

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
APRIL 27, 2009

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of April 16, 2009 and Supplementary Agenda No. 1 of April 23, 2009, are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. SUBMISSION OF PECUNIARY INTEREST FORMS:

4. ADOPTION OF MINUTES:

Minutes of the Council Meeting held April 6, 2009, Special Council Meetings held April 6, 8 and 16, 2009, Committee of the Whole Council Incamera Meetings held April 6 and 16, 2009, and the Budget Committee Meetings held March 26 and 27, 2009, be taken as read and adopted.

5. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its April 20, 2009 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

6. NOTICE OF PROCLAMATIONS:

- 6.1 NATIONAL VOLUNTEER WEEK – APRIL 19 – 25, 2009.
- 6.2 CELEBRATE LIFE WEEK – MAY 4 – 10, 2009.
- 6.3 MS AWARENESS MONTH – MAY, 2009.
- 6.4 SPEECH AND HEARING MONTH – MAY, 2009.
- ▶ 6.5 LEAVE A LEGACY WEEK – MAY 4 – 9, 2009
- ▶ 6.6 MISSING CHILDREN’S MONTH – MAY, 2009

7. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	Page No.
7.1 Report from Planner 1 dated March 24, 2009, along with the following, both with respect to Development Permit Application - Communications Tower - 351 – 13th Avenue East. (RPT#EDP-09-51)	79
• Correspondence from Nicholas Cowie dated April 21, 2009.	160

Recommendation:

“That the Development Permit for a Communications Tower located at 351 – 13th Avenue East, legally described as Parcel 19, Plan BB2990, Extension 0; Parcel I, Plan BB2990, Extension 21; Parcel H, Plan A, Extension 0; and, Parcel G, Plan BB2990, Extension 22, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of The City, subject to:

- 1. The Applicant providing The City of Prince Albert with a license of approval from Industry Canada;***
- 2. The Applicant ensuring that the tower meets all pertinent NAV CANADA and Transport Canada standards;***
- 3. The Applicant receiving consent from Saskatchewan Power Corporation for the proposed tower;***
- 4. The Applicant providing The City’s Chief Building Official with a certified Structural Engineer’s Report that addresses the structural integrity and installation of the tower;***
- 5. The Applicant installing a ten (10) foot fence, or any other anti-climbing device, around the tower; and,***

6. ***The Applicant providing The City with a Certificate of Third Party Liability Insurance, with a limit no less than two million dollars (\$2,000,000) for any risk and liability, as may be appropriate for the operation and use of the tower.”***

8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

The Chair will invite individuals by name to come forward and be heard.

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| 8.1 | Correspondence from J. McKnight, on behalf of Renewable Power – the Intelligent Choice, dated April 6, 2009, along with the following, all regarding Nuclear Power. | 18 |
| | ● Correspondence from Janis McKnight dated April 21, 2009. | 161 |
| | ● Correspondence from Richard Swanby dated April 21, 2009. | 162 |
| | ▶ Correspondence from Steve Lawrence dated April 21, 2009. | 207 |
| | ▶ Correspondence from Richard Coroy dated April 27, 2009. | 208 |

Suggested Disposition: Receive as Information and File.

9. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

<p><i>“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)</i></p> <p><i>Matters will be debated and referred.</i></p> <p><i>“That the Communications/Petitions Package Items be referred, as indicated.”</i></p>
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9.1	Correspondence from Chair, Gifts of Mercy Fun Run, dated March 25, 2009, along with the following, both requesting permission to hold a 5 kilometer and 10 kilometer Gifts of Mercy Fun Run on September 12, 2009, at 9:00 a.m., and annually thereafter on the 2nd Saturday of September, and also requesting the use of power outlets and waste receptacles at the start and finish areas.	1
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- Correspondence from Chair, Gifts of Mercy Fun Run, dated April 15, 2009. 163

Suggested Disposition: Refer to Public Works, Community Services and Police Service.

9.2	Correspondence from Chief Executive Officer, Saskatchewan Parks and Recreation Association Inc., dated April 1, 2009, requesting that City Council proclaim June, 2009, as Recreation & Parks Month, and register in the “June is Recreation & Parks Month Ambassador Program”.	2
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Suggested Disposition:

1. ***Proclamation – Refer to Mayor’s Office.***
2. ***Ambassador Program - Receive as Information and File.***

- 9.3 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association, dated April 1, 2009, **requesting support and In-Kind Sponsorship for the Annual Downtown Street Fair Event being held on June 20, 2009.** **9**

Suggested Disposition: Refer to Public Works and Community Services.

- 9.4 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association, dated April 1, 2009, **requesting support and permission for the 2009 Farmers Market every Saturday commencing on May 16, 2009, in the City Hall Parking Lot from 7:00 a.m. to 2:00 p.m. and Wednesdays commencing on May 20, 2009, in Memorial Square, from 7:00 a.m. to 2:00 p.m., and, also for the Closure of Central Avenue every Wednesday from June 24 – October 7, 2009, from 7:00 a.m. to 2:00 p.m.** **11**

Suggested Disposition:

- 1. Use of City Hall Parking Lot – Approval Recommended.***
- 2. Use of Memorial Square – Refer to Community Services for approval.***
- 3. Closure of Central Avenue – Refer to Public Works for approval.***

- 9.5 Correspondence from Co-Chairs, Western Cities Conference 2009, dated April 1, 2009, **requesting support as a sponsor or exhibitor for the 58th Annual Human Resource Professionals Western Cities Conference being held in Regina on September 21 – 24, 2009.** **12**

Suggested Disposition: Refer to Economic Development & Planning.

- 9.6 Correspondence from Coordinator, 2009 Prince Albert WALK, Multiple Sclerosis Society of Canada, dated April 15, 2009, **requesting permission to hold the 2009 WALK for Multiple Sclerosis on May 3, 2009, on the Rotary Trail, and also requesting use of temporary signs and permission to drive a golf cart along the trail, as well as inviting participation of Council members.** **19**

Suggested Disposition:

1. ***Refer to Public Works and Community Services.***
2. ***Refer Members of Council participation to Mayor's Office.***

9.7 **Media Releases:**

- | | | |
|----|---|------------|
| a. | City Welcomes Significant Contribution from Northern Lights Community Development Corporation dated April 7, 2009. | 21 |
| b. | Reminder – Frank J. Dunn Pool to be Closed April 13 – 17 dated April 8, 2009. | 22 |
| c. | 2009 City Budget Approved dated April 8, 2009. | 23 |
| d. | Operation Clean Sweep Begins Wednesday dated April 9, 2009. | 25 |
| e. | Road Closure – 31st Street (Elmwood Avenue and 3rd Avenue East) dated April 9, 2009. | 26 |
| f. | Nominations Now Open for Heritage Awards dated April 9, 2009. | 27 |
| g. | Council Approves Five Free Weeks at the Landfill for 2009 dated April 14, 2009. | 30 |
| h. | City Honors Volunteers through 2009 Volunteer Week with Generous Support from Great Western Coffee Co. dated April 17, 2009. | 164 |
| i. | Road Closure – 13th Street East (East Side of 6th Avenue) dated April 17, 2009. | 165 |
| j. | City Recognizes the Passing of Former Mayor dated April 17, 2009. | 166 |

- k. **Yard Waste Collection to Begin After May Long Weekend** dated April 21, 2009. **167**
- l. **Prince Albert Society for the Prevention of Cruelty to Animals Looking for Support on April 30** dated April 21, 2009. **168**
- m. **Diefenbaker Bridge Lane Closed for Structural Inspection** dated April 21, 2009. **169**
- n. **59th Annual Saskatchewan Association of Fire Chiefs Conference** dated April 22, 2009. **170**
- o. **City Joins “Retire Your Ride” Program** dated April 22, 2009. **171**

Suggested Disposition: Receive as Information and File.

- 9.8 Correspondence from Chairman, Prince Albert Council for the Arts, dated April 16, 2009, **requesting that any available space at the Prince Albert Arts Centre be used for Artist focused Activities and Purposes.** **172**

Suggested Disposition: Refer to Community Services.

- 9.9 Correspondence from Matt Remenda, on behalf of the Antiok Band, dated April 22, 2009, **requesting that the City donate the use of the Portable Stage for the Youth Event being held at the Parkland Hall on May 1, 2009.** **173**

Suggested Disposition: Refer to Community Services.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

10. **CONSENT AGENDA:**

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 10.1 Report from Public Works Special Projects Manager dated April 2, 2009, with respect to **Tender - Ultra Violet Disinfection System Installation – Wastewater Treatment Plant. (RPT#PW-09-18)** **31**

Recommendations:

- “1. That the tender for the installation of the Wastewater Treatment Plant Ultraviolet Disinfection System be awarded to the sole bidder, Ritchie Construction Ltd., for a total cost of \$934,342, plus Goods and Services Tax; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Contract between Ritchie Construction Ltd. and The City of Prince Albert, within seven (7) calendar days after the tender has been accepted.”***

- 10.2 Report from Chief Clerk dated March 31, 2009, with respect to **Account List No. 5 of 2009, in the amount of \$3,113,709.96. (RPT#FIN-CC-09-06)** **36**

Recommendation: Receive as Information and File.

- 10.3 Report from Chief Clerk dated April 14, 2009, with respect to **Account List No. 6 of 2009, in the amount of \$3,051,727.16. (RPT#FIN-CC-09-07)** **47**

Recommendation: Receive as Information and File.

- 10.4 Report from Recreation Manager dated April 14, 2009, with respect to **Kinsmen Water Park Season Passes.** (RPT#COMM-09-30) **141**

Recommendation:

“That the sale of seasonal passes for the 2009 Kinsmen Water Park season be approved as follows:

1. ***Child: \$125
Student: \$150
Adult: \$175***

2. ***That a \$5 fee be charged for replacement of lost or missing cards, and the passes shall be non-transferable and non-refundable.”***

- 10.5 Report from City Assessor dated April 14, 2009, with respect to **Taxicab License Transfers – Maqsood to Saeed.** (RPT#FIN-09-12) **145**

Recommendations:

1. ***That approval be granted to Muhammad Saeed to operate taxicabs under The Taxicab Bylaw No. 29 of 2002, as amended; and,***

2. ***That the Transfer of fifty (50) percent of Taxicab Licenses from the Principal’s of Family Taxi (101117292 Saskatchewan Ltd.) to Muhammad Saeed be approved.”***

- 10.6 Report from Operations Coordinator dated April 16, 2009, with respect to **Request for Extended Crossing – 4100 - 5th Avenue East – Federated Co-operatives Limited.** (RPT#PW-09-30) **153**

Recommendations:

1. ***That the request from Federated Co-operatives Limited to extend the crossing width for 4100 - 5th Avenue East from 20 feet to 100 feet, as per the Crossing Bylaw, being Bylaw No. 60 of 1974, Section 9 be approved; and,***

2. ***That the Public Works Department construct the crossing, as required, through the Sales***

Agreement, and the additional costs incurred for the extended crossing width shall be the responsibility of the Developer and undertaken through the Custom Work Order Policy.”

- 10.7 Report from Operations Coordinator dated April 14, 2009, with respect to **Saskatchewan Power Corporation Easement Agreement No. 2 – Carlton Comprehensive High School Addition. (RPT#PW-09-27)** **175**

Recommendations:

- “1. That the Easement Agreement between Saskatchewan Power Corporation and The City of Prince Albert for all that portion of Block/Parcel 108, Plan No. 00PA19033, Extension 0, Surface Parcel No. 145338206, be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Easement Agreement on behalf of The City.”***

- 10.8 Report from Operations Coordinator dated April 14, 2009, with respect to **Saskatchewan Power Corporation Easement Agreement No. 2 – South Industrial Stage 2. (RPT#PW-09-28)** **180**

Recommendations:

- “1. That the Easement Agreement between Saskatchewan Power Corporation and The City of Prince Albert for all that portion of Block/Parcel V, Plan No. 101905781, Surface Parcel No. 161949178, be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Easement Agreement on behalf of The City.”***

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

11. REPORTS OF ADMINISTRATION & COMMITTEES:

- 11.1 Report from Transportation Project Manager dated April 14, 2009, with respect to **Tap Communications Design Proposal. (RPT#PW-09-26)** **57**

Recommendations:

- “1. That Tap Communications be hired to complete all three (3) phases of the Communication and Marketing Plan for the Transit System Bus Stop signage, utilizing Federal Public Transit Infrastructure funding; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Agreement, once prepared.”***

- 11.2 Report from Development Coordinator dated April 9, 2009, with respect to **Zoning Bylaw Amendment – New École St. Anne’s School - P – Park to I – Institutional. (BYLAW NO. 11 OF 2009 – 1st Reading) (RPT#EDP-09-58)** **98**

Public Hearing: May 25, 2009.

Recommendations:

- “1. That Bylaw No. 11 of 2009 be given First Reading;***
- 2. That Administration be instructed to undertake the necessary Public Notification to hold a Public Hearing on May 25, 2009, in accordance with the provisions of The Planning and Development Act, 2007; and,***
- 3. That consideration of Bylaw No. 11 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 11.3 Report from Parks & Open Space Manager dated March 20, 2009, with respect to **Columbaria Fee Structure. (RPT#COMM-09-21)** **106**

Executive Committee Recommendations:

- “1. That a fee of \$1,710 be established for the summer, and \$1,755 for the winter months for the period from November 1 to April 30, be approved for a Columbaria niche, within the South Hill Cemetery; and,***
- 2. That Schedule “A” to Bylaw No. 20 of 2007 be amended to include the new Columbaria Fee Structure.”***

- 11.4 Report from Recreation Manager dated March 24, 2009, with respect to **Smoking in Public Places. (RPT#COMM-09-20)** **112**

Recommendations:

- “1. That Administration be directed to develop regulations with respect to the prohibition of smoking, within the Kinsmen Water Park, and designate no smoking areas within nine (9) meters of main entrances and six (6) meters of any secondary entrances to The City’s recreation facilities; and,***
- 4. That the Report from the Recreation Manager dated March 24, 2009, with respect to Smoking in Public Places be forwarded to the Community Services Advisory Committee for further review and input.”***

- 11.5 Report from Recreation Manager dated March 29, 2009, with respect to **Kiwanis Club – Million Dollar Hole in One Fundraiser – Prime Minister’s Park – June 25 – 28, 2009. (RPT#COMM-09-27)** **132**

Recommendation:

“That the Kiwanis Club of Prince Albert be authorized to use the designated area of Prime Minister’s Park, as outlined in the map attached to the Report from the Recreation Manager, dated March 29, 2009, for the Million Dollar Hole in One Fundraiser.”

- 11.6 Report from Parks & Open Space Manager dated March 31, 2009, with respect to **Communities In Bloom**. (RPT#COMM-09-26) **138**

Recommendation:

“That Administration be authorized to enter The City of Prince Albert into the Communities In Bloom program, under the Friends category, for a participation fee of \$80.”

- 11.7 Report from Assistant Director of Financial Services dated April 20, 2009, with respect to **Gas Tax/New Deal Funding – Waste Water Treatment Plant Capital Upgrades**. (RPT#FIN-09-13) **187**

Recommendations:

- “1. That the Application for Funding under the Gas Tax/New Deal Program for installing a channel grinder, screens, Debris Auger and Conveyor at the Waste Water Treatment Plant and the installation of two (2) Septic Dumping Metering Systems at Central location within The City be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Gas Tax/New Deal Applications and any necessary Agreement(s), once prepared.”***

- 11.8 Report from City Clerk dated April 22, 2009, with respect to **Rescheduling of August 17, 2009 City Council Meeting to Tuesday, August 18, 2009**. (RPT#CORP-CLK-09-07) **203**

Recommendations:

- “1. That pursuant to the provisions of City Council’s Procedure Bylaw No. 10 of 2005, as amended, the City Council meeting scheduled for Monday, August 17, 2009, be cancelled and rescheduled on Tuesday, August 18, 2009, at 4:00 a.m.; and,***
- 2. That Notice of the change to the City Council meeting schedule be posted in accordance with Section 9(2) of City Council’s Procedure Bylaw No. 10 of 2005.”***

12. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of the Committee of the Whole be adopted.”

The Mayor will assume the Chair.

13. MAYOR & COUNCILLORS FORUM:

14. INQUIRIES:

15. INTRODUCTION & CONSIDERATION OF BYLAWS:

- 15.1 **Bylaw No. 11 of 2009, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to Rezone Lot 22 and Part of Lot 23, Block 34, Plan 99PA01237 from P – Park to I – Institutional for the construction of the new École St. Anne’s School. (1st Reading)**

98

1st Reading:

“That Bylaw No. 11 of 2009 be introduced and read a first time.”

16. UNFINISHED BUSINESS - BYLAWS:

17. GIVING NOTICE:

18. MOTIONS:

19. PUBLIC FORUM:

- 19.1 **Rick Closs**

20. ADJOURNMENT: