

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
NOVEMBER 24, 2008

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of November 13, 2008 and the Supplementary Agenda No. 1 of November 20, 2008, are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. RECOGNITION:

3.1 2008 City Photo Contest - Presentation to Winners.

4. SUBMISSION OF PECUNIARY INTEREST FORMS:

5. ADOPTION OF MINUTES:

Minutes of the Council Meeting held November 12, 2008, Special Council Meeting held November 12, 2008, 2008, and the Committee of the Whole Council Incamera Meeting held November 12, 2008, be taken as read and adopted.

6. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its November 17, 2008 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

7. NOTICE OF PROCLAMATIONS:

8. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

Page No.

8.1 Report from Development Coordinator dated November 4, 2008, with respect to **Zoning Bylaw Amendment - 19th Street East between 4th and 5th Avenue East – Walk-Up Condominium. (BYLAW NO. 41 OF 2008) (RPT#EDP-08-226)**

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Recommendation:

- “1. That Bylaw No. 41 of 2008 to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Block 29, Plan B651, from R4 – Four Unit Dwelling to R5 – Multiple Unit Dwelling be given second and third reading; and,**
- 2. That consideration of Bylaw No. 41 of 2008 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”**

- 8.2 Report from Planner I dated November 10, 2008, with respect to **Development Permit - 4345 Highway No. 2 South. (RPT#EDP-08-225)** 52

Recommendation:

“That the proposed addition to an Automotive/Recreational Vehicle Sales and Service Centre at 4345 Highway 2 South, legally described as Lot 2, Block A, Plan 80PA06625 Extension 0, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit, on behalf of The City, subject to:

- 1. Final Building Plans being submitted and approved by the Building/Fire Inspector; and,**
- 2. The Applicant completing all required health, fire and building inspections.”**

- 8.3 Report from Planner I dated November 12, 2008, with respect to **Development Permit Application - Asphalt Plant – 4301 - 5th Avenue East. (RPT#EDP-08-227)** 95

Recommendation:

“That the proposed construction of an Asphalt Plant at 4301 - 15th Avenue East, legally described as Parcel V, Plan 101905751, Extension 0, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit, on behalf of The City, subject to:

- 1. The applicant completing all the required health, fire and building inspections;**

2. ***Final Building Plans being submitted and approved by the Building/Fire Inspector; and,***
3. ***Landscape Plans being provided and approved by the Director of Community Services.”***

9. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

The Mayor will invite individuals by name to come forward and be heard.

- 9.1 Correspondence from Executive Director, Prince Albert and District Community Service Centre, dated October 8, 2008, **requesting an opportunity to address City Council regarding Statistical Service Volumes for the Community Service Centre over the last 40 years.** **1**

Suggested Disposition: Receive as Information and File.

10. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

- 10.1 Correspondence from 2008/09 National President, Kin Canada, dated October 28, 2008, **requesting that the City place a “Message of Support” in the KIN Magazine.** **5**
- Suggested Disposition: Receive as Information and file.***
- 10.2 Correspondence from Vern Temple, on behalf of the Prince Albert Full Gospel Outreach Inc. Board, dated November 3, 2008, **requesting a Six Month Extension to Complete the Maintenance required under the Bylaw Enforcement Order for the property located at 925 Central Avenue.** **6**
- Suggested Disposition: Refer to Bylaw Enforcement.***
- Note: The Appeal period has passed and this matter can only be dealt with by Bylaw Enforcement.***
- 10.3 Correspondence from Chief Bear, Muskoday First Nations and President, Embee Diamond Technologies Inc., received November 4, 2008, **requesting that the City provide Property Tax Relief by way of a “Moratorium” for five years for the proposed Canadian Diamond Academy.** **7**
- Suggested Disposition: Refer to Economic Development and Planning.***
- 10.4 Correspondence from Recreation Therapist, Prince Albert Parkland Health Region, dated November 4, 2008, **requesting that the Pottery Classes at the Arts Centre be moved to the Main Floor and that Wheelchair Accessibility be considered for the Basement.** **9**
- Suggested Disposition: Refer to Community Services.***
- 10.5 Correspondence from Wolfgang Manicke, on behalf of ATC Martial Arts, received November 12, 2008, along with the following, both **regarding a Community Event Permit for the Fight War II - The ICE Battle Event.** **10**
- Correspondence from Wolfgang Manicke, on behalf of ATC Martial Arts, dated November 17, 2008, **advising that the event has been postponed.** **104**
- Suggested Disposition: Receive as Information and File.***

10.6 **Media Releases:**

- a. **Handicapped Placards No Longer Allowed for Parking Spots** dated November 6, 2008. **11**
- b. **Media Press Conference – Airport Road Renamed to Veterans Way** dated November 6, 2008. **12**
- c. **Blue Bins Complete Neighborhood Recycling for City** dated November 7, 2008. **13**
- d. **Road Closure – 4th Avenue West (16th Street – 22nd Street West)** dated November 12, 2008. **14**
- e. **Message from France Extends Invitation to Prince Albert Residents** dated November 12, 2008. **15**
- f. **Prince Albert Society for the Prevention of Cruelty to Animals Joins IAMS “Home 4 the Holidays” Campaign** dated November 13, 2008. **105**
- g. **Cosmo Lodge Closed Temporarily** dated November 14, 2008. **106**

Suggested Disposition: Receive as Information and File.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

11. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 11.1 Report from Student Operations Coordinator dated September 29, 2008, with respect to **Left-Turn Phase at Branion Drive and 6th Avenue East. (RPT#PW-08-111)** **16**

Recommendation: Received as information and filed.

- 11.2 Report from Chief Clerk dated November 12, 2008, with respect to **Account List No. 19 of 2008 in the amount of \$4,686,853.42. (RPT#FIN-CC-08-20)** **22**

Recommendation: Received as information and filed.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

12. REPORTS OF ADMINISTRATION & COMMITTEES:

- 12.1 Report from Transportation Project Manager dated November 3, 2008, with respect to **Removal of Four Parking Signs in front of 253 & 239 – 14th Street West. (RPT#PW-08-113)** **30**

Recommendation:

“That Administration be instructed to increase the size of the lettering on the tabbed signs indicating parking restrictions in front of 253 and 239 – 14th Street West.”

- 12.2 Report from Economic Development Coordinator dated October 17, 2008, with respect to **Downtown Business Improvement District Levy. (BYLAW NO. 44 OF 2008) (RPT#EDP-08-219)** **75**

Recommendations:

“1. That the Prince Albert Downtown Improvement District Association’s 2009 Proposed Budget and Levy request be approved;

2. ***That the Prince Albert Downtown Improvement District Association’s request for a grant in lieu of taxes for City–owned property in the District in the amount of \$10,688, be approved;***
3. ***That the Prince Albert Downtown Improvement District Association’s request to receive funding from the Senior Governments in the same manner as commercial properties are collected at an estimated amount of \$12,500, be approved; and,***
4. ***That consideration of Bylaw No. 44 of 2008 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.***

12.3 Report from Property Coordinator II dated November 10, 2008, with respect to **Extension to Building Commitment - 817 & 833 – 15th Avenue East – PA Community Housing Society Inc. (RPT#EDP-08-236)** **46**

Recommendations:

1. ***That the request from P.A. Community Housing Society Inc. for an extension to the building commitment on 817 & 833 – 15th Avenue East until May 31, 2009, be approved; and,***
2. ***That the Mayor and City Clerk be authorized to execute the Amending Agreement on behalf of The City, once prepared.”***

12.4 Report from Water Treatment Plant Manager dated November 13, 2008, with respect to **Tender No. 159 of 2008 – Water Purification Materials. (RPT#PW-08-125)** **107**

Recommendation:

“That Tender No. 159 of 2008 for the supply and delivery of 2009 Water Purification Materials be awarded as follows:

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| Part “A” | Liquid Chlorine –
Tonners Brenntag Canada
Saskatoon, SK | – \$1,152.14 per 907Kg. cylinder, plus Goods
and Services Tax |
| Part “A” | Liquid Chlorine –
Cylinders Brenntag
Canada Saskatoon,
SK | \$131.24 per 68 Kg. cylinder, plus Goods
and Services Tax |
| Part “B” | Hydrated Lime Graymont
Western Canada Inc.
Calgary, AB | \$0.35843/kg., including an environmental
surcharge of \$0.00165/kg plus Goods
and Services Tax |
| Part “C” | Aluminium Sulphate
(Liquid Alum) Marsulex
Inc. Saskatoon, SK | \$254.13/metric tonne, including a
variable fuel surcharge of \$5.75/metric
tonne, plus Goods and Services Tax |
| Part “D” | AlumPlus Marsulex Inc.
Saskatoon, SK | \$362.55/metric tonne, including a
variable fuel surcharge of \$5.75/metric
tonne, plus Goods and Services Tax.” |

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| 12.5 | Report from Director of Public Works dated November 19, 2008, with respect to Berm Update. (RPT#PW-08-126) | 114 |
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Recommendation: Received as information and filed.

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| 12.6 | Report from Acting Director of Financial Services dated November 18, 2008, with respect to Revised Date for Public Consultation Meeting for 2009 Budget. (RPT#FIN-08-061) | 151 |
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Recommendation:

“That the date for the Public Consultation Meeting for City Council’s 2009 Budget be revised from Monday, March 23, 2009 to Thursday, March 26, 2009 at 7:00 p.m.”

13. UNFINISHED BUSINESS:

- 13.1 Report from Property Coordinator II dated October 20, 2008, with respect to **Amendment to Lot Sales Policy. (RPT#EDP-08-220)** **60**

Recommendations:

- “1. That the Property Sales Policy with respect to Lot Sales to Individuals be amended as follows:***
 - a. Amend 3.01.1 to allow for transfers into any name with written instruction from the Individual who executed the Option to Purchase Agreement.***
 - b. Delete 3.06 in its entirety.***
 - c. Amend 7.09.1 to read: “Transfers can register in any name upon written notification of the Individual who executed the Option Agreement or their lawyer.”***
 - d. Delete 7.10 in its entirety.***
 - e. Amend 3.04 and 7.08 to read: “Construction of a dwelling unit must be started within twelve (12) months of date of purchase.”***
 - f. Amend 3.03.1 and 7.07.2 (a) to read: “Half of the 20% down-payment is non-refundable.”***
- 2. That the Property Sales Policy with respect to Lot Sales to Contractors be amended as follows:***
 - a. Amend 7.10 to read: “and construction on all dwelling units must commence within one (1) year of date of purchase.”***
 - b. Amend 7.08.1 (a) to read: “Half of the 20% down-payment is non-refundable.”***
- 3. That the Lot Sales to Individuals Policy and Lot Sales to Contractors Policy, as attached to the Report from the Property Coordinator II dated October 20, 2008, be approved.”***

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of the Committee of the Whole be adopted.”

The Mayor will assume the Chair.

14. MAYOR & COUNCILLORS FORUM:

15. INQUIRIES:

16. INTRODUCTION & CONSIDERATION OF BYLAWS:

- 16.1 **Bylaw No. 44 of 2008, a Bylaw to establish a Downtown Business Improvement District Levy for 2009. (3 Readings)**

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1st Reading:

“That Bylaw No. 44 of 2008 be introduced and read a first time.”

2nd Reading:

“That Bylaw No. 44 of 2008 be now read a second time.”

Leave Granted:

“That leave be granted to read Bylaw No. 44 of 2008 a third time.”

3rd Reading:

“That Bylaw No. 44 of 2008 be read a third time and passed; and, that Bylaw No. 44 of 2008, be now adopted, sealed and signed by the Mayor and City Clerk.”

17. UNFINISHED BUSINESS - BYLAWS:

- 17.1 Bylaw No. 41 of 2008, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Block 29, Plan B651 from R4 - Four Unit Dwelling to R5 - Multiple Unit Dwelling. (2nd and 3rd Reading) 44

2nd Reading:

“That Bylaw No. 41 of 2008 be now read a second time.”

3rd Reading:

“That Bylaw No. 41 of 2008, be read a third time and passed; and, that Bylaw No. 41 of 2008, be now adopted, sealed and signed by the Mayor and City Clerk.”

18. GIVING NOTICE:

19. MOTIONS:

20. PUBLIC FORUM:

- ▶ 20.1 Brian Clavier

21. ADJOURNMENT: