

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**TUESDAY,**  
**MARCH 25, 2008**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of March 3, 2008 and Supplementary Agenda No. 1 of March 17, 2008 are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held March 12, 2008, Special Council Meeting held March 12, 2008 and the Committee of the Whole Council Incamera Meeting held March 12, 2008 be taken as read and adopted.

**4. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its March 17, 2008 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

***“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**5. NOTICE OF PROCLAMATIONS:**

- ▶ 5.1 **INTERNATIONAL MISSING CHILDREN’S DAY – MAY 25, 2008 AND MISSING CHILDREN’S MONTH – MAY, 2008.**
- ▶ 5.2 **CANCER MONTH – APRIL 2008.**

**6. PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	<b>Page No.</b>
6.1 Report from Planner 1 dated March 10, 2008, along with the following, all with respect to <b>Development Permit Application – 1 – 2901 – 2<sup>nd</sup> Avenue West.</b>	<b>125</b>
▶ Correspondence from Real Estate/ Property Manager, Canada Safety Limited dated March 17, 2008.	<b>224</b>

▶	Correspondence from Vice President, Asset Management, Retrocom Mid-Market Reit dated March 18, 2008.	<b>226</b>
▶	Speaking Notes from Edward Lussier dated March 18, 2008.	<b>227</b>
▶	Report from Planner 1 dated March 19, 2008.	<b>228</b>
6.2	Report from Development Coordinator dated March 11, 2008, along with the following, both with respect to <b>Appeal – Grant Harding – 1113 – 13<sup>th</sup> Street West.</b>	<b>133</b>
	• Correspondence from Grant Harding dated March 10, 2008.	<b>136</b>
6.3	Report from Planner 1 dated March 12, 2008, with respect to <b>Condominium Conversion – 2024 – 15<sup>th</sup> Avenue East.</b>	<b>149</b>
6.4	Report from Development Coordinator dated March 13, 2008, along with the following, both with respect to <b>Appeal – Peter Schneider – 1224 – 13<sup>th</sup> Street West.</b>	<b>159</b>
	• Correspondence from Peter Schneider dated March 12, 2008.	<b>162</b>

## **7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

The Mayor will invite individuals by name to come forward and be heard.

7.1	Correspondence from Captain, Commanding Officer, 390 The North Saskatchewan Regiment dated March 11, 2008, <b>requesting permission to address members of Council, regarding traffic concerns at the Armory.</b>	<b>8</b>
-----	--	----------

***Executive Committee Recommendation:***

***“Refer to the Police Department for review and report and the Prince Albert Exhibition Association for consideration.”***

**8. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

<p><b>“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)</b></p> <p><i>Matters will be debated and referred.</i></p> <p><b>“That the Communications/Petitions Package Items be referred, as indicated.”</b></p>
--

- 8.1 Correspondence from Executive Director, Corporate Relations, Innovation Place dated February 29, 2008, **providing a summary of the results of the latest Economic Impact Survey.** **1**

***Suggested Disposition: Receive as information and file.***

- 8.2 Correspondence from Committee Member, National Volunteer Week dated March 5, 2008, **inviting Mayor J. Scarrow to attend and bring greetings to an Appreciation Evening to be held at St. Joseph Church on April 30, 2008, at 7:00 p.m.** **4**

***Suggested Disposition: Refer to Mayor’s Office.***

- 8.3 Correspondence from 2008 Prince Albert WALK Coordinator, Walk for MS, received March 6, 2008, **requesting permission to hold a parade on the Rotary Trail on Sunday, May 4, 2008, and inviting participation by members of Council.** **6**

***Suggested Disposition:***

- 1. Refer to Community Services and Public Works for approval.***
- 2. Refer members of Council participation to Mayor’s Office.***

8.4	Media Releases:	
	a. <b>Mayor to Speak at Parliament Committee</b> – dated March 6, 2008.	<b>11</b>
	b. <b>Fire Department to Hold Second Public Forum on Fire Alarm Bylaw</b> – dated March 7, 2008.	<b>12</b>
	c. <b>Community Services to Launch Emergency Shelter Report</b> – dated March 10, 2008.	<b>13</b>
	d. <b>Residents Invited to Community Safety Forum</b> – dated March 11, 2008.	<b>14</b>
	e. <b>Terry Fox Award</b> – dated March 11, 2008.	<b>15</b>
	f. <b>Elimination of Racial Discrimination Week</b> – dated March 12, 2008.	<b>16</b>
	g. <b>Diefenbaker Bridge to Have Restricted Access Thursday Morning</b> – dated March 12, 2008.	<b>17</b>
	▶ h. <b>City Submits 2008 Budget Report</b> – dated March 12, 2008.	<b>233</b>
	▶ i. <b>City advises Residents of Street Closure</b> – March 13, 2008.	<b>234</b>
	▶ j. <b>Emergency Services Warns Residents to Stay Clear of River</b> – March 17, 2008.	<b>235</b>
	<b><i>Suggested Disposition: Receive as information and file.</i></b>	
▶ 8.5	Correspondence from Wolfgang Manicke, ATC Martial Arts received March 13, 2008, <b>requesting permission for a Community Event Permit for the 1<sup>st</sup> of the Fight War Series to be held at the Armory on Saturday, April 12, 2008, at 8:00 p.m..</b>	<b>236</b>
	<b><i>Suggested Disposition: Approval recommended.</i></b>	
▶ 8.6	Correspondence from President, Hudson Bay Route Association dated March 14, 2008, <b>forwarding the 2008 membership renewal.</b>	<b>237</b>
	<b><i>Suggested Disposition: Receive as information and file.</i></b>	

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

**9. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 9.1 Report from Sanitation Manager dated February 25, 2008, with respect to **Council Inquiry – Rear Lane of 600 Block of 4<sup>th</sup> and 5<sup>th</sup> Street East.** **18**
- 9.2 Report from Director of Public Works dated March 10, 2008, with respect to **Council Inquiry – Removal of Snow Ridge.** **21**
- 9.3 Report from Chief Building Official dated January 18, 2008, with respect to **Communicating Departmental Requirements to the Public.** **23**
- 9.4 Report from Chief Clerk dated March 11, 2008, with respect to **Account List No. 4 of 2008 in the amount of \$2,599,320.95.** **32**

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

**10. REPORTS OF ADMINISTRATION & COMMITTEES:**

10.1 Report from Sanitation Manager dated March 10, 2008, with respect to **Household Hazardous Waste Collection Day – May 3, 2008.** **40**

10.2 Report from Sanitation Manager dated March 10, 2008, with respect to **Free Weeks at the Landfill for 2008.** **49**

***Executive Committee Recommendation:***

**1. That City Council approve the following Free Weeks at the Landfill for 2008:**

- i) May 12 to 17***
- ii) June 16 to 21***
- iii) August 11 to 16***
- iv) September 22 to 27***
- v) December 29 to 31***

**2. That the appropriate advertising be undertaken to notify residents of Free Week at the Landfill and that the Advertising include the limit on the number of tires at four(4) per resident.**

**3. That Administration be instructed to provide a further report regarding a resident pass card system for use at the Landfill, prior to the commencement of the 2009 Free Weeks at the Landfill program.**

10.3 Report from Public Works Special Projects Manager dated March 10, 2008, with respect to **Request for Proposal No. 29 of 2008 - Wastewater Treatment Plant Disinfection System Design.** **52**

10.4 Reports from Chief Building Official dated October 16, 2007, along with the following, both with respect to **Rewrite of Billboard and Sign Regulations, Section 32 of City Council’s Zoning Bylaw No. 1 of 1987, as amended. (BYLAW NO. 9 OF 2008 – 1<sup>st</sup> Reading)** **57**

▶ Amending Report from Chief Building Official dated March 18, 2008. **238**

10.5	Report from Development Coordinator dated February 29, 2008, with respect to <b>Building Bylaw Amendment to Schedule “A” of Bylaw No. 11 of 2003. (BYLAW NO. 8 OF 2008)</b>	<b>100</b>
10.6	Report from Planner 1 dated March 4, 2008, with respect to <b>Development Permit Application - Financial Institution – 801 – 15<sup>th</sup> Street East.</b>	<b>106</b>
10.7	Report from Economic Development Manager dated March 6, 2008, with respect to <b>PREPARE Regional Work Plan.</b>	<b>115</b>
10.8	Report from Development Coordinator dated March 10, 2008, along with the following, both with respect to <b>Proposed Condo Development - 658 River Street East.</b>	<b>211</b>
	▶ Location Plan received March 19, 2008.	<b>241</b>
10.9	Report from Development Coordinator dated March 10, 2008, along with the following, all with respect to <b>Proposed Condominium Townhouse Development - 555 Southwood Drive.</b>	<b>118</b>
	▶ Correspondence from Roger Williams dated March 14, 2008.	<b>242</b>
	▶ Correspondence from Harry and Barbara Tkachuk dated March 17, 2008.	<b>243</b>
10.10	Report from Director of Economic Development and Planning dated March 11, 2008, with respect to <b>Holy Family Hospital.</b>	<b>139</b>
10.11	Report from Planning Manager dated March 12, 2008, with respect to <b>Development Permit Application – Automotive/ Recreational Vehicle Service – 417 – 15<sup>th</sup> Street East.</b>	<b>142</b>
▶ 10.12	Report from Planner 1 dated March 18, 2008, with respect to <b>Street Naming – Miller’s Hill Subdivision.</b>	<b>244</b>
10.13	Report from Recreation Coordinator dated February 27, 2008, along with the following, both with respect to <b>David Thompson Brigade in Prince Albert – May 2008.</b>	<b>166</b>
	▶ Report from Recreation Coordinator dated March 14, 2008.	<b>255</b>

- 10.14 Report from Recreation Coordinator dated March 10, 2008, with respect to **2008 Urban Aboriginal Community Grant Program.** **170**
  
- 10.15 Report from Art Hauser Centre Board dated March 12, 2008, with respect to **2008 Art Hauser Centre Budget and Strategic Marketing Plan.** **193**

**11. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

***“That this Committee rise and report.”***

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

***“That the Report of Committee of the Whole be adopted.”***

*The Mayor will assume the Chair.*

**12. MAYOR & COUNCILLORS FORUM:**

**13. INQUIRIES:**

**14. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- 14.1 **Bylaw No. 9 of 2008, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to replace Section 32 – Billboard and Sign Regulations. (1<sup>st</sup> Reading)** **62**

1<sup>st</sup> Reading:

***“That Bylaw No. 9 of 2008 be introduced and read a first time.”***

Amendment:

*“That Bylaw No. 9 of 2008 be amended, as outlined in the report from the Chief Building Official dated March 18, 2008.”*

- 14.2 Bylaw No. 8 of 2008, a Bylaw of The City of Prince Albert to amend Schedule “A” – Permit Fees and Service Charges of City Council’s Building Bylaw No. 11 of 2003. (3 Readings) 104

1<sup>st</sup> Reading:

*“That Bylaw No. 8 of 2008 be introduced and read a first time.”*

2<sup>nd</sup> Reading:

*“That Bylaw No. 8 of 2008 be now read a second time.”*

Leave Granted:

*“That leave be granted to read Bylaw No. 8 of 2008 a third time.”*

3<sup>rd</sup> Reading:

*“That Bylaw No. 8 of 2008 be read a third time and passed; and, that Bylaw No. 8 of 2008, be now adopted, sealed and signed by the Mayor and City Clerk.”*

- 15. **UNFINISHED BUSINESS - BYLAWS:**
- 16. **GIVING NOTICE:**
- 17. **MOTIONS:**
- 18. **PUBLIC FORUM:**
- 19. **ADJOURNMENT:**