

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**MONDAY,**  
**FEBRUARY 23, 2009**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of February 5, 2009 and Supplementary Agenda No. 1 of February 19, 2009 are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. RECOGNITION:**

2.1 Prince of Wales Scholarship Winner – Stephanie Sasakamoose.

2.2 Mr. and Mrs. Winter Festival and 2009 Festival Queen and Princesses.

**3. PRAYER:**

The City Clerk will offer the prayer.

**4. SUBMISSION OF PECUNIARY INTEREST FORMS:**

**5. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held January 26, 2009, Special Council Meeting held January 26, 2009, and the Committee of the Whole Council Incamera Meeting held January 26, 2009, be taken as read and adopted.

**6. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its February 9, 2009 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

***“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**7. NOTICE OF PROCLAMATIONS:**

7.1 Red Cross Month – March, 2009.

## 8. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	<b>Page No.</b>
8.1 Report from Planner 1 dated January 20, 2009, along with the following, all with respect to <b>Prince Albert District Planning Commission - Development Plan Amendment. (BYLAW NO. 47 OF 2008) (RPT#EDP-09-13)</b>	<b>92</b>
• Public Notice dated February 7, 2009.	<b>231</b>
• Public Notice dated February 14, 2009.	<b>232</b>
 <i>Recommendations:</i>	
<b><i>“1. That Bylaw No. 47 of 2008 be given second and third reading.</i></b>	
<b><i>2. That consideration of Bylaw No. 47 of 2008 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.</i></b>	
8.2 Report from Planner 1 dated February 2, 2009, along with the following, both with respect to <b>Zoning Bylaw Amendment - C5 - Neighbourhood Commercial to R3 - Two Unit Dwelling. (BYLAW NO. 2 OF 2009) (RPT#EDP-09-14)</b>	<b>117</b>
• Public Notice dated February 7, 2009.	<b>233</b>
 <i>Recommendations:</i>	
<b><i>“1. That Bylaw No. 2 of 2009 be given second and third reading.</i></b>	
<b><i>2. That consideration of Bylaw No.2 of 2009 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.</i></b>	

- 8.3 Report from Planner 1 dated February 17, 2009, along with the following, all with respect to **Development Permit Application - 1928 Central Avenue – Restaurant. (RPT#EDP-09-24)** **234**
- ▶ Correspondence from Teresa and Brian Tuck dated February 20, 2009. **274**
- ▶ Correspondence from Tansly Mazurkewich and Justin Doey dated February 20, 2009. **275**

**Recommendation:**

***“That the Development Permit application for a restaurant at 1928 Central Avenue, legally described as Lots 49-50, Block 10, Plan E, Extension 87, 88, 89 be approved; and, that the Director of Economic Development and Planning be authorized to issue a Development Permit subject to:***

- 1. Final Building Plans being submitted and approved by The City;***
- 2. The Applicant completing all required health, fire and building requirements;***
- 3. The Applicant applying for a separate Sign Permit for any changed to the signage;***
- 4. The parking requirement be waived to allow four (4) on-site parking spaces, as provided under Section 5.1.1.A of City Council’s Zoning Bylaw No. 1 of 1987, as amended; and,***
- 5. Providing the minimum number of parking spaces designated for the physically disabled, in accordance with Section 5.1.7 of City Council’s Zoning Bylaw No. 1 of 1987, as amended.”***

**9. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

No presentations or delegations have been registered at this time.

**10. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

***“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)***  
*Matters will be debated and referred.*  
***“That the Communications/Petitions Package Items be referred, as indicated.”***

- 10.1 Correspondence from Minister of State (Sport), Government of Canada, dated January 8, 2009, **congratulating the City of Prince Albert on being designated as a Community along the route of the 2010 Olympic Torch Relay.** 1

***Suggested Disposition: Receive as information and file.***

- 10.2 Correspondence from President and Treasurer, South Hill Child Care Co-operative Association Limited, dated January 9, 2009, **requesting an Abatement of 2009 Property Taxes at 2805 – 1<sup>st</sup> Avenue West.** 2

***Suggested Disposition: Refer to Financial Services for review and report.***

- 10.3 Correspondence from Vice President, Programming, Shaw Cable, dated January 13, 2009, **providing an Update regarding Shaw Cable’s coverage of City Council Meetings.** 4

***Suggested Disposition: Receive as Information and File.***

- 10.4 Correspondence from Director, Prince Albert Winter Festival, dated January 28, 2009, **requesting permission to hold the Torchlight Parade on February 27, 2009 at 7:00 p.m.** 5

***Suggested Disposition: Refer to Public Works for approval.***

10.5 **Media Releases:**

- |    |  |            |
|----|--|------------|
| a. | <b>Mayor Delivers 2009 Annual State of the City Address</b> dated January 22, 2009.                                | <b>6</b>   |
| b. | <b>Council Seeks Input Regarding Facility Fees</b> dated January 22, 2009.   | <b>7</b>   |
| c. | <b>Precautionary Boil Water Advisory Lifted</b> dated January 26, 2009.  | <b>8</b>   |
| d. | <b>Residential Snow Removal Update</b> dated January 26, 2009.   | <b>9</b>   |
| e. | <b>New Furnace Donated to SPCA</b> dated January 26, 2009.   | <b>10</b>  |
| f. | <b>Shore Gold Inc. Open House</b> dated January 30, 2009.  | <b>11</b>  |
| g. | <b>Clear the way ... and WIN a SNOWBLOWER!</b> dated January 30, 2009.   | <b>12</b>  |
| h. | <b>City of Prince Albert to Benefit from Provincial Infrastructure Announcement</b> dated February 3, 2009.        | <b>13</b>  |
| i. | <b>Call for Board Members – Prince Albert Tourism and Marketing Bureau Inc.</b> dated February 4, 2009.            | <b>14</b>  |
| j. | <b>Prince Albert to “Make Some Noise” For Winter Games Countdown</b> dated February 9, 2009.                       | <b>242</b> |
| k. | <b>City to Conduct Telephone Opinion Poll on Green Energy and Bruce Power Development</b> dated February 10, 2009. | <b>243</b> |
| l. | <b>Civic Services and Facilities on Family Day, Monday February 16</b> dated February 10, 2009.                    | <b>244</b> |

***Suggested Disposition: Receive as Information and File.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

**11. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 11.1 Report from Executive Assistant dated January 21, 2009, with respect to **Strategic Plan Work Plan Quarterly Update. (RPT#CM-09-03)** **15**

***Recommendation:***

***“That the Updated Strategic Plan Work Plan be received as information and filed.”***

- 11.2 Report from Coordinator, Health, Safety and Environment, dated January 9, 2009, with respect to **Occupational Health and Safety Year End Report. (RPT#CORP-OH&S-09-01)** **29**

***Recommendation: Receive as Information and File.***

- 11.3 Report from Chief Clerk dated January 20, 2009, with respect to **Account List No. 1 of 2009, in the amount of \$6,724,078.63. (RPT#FIN-CC-09-02)** **60**

***Recommendation: Receive as Information and File.***

- 11.4 Report from Chief Clerk dated February 3, 2009, with respect to **Account List No. 2 of 2009, in the amount of \$3,319,483.26. (RPT#FIN-CC-09-03)** **68**

***Recommendation: Receive as Information and File.***

- 11.5 Report from Chief Building Official dated January 26, 2009, with respect to **Building Inspectors Uniform Logo. (RPT#EDP-09-06)** **103**

**Recommendation:**

***“That the new crest design, as outlined in the Report from the Chief Building Official dated January 26, 2009, for use with the Building Inspectors Uniform be approved.”***

- 11.6 Report from Special Projects Manager dated November 17, 2008, with respect to **Parking Related Issues. (RPT#FIN-08-59)** **150**

**Recommendation: Receive as Information and File.**

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

**12. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 12.1 Report from Director of Corporate Services dated January 29, 2009, with respect to **Update to Purchasing Policy – Addition of Information Technology Purchases. (RPT#CORP-IT-09-01)** **76**

**Recommendation:**

***“That City Council’s Purchasing Policy No. 17.1 be amended to include a section for the involvement of the Information Technology Department in all Technology purchases for The City, as outlined in the attachment to the report from the Director of Corporate Services dated January 29, 2009.”***

- 12.2 Report from Transportation Project Manager dated February 2, 2009, with respect to **School Zone Signage Change to Perforated Sign with LED Illumination. (RPT#PW-09-06)** **84**

***Executive Committee Recommendation:***

***“That the Report from the Transportation Project Manager dated February 2, 2009, be referred to the Public Works Department with instructions to provide a report for consideration by the Joint City/School Board Advisory Committee prior to the Budget Committee’s 2009 Budget deliberations.”***

- 12.3 Report from Transportation Project Manager dated February 2, 2009, with respect to **Camera System on Diefenbaker Bridge. (RPT#PW-09-07)** **87**

***Executive Committee Recommendation:***

***“That the Report from the Transportation Project Manager dated February 2, 2009, be referred to the Board of Police Commissioners for review and report.”***

- 12.4 Report from Planner 1 dated January 29, 2009, with respect to **Zoning Bylaw Amendment – Telecommunication Towers in I – Institutional and IG – Institutional General Service Zones and Private Schools in the C1 – Downtown Commercial Zone. (BYLAW NO. 5 OF 2009 – 1<sup>st</sup> READING) (RPT#EDP-09-18)** **108**

***Public Hearing: March 23, 2009.***

***Recommendations:***

- “1. That Bylaw No. 5 of 2009 be given first reading.***
- 2. That Public Notification be undertaken in accordance with the provisions of The Planning and Development Act, 2007.***
- 3. That consideration of Bylaw No. 5 of 2009 be laid on the table and brought up under the Order of Business “Introduction and consideration of Bylaws”.***

- 12.5 Report from Recreation Manager dated February 2, 2009, with respect to **Extended Arena Season. (RPT#COMM-09-05)** 126

***Executive Committee Recommendation:***

***“That the Report from the Recreation Manager dated February 2, 2009, be referred to the Community Services Department for an in-depth review and report regarding extending the ice rental season at the Art Hauser Centre, including the potential for increased recovery rates and discussions with user groups.”***

- 12.6 Report from Recreation Coordinator dated February 3, 2009, with respect to **2009 Urban Aboriginal Community Grant Program. (RPT#COMM-09-08)** 131

***Recommendations:***

***“1. That Administration be authorized to make an application for funds through the 2009 Urban Aboriginal Community Grant Program from the Community Initiatives Fund and Saskatchewan Lotteries Trust Fund for Sport, Culture, and Recreation.***

***2. That the Urban Aboriginal Community Grant Program Policy, as attached to the report from the Recreation Coordinator dated February 3, 2009, be approved.***

***3. That the Mayor and City Clerk be authorized to execute the Application and any necessary Agreement(s), once prepared.”***

- 12.7 Report from Assistant Director of Financial Services dated February 4, 2009, with respect to **2009 Water and Sewer Utility Operating and Capital Budgets. (RPT#FIN-09-01)** 169

***Executive Committee Recommendations:***

***“1. That the 2009 Water Utility Operating Budget in the amount of \$10,029,610 be approved;***

***2. That the 2009 Water Utility Capital Budget in the amount of \$12,907,000 be approved;***

3. ***That the 2010 to 2013 Water Utility Capital Budget be approved, in principle; and,***

4. ***That the City Manager provide a report regarding Water and Sewer Rates by the end of the year.”***

12.8 Report from Director of Fire and Emergency Services and Chief of Police dated December 4, 2008, with respect to **Radio Project Manager. (RPT#FIRE-08-22)** **154**

***Executive Committee Recommendation:***

***“That the Report from the Director of Fire and Emergency Services and Chief of Police dated December 4, 2008, be referred for consideration during the Budget Committee’s 2009 Budget deliberations.”***

12.9 Report from Golf Course Advisory Committee dated February 3, 2009, with respect to **Cooke Municipal Golf Course – 2009 Fees. (RPT#COMM-09-09)** **160**

***Recommendation:***

***“That the 2009 Cooke Municipal Golf Course fees, as outlined in the Report from the Golf Course Advisory Committee dated February 3, 2009, be approved.”***

12.10 Report from Model Youth Council dated January 30, 2009, with respect to **Improving Pedestrian Safety in School Zones in the City.** **166**

***Executive Committee Recommendation:***

***“That the Report from the Model Youth Council dated January 30, 2009, be received as information and filed.”***

12.11 Report from Development Coordinator dated February 2, 2009, with respect to **658 River Street East. (RPT#EDP-09-22)** **49**

***Recommendation: Receive as Information and File.***

- 12.12 Report from City Manager dated February 11, 2009, with respect to **Municipal Economic Enhancement Program. (RPT#CM-09-08)** **245**

**Recommendations:**

- “1. That City Council prioritize the infrastructure projects on the attached listing and authorize Administration to make application to the Municipal Economic Enhancement Program based on the priorities identified; and,**
- 2. That the Mayor and City Clerk be authorized to execute the Municipal Economic Enhancement Program Application and any necessary Agreements on behalf of The City.”**

- 12.13 Report from Community Services Advisory Committee dated February 2, 2009, with respect to **2009 Community Grant Program. (RPT#COMM-09-06)** **260**

**Recommendations:**

- “1. That Administration be instructed to make the application for funds through the Community Grant Program for Sport, Culture and Recreation from Saskatchewan Lotteries.**
- 2. The projects C.G.P 01/09 to C.G.P. 23/09 be approved and included in the submission for the 2009 Community Grant Program.**
- 3. That Administration be authorized to make amendments to the list of approved projects if surplus funds become available due to under expenditures in the approved projects.**
- 4. That the authority to proceed with projects be granted upon the receipt of final approval from Saskatchewan Lotteries Trust Fund for Sports, Culture and Recreation, which will be received in April of 2009.**
- 5. That the Mayor and City Clerk be authorized to execute the 2009 Grant Application and any necessary Agreements on behalf of The City of Prince Albert, once prepared.”**

**13. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

***“That this Committee rise and report.”***

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

***“That the Report of Committee of the Whole be adopted.”***

*The Mayor will assume the Chair.*

**14. MAYOR & COUNCILLORS FORUM:**

**15. INQUIRIES:**

**16. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- 16.1 **Bylaw No. 5 of 2009, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to Permit as a Discretionary Use Telecommunication Towers in I – Institutional and IG – Institutional General Service Zones and Private Schools in a C1 – Downtown Commercial Zone. (1<sup>st</sup> Reading)** **115**

*1<sup>st</sup> Reading:*

***“That Bylaw No. 5 of 2009 be introduced and read a first time.”***

**17. UNFINISHED BUSINESS - BYLAWS:**

- 17.1 **Bylaw No. 47 of 2008, a Bylaw to amend The Prince Albert District Development Plan, being Bylaw No. 17 of 1991, as amended, to amend the Policy Map by removing the AR – Agriculture Resource designation for the Southeast Quarter of Section 29, Township 49, Range 26, West of the Second Meridian in the Rural** **102**

Municipality of Buckland No. 494 and Northwest Quarter of Section 21, Township 48, Range 25, West of the Second Meridian in the Rural Municipality of Prince Albert No. 461 and designating the land as CR – Country Residential. (2<sup>nd</sup> and 3<sup>rd</sup> Reading)

- 17.2 Bylaw No. 2 of 2009, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone ½ of Lot 5, Block 7, Plan 101329602, Extension 1 from a C5 - Neighbourhood Commercial to R3 - Two Unit Dwelling. (2<sup>nd</sup> and 3<sup>rd</sup> Reading) 117

2<sup>nd</sup> Reading:

*“That Bylaw Nos. 47 of 2008 and 2 of 2009, be now read a second time.”*

3<sup>rd</sup> Reading:

*“That Bylaw Nos. 47 of 2008 and 2 of 2009, be read a third time and passed; and, that Bylaw Nos. 47 of 2008 and 2 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk.”*

**18. GIVING NOTICE:**

**19. MOTIONS:**

- 19.1 Councillor T. Zurakowski’s Motion that the three (3) soccer fields located in Prime Ministers’ Park be named Wilfred Laurier Field, MacKenzie King Field and John G. Diefenbaker Field to reflect the original intention for the naming of Prime Ministers’ Park, which was to pay tribute to the three (3) Prime Ministers who have represented Prince Albert.

**20. PUBLIC FORUM:**

- ▶ 20.1 Brian Clavier
- ▶ 20.2 Steve Lawrence

**21. ADJOURNMENT:**