

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
MAY 26, 2008

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:45 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special City Council meeting at approximately 5:00 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of May 15, 2008 are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. ADOPTION OF MINUTES:

Minutes of the Council Meeting held May 12, 2008, Special Council Meeting held May 5, 12 and 20, 2008 and the Committee of the Whole Council Incamera Meeting held May 12, 2008, be taken as read and adopted.

4. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its May 20, 2008 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

5. NOTICE OF PROCLAMATIONS:

5.1 EMERGENCY MEDICAL SERVICES WEEK – MAY 18 – 24, 2008.

5.2 KHILAFAT DAY – MAY 27, 2008.

5.3 HONOURING OUR SISTERS & BROTHERS MEMORIAL WALK DAY – JUNE 12, 2008.

5.4 2008 CELEBRATE CANADA DAYS – JUNE 21 – JULY 1, 2008.

6. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

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6.1 Report from Planner 1 dated May 7, 2008, along with the following correspondence, both with respect to Development Permit Application for Group Home – 742 – 28th Street East. (RPT#EDP-08-100)

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- ▶ Correspondence from concerned resident, 739 Eastwood Street, received May 23, 2008. **247**

Recommendation:

“That City Council approve the Development Permit application for a Group Home in a dwelling located at 742 – 28th Street East, legally described as Lots 46, Block 108, Plan 63PA15438, Extension 0, subject to:

- 1. The proposed Group Home having the maximum capacity of twelve (12) residents in addition to staff or receiving family;***
- 2. The proposed Group Home being licensed or approved under Provincial Statutes;***
- 3. The proposed Group Home receiving a Municipal Fire and Building Safety Inspection and meeting the necessary fire and building safety requirements;***
- 4. The proposed Group Home receiving a Provincial Health Inspection and meeting the necessary health requirements; and,***
- 5. The total number of residents for all group homes located on the same side of the street within the same block and opposite block face does not exceed the total allowable number of 35.”***

- 6.2 Report from Development Coordinator dated May 22, 2008, with respect to **Appeal - 894 – 17th Street West. (RPT#EDP-08-116)** **203**

- Correspondence from Baosheng Fan dated May 15, 2008. **206**

Recommendation:

“That City Council deny Baosheng Fan an extension of the Engineers Report required under the Minimum Maintenance Order issued on May 7, 2008 - File No. 08-9473 for the property located at 894 – 17th Street West, legally described as Lots 14 & 15, Block 55, Plan G, Extension 0, and if the Engineers Report recommends that the building can be repaired, that the deadline for

completion of the other maintenance issues be extended to July 31, 2008.”

7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

The Mayor will invite individuals by name to come forward and be heard.

- 7.1 Correspondence from Doris Lund dated May 13, 2008, **10**
requesting permission to address City Council regarding Ethical Guidelines for members of Council, City Council’s Speaking Limit, Public Forum and Spring Clean-up.

Suggested Disposition: Refer to the City Clerk for response to Ms. Lund.

- 7.2 Report from Fire Chief dated May 14, 2008, along with the **123**
 following Speaking Notes, both with respect to **The Fire and Emergency Services Bylaw. (RPT#FIRE-08-05) (BYLAW NO. 2 OF 2008)**

- ▶ Speaking Notes from Prince Albert Landlord’s **248**
 Association dated May 26, 2008.

Recommendations:

“1. That City Council proceed with 2nd and 3rd reading of Bylaw No. 2 of 2008, The Fire & Emergency Services Bylaw; and,

2. That consideration of Bylaw No. 2 of 2008 be laid on the table and brought up under the Order of Business “Unfinished Business - Bylaws”.”

- 7.3 Correspondence from Reverend Dr. Donald Doherty dated **1**
 April 27, 2008, along with the following Speaking Notes, **both requesting that City Council issue a plebiscite to seek direction regarding a flag raising for the Pride Week.**

- ▶ Speaking Notes from Reverend Dr. Donald Doherty **249**
 dated May 26, 2008.

Suggested Disposition: Refer to City Solicitor for an opinion.

8. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)
Matters will be debated and referred.
“That the Communications/Petitions Package Items be referred, as indicated.”

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| 8.1 | Correspondences from General Manager, Prince Albert Exhibition Association, dated April 29, 2008, requesting permission to hold the 125th Annual Summer Fair Parade on Monday, July 28, 2008 at 7:00 p.m., inviting City Council to participate, permission to hold a Fireworks display and use of bleachers. | 2 |
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Suggested Disposition:

- 1. Parade Approval – Refer to Public Works.***
- 2. Participation of Council – Refer to Mayor’s Office.***
- 3. Fireworks Approval – Refer to Fire and Emergency Services and Public Works.***
- 4. Rental of Equipment – Refer to Community Services.***

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| 8.2 | Correspondence from Reverend Vern Temple, Full Gospel Outreach Centre received May 6, 2008, requesting permission for the use of Memorial Square from May to September, alternating Thursday nights and Sunday evenings depending on the weather, and indicating that there is no need to erect a tent. | 6 |
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Suggested Disposition: Refer to Community Services for consideration.

- 8.3 Correspondence from Fundraiser Coordinator, ALS - Lou Gehrig's Disease Fundraiser dated May 8, 2008, **advising of a walk-a-thon fundraiser to be held on June 7, 2008, at Saskatchewan Institute of Applied Science and Technology Campus.** **7**

Suggested Disposition: Receive as information and file.

- 8.4 Media Releases:
 - a. **Society for the Prevention of Cruelty to Animals "Paws of Hope" Spring Garage Sale a Success** dated May 9, 2008. **13**
 - b. **City Officials Meet with Local Home Builders** dated May 9, 2008. **14**
 - c. **City Officials Tour Industrial Sites** dated May 14, 2008. **15**
 - d. **Cooke Golf Course Open for the Season** dated May 15, 2008. **212**
 - e. **City to Undertake Major Infrastructure Development in West Hill** dated May 15, 2008. **213**
 - f. **Farmer's Market Underway in Prince Albert** dated May 15, 2008. **215**
 - g. **Riverside Drive Overpass Repairs** dated May 16, 2008. **216**
 - h. **River Street Closed for David Thompson Brigade Celebrations** dated May 20, 2008. **217**
 - i. **Crews Begin Street Sweeping in Residential Areas** dated May 20, 2008. **218**
 - J. **Media Press Conference – Launch of Diamond Study** dated May 20, 2008. **219**
 - k. **Chief Dale McFee to Receive the Order of Merit** dated May 20, 2008. **220**
 - l. **New Block Party Policy** dated May 22, 2008. **221**

Suggested Disposition: Receive as information and file.

- 8.5 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association dated May 15, 2008, **requesting permission to create Sidewalk Art in the Downtown District on June 4, 2008.** **222**

Suggested Disposition: Refer to Public Works for approval.

- 8.6 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association dated May 15, 2008, **requesting that City Council proclaim June 14, 2008, as Lucy Maud Montgomery Day, to commemorate the 100th Anniversary of the publishing of Anne of Green Gables.** **223**

Suggested Disposition: Refer to Mayor’s Office for approval.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

9. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 9.1 Report from Transportation Project Manager dated May 6, 2008, with respect to **Clean Air Day – Free Bus Service – June 4, 2008. (RPT#PW-08-44)** **151**

Recommendation:

“That City Council approve the implementation of Free Bus Service on June 4, 2008, in conjunction with Clean Air Day, to promote sustainable transportation and

reduce greenhouse gas emissions.”

- 9.2 Report from Transportation Project Manger dated May 8, 2008, with respect to **Ministry of Social Services Discounted Monthly Bus Pass. (RPT#PW-08-46)** **155**

Recommendation:

- “1. That the Letter of Understanding between The City of Prince Albert and The Ministry of Social Services of the Government of Saskatchewan, for the Discounted Bus Pass Program for the period from October 1, 2007 to September 30, 2008, be approved.***
- 2. That the Mayor and City Clerk be authorized to execute the Letter of Understanding, on behalf of The City.”***

- 9.3 Report from Transportation Project Manager dated May 13, 2008, with respect to **Special Needs Transit Vehicle Request for Proposal. (RPT#PW-08-49)** **46**

Recommendation:

“That the Public Works Department be authorized to proceed with the Request for Proposal for the supply and delivery of one (1) Special Needs Transit Vehicle.”

- 9.4 Report from Director of Economic Development and Planning dated May 2, 2008, with respect to **Development Appeals Board. (RPT#EDP-08-96)** **16**

Recommendation:

“That City Council approve the following appointments:

- 1. That the Director or Planning Manager of the Economic Development and Planning Department be appointed as the Advisory Official to City Council’s Development Appeals Board; and,***
- 2. That one of the Planner positions in the Economic Development and Planning Department be appointed as the Secretary of City Council’s Development Appeals Board.”***

- 9.5 Report from Planner 1 dated May 6, 2008, with respect to **Appeal No. 1 of 2008 – 239 – 13th Street East.** (RPT#EDP-08-98) **23**

Recommendation: Receive as information and file.

- 9.6 Report from Planner 1 dated May 6, 2008, with respect to **Appeal No. 2 of 2008 – 2885 – 4th Avenue West.** (RPT#EDP-08-99) **30**

Recommendation: Receive as information and file.

- 9.7 Report from Economic Development Coordinator dated May 8, 2008, with respect to **2007 Prince Albert Downtown Improvement District Association Annual Report.** (RPT#EDP-08-101) **92**

Recommendation: Receive as information and file.

- 9.8 Report from Social Development Manager dated May 14, 2008, with respect to **Urban Treaty Day – June 13, 2008.** (RPT#COMM-08-25) **112**

Recommendations:

- “1. That the request to proclaim June 13, 2008, as Urban Treaty Day in the City be referred to the Mayor’s Office.***
- 2. That City Council approve the request for the use of Dave Steuart Park on June 13, 2008, the mobile stage, picnic tables, garbage cans, two (2) food kiosks, and a power source, as an in-kind donation for the event.”***

- 9.9 Report from Special Projects Manager dated May 14, 2008, with respect to **Parking Study – Top Hat Permits.** (RPT#FIN-08-23) **167**

Recommendation:

“That City Council approve the continued use of the current “Top Hat” Parking Permit and refer consideration of the design for the Top Hat Parking Permit to City Council’s Parking Study for review.”

- 9.10 Report from Chief Clerk dated May 13, 2008, with respect to **Account List No. 8 of 2008 in the amount of \$2,065,767.97.** **38**

Recommendation: Receive as information and file.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

10. REPORTS OF ADMINISTRATION & COMMITTEES:

- 10.1 Report from Transportation Project Manager dated May 2, 2008, with respect to **School Unloading Zones. (RPT#PW-08-42)** **58**

Recommendations:

- “1. That the Bus Unloading Zone at St. Anne Catholic School – 2245 – 5th Avenue West be extended sixty-nine (69) metres to the corner of 24th Street West.***
- 2. That a seventy-nine (79) metre No Parking Zone be implemented along 5th Avenue West from 23rd Street to 24th Street.”***

- 10.2 Report from Water Treatment Plant Manager dated May 13, 2008, with respect to **Radio Read Integration. (RPT#PW-08-51)** **171**

Recommendation:

“That the Director of Public Works be authorized to allocate \$60,000 from the approved 2008 City of Prince Albert Operating Budget for Water Meter Maintenance toward the purchase of radio read equipment and radio read compatible water meters.”

- 10.3 Report from Director of Public Works dated May 15, 2008, with respect to **Pond Construction. (RPT#PW-08-53)** **160**

Recommendation: Receive as information and file.

- 10.4 Report from Transportation Project Manager dated May 16, 2008, along with the following, both with respect to **5th Annual Downtown Street Fair – June 14, 2008. (RPT#PW-08-53)** **235**

- Executive Director, Prince Albert Downtown Improvement District Association dated May 15, 2008. **240**

Recommendations:

- “1. That Central Avenue from 15th Street to River Street be closed from 8:00 a.m. to 7:00 p.m., on Saturday, June 14, 2008;***
- 2. That 10th Street from Central Avenue to 1st Avenue East be closed from 8:00 a.m. to 7:00 p.m. on Saturday, June 14, 2008;***
- 3. That the Public Works Department provide the necessary barricading for the Event;***
- 4. That the Public Works Department be authorized to reroute transit for June 14, 2008;***
- 5. That the Police Department be informed of the festivities, so that patrols can be adjusted accordingly;***
- 6. That the Public Works Department clean the streets in the Downtown area the morning of June 14, 2008;***
- 7. That the Public Works Department provide additional Garbage Cans;***
- 8. That the Public Works Department be authorized to empty all garbage cans in the Downtown area of Central Avenue on Friday, June 13, 2008;***
- 9. That the Public Works Department plot 20 Venue Maps for the Event;***

10. ***That the Community Services Department set up both City Stages as follows:***

a. ***One stage to be set up at the north end of Central Avenue facing south, at 11th Street.***

b. ***One stage to be set up at the south end of Central Avenue facing north between 14th and 15th Street; and,***

11. ***That the in-kind sponsorship in the amount of \$3,798.10 be approved.”***

10.5 Report from Planner 1 dated April 30, 2008, with respect to **Recommendations and Implementation Plan for the Prince Albert South Highway Corridor Concept Plans and Commercial/Industrial Feasibility Study.** (RPT#EDP-08-94) **64**

Executive Committee Recommendations:

1. ***That the issues identified in the Prince Albert South Highway Corridor Concept Plans and Commercial/Industrial Feasibility Study, specifically the issue regarding further expansions, be referred to the Mayor’s Committee for review and recommendations to City Council, the Rural Municipality of Prince Albert and the Rural Municipality of Buckland for approval; and,***

2. ***That pursuant to the provisions of Section 55 of The Cities Act, a Committee be established consisting of the Mayor, the Reeve of the Rural Municipality of Prince Albert and the Reeve of the Rural Municipality of Buckland, to undertake a review of the issues identified in the Prince Albert South Highway Corridor Concept Plans and Commercial/Industrial Feasibility Study, specifically the issue regarding further expansion.***

10.6 Report from Director of Economic Development and Planning dated May 12, 2008, with respect to **Lucky’s Bar and Grill.** (RPT#EDP-08-104) (BYLAW NO. 20 OF 2008 – 1st Reading) **176**

▪ Bylaw No. 20 of 2008. **242**

- Public Notice dated May 31, 2008. 244

Public Hearing: June 16, 2008.

Recommendations:

- “1. That the application for Rezoning of the property located at 1499 – 10th Avenue East for the purpose of a Night Club be denied;**
- 2. That Administration be authorized to proceed with Public Notification, in accordance with the provisions of The Planning and Development Act, 2007, for the proposed Contract Zoning Agreement not to extend beyond the boundaries of the area of Parcel W, Plan 84PA04189, Extension 0, for a nightclub use; and,**
- 3. That consideration of Bylaw No. 20 of 2008 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”**

- 10.7 Report from Property Coordinator II dated May 13, 2008, with respect to **Crescent Acres Stage IV, Phase 3 – Servicing Expenses. (RPT#EDP-08-107)** 162

Recommendation:

“That the advance of expenditures in the amount of \$1,288,911, for development in the Crescent Acres Stage IV, Phase 3 area, be approved from the years 2009/2010 to 2008/2009.”

- 10.8 Report from City Assessor dated May 13, 2008, with respect to **Elk’s Exemption Agreement – 93 – 8th Street East. (RPT#FIN-08-22)** 116

Executive Committee Recommendations:

- 1. That the Mayor and City Clerk be authorized to execute a five-year Property Tax Exemption Agreement with the Prince Albert Elks Lodge No. 58 for the property at 93 – 8th Street East - Roll number 220-000-902; and,**

2. ***That the Tax Exemption Agreement stipulate that the property will only be exempt from the Municipal and Separate School Board levies for the full term of the Agreement for the period from 2008 to 2012, inclusive.***

- ▶ 10.9 Report from Project Manager, Utilities dated May 26, 2008, with respect to **West Hill Infrastructure Project – Contract No. 2 – Storm Retention Pond No. 1. (RPT#PW-08-55)** **251**

Recommendations:

- “1. ***That Contract No. 2 for the construction of Storm Retention Pond No. 1 for the West Hill Utilities Project be awarded to North American Rock and Dirt in the amount of \$1,097,300 plus applicable taxes.***
2. ***That Administration be directed to proceed with the issuance of Contract No. 2 for the construction of Storm Retention Pond No. 1.***
3. ***That the Mayor and City Clerk be authorized to execute the Contract, if necessary.”***

- ▶ 10.10 Report from Municipal Service Centre/Fleet/Public Works Operations Manager dated May 26, 2008, with respect to **Trucks Tender No. 101 of 2008.** **257**

Recommendations:

- “1. ***That Tender No. 101 of 2008 – Part A for the purchase of six (6) new half ton trucks be awarded to Lakeland Ford in the amount of \$98,982, plus applicable taxes.***
2. ***That Tender No. 101 of 2008 – Part B for the purchase of two (2) new crew cab trucks be awarded to Lakeland Ford in the amount of \$45,932, plus applicable taxes.”***

11. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of Committee of the Whole be adopted.”

The Mayor will assume the Chair.

12. MAYOR & COUNCILLORS FORUM:

13. INQUIRIES:

14. INTRODUCTION & CONSIDERATION OF BYLAWS:

- 14.1 Bylaw No. 20 of 2008, A Bylaw of The City of Prince Albert to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Parcel W, Plan 84PA04189, Extension 0 from C3 – Arterial Commercial Zone to C – Contract Zone. (1st Reading) 242

1st Reading:

“That Bylaw No. 20 of 2008 be introduced and read a first time.”

15. UNFINISHED BUSINESS - BYLAWS:

- 15.1 Bylaw No. 2 of 2008, a Bylaw of The City of Prince Albert to be known as The Fire and Emergency Services Bylaw. (2nd and 3rd Reading) 126

2nd Reading:

“That Bylaw No. 2 of 2008 be now read a second time.”

3rd Reading:

“That Bylaw No. 2 of 2008, be read a third time and passed; and, that Bylaw No. 2 of 2008, be now adopted, sealed and signed by the Mayor and City Clerk.”

16. GIVING NOTICE:

17. MOTIONS:

17.1 Councillor S. Williams Motion that recently there was a meeting with the Health Region’s Chair and the Mayor regarding negotiations on the proposed Soccer Centre and Land Exchanges. What is the concern here is the inclusion of a business person who is not a Health Board member or a member of City Hall Administration, and I am requesting an independent review of the apparent breach of these negotiations with a third party, and, that the legal firm of Rasmussen and Rasmussen be engaged to review this situation.

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18. PUBLIC FORUM:

▶ 18.1 Brian Clavier

19. ADJOURNMENT: