. 9.1 to 9.4 be referred, as indicated.

- 9.1 Correspondence from Crystal Small, on behalf of Prince Albert Addictions Awareness Committee, dated August 14, 2009, requesting that The City donate the use of the Margo Fournier Centre Gymnasium on November 17, 2009, and to Proclaim November 16 - 21, 2009, as Addictions Awareness Week.

That the Correspondence from Crystal Small, on behalf of Prince Albert Addictions Awareness Committee, dated August 14, 2009, requesting that The City donate the use of the Margo Fournier Centre Gymnasium on November 17, 2009, and to Proclaim November 16 - 21, 2009, as Addictions Awareness Week be received; and, that the following be approved:

1. That the Proclamation request be referred to the Mayor's Office.
  2. That the request to donate the use of the Margo Fournier Centre Gymnasium on November 17, 2009, be referred to the Community Services Department.
- 9.2 Correspondence from Rick Lokken, Kerry Paul and Philip Parr dated August 15, 2009, expressing concerns regarding a legal matter.

That the Correspondence from Rick Lokken, Kerry Paul and Philip Parr dated August 15, 2009,

expressing concerns regarding a legal matter be received as information and filed.

9.4 Media Releases:

- a. Media Press Conference – Water Treatment Plant Upgrades dated August 11, 2009.
- b. Third Free Week at the Landfill Begins Monday dated August 11, 2009.
- c. Road Closure, Water Outage and Precautionary Drinking Water Advisory dated August 14, 2009.
- d. Prince Albert Arts Centre Fall Brochure available now dated August 14, 2009.
- e. Precautionary Drinking Water Advisory – 200 Block of 24<sup>th</sup> Street West dated August 18, 2009.
- f. Ice Bookings Now Available for Art Hauser and Kinsmen Arenas dated August 19, 2009.
- g. Road Closure – Diefenbaker Bridge dated August 19, 2009.
- h. Frank J. Dunn Pool Closure dated August 20, 2009.
- i. Fieldhouse Construction Update and Tour dated August 20, 2009.
- j. Paving Incentive Program Garners Considerable Interest from Homeowners dated August 20, 2009.
- k. Utility Construction Project – River Street West between 4<sup>th</sup> and 6<sup>th</sup> Avenue dated August 20, 2009.
- l. The City of Prince Albert Rescinds Precautionary Drinking Water Advisory – 200 Block of 24<sup>th</sup> Street West dated August 21, 2009.
- m. The City of Prince Albert Rescinds Precautionary Drinking Water Advisory – 4<sup>th</sup> Avenue West between Mahon Drive and Marquis Road dated August 24, 2009.
- n. Media Press Conference – Secondary Suite Open House dated August 24, 2009.

- o. Road Closure – 2<sup>nd</sup> Avenue West between 15<sup>th</sup> and 22<sup>nd</sup> Street dated August 24, 2009.
- p. Frank J. Dunn Pool Closure Extended dated August 24, 2009.
- q. Media Press Conference – Secondary Suite Open House dated August 24, 2009.
- r. Secondary Suite Open House Targets Homeowners, Landlords dated August 26, 2009.
- s. Society for the Prevention of Cruelty to Animals to Host Information and Volunteer Recruitment Session for “New Leash on Life” Building Campaign dated August 26, 2009.
- t. Compost Collection Delay dated August 27, 2009.
- u. Frank J. Dunn Pool to Reopen Tomorrow dated August 27, 2009.
- v. Remembering a Fallen Big River Soldier dated August 27, 2009.
- w. Road Closure – Intersection of 6<sup>th</sup> Avenue West and 28<sup>th</sup> Street dated August 31, 2009.
- x. City to Receive First Two Installments of Northern Lights Community Development Corporation Grant dated September 1, 2009.
- y. Media Press Conference – West Hill Infrastructure Project Update dated September 1, 2009.
- z. Margo Fournier Centre Plans New Programs beginning September 2009 dated September 2, 2009.
- aa. Pruning Ban for Elm Trees Lifted dated September 2, 2009.

That the Media Releases with respect to Media Press Conference – Water Treatment Plant Upgrades dated August 11, 2009; Third Free Week at the Landfill Begins Monday dated August 11, 2009; Road Closure, Water Outage and Precautionary Drinking Water Advisory dated August 14, 2009; Prince Albert Arts Centre Fall Brochure available now dated August 14, 2009; Precautionary Drinking Water Advisory – 200 Block of 24<sup>th</sup> Street West dated August 18, 2009; Ice Bookings Now Available for Art Hauser and

Kinsmen Arenas dated August 19, 2009; Road Closure – Diefenbaker Bridge dated August 19, 2009; Frank J. Dunn Pool Closure dated August 20, 2009; Fieldhouse Construction Update and Tour dated August 20, 2009; Paving Incentive Program Garners Considerable Interest from Homeowners dated August 20, 2009; Utility Construction Project – River Street West between 4<sup>th</sup> and 6<sup>th</sup> Avenue dated August 20, 2009; The City of Prince Albert Rescinds Precautionary Drinking Water Advisory – 200 Block of 24<sup>th</sup> Street West dated August 21, 2009; The City of Prince Albert Rescinds Precautionary Drinking Water Advisory – 4<sup>th</sup> Avenue West between Mahon Drive and Marquis Road dated August 24, 2009; Media Press Conference – Secondary Suite Open House dated August 24, 2009; Road Closure – 2<sup>nd</sup> Avenue West between 15<sup>th</sup> and 22<sup>nd</sup> Street dated August 24, 2009; Frank J. Dunn Pool Closure Extended dated August 24, 2009; Media Press Conference – Secondary Suite Open House dated August 24, 2009; Secondary Suite Open House Targets Homeowners, Landlords dated August 26, 2009; Society for the Prevention of Cruelty to Animals to Host Information and Volunteer Recruitment Session for “New Leash on Life” Building Campaign dated August 26, 2009; Compost Collection Delay dated August 27, 2009; Frank J. Dunn Pool to Reopen Tomorrow dated August 27, 2009; Remembering a Fallen Big River Soldier dated August 27, 2009; Road Closure – Intersection of 6<sup>th</sup> Avenue West and 28<sup>th</sup> Street dated August 31, 2009; City to Receive First Two Installments of Northern Lights Community Development Corporation Grant dated September 1, 2009; Media Press Conference – West Hill Infrastructure Project Update dated September 1, 2009; Margo Fournier Centre Plans New Programs beginning September 2009 dated September 2, 2009; and, Pruning Ban for Elm Trees Lifted dated September 2, 2009, be received as information and filed.

- 9.3 Correspondence from Chief Executive Officer, North Central Enterprise Region, dated August 18, 2009, inviting Council Members to the North Central Enterprise Region Open House on Wednesday, September 9, 2009.

0607. Moved by Councillor J. Swystun, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Correspondence from Chief Executive Officer, North Central Enterprise Region, dated August 18, 2009, inviting Council Members to the North Central Enterprise Region Open House on Wednesday, September 9, 2009, be received as information and filed.

0608. Moved by Councillor J. Swystun, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Communications/Petitions Package Item Nos. 9.1 to 9.4 be referred, as indicated.

0609. Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.

Councillor D. Gervais returned to the meeting at 7:42 p.m.

COUNCIL WENT INTO COMMITTEE OF THE WHOLE:  
Councillor G. Dionne assumed the Chair at 7:42 p.m.

## **10. CONSENT AGENDA:**

- 10.1 Report from Sanitation Manager dated August 11, 2009, with respect to Renewal of Oil Recovery Facility Agreement. (RPT#PW-09-73)

That the Report from Sanitation Manager dated August 11, 2009, with respect to Renewal of Oil Recovery Facility Agreement be received; and, that the following recommendations of the Sanitation Manager, as contained therein, be approved:

- “1. That the Oil Recovery Facility Agreement between The City of Prince Albert and the Saskatchewan Association for Resource Recovery, for the operation of the used oil materials EcoCentre at the Landfill dated June 3, 2003, be extended for an additional three (3) year term from September 25, 2009, to September 24, 2012.
2. That the Mayor and City Clerk be authorized to execute the Letter of Renewal dated July 27, 2009, on behalf of The City.”

- 10.2 Report from Chief Clerk dated August 18, 2009, with respect to Account List No. 14 of 2009, in the amount of \$3,853,067.26. (RPT#FIN-CC-09-15)

That the Report from Chief Clerk dated August 18, 2009, with respect to Account List No. 14 of 2009, in the amount of \$3,853,067.26 be received as information and filed.

- 10.3 Report from Director of Financial Services dated August 24, 2009, with respect to June 2009 Month-End Financial Update. (RPT#FIN-09-35)

That the Report from Director of Financial Services dated August 24, 2009, with respect to June 2009 Month-End Financial Update be received as information and filed.

- 10.4 Report from Development Appeals Board dated August 18, 2009, with respect to Notice of Decision – Appeal No. 4 of 2009 – 59 Kernaghan Crescent. (RPT#EDP-09-151)

That the Report from Development Appeals Board dated August 18, 2009, with respect to Notice

of Decision – Appeal No. 4 of 2009 – 59 Kernaghan Crescent be received as information and filed.

- 10.6 Report from Planning Manager dated August 24, 2009, along with Correspondence from Consultant, Watson and Associates Economists Ltd., dated August 31, 2009, both with respect to City of Prince Albert Population, Household and Employment Forecast Study. (RPT#EDP-09-156)

That the Report from Planning Manager dated August 24, 2009, along with Correspondence from Consultant, Watson and Associates Economists Ltd., dated August 31, 2009, both with respect to City of Prince Albert Population, Household and Employment Forecast Study be received as information and filed.

- 10.7 Report from Operations Coordinator dated September 1, 2009, with respect to Saskatchewan Power Corporation Easement Agreement – Jack Matheson Crescent. (RPT#PW-09-75)

That the Report from Operations Coordinator dated September 1, 2009, with respect to Saskatchewan Power Corporation Easement Agreement – Jack Matheson Crescent be received; and, that the following recommendations of the Operations Coordinator, as contained therein, be approved:

- “1. That the Easement Agreement between Saskatchewan Power Corporation and The City of Prince Albert for the location at Jack Matheson Crescent, which includes firstly all that portion of Lot 41, Block/Parcel 110, Plan 01PA05790, Extension 0, Certificate of Title 01PA05790A, and secondly Block/Parcel K, Plan 76PA10690, Extension 1, Certificate of Title 82PA09256A, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Easement Agreement on behalf of The City.”

- 10.8 Report from Operations Coordinator dated September 1, 2009, with respect to Saskatchewan Power Corporation Easement Agreement – 28<sup>th</sup> Street West – Senior Housing Development. (RPT#PW-09-77)

That the Report from Operations Coordinator dated September 1, 2009, with respect to Saskatchewan Power Corporation Easement Agreement – 28<sup>th</sup> Street West – Senior Housing Development be received; and, that the following recommendations of the Operations Coordinator, as contained therein, be approved:

- “1. That the Easement Agreement between Saskatchewan Power Corporation and The City of Prince Albert for the location at Block/Parcel C, Plan 68PA08273, Extension 0, Surface Parcel 134129224, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Easement Agreement on behalf of The City.”

0610. Moved by Councillor M. Ring, AND RESOLVED:

That the Consent Agenda Item Nos. 10.1 – 10.4 and 10.6 - 10.8, and the recommendations contained therein be approved, as indicated.

## **11. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 10.5 Report from Recreation Manager dated August 13, 2009, with respect to Community Clubs Operating Agreement. (RPT#COMM-09-60)

0611. Moved by Councillor T. Zurakowski, AND RESOLVED:

That the Report from Recreation Manager dated August 13, 2009, with respect to Community Clubs Operating Agreement be received; and, that consideration of the matter be postponed until the next City Council meeting.

- 11.1 Report from Executive Assistant/Manager of Performance Management & Benchmarking dated August 18, 2009, with respect to 2009 Property Taxes – Benchmarking Update. (RPT#CM-09-25)

0612. Moved by Mayor J. Scarrow, AND RESOLVED:

That the Report from Executive Assistant/Manager of Performance Management & Benchmarking dated August 18, 2009, with respect to 2009 Property Taxes – Benchmarking Update be received as information and filed.

- 11.2 Report from Planner 1 dated August 19, 2009, with respect to Zoning Bylaw Amendment – Animal Shelters in North Industrial Area. (BYLAW NO. 31 OF 2009 – 1<sup>st</sup> Reading) (RPT#EDP-09-148)

0613. Moved by Councillor M. Ring, AND RESOLVED:

That the Report from Planner 1 dated August 19, 2009, with respect to Zoning Bylaw Amendment – Animal Shelters in North Industrial Area be received; and, that the following recommendations of the Planner 1, as contained therein, be approved:

- “1. That Bylaw No. 31 of 2009 receive first reading;
2. That Administration be authorized to waive the Zoning Bylaw Amendment Fee;
3. That Administration be authorized to advertise Bylaw No. 31 of 2009 in the Prince Albert Daily Herald, The City’s Website, and on The City’s Bulletin Board for two (2) consecutive weeks prior to the October 5, 2009 Public Hearing; and,
4. That consideration of Bylaw No. 31 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”

- 11.3 Report from Planner 1 dated August 25, 2009, with respect to Zoning Bylaw Amendment – I – Institutional to R-1 – Small Single Dwelling – 1044 – 2<sup>nd</sup> Street East. (BYLAW NO. 32 OF 2009 – 1<sup>st</sup> Reading) (RPT#EDP-09-158)

0614.

Moved by Councillor F.A. Matheson, AND RESOLVED:

That the Report from Planner 1 dated August 25, 2009, with respect to Zoning Bylaw Amendment – I – Institutional to R-1 – Small Single Dwelling – 1044 – 2<sup>nd</sup> Street East be received; and, that the following recommendations of the Planner 1, as contained therein, be approved:

- “1. That Bylaw No. 32 of 2009 receive first reading;
2. That Administration be authorized to provide Public Notification to hold a Public Hearing, in accordance with the provisions of The Planning and Development Act, 2007;
3. That in accordance with Section 3.21.3 of City Council’s Zoning Bylaw No. 1 of 1987, as amended, Administration be authorized to serve Notice, by Registered Mail, to each assessed owner within seventy-five (75) metres of the property to be rezoned; and,
4. That consideration of Bylaw No. 32 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”

- 11.4 Report from Director of Economic Development and Planning dated August 25, 2009, with respect to Public Notice Requirements. (RPT#EDP-09-157)

0615.

Moved by Councillor M. Ring, AND RESOLVED:

That the Report from Director of Economic Development and Planning dated August 25, 2009, with respect to Public Notice Requirements be received; and, that the following recommendations of the Director of Economic Development and Planning, as contained therein, be approved:

- "1. That City Council Resolution No. 503 of July 20, 2009 be rescinded;
2. That Administration make obvious the mandatory and discretionary Public Notice requirements, on every recommendation dealing with changes to City Council's Zoning Bylaw No. 1 of 1987, as amended, and items that require Public Notice under City Council's Public Notice Bylaw No. 5 of 2003; and,
3. That Administration complete a comprehensive review of the Public Notice requirements outlined in The Cities Act and The Planning and Development Act, 2007, and legislated under City Council's Zoning and Public Notice Bylaws to ensure that public notification requirements of seventy-five (75) Metres, from the applicant's property boundary, is included as mandatory, where applicable."

- 11.5 Report from Housing Advisory Committee dated August 19, 2009, with respect to Future Directions in Support for Affordable Housing. (RPT#EDP-09-152)

0616.

Moved by Councillor L. Atkinson, AND RESOLVED:

That the Report from Housing Advisory Committee dated August 19, 2009, with respect to Future Directions in Support for Affordable Housing be received; and, that the following recommendation of the Executive Committee be approved:

“That the Report from the Housing Advisory Committee dated August 19, 2009, with respect to Future Directions in Support for Affordable Housing be referred to Administration for further review and to develop a detailed plan and report outlining what has been done in the past, how to move forward, and criteria for developing Affordable Housing in existing and new areas of the City.”

- 11.6 Report from City Manager dated August 28, 2009, with respect to Airport Improvement Fee/Passenger Facility Fee – Prince Albert Municipal Airport. (RPT#CM-09-26)

Councillor T. Zurakowski was excused from the meeting at 7:52 p.m.

0617.

Moved by Mayor J. Scarrow, AND RESOLVED:

That the Report from City Manager dated August 28, 2009, with respect to Airport Improvement Fee/Passenger Facility Fee – Prince Albert Municipal Airport be received; and, that the following recommendations of the City Manager, as contained therein, be approved:

- “1. That Administration implement a Passenger Facility Fee for the Prince Albert Municipal Airport effective January 1, 2010;
2. That the Mayor and City Clerk be authorized to enter into a Memorandum of Agreement with the Air Transport Association of Canada and TransWest, Pronto Airways, WestWind Aviation, and any other Prince Albert Municipal

Airport Airline Carriers for the implementation of a Passenger Facility Fee;

3. That the Mayor and City Clerk be authorized to enter into Agreements with TransWest, Pronto Airways, WestWind Aviation, and any other Airlines operating at the Prince Albert Municipal Airport for the implementation of a Passenger Facility Fee;
  4. That Administration develop a five (5) year Operating and Capital Budget Plan, outlining specifically how the Passenger Facility Fees will be utilized by Administration for Capital Improvements; and,
  5. That Administration provide a final report to City Council outlining the proposed fixed amount of the Passenger Facility Fee to be implemented at the Prince Albert Municipal Airport, in conjunction with the five (5) year Operating and Capital Budget Plan.”
- 11.7 Report from Planner 1 dated August 28, 2009, with respect to Zoning Bylaw Amendment – Minimum Lot Area Requirements for Telecommunication Towers and Utilities. (BYLAW NO. 37 OF 2009 – 1<sup>st</sup> Reading) (RPT#EDP-09-159)

0618. Moved by Councillor F.A. Matheson, AND RESOLVED:

That the Report from Planner 1 dated August 28, 2009, with respect to Zoning Bylaw Amendment – Minimum Lot Area Requirements for Telecommunication Towers and Utilities be received; and, that the following recommendations of the Planner 1, as contained therein, be approved:

- “1. That Bylaw No. 37 of 2009 receive first reading;
2. That Administration be authorized to provide Public Notification to hold a Public Hearing on October 19, 2009, in accordance with the provisions of The Planning and Development Act, 2007; and,

3. That consideration of Bylaw No. 37 of 2009 be laid on the table and brought up under the Order of Business "Introduction and Consideration of Bylaws".

Councillor T. Zurakowski returned to the meeting at 7:57 p.m.

- 11.8 Report from Development Coordinator dated August 28, 2009, with respect to Proposed Promotional Signage for Value Village – 800 – 15<sup>th</sup> Street East. (RPT#EDP-09-169)

0619. Moved by Councillor D. Gervais, AND RESOLVED:

That the Report from Development Coordinator dated August 28, 2009, with respect to Proposed Promotional Signage for Value Village – 800 – 15<sup>th</sup> Street East be received; and, that the following recommendation of the Development Coordinator, as contained therein, be approved:

"That the proposed Promotional Signage located at Value Village - 800 – 15<sup>th</sup> Street East, be approved for two (2) consecutive fourteen (14) day periods in October."

- 11.9 Report from Assistant Director of Financial Services dated August 27, 2009, with respect to Canada Mortgage and Housing Corporation Loan Terms. (BYLAW NO. 36 OF 2009) (RPT#FIN-09-36)

0620. Moved by Mayor J. Scarrow, AND RESOLVED:

That the Report from Assistant Director of Financial Services dated August 27, 2009, with respect to Canada Mortgage and Housing Corporation Loan Terms be received; and, that the following recommendations of the Assistant Director of Financial Services, as contained therein, be approved:

1. That Bylaw No. 36 of 2009 be given three (3) readings; and,
2. That consideration of Bylaw No. 36 of 2009 be laid on the table and brought up under the

**12. UNFINISHED BUSINESS:**

0621. Moved by Councillor M. Ring, AND RESOLVED:

That this Committee rise and report.

Mayor J. Scarrow resumed the Chair at 8:01 p.m.

0622. Moved by Councillor G. Dionne, Seconded by  
Councillor D. Gervais, AND RESOLVED:

That the Report of the Committee of the Whole be adopted.

**13. MAYOR & COUNCILLORS FORUM:**

**14. INQUIRIES:**

Councillor G. Dionne to the Director of Economic Development and Planning.

"Please have the sign on the Semi-Trailer located on 15<sup>th</sup> Street near the Police Station removed, and can charges be laid since this is not the first request for removal of this particular sign."

The Director of Economic Development and Planning, in responding to the inquiry, indicated this issue would be reported to Bylaw Enforcement and a reply will be provided.

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Councillor G. Dionne to the Director of Public Works.

"Please contact Carlton Trail Railways to determine if they could refrain from blowing the train whistle on the north and south side of the bridge."

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Councillor L. Atkinson to the Director of Public Works.

“Could you advise the status of the lead service replacement in the 200 Block of 11<sup>th</sup> Street East, and could Administration do a better job of communicating with residents in regards to the purpose of the work, as they are unaware of what is taking place. In addition could an update be provided regarding the status of the Land Service Replacement Program.”

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Councillor L. Atkinson to the Director of Financial Services.

“Have the E.A. Rawlinson Centre financials for 2008 been made available.”

The City Manager, in responding to the inquiry, indicated a report will be provided in the next two (2) weeks to City Council.

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Councillor T. Zurakowski to the Director of Public Works.

“Could you please advise why the allowable speed was reduced on 15<sup>th</sup> Street East and could you look at the length of time for the signal at the first set of traffic lights coming into the City from Highway 302 East.”

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Councillor T. Zurakowski to the Director of Public Works and Director of Community Services.

“Could we have an update on the Rotary Trail Development in the West Hill, specifically north of 28<sup>th</sup> Street West.”

The Director of Public Works, in responding to the inquiry, indicated this will be investigated and the Director of Community Services indicated that plans are to complete as much of the trail work as is possible.

## **15. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- 15.1 Bylaw No. 31 of 2009, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to include Animal Shelters as a permitted or a discretionary use within the North Industrial District.
- 15.2 Bylaw No. 32 of 2009, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to rezone 1044 – 2<sup>nd</sup> Street East from I – Institutional to R1 – Small Single Dwelling.
- 15.3 Bylaw No. 33 of 2009, a Bylaw to provide for the Closing of a portion of 25<sup>th</sup> Street West.
- 15.4 Bylaw No. 35 of 2009, a Bylaw to provide for the Closing of a lane south of the former Prince Charles School Site.
- 15.5 Bylaw No. 36 of 2009, a Bylaw to amend City Council's Creation of Long Term Debt Bylaw No. 29 of 2009.
- 15.6 Bylaw No. 37 of 2009, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to amend the minimum lot area required for Telecommunication Towers and Utilities.

0623.

Moved by Councillor G. Dionne, Seconded by  
Councillor D. Gervais, AND RESOLVED:

That Bylaw Nos. 31, 32, 33, 35, 36 and 37 of 2009 be introduced and read a first time.

### **FIRST READING OF BYLAW**

0624.

Moved by Councillor G. Dionne, Seconded by  
Councillor D. Gervais, AND RESOLVED:

That Bylaw Nos. 33, 35 and 36 of 2009 be now read a second time.

### **SECOND READING OF BYLAW**

0625.

Moved by Councillor G. Dionne, Seconded by  
Councillor D. Gervais, AND RESOLVED UNANIMOUSLY:

That leave be granted to read Bylaw Nos. 33, 35 and 36 of 2009 a third time.

0626. Moved by Councillor G. Dionne, Seconded by  
Councillor D. Gervais, AND RESOLVED:

That Bylaw Nos. 33, 35 and 36 of 2009, be read a third time and passed; and, that Bylaw Nos. 33, 35 and 36 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk.

THIRD READING OF BYLAW

**16. UNFINISHED BUSINESS - BYLAWS:**

- 16.1 Bylaw No. 27 of 2009, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to rezone – 1925 – 1<sup>st</sup> Avenue East from R5 – Multiple Unit Dwelling to C – Contract Zone.

0627. Moved by Councillor M. Ring, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That Bylaw No. 27 of 2009 be now read a second time.

SECOND READING OF BYLAW

0628. Moved by Councillor M. Ring, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That Bylaw No. 27 of 2009, be read a third time and passed; and, that Bylaw No. 27 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk.

THIRD READING OF BYLAW

**17. GIVING NOTICE:**

**18. MOTIONS:**

**19. ADJOURNMENT – 8:24 P.M.:**

0629. Moved by Councillor F.A. Matheson, Seconded by  
Councillor D. Gervais, AND RESOLVED:

That this Council do now adjourn.

  
MAYOR J. SCARROW

  
CITY CLERK

MINUTES ADOPTED THIS 21<sup>ST</sup> DAY OF SEPTEMBER, A.D. 2009