

**SPECIAL CITY COUNCIL MEETING:**

**MARCH 25, 2008**

Minutes of a Special City Council Meeting held in the Council Chamber, City Hall, on the above date at 6:00 p.m.

**CALL TO ORDER:**

PRESENT: Mayor Jim Scarrow

COUNCILLORS: Greg Dionne  
Lee Atkinson  
Shawn Williams  
Fred A. Matheson  
Martin Ring  
John Swystun  
Ted Zurakowski

- AND -

Cliff Skauge, City Clerk  
Robert Cotterill, City Manager  
Ken Paskaruk, City Solicitor  
Colin Innes, Director of Public Works  
Kylie Bear, Communications Manager  
Terri Mercier, Acting Assistant City Clerk  
Chris Cvik, Director of Corporate Services  
Dawna Wiebe, Director of Community Services  
Mona Pshebnicki, Director of Financial Services  
Les Karpluk, Director of Fire & Emergency Services  
Joan Corneil, Director of Economic Development & Planning

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**1. CORRESPONDENCE AND REPORTS**

- 1.1 Confidential Report from Director of Economic Development and Planning dated March 17, 2008, along with Confidential Correspondence dated March 14, 2008, both with respect to a Land matter.

229.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from Director of Economic Development and Planning dated March 17, 2008, along with Confidential Correspondence dated March 14, 2008, both with respect to a Land matter be received; and, that the following be approved:

That Administration proceed as authorized.

- 1.2 Confidential Report from Property Coordinator II dated March 12, 2008, with respect to a Land matter.

230.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from Property Coordinator II dated March 12, 2008, with respect to a Land matter be received; and, that the following be approved:

1. That the offer from Ridsdale Transport Ltd., or its nominee, in the amount of \$84,318, plus Goods and Services Tax, to purchase 33 North Industrial Drive, legally described as Lot 23, Block 4, Plan 77PA02864, Extension 1, be approved, subject to the following:
  - a) The Purchaser securing financing for the project;
  - b) The Purchaser receiving approval for a Development Permit Application;
  - c) The Purchaser consolidating this parcel with its present land holdings.
2. That the Mayor and City Clerk be authorized to execute the Sale Agreement on behalf of The City, once prepared.

3. That the Mayor and City Clerk be authorized to execute the Consolidation Plan of Survey, on behalf of The City, once prepared.

1.3 Confidential Report from Property Coordinator II dated March 13, 2008, with respect to a Land matter.

231. Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from Property Coordinator II dated March 13, 2008, with respect to a Land matter be received; and, that the following be approved:

1. The offer of \$113,750 from RPM Industrial Inc. for the purchase of 254 South Industrial Drive, legally described as Lot 13, Block F, Plan 79PA03642, Extension 0, be approved.
2. That the Purchaser be responsible for application of all necessary Building and Development Permits and Landscaping Agreements prior to construction taking place.
3. That the Mayor and City Clerk be authorized to execute the Agreements on behalf of The City, once prepared.
4. That the Director of Economic Development and Planning be hereby authorized to execute the Development Permit application on behalf of The City.

1.4 Confidential Report from Property Coordinator II dated March 13, 2008, with respect to a Land matter.

232.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from Property Coordinator II dated March 13, 2008, with respect to a Land matter be received; and, that the following be approved:

1. That the offer of \$5,000 from V.L. Futures Inc. for the site at #5 – 11<sup>th</sup> Street East, legally described as Lot 2, Block 1, Plan E, Extension 153 and Lot 21, Block 1, Plan 101626770, Extension 152, be accepted.
  2. That the Mayor and City Clerk be authorized to execute the Sale Agreement on behalf of The City, once prepared.
  3. That Administration be instructed to include the appropriate “as is, where is” clause and a statement that The City is not responsible for any contaminant or environmental costs.
- 1.5 Confidential Report from Property Coordinator II dated March 13, 2008, with respect to a Land matter.

233.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from Property Coordinator II dated March 13, 2008, with respect to a Land matter be received; and, that the following be approved:

1. That the offer of a Right of First Refusal for 4150 – 5<sup>th</sup> Avenue East, legally described as Parcel DD, Plan 101912149, Extension 0, from McDonald Metals (1983) Ltd. in the amount of \$5,000, be approved.
2. That the offer only be granted on the land until April 30, 2008.

3. That the Mayor and City Clerk be authorized to execute the Right of First Refusal on behalf of The City.

1.6 Confidential Report from City Manager dated March 19, 2008, with respect to a Land matter.

234. Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from City Manager dated March 19, 2008, with respect to a Land matter be received and referred back to the City Manager for further review and report.

1.7 Confidential Report from Property Coordinator dated March 13, 2008, with respect to a Land matter.

235. Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from Property Coordinator dated March 13, 2008, with respect to a Land matter be received; and, that the following be approved:

1. That the offer to lease Lots 13 – 36, Block 21, Plan S1506, Extension 0, received from the Prince Albert Cooperative Association Ltd. for the purpose of building and storing Ready to Move homes be approved.
2. That the Mayor and City Clerk be authorized to execute the Lease Agreement, on behalf of The City, once prepared.

1.8 Confidential Report from Planning Manager dated March 18, 2008, with respect to a Land and Legal matter.

236.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from Planning Manager dated March 18, 2008, with respect to a Land and Legal matter be received; and, that the following be approved:

1. That the request for a further extension of the Closing Date and conditions of the Agreement between Saskatchewan Institute of Applied Science and Technology and The City of Prince Albert, respecting the deadlines for performance or waiver of conditions from March 28, 2008 to April 21, 2008, and the Closing Date for the purchase from April 16, 2008 to April 25, 2008, be approved.
2. That the Mayor and City Clerk be authorized to execute all necessary Agreements and Transfers on behalf of The City, once prepared.

- 1.9 Confidential Report from City Solicitor dated March 14, 2008, with respect to a Legal matter.

237.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from City Solicitor dated March 14, 2008, with respect to a Legal matter be received; and, that the following be approved:

That the Confidential Report from City Solicitor dated March 14, 2008, with respect to Sidewalk Snow Removal Policy be received as information and filed.

- 1.10 Confidential Report from City Solicitor dated March 17, 2008, with respect to Legal matter.

238.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from City Solicitor dated March 17, 2008, with respect to a Legal matter be received; and, that the following be approved:

That the Confidential Report from City Solicitor dated March 17, 2008, with respect to Legal matter be received as information and filed.

- 1.11 Confidential Report from Recreation Coordinator dated March 10, 2008, with respect to 2008 Urban Aboriginal Community Grant Program Application and Subcommittee.

239.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from Recreation Coordinator dated March 10, 2008, with respect to 2008 Urban Aboriginal Community Grant Program Application and Subcommittee be received; and, that the following be approved:

1. That the City of Prince Albert make an application for funds through the 2008 Urban Aboriginal Community Grant Program for Sport, Culture and Recreation from the Saskatchewan Lotteries Trust Fund and the Community Initiatives Fund.
2. That the following individuals be appointed to the 2008 Urban Aboriginal Community Grant Program Subcommittee:
  - a) Shauna Greyeyes, Proposals and Grant Procurement employee for the Prince Albert Grand Council.
  - b) Geoff Despins, Urban Youth Recreation Coordinator for the Prince Albert Grand Council.

- c) Noreen McBride, Project Coordinator with the Prince Albert Metis Women's Association and Metis Local #7.
- d) Gloria Shmyr, Volunteer with North Saskatchewan River Metis Local #269.
- e) Janet Carrier, Fine Option/Community Service Order agent for the Indian and Metis Friendship Centre.
- f) Peggy Rubin, Executive Director for the Prince Albert Outreach Program Inc.
- g) Dawn Robins, Executive Director for the West Flat Citizens Group Inc.

3. That the Mayor and City Clerk be authorized to execute the Grant Application on behalf of The City.

1.12 Confidential Report from Director of Corporate Services dated March 13, 2008, with respect to a Labour matter.

240.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from Director of Corporate Services dated March 13, 2008, with respect to a Labour matter be received; and, that the following be approved;

That Administration proceed as authorized.

1.13 Confidential Report from Director of Corporate Services dated March 14, 2008, with respect to a Labour matter.

241.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from Director of Corporate Services dated March 14, 2008, with respect to a Labour matter be received; and, that the following be approved:

1. That non-permanent Out of Scope employees be entitled to benefits after six (6) months of employment.
2. That City Council approve the updated Policy entitled "Insurance (Group) – Benefits Program" as outlined in the Confidential Report from Director of Corporate Services dated March 14, 2008.

- 1.14 Confidential Report from City Solicitor dated March 18, 2008, with respect to a Legal matter.

242.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from City Solicitor dated March 18, 2008, with respect to a Legal matter be received; and, that the following be approved:

That the Confidential Report from City Solicitor dated March 18, 2008, with respect to a Legal matter be received as information and filed.

- 1.15 Confidential Report from Director of Corporate Services dated February 17, 2008, with respect to a Labour matter.

243.

Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Report from Director of Corporate Services dated February 17, 2008, with respect to a Labour matter be received; and, that the following be approved:

That the City Manager proceed as authorized.

**2. CONSENT AGENDA:**

- 2.1 Confidential Correspondence from Administrator, Rural Municipality of Prince Albert No. 461 dated March 5, 2008, forwarding notice of appointment to North Central Saskatchewan Waste Management Corporation.

244. Moved by Councillor S. Williams, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That the Confidential Correspondence from Administrator, Rural Municipality of Prince Albert No. 461 dated March 5, 2008, forwarding notice of appointment to North Central Saskatchewan Waste Management Corporation be received; and, that the following be approved:

That Confidential Correspondence from Administrator, Rural Municipality of Prince Albert No. 461 dated March 5, 2008, forwarding Notice of Appointment to North Central Saskatchewan Waste Management Corporation be received as information and filed.

**3. ADJOURNMENT – 6:05 P.M.:**

245. Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That this Council do now adjourn.

  
COUNCILLOR T. ZURAKOWSKI  
CHAIRPERSON

  
CITY CLERK

MINUTES ADOPTED THIS 14<sup>TH</sup> DAY OF APRIL, A.D. 2008