

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
APRIL 6, 2009

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 5:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 5:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of March 26, 2009 and Supplementary Agenda No. 1 of April 2, 2009 are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. RECOGNITION:

- 2.1 **Prince of Wales Scholarship Winner – Stephanie Sasakamoose.**

3. **PRAYER:**

The City Clerk will offer the prayer.

4. **SUBMISSION OF PECUNIARY INTEREST FORMS:**

5. **ADOPTION OF MINUTES:**

Minutes of the Council Meeting held March 23, 2009, Special Council Meeting held March 23, 2009, and the Committee of the Whole Council Incamera Meeting held March 23, 2009, be taken as read and adopted.

6. **APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its March 30, 2009 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

7. **NOTICE OF PROCLAMATIONS:**

8. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

Page No.

- 8.1 Report from Planner 1 dated March 20, 2009, with respect to **Development Permit Application - Private School and Retail Store – 1203 Central Avenue. (RPT#EDP-09-50)** 174

Recommendation:

“That the Development Permit Application - Private School and Retail Store located at 1203 Central Avenue, legally described as Lot 20, Extension 71 and Lot 21, Extension 72, Block K, Plan 101661993, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of The City, subject to:

- 1. The Applicant obtaining a Business License from The City of Prince Albert;***
- 2. The Applicant obtaining a Building Permit;***
- 3. The Applicant completing all health, fire, and building requirements; and,***
- 4. The Applicant obtaining a separate Sign Permit for any changes to the signage.”***

9. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

The Mayor will invite individuals by name to come forward and be heard.

- 9.1 Correspondence from Co-Chair, Prince Albert Homelessness Partnering Strategy Community Advisory Board, dated March 12, 2009, **expressing gratitude for the City’s efforts in addressing Homelessness and Housing within our Community.** 3

Suggested Disposition: Receive as Information and File.

- 9.2 Correspondence from Brian Zinchuk Publishing dated March 23, 2009, along with the following, both **expressing concerns regarding the Business License Fee in the amount of \$500 for a Transient Trader License.** 6
- ▶ Correspondence from Lorena Rose Baker received April 6, 2009. 361

Suggested Disposition: Refer to Economic Development and Planning.

- 9.3 Correspondence from David Maxemiuk dated March 23, 2009, along with the following, both with respect to **Request for an Extension to the Order against the Property at 219 – 9th Street East, until September, 2010, for completing Item Nos. 3 and 5 in the List of Contraventions to the Maintenance and Occupancy Bylaw No. 17 of 2007.** 5
- Report from Building Inspector dated March 27, 2009. (RPT#EDP-09-53) 210

Recommendation:

“That David Maxemiuk be granted an extension until September 1, 2009, subject to the City’s Building Department inspecting the suite for compliance with Contravention Item Nos. 1 and 2 of the Maintenance and Occupancy Order No. 08-39185 at 219 – 9th Street East.”

10. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

10.1	Correspondence from President, Saskatchewan Urban Municipalities Association, dated March 6, 2009, forwarding Information on the 2009 Membership and Partnership with Saskatchewan Urban Municipalities Association.	1
	<i>Suggested Disposition: Refer to Financial Services.</i>	
10.2	Correspondence from Executive Director, Catholic Family Services of Prince Albert Inc., dated March 18, 2009, requesting an Abatement of the Prince Albert Roman Catholic Separate School Division No. 6 portion of Taxes for the year 2009.	4
	<i>Suggested Disposition: Refer to Financial Services for review and report.</i>	
10.3	Media Releases:	
a.	Provincial Budget Spells Property Tax Relief dated March 19, 2009.	8
b.	City Finalizes 2009 Budget Report dated March 23, 2009.	9
c.	City Embraces Earth Hour dated March 24, 2009.	10
d.	Database of Community Not-for-Profit Organizations Now Available to the Public dated March 25, 2009.	11
e.	Business Retention and Expansion Project Results Presentation dated March 26, 2009.	224
f.	Council Concludes Budget Deliberations dated March 27, 2009.	225
g.	Controlled Burn North of Prince Albert dated March 30, 2009.	226
h.	Airport Master Plan Charts Future Expansion dated March 30, 2009.	227

- i. **Media Press Conference – Agreement Between City and Northern Lights Casino Development Corporation** dated April 2, 2009. 357

Suggested Disposition: Receive as Information and File.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

11. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 11.1 Report from Operations Coordinator dated March 25, 2009, with respect to **Saskatchewan Power Corporation Easement Agreement – Carlton Comprehensive High School Addition. (RPT#PW-09-21)** 12

Recommendations:

- “1. That the Easement Agreement between Saskatchewan Power Corporation and The City of Prince Albert for all that portion of Block/Parcel 108, Plan No. 00PA19033, Extension 0, Surface Parcel No. 145338206, be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Easement Agreement on behalf of The City.”***

- 11.2 Report from Development Coordinator dated March 12, 2009, along with the following, both with respect to **Third Party Signage and Semi-Trailer - 85 – 15th Street West.** (RPT#EDP-09-45) **15**
- Report from Development Coordinator dated March 31, 2009. (RPT#EDP-09-55) **228**

Recommendation: Receive as Information and File.

- 11.3 Report from Sanitation Manager dated March 5, 2009, with respect to **Letter of Understanding - Collection and Disposal of E-Waste and Batteries.** (RPT#PW-09-08) **105**

Recommendations:

- “1. That Paul Depeel Metals Contracting Ltd. place one (1) indoor station for the collection of used batteries at the City Yards, 650 – 10th Street East, for City staff use;***
- 2. That Paul Depeel Metals Contracting Ltd. place one (1) outdoor station at the Landfill for the use of all residents, free of charge;***
- 3. That Paul Depeel Metals Contracting Ltd. be paid \$55 per month, plus taxes, for each collection station; and,***
- 4. That the Mayor and City Clerk be authorized to execute the Letter of Understanding between Paul Depeel Metals Contracting Ltd. and The City of Prince Albert, subject to a thirty (30) day termination clause by either party.”***

- 11.4 Report from Airport Manager dated March 23, 2009, with respect to **NAV Canada Updated Agreement on Procedural/Operational Arrangements. (RPT#PW-09-19)** **123**

Recommendations:

- “1. That the Amended NAV Canada Agreement, as attached to the Report from the Airport Manager dated March 23, 2009, on Procedural/Operational Arrangements, be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Amended Agreement on behalf of The City.”***

- 11.5 Report from Social Development Manager dated March 26, 2009, with respect to **Homelessness Partnering Strategy – Extension of Homelessness Individuals and Families Information System Initiative. (RPT#COMM-09-25)** **138**

Recommendations:

- “1. That the extension of the Homelessness Individuals and Families Information System Initiative Contribution Agreement between The City of Prince Albert and the Federal Minister of Human Resources and Skills Development for the period April 1, 2009 to March 31, 2010, be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City.”***

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

12. REPORTS OF ADMINISTRATION & COMMITTEES:

- 12.1 Report from City Manager dated March 25, 2009, with respect to **Airport Master Plan. (RPT#CM-09-12)** **21**

Note: For Members of Council the Airport Master Plan (Pages 24 – 105) was previously provided under separate cover. Therefore, please bring the booklet to the meeting for your use.

Recommendation:

“That a copy of the Report from the City Manager dated March 25, 2009, with respect to Airport Master Plan, be forwarded to the major stakeholders of the Prince Albert Municipal Airport for comments prior to inviting LPS Avia Consulting to present the findings at a public meeting to be held in April, 2009.”

- 12.2 Report from Sanitation Manager dated March 20, 2009, with respect to **Free Weeks at the Landfill for 2009. (RPT#PW-09-17)** **111**

Recommendations:

- “1. That three (3) free weeks at the Landfill for 2009 be established on the following dates:***
- a. Monday, June 1 to Saturday, June 6, inclusive;***
 - b. Monday, September 21 to Saturday, September 26, inclusive; and,***
 - c. Monday, December 28 to Thursday, December 31, inclusive; and,***
- 2. That the fee for disposal of tires remain at the current rate during the free weeks.”***

- 12.3 Report from Sanitation Manager dated March 23, 2009, with respect to **Household Hazardous Waste Collection Day**. (RPT#PW-09-20) **114**

Executive Committee Recommendations:

- “1. That Saturday, May 30, 2009, be designated as Household Hazardous Waste Day in the City of Prince Albert;***
- 2. That the Mayor and City Clerk be authorized to execute the Agreement between Product Care Association and Envirotec Services Incorporated and The City of Prince Albert for Household Hazardous Waste Day; and,***
- 3. That Administration investigate options for the disposal of Pharmaceutical Waste and include this in the Household Hazardous Waste Collection Day.”***

- 12.4 Report from Museum and Heritage Advisory Committee dated March 23, 2009, with respect to **Prince Albert Historical Society Agreement**. (RPT#COMM-09-22) **159**

Recommendations:

- “1. That the Memorandum of Agreement between the Prince Albert Historical Society and The City of Prince Albert for the operation and function of Museum and Heritage Programming, be approved;***
- 2. That the Mayor and City Clerk be authorized to execute the Memorandum of Agreement, on behalf of The City; and,***
- 3. That the Prince Albert Historical Society’s Year-End Report, as attached to the Report from the Museum and Heritage Advisory Committee dated March 23, 2009, be received as information and filed.”***

- 12.5 Report from Urban Aboriginal Community Grant Program Subcommittee dated March 25, 2009, with respect to **2009 “A” Urban Aboriginal Community Grant Program. (RPT#COMM-09-24)** **181**

Recommendations:

- “1. That Projects Urban Aboriginal Community Grant Program 01/09 to Urban Aboriginal Community Grant Program 27/09 be approved, and included in The City of Prince Albert’s submission for the 2009 Urban Aboriginal Community Grant Program;**
- 2. That the Urban Aboriginal Community Grant Program Subcommittee be authorized to make amendments to the list of approved projects, if surplus funds become available due to under expenditures in the approved projects;**
- 3. That the Organizations be authorized to proceed once funds have been received from the Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation;**
- 4. That once the funds are received, 75% of the approved grant be released to the successful Organizations, and, that the balance of the grant be released upon receipt of the completed follow up and copies of supporting documentation for expenditures; and,**
- 5. That the Mayor and City Clerk be authorized to execute the Application and various Grant Agreements, on behalf of The City, once prepared.”**

- 12.6 Report from Director of Public Works dated April 2, 2009, with respect to **Building Canada Fund Application – Water Treatment Plant and Reservoirs. (RPT#PW-09-25)** **358**

Recommendations:

- “1. That Administration be authorized to submit an Application to the Building Canada Fund, in the amount of \$24,000,000 for the Water Treatment Plant and Reservoir Project; and,**

2. ***That subject to receipt of approval for the project from the Building Canada Fund, that the Mayor and City Clerk be authorized to execute the necessary Application and Agreement(s), on behalf of The City.”***
- 12.7 Report from City Manager dated April 1, 2009, along with the following, both with respect to **Regional Canada - Saskatchewan Building Canada Fund - Rural Municipality of Prince Albert. (RPT#CM-09-13)** **233**
- Correspondence from Administrator, Rural Municipality of Prince Albert No. 461, dated March 26, 2009. **236**

Recommendations:

- “1. ***That the Mayor be authorized to notify to the Rural Municipality of Prince Albert No. 461 indicating The City’s willingness to be a partner in the Application to the Canada–Saskatchewan Building Canada Fund for the development of a Heavy Haul Traffic Route, as outlined in the map attached to the Correspondence from the Administrator, Rural Municipality of Prince Albert No. 461 dated March 26, 2009; and,***
 2. ***That Administration include a capital contribution, of no more than \$200,000, in the 2010 Capital Budget for this project.”***
- 12.8 Report from Budget Committee dated March 31, 2009, with respect to **2009 Operating and Capital Budgets.** **240**

Recommendations:

- “1. ***That the Issues Detail List of the 2009 City of Prince Albert Operating Budget and the recommendations contained therein, be approved, as amended.***
2. ***That the 2009 City of Prince Albert Operating Budget in the amount of \$45,983,990, including the Police Service Operating Budget, be approved.***
3. ***That the Projects Detail List of the 2009 City of Prince Albert Capital Budget and the***

recommendations contained therein, be approved, as amended.

- 4. That the City of Prince Albert Capital Budget in the amount of \$9,153,000, including the Police Service Capital Budget and the Municipal Economic Enhancement Program Projects, be approved.**
 - 5. That the 2009 Prince Albert Police Service Operating Budget in the amount of \$9,979,550, be approved.**
 - 6. That the 2009 Prince Albert Police Service Capital Budget in the amount of \$430,000, be approved.**
 - 7. That the recommendations and Motions relevant to the 2009 Budget Committee deliberations be hereby ratified, and, that Administration proceed as authorized.**
 - 8. That the Municipal Economic Enhancement Projects, as outlined in the list attached to the Report from the City Manager dated March 20, 2009, be approved.”**
- 12.9 Report from Director of Financial Services dated April 1, 2009, with respect to **2009 Property Tax Bylaw. (BYLAW NO. 9 OF 2009) (RPT#FIN-09-11)** **266**

Recommendations:

- “1. That Bylaw No. 9 of 2009 be given three (3) readings; and,**
- 2. That consideration of Bylaw No. 9 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”**

- 12.10 Report from Transportation Project Manager dated March 30, 2009, with respect to **Limousine Service and Bus Bylaw. (BYLAW NO. 10 OF 2009) (RPT#PW-09-23)** **271**

Recommendations:

- “1. That the Bus Bylaw No. 48 of 1997 be rescinded;***
- 2. That subject to the Bus Bylaw No. 48 of 1997 being rescinded, that Don Wood be allowed to operate a Limousine Service under the guidelines detailed in the Provincial Operating Authority for Limousines;***
- 3. That Bylaw No. 10 of 2009 be given three (3) readings;***
- 4. That consideration of Bylaw No. 10 of 2009 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”;***
- 5. That Administration determine the best way to regulate businesses that operate vehicles and accept fares for use within the City Limits; and,***
- 6. That any new business request after the April 6, 2009, City Council meeting that has a vehicle that accepts fare paying passengers be rejected until Administration determines the best way to regulate the use of these types of vehicles within The City Limits.”***

- 12.11 Report from Transit Advisory Committee dated March 30, 2009, with respect to **Transit Review and Redesign. (RPT#PW-09-24)** **275**

Recommendations:

- “1. That improving Bus Stop Signage be made a top priority in spending Federal Public Transit Funding.***
- 2. That bus stop accessibility be made a priority in spending Public Transit Funding.***

3. ***That the purchase of bus benches and shelters be made a high priority in spending Federal Public Transit Funding.***
4. ***That the Data Registering Fare Box System with the additional cash box system be made a priority for Federal Public Transit Funding and purchased after 2010 – 2015 Transit Service Provider Contract negotiations have been finalized.***
5. ***That Administration be authorized to purchase a new low floor accessible bus, with the specifications and estimated purchase price to be provided in a subsequent report to City Council.***
6. ***That the purchase of the new low floor accessible bus be made in conjunction with The City of Saskatoon’s new bus order to receive a reduced price and shorter delivery time.***
7. ***That the installation of a Transit Transfer Station be implemented in the parking lot along the Unit Block of 14th Street East.***
8. ***That the plans for transit be presented at a public information meeting in accordance with the Advertising Transit Route Changes Policy.”***

13. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of the Committee of the Whole be adopted.”

The Mayor will assume the Chair.

14. MAYOR & COUNCILLORS FORUM:

15. INQUIRIES:

16. INTRODUCTION & CONSIDERATION OF BYLAWS:

16.1 Bylaw No. 9 of 2009, a Bylaw to raise the amount of Taxes required for General Municipal and Capital Project purposes in the City of Prince Albert for 2009. (3 Readings) 269

16.2 Bylaw No. 10 of 2009, a Bylaw to repeal the Bus Bylaw No. 48 of 1997. (3 Readings) 274

1st Reading:

“That Bylaw Nos. 9 and 10 of 2009 be introduced and read a first time.”

2nd Reading:

“That Bylaw Nos. 9 and 10 of 2009 be now read a second time.”

Leave Granted:

“That leave be granted to read Bylaw Nos. 9 and 10 of 2009 a third time.”

3rd Reading:

“That Bylaw Nos. 9 and 10 of 2009 be read a third time and passed; and, that Bylaw Nos. 9 and 10 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk.”

17. UNFINISHED BUSINESS - BYLAWS:

18. GIVING NOTICE:

19. **MOTIONS:**

20. **ADJOURNMENT:**