

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**MONDAY,**  
**APRIL 28, 2008**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of April 17, 2008 and Supplementary Agenda No. 1 of April 24, 2008, are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held April 14, 2008, Special Council Meeting held April 7 and 14, 2008, Committee of the Whole Council Incamera Meeting held April 14, 2008, Budget Committee Meeting held March 26, 2008, Capital and Operating Budget Committee meetings held March 28, 2008, and Incamera Budget Committee meeting held March 28, 2008 be taken as read and adopted.

**4. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its April 21, 2008 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

***“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**5. NOTICE OF PROCLAMATIONS:**

- 5.1 LEAVE A LEGACY WEEK – MAY 4 – 10, 2008.
- 5.2 MULTIPLE SCLEROSIS AWARENESS MONTH – MAY, 2008.

**6. PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

**Page No.**

- 6.1 Report from Chief Building Official dated April 1, 2008, with respect to **Rewrite of Billboard and Sign Regulations, Section 32 of City Council’s Zoning Bylaw No. 1 of 1987, as amended. (BYLAW NO. 9 OF 2008)** **91**

**Recommendation:**

***“That consideration of Bylaw No. 9 of 2008 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”***

- 6.2 Report from Streets Manager dated April 15, 2008, with respect to **2008 Oiling Program. (BYLAW NO. 15 OF 2008)** **321**

**Recommendations:**

***“1. That the 2008 Street Oiling Program, as advertised on April 12, 2008, be approved; and, that the Director of Public Works be authorized to undertake the Oiling Program as ground conditions and weather permits.***

***2. That the 2008 Oiling Program be approved with the rates to be charged as follows:***

***a) For oil treatment or stabilization to provide a dust free surface \$3.60 per foot frontage of street.***

***b) For single application \$1.20 per foot frontage of street.***

***c) For oil treatment or stabilization to provide a dust free surface \$1.50 per foot frontage of lane.***

***d) For single application \$0.50 per foot frontage of lane.***

***3. That consideration of Bylaw No. 15 of 2008 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

**7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

No presentations or delegations have been registered at this time.

**8. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

<p><b><i>“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)</i></b></p> <p><i>Matters will be debated and referred.</i></p> <p><b><i>“That the Communications/Petitions Package Items be referred, as indicated.”</i></b></p>
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Page No.

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| 8.1 | Correspondence from Executive Director, Prince Albert Downtown Improvement District dated March 20, 2008, <b>requesting support and in-kind Sponsorship for the 5<sup>th</sup> Annual Downtown Street Fair Event being held Saturday, June 14, 2008.</b> | 1 |
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***Suggested Disposition: Refer to Community Services for review and report and Public Works for Approval.***

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| 8.2 | Correspondence from Chief Executive Officer, Saskatchewan Snowmobile Association Inc. dated March 31, 2008, <b>requesting support to use the City’s population statistics to apply for a grant to the Building Communities Program.</b> | 7 |
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***Suggested Disposition: Refer to City Clerk’s Office for an appropriate response.***

- 8.3 Correspondence from Chairperson, Prince Albert Grand Council Women's Commission dated April 2, 2008, **requesting support for the 4<sup>th</sup> Annual Honouring Our Sisters & Brothers Memorial Walk being held on Thursday, June 12, 2008.** **8**

***Suggested Disposition:***

1. ***Parade Request – Refer to Public Works for review.***
2. ***Use of City Logo – Approval recommended subject to review of material.***
3. ***Proclamation – Refer to Mayor's Office.***

- 8.4 Correspondence from President, Saskatchewan Urban Municipalities Association dated April 8, 2008, **forwarding information with regards to mosquito and dust control, pothole repairs, heating your outdoor pool and beautifying your municipality.** **10**

***Suggested Disposition: Refer to Public Works and Community Services for review.***

- 8.5 Correspondence from Chairperson, Canada Day Committee 2008, on behalf of the Royal Canadian Legion, Branch No. 2, dated April 9, 2008, **requesting support for the Canada Day Events to be held on July 1, 2008.** **11**

***Suggested Disposition:***

1. ***Support for Event - Refer to Public Works for approval of Parade and Community Services for review and report.***
2. ***Proclamation – Refer to Mayor's Office.***

- 8.6 Correspondence from Reverend Maurice Fiolleau, Sacred Heart Cathedral received April 14, 2008, **requesting that The City install traffic and walk lights at the corner of 15<sup>th</sup> Street and 4<sup>th</sup> Avenue West.** **13**

***Suggested Disposition: Receive as information and file.***

8.7	Correspondence from Facilities Coordinator, Relay for Life Committee, Canadian Cancer Society dated April 14, 2008, <b>requesting in-kind support for the 8<sup>th</sup> Annual Relay for Life event to be held at Prime Minister’s Park on May 30 and 31, 2008.</b>	<b>14</b>
	<b><i>Suggested Disposition: Refer to Community Services for review and report.</i></b>	
8.8	Correspondence from Advertising Department, Prince Albert Daily Herald received April 15, 2008, <b>requesting that Advertising staff be allowed to purchase parking passes.</b>	<b>15</b>
	<b><i>Executive Committee Recommendation:</i></b>	
	<b><i>“Refer to the Public Works Department for review and report, including input from the Downtown Business Improvement District Association.”</i></b>	
8.9	Media Releases:	
a.	<b>Debt Elimination Levy Renamed</b> – dated April 10, 2008.	<b>17</b>
b.	<b>Media Press Conference – Fieldhouse Location</b> dated April 10, 2008.	<b>18</b>
c.	<b>City to Host Forum on Land Development</b> – April 11, 2008.	<b>19</b>
d.	<b>City Supports Torch of Life Campaign</b> – April 14, 2008.	<b>20</b>
e.	<b>Crews to Begin Street Sweeping on Major Roadways</b> – April 14, 2008.	<b>21</b>
f.	<b>25<sup>th</sup> Street Closed for Maintenance</b> – dated April 15, 2008.	<b>22</b>
g.	<b>City Responds to FCM Survey</b> – dated April 16, 2008.	<b>23</b>
h.	<b>Fire Department Secures Two Elected Positions</b> – dated April 16, 2008.	<b>24</b>

- i. **Media Press Conference – Snow Storm Preparations** – dated April 18, 2008. **332**
- j. **Residents Invited to Final Community Safety Forum** – dated April 21, 2008. **333**

***Suggested Disposition: Receive as information and file.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

**9. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 9.1 Report from Recreation Manager dated April 1, 2008, with respect to **2009 Telus Cup Regional Championship.** **25**

***Executive Committee Recommendations:***

- “1. That the Report from Recreation Manager dated April 1, 2008, be received as information and filed.***
- 2. That the Mayor’s Office be instructed to provide an appropriate response to acknowledge the Bid Committee’s Work.”***

- 9.2 Report from Chief Clerk dated April 15, 2008, with respect to **Account List No. 6 of 2008 in the amount of \$2,863,672.39.** **29**

***Recommendation: Receive as information and file.***

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

**10. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 10.1 Report from City Solicitor dated April 10, 2008, with respect to **Councillor Atkinson’s Oath of Office.** **38**

***Recommendation:***

***“That City Council provide direction as to its desire with respect to the disposition of this matter.”***

- 10.2 Report from City Solicitor dated April 23, 2008, with respect to **Release of Confidential Information Into The Public Forum.** **334**

***Recommendation:***

***“That City Council provide direction as to its desire with respect to the disposition of the opinion presented under this report.”***

- 10.3 Report from Executive Assistant/ Manager of Performance Management & Benchmarking dated April 10, 2008, with respect to **Neat and Clean “Sparkle 2007” Program – Yearend Expenditures.** **302**

***Recommendation: Receive as information and file.***

- 10.4 Report from Transportation Project Manager dated April 10, 2008, with respect to **Parade and Block Party Approval Policy.** **62**

***Suggested Disposition: Refer back to Public Works for further review and report.***

- 10.5 Report from Transportation Project Manager dated April 21, 2008, with respect to **Transit Public Meeting – Extension of Transit Service Hours.** **348**

***Recommendation:***

***“That City Council approve extending the Bus Transit Service hours to 10:00 p.m. on Tuesday, May 6, 2008, in order to accommodate the Transit Public Meeting to be held at City Hall.”***

- 10.6 Report from Planner 1 dated April 7, 2008, with respect to **Appeal No. 1 of 2008 – 239 – 13<sup>th</sup> Street East.** **134**

***Recommendation: Receive as information and file.***

- 10.7 Report from Planner 1 dated April 8, 2008, with respect to **Appeal No. 2 of 2008 – 2885 – 4<sup>th</sup> Avenue West.** **140**

***Recommendation: Receive as information and file.***

- 10.8 Report from Planner 1 dated April 8, 2008, with respect to **Addition of Night Club Use to the Arterial Commercial (C3) Zone. (BYLAW NO. 16 OF 2008 – 1<sup>st</sup> Reading)** **147**

- Report from Planner 1 dated April 23, 2008. **351**

***Recommendation:***

***“That consideration of Bylaw No. 16 of 2008 be laid on the table and brought up under the “Introduction & Consideration of Bylaws”.”***

- 10.9 Report from Planner 1 dated April 17, 2008, with respect to **Plan Prince Albert – First Draft.** **161**

***Recommendations:***

***“1. That City Council approve, in principle, the First Draft of Plan Prince Albert (the Official Community Plan) subject to:***

- i. Review of the Draft Plan by City Council’s Development Plan Advisory Committee.***

***2. That City Council direct Administration to proceed***

*with two (2) open house meetings; and*

3. *That City Council authorize Administration to prepare the necessary Bylaw to adopt the Official Community Plan and proceed with Public Notice, in accordance with the provisions of The Planning and Development Act, 2007."*

**Note: Original Maps are available for viewing in the City Clerk's Office, Room 208, 2<sup>nd</sup> Floor, City Hall.**

- 10.10 Report from Assistant Parks and Open Space Manager dated April 7, 2008, with respect to **Prince Albert Slo-Pitch League Application to Renew License Agreement.** **277**

**Recommendations:**

- “1. *That the License Agreement for the use and operation of the Slo-Pitch Facilities, within the Downtown Lions Park by the Prince Albert Slo-Pitch League, for the period from the commencement of the 2008 Slo-Pitch League Season until the end of the 2009 Slo-Pitch League Season, and, subject to approval of the City Manager, authorize an extension for a further two (2) year period ending at the completion of the 2011 Season, be approved.*
2. *That the Mayor and City Clerk be authorized to execute the License Agreement between The City and the Prince Albert Slo-Pitch League, on behalf of The City.”*

- 10.11 Report from Recreation Manager dated April 8, 2008, with respect to **Paddling Pool Fencing.** **295**

**Recommendations:**

1. *That the necessary chain link fencing be installed at the following locations in 2008, at a total cost of \$15,000:*
  - a. *Kinsmen Park*
  - b. *Crescent Heights Community Club*
  - c. *Hazeldell Community Club*
  - d. *West Hill Community Club*
2. *That the funds originally allocated to the Miller's*

**Hill Playground be allocated to Parkland Community Club.**

- 10.12 Report from Mechanical and Building Maintenance Manager dated April 16, 2008, with respect to **Kinsmen Water Park Perimeter Pipe Replacement and Pool Deck Repairs.** **356**

**Recommendation:**

***“That Tender No. 65 of 2008 for the Kinsmen Water Park Perimeter Pipe Replacement and Pool Deck Repairs be awarded to Ruskowski Enterprises Ltd., in the amount of \$134,109, plus Goods and Services Taxes.”***

- ▶ 10.13 Report from City Clerk dated April 22, 2008, with respect to **Funding Agreement Riverside Drive Overpass.** **362**

**Recommendation:**

***“That the City Manager and the City Clerk be authorized to execute the Funding Agreement between The Government of Saskatchewan and The City for the Riverside Drive Overpass Repairs in the amount of \$260,000.”***

- ▶ 10.14 Report from Director of Economic Development and Planning, with respect to **Crescent Acres Plan of Survey (RPT#ED&P#89)** **368**

**Recommendation:**

***“That the Mayor and City Clerk be authorized to execute the Plan of Survey for the Crescent Acres Subdivision, on behalf of The City.”***

**11. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

***“That this Committee rise and report.”***

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

*“That the Report of Committee of the Whole be adopted.”*

*The Mayor will assume the Chair.*

**12. MAYOR & COUNCILLORS FORUM:**

**13. INQUIRIES:**

**14. INTRODUCTION & CONSIDERATION OF BYLAWS:**

14.1 Bylaw No. 15 of 2008, a Bylaw of The City of Prince Albert to establish the 2008 charge for placing and maintaining a dustless surface or partially dustless surface in streets and lanes. (3 Readings) 327

14.2 Bylaw No. 16 of 2008, a Bylaw of The City of Prince Albert to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended by adding immediately after subsection 18.3.47, the following subsection 18.3.48 Night Club. (1<sup>st</sup> Reading) 153

1<sup>st</sup> Reading:

*“That Bylaw Nos. 15 and 16 of 2008, be introduced and read a first time.”*

2<sup>nd</sup> Reading:

*“That Bylaw No. 15 of 2008 be now read a second time.”*

Leave Granted:

*“That leave be granted to read Bylaw No. 15 of 2008 a third time.”*

3<sup>rd</sup> Reading:

*“That Bylaw No. 15 of 2008 be read a third time and passed; and, that Bylaw No. 15 of 2008, be now adopted, sealed and signed by the Mayor and City Clerk.”*

**15. UNFINISHED BUSINESS - BYLAWS:**

- 15.1 Bylaw No. 9 of 2008, a Bylaw of The City of Prince Albert, to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to replace Section 32 – Billboard and Sign Regulations, as outlined in Schedule “A”. (2<sup>nd</sup> and 3<sup>rd</sup> Reading) 94

2<sup>nd</sup> Reading:

*“That Bylaw No. 9 of 2008, as amended, be now read a second time.”*

3<sup>rd</sup> Reading:

*“That Bylaw No. 9 of 2008, as amended, be read a third time and passed; and, that Bylaw No. 9 of 2008, be now adopted, sealed and signed by the Mayor and City Clerk.”*

**16. GIVING NOTICE:**

**17. MOTIONS:**

**18. PUBLIC FORUM:**

**19. ADJOURNMENT:**