

# CITY OF PRINCE ALBERT

## SPECIAL CITY COUNCIL MEETING

### AGENDA



WEDNESDAY,  
APRIL 8, 2009

12:00 P.M. (Noon)

COUNCIL CHAMBER  
CITY HALL

1. **CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

2. **PRAYER:**

The City Clerk will offer the prayer.

3. **SUBMISSION OF PECUNIARY INTEREST:**

4. **APPROVAL OF AGENDA:**

5. **REPORTS OF ADMINISTRATION & COMMITTEES:**

- 5.1 Report from City Clerk dated April 7, 2009, with respect to  
**Bylaw No. 9 of 2009 – Property Tax Bylaw – Third**  
**Reading. (RPT#CORP-CLK-09-06)**

1

**6. UNFINISHED BUSINESS - BYLAWS:**

- 6.1 **Bylaw No. 9 of 2009, a Bylaw to raise the amount of Taxes required for General Municipal and Capital Project purposes in the City of Prince Albert for 2009. (3rd Reading)**

**7**

3<sup>rd</sup> Reading:

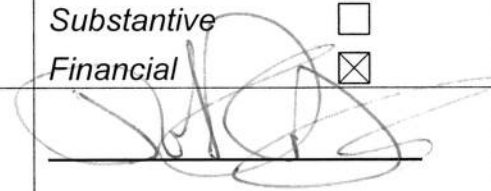
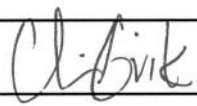
*“That Bylaw No. 9 of 2009 be read a third time and passed; and, that Bylaw No. 9 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk.”*

**7. ADJOURNMENT:**



# City of Prince Albert

## REPORT APPROVAL FORM

<b>Report Title:</b>	Bylaw No. 9 of 2009 - Property Tax Bylaw - Third Reading (RPT#CORP-CLK- 09-06)	<b>Date:</b>	April 7, 2009
<b>Prepared By:</b>	Cliff Skauge, City Clerk		
<b>Prepared For:</b>	<b>Other - Define Below</b>		
	Special City Council		
<b>Approval Required By:</b>		<b>Report Type:</b>	
		Routine	<input checked="" type="checkbox"/>
		Substantive	<input type="checkbox"/>
		Financial	<input checked="" type="checkbox"/>
<b>City Manager</b>	<input checked="" type="checkbox"/>		
<b>Director of Financial Services</b>	<input type="checkbox"/>	_____	
<b>Director of Public Works</b>	<input type="checkbox"/>	_____	
<b>Director of Community Services</b>	<input type="checkbox"/>	_____	
<b>Director of Ec.Dev &amp; Planning</b>	<input type="checkbox"/>	_____	
<b>Director of Fire &amp; Emerg. Services</b>	<input type="checkbox"/>	_____	
<b>Director of Corporate Services</b>	<input checked="" type="checkbox"/>		
<b>City Solicitor</b>	<input type="checkbox"/>	_____	
<b>Chief of Police</b>	<input type="checkbox"/>	_____	
	<input type="checkbox"/>	_____	

### Report Type ~ Definitions:

<b>Routine</b>	Matters that are routine in nature and/or follow existing Council policy require Department Head approval only
<b>Substantive</b>	Matters that require the concurrence of more than one department and/or are complex in nature and require the approval of the City Manager prior to being provided to elected officials
<b>Financial</b>	Matters that have substantial or unusual financial implications require the approval of the Director of Financial Services



# City of Prince Albert

## REPORT

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**Report Title:** Bylaw No. 9 of 2009 – Property Tax Bylaw – Third Reading (RPT#COPR-CLK-09-06)

**Date:** April 7, 2009

**Prepared By:** Cliff Skauge, City Clerk

**Prepared For:** Special City Council

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### RECOMMENDATIONS:

1. That Bylaw No. 9 of 2009 be given third and final reading; and,
2. That Bylaw No. 9 of 2009 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.

### JUSTIFICATION FOR INCAMERA:

N/A

### BACKGROUND:

City Council at its April 6, 2009 meeting, introduced and gave two (2) readings to Bylaw No. 9 of 2009, The Property Tax Bylaw, to establish the amount of taxes required for General Municipal and Capital Project purposes in The City of Prince Albert for 2009.

### DISCUSSION:

In order to complete the 2009 Budget process it is necessary to have the Bylaw again placed before City Council for consideration of third and final reading.

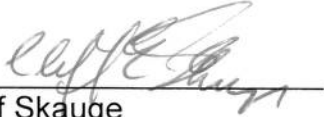
### ATTACHMENTS:

Report from Director of Financial Services dated April 1, 2009, with respect to 2009 Property Tax Bylaw – Bylaw No. 9 of 2009.

**CONCLUSION:**

I would therefore forward the above noted recommendation for approval.

**Respectfully Submitted,**



A handwritten signature in cursive script, appearing to read "Cliff Skauge", written over a horizontal line.

Cliff Skauge  
CITY CLERK  
CS/sd



# City of Prince Albert

## REPORT APPROVAL FORM

<b>Report Title:</b>	Bylaw 9 of 2009 - The 2009 Property Tax Bylaw (RPT FIN - 09 - 11)	<b>Date:</b>	April 1, 2009
<b>Prepared By:</b>	Joe Day, Director of Finance		
<b>Prepared For:</b>	City Council		
<b>Approval Required By:</b>		<b>Report Type:</b>	
		<i>Routine</i> <input type="checkbox"/> <i>Substantive</i> <input checked="" type="checkbox"/> <i>Financial</i> <input checked="" type="checkbox"/>	
<b>City Manager</b>	<input checked="" type="checkbox"/>		
<b>Director of Financial Services</b>	<input checked="" type="checkbox"/>		
<b>Director of Public Works</b>	<input type="checkbox"/>	_____	
<b>Director of Community Services</b>	<input type="checkbox"/>	_____	
<b>Director of Ec.Dev&amp; Planning</b>	<input type="checkbox"/>	_____	
<b>Fire Chief &amp; Dir. of Emerg. Services</b>	<input type="checkbox"/>	_____	
<b>Chief of Police</b>	<input type="checkbox"/>	_____	
<b>City Solicitor</b>	<input type="checkbox"/>	_____	
<b>Human Resources Manager</b>	<input type="checkbox"/>	_____	

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<b>Financial</b>	Matters that have substantial or unusual financial implications require the approval of the Director of Financial Services



## City of Prince Albert REPORT

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**Report Title:** Bylaw 9 of 2009 – The Property Tax Bylaw – (RPT FIN-09-11)  
**Date:** April 1, 2009  
**Prepared By:** Joe Day, Director of Finance  
**Prepared For:** City Council

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### **RECOMMENDATION:**

That City Council give consideration to Bylaw 9 of 2009.

### **BACKGROUND:**

Each year the City must pass a property tax bylaw to set the mill rates for the City and for the Schools.

### **DISCUSSION:**

Attached is a draft of Bylaw 9 of 2009.

Due to the changes to how the Province is setting the Education property tax mill rates, the City may need to bring forward a Bylaw at a later date to formally adopt the School Division mill rates set by the Province.

Administration will bring forward a report to Council that will illustrate the tax increases and tax decreases resulting from the reassessment for Council to determine if a tax phase-in program is required.

Administration will bring forward a report to Council that will illustrate if the reassessment caused shifting of taxes between tax classes or other property groups and if Council should consider implementing tax tools such as a minimum or base tax.

Administration will bring forward a report and Bylaw to establish Mill Rate Factors once the 2009 tax tools, and how the City will apply the 2009 School Mill Rates have been determined.

### **FINANCIAL IMPLICATIONS:**

The mill rate is the calculation of dollars of revenue required from taxes divided by the total taxable assessment. The draft bylaw contains the mill rates necessary to raise the tax revenue pursuant to the budget documents of this date.

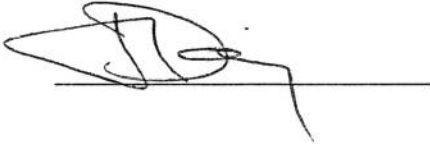
**ATTACHMENTS:**

Draft of Bylaw 9 of 2008

**CONCLUSION:**

The attached bylaw will ensure that the City can proceed with levying municipal property taxes regardless of what further discussions there are respecting the School Mill Rate or the implementation of further tax tools.

**Respectfully Submitted,**

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned above a solid horizontal line.

# CITY OF PRINCE ALBERT BYLAW NO. 9 OF 2009

*A Bylaw of The City of Prince Albert to raise the amount of Taxes required for General Municipal and Capital Projects – Soccer Fieldhouse & Wellness Centre purposes in the City of Prince Albert for 2009*

WHEREAS pursuant to Section 253 of *The Cities Act* a Council shall pass a Property Tax Bylaw annually;

AND WHEREAS the Property Tax Bylaw authorizes the Council to impose a tax on all taxable assessments in the City:

- a) at a uniform rate considered sufficient to raise the amount of taxes required to meet the estimated expenditures and transfers, having regard to estimated revenues from other sources, set out in the budget of the City; and
- b) at any other rates required by *The Cities Act* or any other Act;

AND WHEREAS it has been determined that the taxable assessment for the City of Prince Albert for the year 2009 is as follows:

General Municipal Purposes .....	\$ 1,110,069,510
Capital Projects – Soccer Fieldhouse & Wellness Centre .....	\$ 1,110,069,510
Public School Purposes .....	\$ 783,268,740
Separate School Purposes .....	\$ 326,800,780

AND WHEREAS it is deemed necessary to raise **\$19,809,500** from taxable assessments for General Municipal Purposes for the year 2009 with a Mill Rate of **17.85** Mills;

AND WHEREAS it is deemed necessary to raise **\$1,110,070** from taxable assessments for Capital Projects – Soccer Fieldhouse & Wellness Centre for the year 2009 with a Mill Rate of **1.00** Mills;

NOW THEREFORE THE COUNCIL OF THE CITY OF PRINCE ALBERT IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:

1. This Bylaw may be cited as “The 2009 Municipal Tax Bylaw”.
2. There shall be levied, raised and collected as taxes in respect of the purposes aforesaid upon the taxable assessment as shown in the Preliminary Assessment Roll for the year 2009, insofar as the assessment of lands and improvements are subject thereto, the rates as follows:

(a) General Municipal Purposes	17.85	Mills
(b) Municipal Debt Elimination Purposes	1.00	Mills
	<hr/>	
	18.85	Mills

3. The rates imposed for 2009 are deemed to be imposed and due on and from January 1, 2009.

INTRODUCED & READ A FIRST TIME THIS 6 DAY OF April , A.D. 2009.

READ A SECOND TIME THIS 6 DAY OF April , A.D. 2009.

READ A THIRD TIME AND PASSED THIS DAY OF , A.D. 2009.

MAYOR

CITY CLERK