

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
MARCH 23, 2009

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of March 16, 2009 and Supplementary Agenda No. 1 of March 19, 2009 are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. RECOGNITION AND PRESENTATION:

3.1 2008 Terry Fox Award.

4. SUBMISSION OF PECUNIARY INTEREST FORMS:

5. ADOPTION OF MINUTES:

Minutes of the Council Meetings held March 9, 2009, Special Council Meetings held March 9 and 16, 2009, and the Committee of the Whole Council Incamera Meetings held March 9 and 16, 2009, be taken as read and adopted.

6. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its March 16, 2009 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

7. NOTICE OF PROCLAMATIONS:

7.1 SOCIAL WORK WEEK – MARCH 15 - 21, 2009

7.2 WORLD WATER DAY – MARCH 22, 2009

7.3 CANCER MONTH – APRIL, 2009

8. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

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- 8.1 Report from Development Coordinator dated March 5, 2009, with respect to **Development Permit - Fitness Club - 184 South Industrial Drive. (RPT#EDP-09-43)** **65**

Recommendations:

- 1. The Applicant receiving all necessary building and fire code inspections;***
- 2. The Applicant meeting the requirements of City Council's Zoning Bylaw No. 1 of 1987, as amended, parking requirement of nine (9) parking stalls.***
- 3. The Applicant applying and receiving a Business License from The City of Prince Albert."***

- 8.2 Report from Planner 1 dated March 6, 2009, with respect to **Zoning Bylaw Amendment – Telecommunication Towers in I – Institutional and IG – Institutional General Service Zones and Private Schools in the C1 – Downtown Commercial Zone. (BYLAW NO. 5 OF 2009) (RPT#EDP-09-44)** **71**

Recommendations:

- "1. That Bylaw No. 5 of 2009 be given second and third reading.***
- 2. That consideration of Bylaw No. 5 of 2009 be laid on the table and brought up under the Order of Business "Unfinished Business – Bylaws"."***

9. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

9.1 Report from Finance Manager dated March 9, 2009, along with following, both with respect to **2008 Year End Audit. (RPT#FIN-09-06)** **87**

- Correspondence from Associate Partner, Assurance and Advisory, Deloitte & Touche LLP, dated February 26, 2009. **149**

Recommendations:

- “1. That the Mayor and City Clerk be authorized to execute the Engagement Letter for the year ending December 31, 2009, provided by Deloitte and Touche LLP, on behalf of The City.***
- 2. That the Correspondence from Associate Partner, Assurance and Advisory, Deloitte and Touche LLP, dated February 26, 2009 be received as information and filed.”***

10. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)
Matters will be debated and referred.
“That the Communications/Petitions Package Items be referred, as indicated.”

10.1 Correspondence from President, Board of Directors, Canadian Challenge Sled Dog Race, dated March 2, 2009, forwarding appreciation for the City’s contributions to the 12th Annual Canadian Challenge. **1**

Suggested Disposition: Receive as Information and File.

10.2 **Media Releases:**

- a. **Media Press Conference – 2009 Reassessment** dated March 10, 2009. **2**
- b. **Council Approves the Pursuit of Unpaid Parking Convictions** dated March 10, 2009. **3**
- c. **Media Press Conference – Elimination of Racial Discrimination Week** dated March 11, 2009. **4**
- d. **City Advises Residents to Prepare for Spring Runoff** dated March 13, 2009. **178**
- e. **Media Press Conference – City Announces Green Energy Initiative and Opinion Poll Results** dated March 13, 2009. **179**
- f. **City Shares Public Opinion Poll Results on Nuclear Energy, Industrial Green Hub** dated March 16, 2009. **180**
- g. **Pruning Ban for Elm Trees Takes Effect April 1** dated March 17, 2009. **181**
- h. **City Begins Pothole Repair Operations** dated March 18, 2009. **182**
- i. **Prince Albert to be 30th Member of United Nations Educational, Scientific and Cultural Organization Coalition** dated March 18, 2009. **183**

Suggested Disposition: Receive as Information and File.

- 10.3 Correspondence from Director and Chair, Board of Directors, Wapiti Regional Library, dated March 5, 2009, **forwarding details of a proposed Amendment to Library Policy Bylaws regarding a more effective method of reaching a Quorum at Annual and Semi Annual Meetings.** **184**

Suggested Disposition: Receive as Information and File.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

11. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 11.1 Report from Municipal Service Centre/Fleet Manager dated March 2, 2009, with respect to **Fuel Costs. (RPT#PW-09-13)** **7**

Recommendation: Receive as Information and File.

- 11.2 Report from Director of Community Services dated March 10, 2009, with respect to **Lease Agreement - Riverbank Development Corporation. (RPT#COMM-09-15)** **10**

Recommendations:

- “1. That the Lease Agreement between The City of Prince Albert and Riverbank Development Corporation for the lease of office space at the Bernice Sayese Centre located at 1350 – 15th Avenue West for the period of April 1st, 2009 to March 31st, 2010, be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City.”***

- 11.3 Report from Parks and Open Space Manager dated March 10, 2009, with respect to **Tender No. 30 of 2009 – Caretaking - Little Red River Park – 2009 – 2012. (RPT#COMM-09-14)** **27**

Recommendations:

- “1. That Tender No. 30 of 2009 be awarded to P.A. Métis Women’s Association Inc. for Caretaking Services at the Little Red River Park for a three (3)***

year term commencing April 1, 2009, and expiring on March 31, 2012, in the total amount of \$197,778.36, all taxes included.

- 2. *That the Mayor and City Clerk be authorized to execute the Little Red River Park Caretaker Services Agreement between The City of Prince Albert and the P.A. Métis Women’s Association Inc., on behalf of The City.”*

- 11.4 Report from Chief Clerk dated March 10, 2009, with respect to **Account List No. 4 of 2009, in the amount of \$3,312,061.75. (RPT#FIN-CC-09-05)** **41**

Recommendation: Receive as Information and File.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

12. REPORTS OF ADMINISTRATION & COMMITTEES:

- 12.1 Report from Transportation Project Manager dated March 10, 2009, with respect to **Retire Your Ride Program. (RPT#PW-09-15)** **50**

Recommendations:

- “1. *That Prince Albert Transit be authorized to participate in the Retire Your Ride Program; and,*
- 2. *That the Mayor and City Clerk be authorized to execute any necessary Agreement(s) on behalf of The City, once prepared.”*

12.2 Report from Planner 1 dated March 2, 2009, along with the following, both with respect to **Zoning Bylaw Amendment – Secondary Suites - Bylaw No. 6 of 2009. (RPT#EDP-09-34)** 55

- Correspondence from President, Prince Albert and District Association of Realtors, received March 2, 2009, **expressing opposition to the proposal for Secondary Suites.** 188

Recommendations:

“1. That Administration be authorized to conduct public meetings at the Carlton Park Community Centre, Berezowsky School, and the West Hill Community Club, with respect to Bylaw No. 6 of 2009, which amends The City’s Zoning Bylaw No. 1 of 1987, as amended, regarding Secondary Suites.

2. That the Correspondence from President, Prince Albert and District Association of Realtors, received March 2, 2009 be referred to the Economic Development and Planning Department.”

12.3 Report from Building Inspector dated March 9, 2009, with respect to **Timeline Extension – Building Permit – 443 – 21st Street East. (RPT#EDP-09-42)** 82

Recommendation:

“That William Mark Schroter be given a six (6) month extension on Building Permit No. 136-08 issued for the property located at 443 - 21st Street East.”

12.4 Report from Joint City/School Board Advisory Committee dated March 11, 2009, with respect to **4th Avenue and 15th Street West Intersection.** 101

Recommendation: Refer to the Public Works Department for review.

- 12.5 Report from Municipal Enterprise Zone Committee dated March 5, 2009, with respect to **Municipal Enterprise Zone Application – Pin to the Skin Tattoo.** 105

Recommendation:

“That the Director of Economic Development and Planning be authorized to approve the Municipal Enterprise Zone Application for a Personal Service Business – Pin to the Skin Tattoo to be located at 18 – 13th Street West.”

- 12.6 Report from Street Naming Advisory Committee dated March 9, 2009, with respect to **Street Names - Proposed Subdivision on Marquis Road and 15th Avenue East.** 109

Recommendation:

“That the streets on Part of Parcel 109, Plan 00PA19034 be named Glen Howard Way and Coombes Drive.”

- 12.7 Report from Street Naming Advisory Committee dated March 9, 2009, with respect to **Pre-Approved Street Names List.** 114

Recommendations:

- “1. That a Pre-Approved Street Names List be established.***
- 2. That the names Delorme, Danbrook, Just, Nelson, Yoos, and Bagshaw be included in the Pre-Approved Street Names List.”***

- 12.8 Report from Director of Community Services dated March 17, 2009, along with the following, both with respect to **Frank J. Dunn Pool Closure April 13 - 17, 2009. (RPT#COMM-09-18)** 189

- **Media Release - Frank J. Dunn Pool to be Closed April 13 - 17, 2009** dated March 11, 2009. 6

Recommendation: Receive as Information and File.

13. UNFINISHED BUSINESS:

- 13.1 Report from Assistant Director of Financial Services dated February 16, 2009, with respect to **2009 Sanitation Utility Operating and Capital Budgets. (RPT#FIN-09-03)** **118**

Recommendations:

- “1. That City Council approve the 2009 Sanitation Utility Operating and Capital Budgets in the amount of \$2,582,750;***
- 2. That City Council approve the 2009 Sanitation Utility Capital Budget, including Fleet Equipment, in the amount of \$640,000; and,***
- 3. That City Council approved the 2009 to 2013 Sanitation Utility Capital Budgets in principle.”***

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of the Committee of the Whole be adopted.”

14. MAYOR & COUNCILLORS FORUM:

15. INQUIRIES:

16. INTRODUCTION & CONSIDERATION OF BYLAWS:

17. UNFINISHED BUSINESS - BYLAWS:

- 17.1 Bylaw No. 5 of 2009, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to Permit, as a Discretionary Use, Telecommunication Towers in I - Institutional and IG - Institutional General Service Zones and Private Schools in a C1 - Downtown Commercial Zone. (2nd and 3rd Reading) 71

2nd Reading:

"That Bylaw No. 5 of 2009, be now read a second time."

3rd Reading:

"That Bylaw No. 5 of 2009, be read a third time and passed; and, that Bylaw No. 5 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk."

18. GIVING NOTICE:

19. MOTIONS:

20. PUBLIC FORUM:

- ▶ 20.1 Brian Clavier

21. ADJOURNMENT: