

CITY OF PRINCE ALBERT

COUNCIL AGENDA



WEDNESDAY,
JULY 2, 2008

4:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 2:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 2:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of June 19, 2008 and Supplementary Agenda No. 1 of June 26, 2008, are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. RECOGNITION:

- ▶ 3.1 Saskatchewan Institute of Applied Science and Technology Library Award – Robert O’Neil.

4. ADOPTION OF MINUTES:

Minutes of the Council Meeting held June 16, 2008, Special Council Meeting held June 16, 2008 and the Committee of the Whole Council Incamera Meeting held June 16, 2008, be taken as read and adopted.

5. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its June 23, 2008 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

6. NOTICE OF PROCLAMATIONS:

7. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

- 7.1 Report from Planner 1 dated June 17, 2008, along with the following, both with respect to **Zoning Bylaw Amendment from R1 – Small Single Dwelling to R5 – Multiple Unit Dwelling. (RPT#EDP-08-135) (BYLAW NO. 19 OF 2008)**

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- Correspondence from Glenn Olsen received June 24, 2008. 151

Recommendations:

- “1. **That Bylaw No. 19 of 2008 be given second and third reading.**
- 2. **That consideration of Bylaw No. 19 of 2008 be laid on the table and brought up under the Order of Business “Unfinished Business - Bylaws”.**

8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

The Mayor will invite individuals by name to come forward and be heard.

- 8.1 Correspondence from Doris Lund dated June 17, 2008, **requesting permission to address members of Council regarding Councillor Williams Notice of Motion.** 10

Suggested Disposition: Receive as information and file.

9. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

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- 9.1 Correspondence from Committee Co-Chair, Centennial Celebrations Committee, Cooke Municipal Golf Course, dated May 30, 2008, **requesting consideration for funding in conjunction with the 100th Anniversary event.** 1

- List of Committee Members received June 24, 2008. 152
- Suggested Disposition: Refer to Community Services for review.***
- 9.2 Correspondence from Saskatchewan Office of Protocol and Honours received June 9, 2008, **requesting Nominations for the Saskatchewan Order of Merit.** 2
- Suggested Disposition: Receive as information and file.***
- 9.3 Correspondence from Manager, Prince Albert Society for the Prevention of Cruelty to Animals Inc. dated June 9, 2008, along with the following, both **requesting that the City waive the kiosk fees for the 19th Annual Pet Walk-A-Thon fundraiser to be held on September 21, 2008, in Kinsmen Park.** 5
- Correspondence from Manager, Prince Albert Society for the Prevention of Cruelty to Animals Inc. dated June 23, 2008, requesting that the date of the event be changed to September 21, 2008 and permission to utilize the stage cover at no charge. 153
- Suggested Disposition:***
1. ***Refer change of date to September 21, 2008 to Public Works for review.***
 2. ***Refer to Community Services for equipment request for review.***
- 9.4 Correspondence from General Manager, Prince Albert Exhibition Association Inc. dated June 11, 2008, **forwarding information on the Partnership Proposal for Provincial Infrastructure Upgrades.** 6
- Suggested Disposition: Receive as information and file.***
- 9.5 Correspondence from Bailey Hill dated June 20, 2008, **requesting that the Amphitheatre cover fee be waived, in conjunction with the Solar Cooker Project event to be held on August 23, 2008 in Kinsmen Park.** 154
- Suggested Disposition: Refer to Community Services for review.***

- 9.6 Correspondence from Linda Stephen dated June 26, 2008, **requesting permission for a Community Event Permit, in conjunction with a family function being held on Saturday, July 12, 2008 at the Nordale Ball Diamonds.** 157

Suggested Disposition: Approval Recommended.

- 9.7 Media Release:
- a. **Overpass Completed 13 Days Ahead of Schedule** – dated June 12, 2008. 17
 - b. **Muzzy Drive Access Restricted for Paving** – dated June 16, 2008. 18
 - c. **City Reminds Residents of Open House Meetings for Plan Prince Albert** – dated June 16, 2008. 19
 - d. **Residents Reminded of Free Week at the Landfill** – dated June 17, 2008. 20
 - e. **Stopping the Leafroller Worm Problem in West Flat** – dated June 18, 2008. 21
 - f. **River Street – No Access between 4th and 3rd Avenue East** – dated June 18, 2008. 22
 - g. **No Access to Longpre Crescent (South Leg)** – dated June 18, 2008. 23
 - h. **Partners Rally to Keep the Vision of Transitional Home for Women Alive** – dated June 19, 2008. 24
 - i. **No Access – 200 Block – 8th Street East** – dated June 20, 2008. 158
 - j. **Prince Albert Experiences a Robust Increase in Building Permits** – dated June 20, 2008. 159
 - k. **Media Press Conference – New Lot Draw Policy** – dated June 25, 2008. 160
 - l. **Ringing of the Bells** – dated June 26, 2008. 161

Suggested Disposition: Receive as information and file.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

10. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 10.1 Report from Operations Coordinator dated June 10, 2008, with respect to **Tender No. 73 of 2008 - Sewer Photography. (RPT#PW-08-65)** **25**

Recommendations:

- “1. That Tender No. 73 of 2008 - Sewer Cleaning and Infrastructure Video Inspection be awarded to ACME Sewer & Industrial Services Inc. in the amount of \$68,080.33, plus Goods and Services Tax.***
- 2. That the Mayor and City Clerk be authorized to execute the Contract on behalf of The City, once prepared.”***

- 10.2 Report from Chief Building Official dated June 2, 2008, with respect to **2008 Building Permits. (RPT#EDP-08-125)** **29**

Recommendation: Receive as information and file.

- 10.3 Report from Economic Development Manager dated June 11, 2008, with respect to **PREPARE Update. (RPT#EDP-08-139)** **32**

Recommendation: Receive as information and file.

- 10.4 Report from Planning Manager dated June 19, 2008, with respect to **Appeal No. 3 of 2008 – 850 Fonyo Road. (RPT#EDP-08-138)** **162**

Recommendation: Receive as information and file.

- 10.5 Report from Planning Manager dated June 20, 2008, with respect to **Appeal No. 4 of 2008 – 584 – 19th Street West. (RPT#EDP-08-141)** **169**

Recommendation: Receive as information and file.

- 10.6 Report from Planning Manager dated June 20, 2008, with respect to **Appeal No. 5 of 2008 – 1042 – 4th Street East. (RPT#EDP-08-143)** **173**

Recommendation: Receive as information and file.

- 10.7 Report from Planning Manager dated June 23, 2008, with respect to **Appeal No. 6 of 2008 – 23 – 19th Street East. (RPT#EDP-08-145)** **178**

Recommendation: Receive as information and file.

- 10.8 Report from City Assessor dated June 4, 2008, with respect to **Taxation of Cover-All Structures. (RPT#FIN-08-27)** **58**

Recommendation: Receive as information and file.

- 10.9 Report from Finance Manager dated June 18, 2008, with respect to **Gas Tax/ New Deal Funding – Ultraviolet Disinfection Systems – Waste Water Treatment Plant and Water Treatment Plant. (RPT#FIN-08-29)** **61**

Recommendation:

“That the Mayor and City Clerk be authorized to execute the Gas Tax/New Deal Funding Applications for Funding to be applied for installing Ultraviolet Disinfection Systems at the Waste Water Treatment Plant and the Water Treatment Plant.”

- 10.10 Report from Chief Clerk dated June 10, 2008, with respect to **Account List No. 10 of 2008** in the amount of \$3,875,751.89. (RPT#FIN-CC-08-11) **77**

Recommendation: Receive as information and file.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

11. REPORTS OF ADMINISTRATION & COMMITTEES:

- 11.1 Report from City Clerk dated June 19, 2008, with respect to **Procedure Bylaw Amendment – 3rd Reading**. (RPT#CORP-CLK-08-20) (BYLAW NO. 23 OF 2008) **133**

Recommendations:

- “1. That Bylaw No. 23 of 2008 be given third reading.*
- 2. That consideration of Bylaw No. 23 of 2008 be laid on the table and brought up under the Order of Business “Unfinished Business - Bylaws”.*

- 11.2 Report from Operations Coordinator dated June 18, 2008, with respect to **Negotiated Concrete Curb, Sidewalk and Median Construction Price Schedule – 2008**. (RPT#PW-08-71) **85**

Recommendations:

- “1. That the negotiated Concrete Curb, Sidewalk and Median Construction Price Schedule – 2008 be approved.*
- 2. That the Public Works Department be authorized to insert the prices from the negotiated Concrete Curb, Sidewalk and Median Construction Price Schedule – 2008, into the Construction of*

Concrete Pavement, Curb and Sidewalk Contract.

3. ***That the Mayor and City Clerk be authorized to execute the Concrete Curb, Sidewalk and Median Construction Price Schedule – 2008 for the 2008 construction season, on behalf of The City.”***

- 11.3 Report from Planner 1 dated June 17, 2008, with respect to **Zoning Bylaw Amendment from M3 – Light Industrial Medium Density to C3 – Arterial Commercial. (RPT#EDP-08-136) (BYLAW NO. 28 OF 2008 – 1st Reading)** **105**

Public Hearing: July 21, 2008.

Recommendations:

- “1. ***That Bylaw No. 28 of 2008 be given First Reading.***
2. ***That Administration be instructed to undertake the necessary Public Notification to hold a Public Hearing July 21, 2008, in accordance with the provisions of The Planning and Development Act, 2007.***
3. ***That consideration of Bylaw No. 28 of 2008 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.***

- 11.4 Report from Planning Manager dated June 18, 2008, with respect to **Lease Agreement - 658 River Street East. (RPT#EDP-08-147)** **210**

Recommendations:

- “1. ***That the Development Permit amendment for a three-story Senior Condominium Housing Project at 658 River Street East, be approved, subject to:***
 - a. ***The Applicant complying with all requirements of City Council’s Zoning Bylaw No. 1 of 1987, as amended, and Crossing Bylaw, more specifically with respect to the terms of parking and access requirements;***
 - b. ***The Applicant submitting a new Site Plan to the satisfaction of the Director of Public***

Works and the Director of Community Services.

2. ***That the sale of 19.93 square metres of boulevard for \$1.00/square feet and the lease of a portion of the River Street Right-of-Way to IBP Properties Ltd. be approved.***
3. ***That the Mayor and City Clerk be authorized to execute the Sale and Lease Agreements, on behalf of The City, once prepared, subject to:***
 - a. ***The Applicant providing a Plan of Survey consolidating the parcels into one, excluding the Right-of-Way lease portion;***
 - b. ***Approval of a Bylaw to close and lease the portion of the River Street Right-of-Way, in accordance with Section 13 of The Cities Act; and,***
 - c. ***The Applicant covering all expenses related to the Plan of Survey and Road Closure.”***

11.5 Report from Planner 1 dated June 24, 2008, with respect to **Condominium Conversion Policy. (RPT#EDP-08-146)** **182**

- Condominium Conversion Policy. **186**

Note: *The Condominium Conversion Policy that was considered at the June 16, 2008 City Council meeting is attached for information purposes. (The amendments have not yet been incorporated.)*

Recommendation:

“That City Council’s Condominium Conversion Policy be amended, to remove the following clause from Section 1.4:

Notwithstanding clause a) or b), City Council may deny applications for condominium conversion if Council considers that the conversion would create significant hardship for more than 10% of the tenants.”

11.6 Report from City Assessor dated June 3, 2008, along with the following, both with respect to **Request for Tax Relief – South Hill Child Care Co-operative Association Limited – 2805 – 1st Avenue West. (RPT#FIN-08-25)** 115

- Annual Operating Budget received June 24, 2008. 196

Executive Committee Recommendations:

1. ***That a tax abatement for the South Hill Child Care Co-operative Association Limited at 2805 – 1st Avenue West be approved, in the amount of \$624.06, wherein the Municipal tax portion of the abatement is \$337.36 and Public School Board portion is \$196.32, and the Separate School Board portion is \$90.38.***

2. ***That the Saskatchewan Rivers School Division No. 119 and the Prince Albert Catholic School Division No. 6 be advised of this decision.***

11.7 Report from City Assessor dated June 4, 2008, with respect to **Tax Refund for Sherwood Place Condos – 42 – 27th Street East. (RPT#FIN-08-28)** 123

Recommendation:

“That Property Tax Refunds be approved, in the following amounts, for the properties identified within the Sherwood Place Condominium Complex:

Roll Number	Unit #	Address	Municipal	School	Total
300-001-600.0004	104	42 – 27 th Street East	\$125.01	\$106.49	\$231.50
300-001-600.0006	106	42 – 27 th Street East	\$125.01	\$106.49	\$231.50
300-001-600.0009	201	42 – 27 th Street East	\$138.65	\$118.11	\$256.76
300-001-600.0011	203	42 – 27 th Street East	\$125.01	\$107.55	\$232.56
300-001-600.0012	204	42 – 27 th Street East	\$125.01	\$106.49	\$231.50
300-001-600.0014	206	42 – 27 th Street East	\$125.01	\$107.55	\$232.56
300-001-600.0015	207	42 – 27 th Street East	\$125.01	\$106.49	\$231.50
300-001-600.0020	304	42 – 27 th Street East	\$125.01	\$106.49	\$231.50
300-001-600.0022	306	42 – 27 th Street East	\$125.01	\$106.49	\$231.50
300-001-600.0023	307	42 – 27 th Street East	\$125.01	\$106.49	\$231.50
300-001-600.0024	308	42 – 27 th Street East	\$125.01	\$106.49	\$231.50
Total			\$1,388.77	\$1,185.14	\$2,573.91

11.8 Report from City Assessor dated June 4, 2008, along with the following, both with respect to **Request for Tax Relief – Masonic Temple Corporation – 292 – 15th Avenue East. (RPT#FIN-08-26)** 127

- 2008 Operating Budget Estimate received June 24, 2008. 202

Recommendations:

- “1. That a tax abatement for the Masonic Temple Corporation at 292 – 15th Avenue East be approved, in the amount of \$1,292.22, wherein the Municipal Tax portion of the abatement is \$702.19, and School Board portion is \$590.03, applicable to the Public School Board.**
- 2. That the Saskatchewan Rivers School Division No. 119 be advised of this decision.”**

11.9 Report from Director of Fire and Emergency Services dated June 20, 2008, with respect to **Mutual Aid Contract. (RPT#FIRE-08-06)** 217

Recommendation:

“That the Fire Chief be authorized to work with the Mutual Aid Association to negotiate a new Mutual Aid Agreement between:

- **The Resort Village of Candle Lake**
- **The Town of Shellbrook**
- **The Village of Meath Park**
- **The Village of St. Louis**
- **The Town of Birch Hills**
- **Lakeland & District Co-operative Volunteer Fire Department**
- **West Central Volunteer Fire Co-operative**
- **Buckland Co-operative Volunteer Fire Fighters.”**

- 11.10 Report from Joint City/School Board Advisory Committee dated June 25, 2008, with respect to **Joint City/School Board Advisory Committee Recommendations – School Crosswalk Lights at 4th Street and 9th Avenue East and Painting of *School Zone* on Pavement.** (RPT#CORP-CLK-08-22) **206**

Recommendations:

- “1. That the School Crosswalk lights at 4th Street and 9th Avenue East be reviewed for need and a possible alternative location.**
- 2. That Administration investigate the possibility of painting *School Zone* on the pavement in the area of Schools where there are no lighted crosswalks.”**

12. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of Committee of the Whole be adopted.”

The Mayor will assume the Chair.

13. MAYOR & COUNCILLORS FORUM:

14. INQUIRIES:

15. INTRODUCTION & CONSIDERATION OF BYLAWS:

- 15.1 Bylaw No. 28 of 2008, a Bylaw of The City of Prince Albert to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Part of Lot 6, Block 102, Plan 101920047, Extension 0 from M3 – Light Industrial **112**

Medium Density to C3 – Arterial Commercial. (1st Reading)

1st Reading:

“That Bylaw No. 28 of 2008 be introduced and read a first time.”

16. UNFINISHED BUSINESS - BYLAWS:

16.1 Bylaw No. 19 of 2008, a Bylaw of The City of Prince Albert to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Parcel A and B, Plan CR4260, Extension 0 from R1 – Small Single Dwelling to R5 – Multiple Unit Dwelling. (2nd and 3rd Reading) 101

16.2 Bylaw No. 23 of 2008, a Bylaw of The City of Prince Albert to amend City Council’s Procedure Bylaw No. 10 of 2005, as amended, with respect to Proclamations and Inquiries. (3rd Reading) 148

2nd Reading:

“That Bylaw No. 19 of 2008 be now read a second time.”

3rd Reading:

“That Bylaw Nos. 19 and 23 of 2008 be read a third time and passed; and, that Bylaw Nos. 19 and 23 of 2008, be now adopted, sealed and signed by the Mayor and City Clerk.”

17. GIVING NOTICE:

18. MOTIONS:

18.1 Councillor S. Williams’ Motion that as a result of correspondence in April referencing land negotiations with the Health Region, regarding location for a soccer centre, it may be that the Mayor has perhaps breached the scope of clause 65(g), a breach of the Ethical Guidelines and possibly The Cities Act, by having a third party included and participating at 209

that meeting, therefore, I am requesting an independent review of these circumstances.

19. ADJOURNMENT: