

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
MAY 25, 2009

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. SUBMISSION OF PECUNIARY INTEREST FORMS:

4. ADOPTION OF MINUTES:

Minutes of the Council Meeting held May 11, 2009, Special Council Meeting held May 11, 2009, Committee of the Whole Council Incamera Meeting held May 11, 2009, and the Advertising Review Committee Incamera Meeting held April 23, 2009, be taken as read and adopted.

5. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its May 19, 2009 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

6. NOTICE OF PROCLAMATIONS:

- 6.1 NATIONAL MISSING CHILDREN’S DAY – MAY 25, 2009.
- 6.2 HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY – MAY 30, 2009.
- 6.3 RECREATION AND PARKS MONTH – JUNE, 2009.
- 6.4 GAY, LESBIAN, BISEXUAL, TRANSGENDER, TWO-SPIRITED AND ALLIED PRIDE WEEK – JUNE 1 – 7, 2009.

7. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	Page No.
7.1 Report from Planning Technician dated May 8, 2009, along with the following, all with respect to South Industrial Road Closures. (BYLAW NO. 17 OF 2009) (RPT#EDP-09-76)	113
• Addendum Report from Planning Technician dated May 19, 2009. (RPT#EDP-09-76)	153
• Public Notice dated May 16, 2009.	158

Recommendations:

- “1. That Bylaw No. 17 of 2009 receive three (3) readings; and,***
- 2. That consideration of Bylaw No. 17 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

No presentations or delegations have been registered at this time.

9. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

- 9.1 Correspondence from Acting President and Chief Executive Officer, Saskatchewan Government Insurance, dated May 1, 2009, **providing information on the Status of Legislation and Awareness Initiatives** regarding the importance of Bicycle Helmets. **1**

Suggested Disposition: Receive as Information and File.

- 9.2 Correspondence from Manager, Prince Albert Society for the Prevention of Cruelty to Animals Incorporated, dated May 4, 2009, **requesting that the Kiosk and Stage Cover fees be waived for the 20th Annual Walk For Paws Fundraiser to be held on September 20, 2009, at Kinsmen Park.** **3**

Executive Committee Recommendation:

“That the Correspondence from Manager, Prince Albert Society for the Prevention of Cruelty to Animals Incorporated, dated May 4, 2009, be referred to the Community Services Department for review and report, outlining the number of rentals, and the revenue generated from the rental of equipment, including the number of times the fee is waived.”

- 9.3 Correspondence from Manager, Benchwarmer Slo Pitch Team, dated May 6, 2009, **requesting permission for a Community Event Permit, in conjunction with the Organization’s Slo Pitch Tournament, to be held June 6 and 7, 2009, at the Downtown Lions Park.** **4**

Suggested Disposition: Approval Recommended.

- 9.4 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association Inc., dated May 8, 2009, **requesting permission to use Memorial Square on Tuesday, June 23, 2009, from 7:00 p.m. to 1:00 a.m. for the Cinema 4 Change Outdoor Movie Theater, and to erect a fifty (50) foot by thirty (30) foot screen in Memorial Square, as well as, closure of a portion of Central Avenue from 10th to 11th Street, and 11th Street East from Central Avenue to the adjacent alley.** **5**
- Suggested Disposition: Refer to Community Services and Public Works.***
- 9.5 Correspondence from Stan Digneau received May 8, 2009, **requesting a Special Parking Permit in a Tow-Away Zone to be utilized for a Mobile Hot Dog Vending Unit.** **14**
- Executive Committee Recommendation:***
- “That since the proposal is to utilize a Prohibited Parking Area, the request is hereby denied.”***
- 9.6 Correspondence from Concerned Citizens dated May 12, 2009, **requesting that the Walkway between 22nd Street East and Agnew Street be closed.** **22**
- Suggested Disposition: Refer to Economic Development & Planning for review and report.***
- 9.7 **Media Releases:**
- a. **Collection and Disposal of E-Waste and Batteries** dated May 7, 2009. **25**
 - b. **Become an Olympic Torchbearer** dated May 7, 2009. **26**
 - c. **Additional Detour Route to Hospital** dated May 8, 2009. **27**
 - d. **Construction Resumes on West Hill** dated May 8, 2009. **28**

e.	City to Host Household Hazardous Waste and Paint Collection Day dated May 13, 2009.	29
f.	City's Annual Spring Auction Sale dated May 13, 2009.	30
g.	Spring Dandelion Control Program Begins dated May 14, 2009.	31
h.	City to Host Public Consultations on Secondary Suites dated May 14, 2009.	159
i.	Civic Services and Facilities on Victoria Day, Monday, May 18 dated May 15, 2009.	160
j.	Road Closure – 28th Street East (1st and 2nd Avenue) dated May 19, 2009.	161
k.	Yard Waste Collection Begins dated May 19, 2009.	162
l.	2009 Northern Gateway Magazine Now Available dated May 19, 2009.	163

Suggested Disposition: Receive as Information and File.

9.8	Correspondence from Norma Regnier and Maureen Hannah, dated May 6, 2009, requesting permission to access the fenced in area at City Yards adjacent to the Society for the Prevention of Cruelty to Animals building to allow dogs to run freely.	164
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Suggested Disposition: Refer to Public Works.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

10. **CONSENT AGENDA:**

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 10.1 Report from Operations Coordinator dated May 7, 2009, with respect to **Saskatchewan Power Corporation Easement Agreement – Saskatchewan Institute of Applied Science and Technology Woodland Campus. (RPT#PW-09-34)** **32**

Recommendations:

- “1. That the Easement Agreement between Saskatchewan Power Corporation and The City of Prince Albert for the location at Saskatchewan Institute of Applied Science and Technology Woodland Campus, legally described as all that portion of Block/Parcel C, Plan No. 83PA15238, Extension 2, Surface Parcel No. 161622222, be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Easement Agreement on behalf of The City.”***

- 10.2 Report from Operations Coordinator dated May 11, 2009, with respect to **Tender No. 46 of 2009 – Sewer Cleaning and Infrastructure Video Inspection. (RPT#PW-09-36)** **37**

Recommendations:

- “1. That Tender No. 46 of 2009 – Sewer Cleaning and Infrastructure Video Inspection be awarded to ACME Sewer & Industrial Services Inc. in the amount of \$60,476.52, plus Goods and Services Tax; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Contract on behalf of The City.”***

- 10.3 Report from Municipal Service Centre/Fleet Manager dated May 12, 2009, with respect to **Tender No. 53 of 2009 – Trucks. (RPT#PW-09-37)** **140**

Executive Committee Recommendations:

- “1. That Part A of Tender No. 53 of 2009, for the purchase of seven (7) new half ton trucks, with the flex fuel option, be awarded to Mann Northway Auto Source in the amount of \$114,211.65, plus applicable taxes;***
- 2. That Part B of Tender No. 53 of 2009, for the purchase of two (2) new ¾ ton trucks, with the flex fuel option, be awarded to Lakeland Ford in the amount of \$40,434, plus applicable taxes;***
- 3. That Part C of Tender No. 53 of 2009, for the purchase of one (1) new 1 ton cab and chassis truck, with the flex fuel option, be awarded to Lakeland Ford in the amount of \$21,799, plus applicable taxes; and,***
- 4. That specifications for all future vehicle purchases for The City include the flex fuel option.”***

- 10.4 Report from Director of Community Services dated May 12, 2009, with respect to **2009 Rotary Trail Construction Update. (RPT#COMM-09-39)** **135**

Executive Committee Recommendation:

“That the Report from Director of Community Services dated May 12, 2009, be referred to the Community Services Department for a report outlining plans for the installation of garbage disposal containers, benches, kiosks, markers, and any other items on the Rotary Trail.”

- 10.5 Report from Chief Clerk dated May 12, 2009, with respect to **Account List No. 8 of 2009, in the amount of \$2,093,053.04. (RPT#FIN-CC-09-09)** **44**

Recommendation: Receive as Information and File.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

11. REPORTS OF ADMINISTRATION & COMMITTEES:

- 11.1 Report from City Clerk dated May 14, 2009, with respect to **2009 Civic/School Boards Election – Wednesday, October 28, 2009. (RPT#CORP-CLK-09-08)** **144**

Recommendations:

“1. POLLING AREAS AND POLLING PLACES

That the twenty-eight (28) Polling Areas and Polling Places, in the City of Prince Albert, be established, as set out on the map attached to the Report from the City Clerk dated May 14, 2009; and, that the Returning Officer be authorized to eliminate any Polling Places deemed not necessary.

2. HOURS OF VOTING

That pursuant to Section 67(1) of The Local Government Election Act regular polling places shall be open from 9:00 a.m. to 8:00 p.m. on Election Day, which is Wednesday, October 28, 2009.

3. MOBILE POLLS

- a. That the provisions of The Local Government Election Act allowing for Mobile Polls to be established for electors with physical disabilities or limited mobility and the resident caregiver of those electors be authorized for the 2009 Civic/School Boards Election;**
- b. That the Mobile Poll hours of voting be during the same hours that voting is in progress on Election Day, Wednesday, October 28, 2009; and,**
- c. That the application to vote at the Mobile Poll be made in writing and personally delivered to the Returning Officer at City Hall not later than 4:00 p.m. on Wednesday, October 21, 2009.**

4. HOSPITAL AND SPECIAL POLLS

a. Hospital Poll

That a Hospital Poll be established at the Victoria Hospital on Election Day – October 28, 2009, from 9:00 a.m. to 1:00 p.m.

b. Special Polls

i. That Special Polls be established at the Herb Bassett Nursing Home and the Pineview Terrace Lodge for patients and residents receiving care in those facilities.

ii. That the hours of voting at the Special Polls on Election Day, Wednesday, October 28, 2009, be as follows:

- Herb Bassett Nursing Home from 1:30 p.m. to 4:30 p.m.**

- ***Pineview Terrace Lodge from 5:00 p.m. to 8:00 p.m.; and,***

c. That the Hospital and Special Polls be conducted in compliance with the provisions of The Local Government Election Act.

5. ADVANCE POLL

That an Advance Poll be established in the Foyer of City Hall for electors of the City of Prince Albert, the Prince Albert Roman Catholic Separate School Division No. 6 – In-City, and the Saskatchewan Rivers School Division No. 119 – In-City, as follows:

- ***Thursday, October 22, 2009, from 5:00 p.m. to 8:00 p.m.***
- ***Friday, October 23, 2009, from 5:00 p.m. to 8:00 p.m.***
- ***Saturday, October 24, 2009, from 1:00 p.m. to 8:00 p.m.***

6. *That the City Clerk be appointed the Returning Officer for the 2009 Municipal, Prince Albert Roman Catholic Separate School Division No. 6 - In-City and the Saskatchewan Rivers School Division No. 119 - In-City General Election.*

7. *That the ballots for the Mayor and City Council be printed in a rotating order, as has been done in previous elections, for consistency purposes.*

8. *That the ballots for the Prince Albert Roman Catholic Separate School Division No. 6 be printed in a rotating order, as previously directed.*

9. *That the ballots for the Saskatchewan Rivers School Division No. 119 be printed in rotating order, as directed.*

10. ELECTION WORKER REMUNERATION

That the remuneration rates to be paid to the Election Officials in 2009 be as follows:

- a. *Supervisory Deputy Returning Officer \$185*
Deputy Returning Officer \$155
Poll Clerk Enumerator \$125
- b. *Training \$30*

11. *That the Returning Officer shall declare and have available for distribution the Official results of the 2009 Civic/School Boards Election at 12 Noon on Friday, October 30, 2009, in the Main Boardroom No. 238, 2nd Floor, City Hall.*

12. ENUMERATION AND VOTERS LIST

That Voters be registered at the Polls with the completion of the necessary Voters Registration Form rather than a door-to-door enumeration for the 2009 Election.

13. *That Mobile and Special Polls be utilized for voters at Institutions defined under Section 22 of The Local Government Election Act rather than the use of a Mail-In-Ballot system.*

14. *That a Pilot Project be approved for the use of Electronic Vote Counting Equipment in Ward 4 or Ward 5, and that the necessary procedures and Bylaw be brought forward for consideration by City Council, and, that the Returning Officer be authorized to make any necessary adjustments to the location of the Pilot Project, as may be necessary.*

11.2 Report from Sanitation Manager dated May 8, 2009, with respect to **Hydrogeological Investigation – Landfill. (RPT#PW-09-38)**

52

Recommendations:

“1. That Underground Testing for the Landfill be awarded to AMEC Earth & Environmental, a Division of AMEC America’s Limited, for the base price of \$17,500, with additional costs if the

average depth is over nine (9) meters to the top of the clay, and an additional costs of a monitor well in the amount of \$400, to provide a future test hole and any other variations, with the total cost not to exceed \$25,000.

2. That the Mayor and City Clerk be authorized to execute any necessary Agreement(s), on behalf of The City.”

- 11.3 Report from Planner 1 dated March 24, 2009, along with the following, all with respect to **Development Permit Application – Communications Tower – 351 – 13th Avenue East. (RPT#EDP-09-51)** **63**
- Report from Planner 1 dated May 5, 2009. **82**
(RPT#EDP-09-73)
 - Correspondence from Councillor S. Williams dated May 20, 2009. **167**

Executive Committee Recommendation:

“That consideration of the matter be postponed until the June 23, 2009 City Council meeting, pending a further report and discussions with the School Division, regarding options available or possibly other alternatives to the proposed tower.”

- 11.4 Report from Building Inspector dated April 29, 2009, with respect to **Amendment to The City’s Building Bylaw No. 11 of 2003, as amended, to clarify the designation of the Prince Albert Chief Building Official position. (BYLAW NO. 15 OF 2009) (RPT#EDP-09-70)** **90**

Recommendations:

- “1. That Bylaw No. 15 of 2009 receive three (3) readings.***
- 2. That consideration of Bylaw No. 15 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 11.5 Report from Planning Technician dated May 5, 2009, with respect to **Zoning Bylaw Amendment – I - Institutional to R3 – Two Unit Dwelling – 550 - 8th Street East. (BYLAW NO. 12 OF 2009 – 1st Reading) (RPT#EDP-09-61)** **96**

Public Hearing: June 23, 2009.

Recommendations:

- “1. That Bylaw No. 12 of 2009 be given First Reading.***
- 2. That Administration be authorized to undertake the necessary Public Notification to hold a Public Hearing, in accordance with the provisions of The Planning and Development Act, 2007.***
- 3. That consideration of Bylaw No. 12 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.***

- 11.6 Report from Development Coordinator dated May 5, 2009, with respect to **Zoning Bylaw Amendment – C1 - Downtown Commercial to C - Contract Zone – 1203 Central Avenue. (BYLAW NO. 16 OF 2009 – 1st Reading) (RPT#EDP-09-74)** **105**

Public Hearing: June 23, 2009.

Recommendations:

- “1. That Bylaw No. 16 of 2009 be given First Reading.***
- 2. That Administration be authorized to undertake the necessary Public Notification to hold a Public Hearing, in accordance with the provisions of The Planning and Development Act, 2007.***
- 3. That consideration of Bylaw No. 16 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.***

- 11.7 Report from Social Development Manager dated May 8, 2009, with respect to **Urban Treaty Day. (RPT#COMM-09-38)** **120**

Recommendations:

- “1. That the request to proclaim June 26, 2009, as Urban Treaty Day in the City of Prince Albert, be referred to the Mayor’s Office for approval.***

- 2. That the request for the use of Dave G. Steuart Park, the mobile stage, picnic tables, garbage cans, two (2) food kiosks, and a power source, in conjunction with the Urban Treaty Day, be approved.”***

- 11.8 Report from Deputy Chief of Training/Operations dated May 8, 2009, with respect to **Airport Crash Fire Units – Update. (RPT#FIRE-09-10)** **124**

Recommendations:

- “1. That the Lease Agreement between The City of Prince Albert and Lakeland College for the use of the Airport Crash Fire Units, for a one (1) year term, in the amount of \$9,000, with the potential for the lease to be renewed annually, be approved.***

- 2. That the Mayor and City Clerk be authorized to execute the Agreement, on behalf of The City, once prepared.”***

- 11.9 Report from City Manager dated May 14, 2009, along with the following, both with respect to **Boards & Committees Review. (RPT#CM-09-19)** **182**

- Correspondence from Chief Executive Officer, Prince Albert and District Chamber of Commerce, received March 9, 2009. **191**

Recommendation:

“That a copy of the Report from the City Manager dated May 14, 2009, be forwarded to the Prince Albert District Chamber of Commerce.”

- 11.10 Report from Planning Manager dated May 21, 2009, with respect to **Appeal No. 1 of 2009 – 511 River Street East. (RPT#EDP-09-83)** **212**

Recommendation: Receive as Information and File.

- 11.11 Report from Committee of the Whole Council Incamera dated May 12, 2009, with respect to **Proposal for Promotional Campaign on Secondary Suites.** **192**

Recommendations:

- “1. That the Proposal for Promotional Campaign on Secondary Suites, as outlined in the Report from Planner 1 and Building Inspector dated February 27, 2009, be approved and integrated into the Housing Advisory Committee’s Strategy for Affordable Housing.**
- 2. That Administration be instructed to proceed with the City-wide Promotional Campaign on Secondary Suites.”**

- 11.12 Report from Race Relations and Social Issues Advisory Committee dated May 21, 2009, with respect to **Draft Resolution – Canadian Coalition of Municipalities Against Racism and Discrimination.** **218**

Recommendation:

“That the Draft Resolution from the Canadian Coalition of Municipalities against Racism and Discrimination, as attached to the Report from the Race Relations and Social Issues Advisory Committee dated May 21, 2009, be supported by The City of Prince Albert for presentation at the Federation of Canadian Municipalities 2009 Annual Convention in June, 2009.”

12. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of the Committee of the Whole be adopted.”

The Mayor will assume the Chair.

13. MAYOR & COUNCILLORS FORUM:

14. INQUIRIES:

15. INTRODUCTION & CONSIDERATION OF BYLAWS:

- | | | |
|------|---|-----|
| 15.1 | Bylaw No. 12 of 2009, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to Rezone the property located at 550 - 8 th Street East from I - Institutional to R3 – Two Unit Dwelling. (1 st Reading) | 100 |
| 15.2 | Bylaw No. 15 of 2009, a Bylaw to amend The City’s Building Bylaw No. 11 of 2003, as amended, to clarify the designation of the Prince Albert Chief Building Official position. (3 Readings) | 93 |
| 15.3 | Bylaw No. 16 of 2009, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to Rezone the property located at 1203 Central Avenue from C1 - Downtown Commercial to C - Contract Zone. (1 st Reading) | 111 |
| 15.4 | Bylaw No. 17 of 2009, a Bylaw to provide for the Closing of Roads in the South Industrial Area of Prince Albert. (3 Readings) | 156 |

1st Reading:

“That Bylaw Nos. 12, 15, 16 and 17 of 2009 be introduced and read a first time.”

2nd Reading:

“That Bylaw Nos. 15 and 17 of 2009 be now read a second time.”

Leave Granted:

“That leave be granted to read Bylaw Nos. 15 and 17 of 2009 a third time.”

3rd Reading:

“That Bylaw Nos. 15 and 17 of 2009 be read a third time and passed; and, that Bylaw Nos. 15 and 17 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk.”

16. UNFINISHED BUSINESS - BYLAWS:

17. GIVING NOTICE:

18. MOTIONS:

19. PUBLIC FORUM:

19.1	Val Drummond	15
19.2	Murdine McCreath, on behalf of Renewable Power – The Intelligent Choice	17
19.3	Hank Ethier	18
19.4	Rick Closs	19
19.5	Steve Lawrence	21

20. ADJOURNMENT: