

**SPECIAL CITY COUNCIL MEETING:**

**FEBRUARY 25, 2008**

Minutes of a Special City Council Meeting held in the Council Chamber, City Hall, on the above date at 6:22 p.m.

**CALL TO ORDER:**

PRESENT: Mayor Jim Scarrow

COUNCILLORS: Lee Atkinson  
Shawn Williams  
Fred A. Matheson  
Martin Ring  
Ted Zurakowski

- AND -

Sherry Person, Acting City Clerk  
Robert Cotterill, City Manager  
Ken Paskaruk, City Solicitor  
Colin Innes, Director of Public Works  
Kiley Bear, Communications Manager  
Terri Mercier, Acting Assistant City Clerk  
Mona Pshebnicki, Director of Financial Services  
Les Karpluk, Director of Fire & Emergency Services  
Ray Morgan, Acting Director of Community Services  
Joan Corneil, Director of Economic Development & Planning

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**1. CORRESPONDENCE AND REPORTS**

1.1 Confidential Report from Property Coordinator II dated February 19, 2008, along with the following, all with respect to a Legal matter.

128. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from Property Coordinator II dated February 19, 2008, along with the following, all with respect to a Legal matter be received;

and, that the following be approved:

1. That Administration be instructed to finalize an Agreement with the property owner of 551 – 6<sup>th</sup> Street East, with respect to a legal matter, for the total amount of \$2,522.99.
  2. That Administration proceed as authorized.
  3. That the Mayor and City Clerk be authorized to execute the Agreement, once prepared.
- 1.2 Confidential Report from Property Coordinator II dated February 19, 2008, along with Confidential Correspondences dated December 17, 2007, January 24 and February 12, 2008, all with respect to a Land matter.

129.

Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from Property Coordinator II dated February 19, 2008, along with Confidential Correspondences dated December 17, 2007, January 24 and February 12, 2008, all with respect to a Land matter be received; and, that the following be approved:

1. That the Sale Agreement with P.A. Community Housing Society Inc. for the sale of 817 and 833 – 15<sup>th</sup> Avenue East be adjusted to reflect a balance payment date of March 31, 2008.
2. That P.A. Community Housing Society Inc. be informed that the Sale Agreement for 817 and 833 – 15<sup>th</sup> Avenue East must be executed and returned to The City before March 7, 2008, or the sale will be terminated.
3. That P.A. Community Housing Society Inc. be informed that site plans for the property at 1031 – 1<sup>st</sup> Street East must be provided to The City before March 31, 2008, or the deposit will be returned.

4. That the Mayor and City Clerk be authorized to execute any necessary Agreements on behalf of The City, once prepared.

1.3 Confidential Report from Planning Manager dated February 20, 2008, with respect to a Land matter.

130. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from Planning Manager dated February 20, 2008, with respect to a Land matter be received; and, that the following be approved:

1. That the request for a further extension of the closing date and conditions of the Agreement between the Saskatchewan Institute of Applied Science and Technology and The City of Prince Albert, which adjustments extend the timelines contemplated in Articles 7.1, 7.2 and 7.3 in the Supplementary Addendum Agreement concerning, respectively, the deadlines for performance or waiver of conditions from February 15, 2008 to March 28, 2008, and the closing date for the purchase from March 5, 2008 to April 16, 2008 be approved.
2. That the Mayor and City Clerk be authorized to execute all necessary Agreements and Transfers on behalf of The City, once prepared.

1.4 Confidential Report from Planning Manager dated February 19, 2008, with respect to a Land and Legal matter.

131. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from Planning Manager dated February 19, 2008, with respect to a Land and Legal matter be received; and, that the following be approved:

1. That the following conditions be approved subject to entering into an Agreement with Avatex Devcorp Inc.:
  - i. a grading allowance of a maximum of \$100,000 for land levelling and grading of Parcel K, Plan 74PA20483, subject to the Public Works Department reviewing the cost estimates from Avatex Devcorp Inc.;
  - ii. a 50/50 cost sharing of a maximum of \$50,000 for the construction of the 6<sup>th</sup> Avenue East access and a new right turning lane along 6<sup>th</sup> Avenue East, subject to Avatex Devcorp Inc. providing 195.25 square metres of land at the corner of 6<sup>th</sup> Avenue and 15<sup>th</sup> Street East for new intersection improvement; and,
  - iii. removal of the frontage land in front of Barzeele & Burkosky to be transferred, at no charge, as part of the 15<sup>th</sup> Street Right-of-Way, subject to amending The City of Prince Albert Zoning Bylaw No. 1 of 1987, as amended, to provide a reduced front yard setback.
2. That the Mayor and City Clerk be authorized to execute all necessary Agreements, Transfers and Plans of Survey on behalf of The City, once prepared.

1.5 Confidential Report from Planner I dated January 22, 2008, with respect to a Land matter.

132. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from Planner I dated January 22, 2008, with respect to a Land matter be received; and, that the following be approved:

That the Confidential Report from Planner 1 dated January 22, 2008, with respect to a Land matter be postponed for one (1) year.

- 1.6 Confidential Report from Planner 1 dated February 19, 2008, with respect to 2008 Municipal Heritage Award.

133. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from Planner 1 dated February 19, 2008, with respect to 2008 Municipal Heritage Award be received; and, that the following be approved:

That Administration proceed as authorized.

- 1.7 Confidential Report from City Solicitor dated February 11, 2008, with respect to a Legal matter.

134. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from City Solicitor dated February 11, 2008, with respect to a Legal matter be received; and, that the following be approved:

That the Confidential Report from City Solicitor dated February 11, 2008, with respect to a Legal matter be received as information and filed.

- 1.8 Confidential Report from City Solicitor dated February 14, 2008, with respect to a Legal matter.

135. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from City Solicitor dated February 14, 2008, with respect to a Legal matter be received; and, that the following be approved:

That the Confidential Report from City Solicitor dated February 14, 2008, with respect to a Legal matter be received as information and filed.

- 1.9 Confidential Report from Director of Financial Services dated February 20, 2008, with respect to a Legal matter.

136. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from Director of Financial Services dated February 20, 2008, with respect to a Legal matter be received; and, that the following be approved:

1. That the parking review project commence in September, 2008;
2. That City Council approve a Policy whereby vehicles with out of province license plates will not be ticketed during the months of July and August, 2008, within the Downtown Business Core area where parking meters are currently located; and,
3. That Administration work with Prince Albert Tourism and the Ambassador Program of the Downtown Business Improvement District to develop a Strategy to implement the Policy for July and August, 2008.

- 1.10 Confidential Report from Director of Corporate Services dated February 14, 2008, with respect to a Legal and Labour matter.

137. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from Director of Corporate Services dated February 14, 2008, with respect to a Legal and Labour matter be received; and, that the following be approved:

That the Confidential Report from Director of Corporate Services dated February 14, 2008, with respect to a Legal and Labour matter be received as information and filed.

- 1.11 Confidential Report from Acting Director of Financial Services dated October 24, 2007, with respect to a Legal matter.

138. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from Acting Director of Financial Services dated October 24, 2007, with respect to a Legal matter be received; and, that the following be approved:

That the Confidential Report from Acting Director of Financial Services dated October 24, 2007, with respect to a Legal matter be postponed until the March 12, 2008 Committee of the Whole Council meeting.

- 1.12 Confidential Report from City Solicitor dated February 13, 2008, with respect to a Legal matter.

139. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from City Solicitor dated February 13, 2008, with respect to a Legal matter be received; and, that the following be approved:

That Administration proceed as authorized.

- 1.13 Confidential Correspondence from Chief Executive Officer, Saskatchewan Assessment Management Agency, dated January 21, 2008, with respect to Saskatchewan Assessment Management Agency – Advisory Committees.

140.

Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Correspondence from Chief Executive Officer, Saskatchewan Assessment Management Agency dated January 21, 2008, with respect to Saskatchewan Assessment Management Agency – Advisory Committees be received; and, that the following be approved:

That the Confidential Correspondence from Chief Executive Officer, Saskatchewan Assessment Management Agency, dated January 21, 2008, with respect to Saskatchewan Assessment Management Agency – Advisory Committees be received as information and filed.

- 1.14 Confidential Correspondence dated February 18, 2008, along with the Confidential Report from the Director of Economic Development & Planning dated February 22, 2008, both with respect to a Land and Legal matter.

141.

Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Correspondence dated February 18, 2008, along with Confidential Report from Director of Economic Development and Planning dated February 22, 2008, both with respect to a Land and Legal matter be received; and, that the following be approved:

That Administration proceed as authorized.

- 1.15 Confidential Correspondence from Executive Director, Prince Albert Downtown Improvement District Association, received February 14, 2008, requesting an opportunity to provide a presentation on March 10, 2008 at 3:00 p.m. at City Hall, regarding the Benefits of Heritage Conservation and Why It Makes Economic Sense to Adapt and Conserve Heritage Buildings.

142.

Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Correspondence from Executive Director, Prince Albert Downtown Improvement District Association, received February 14, 2008, requesting an opportunity to provide a presentation on March 10, 2008 at 3:00 p.m. at City Hall, regarding the Benefits of Heritage Conservation and Why It Makes Economic Sense to Adapt and Conserve Heritage Buildings be received; and, that the following be approved:

That the Confidential Correspondence from Executive Director, Prince Albert Downtown Improvement District Association, received February 14, 2008, requesting an opportunity to provide a presentation on March 10, 2008 at 3:00 p.m. at City Hall, regarding the Benefits of Heritage Conservation and Why It Makes Economic Sense to Adapt and Conserve Heritage Buildings be received as information and filed.

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1.16 Confidential Report from Manager of Capital Projects and Planning dated February 21, 2008, with respect to a Legal matter.

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143.

Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Report from Manager of Capital Projects and Planning dated February 21, 2008, with respect to a Legal matter be received; and, that the following be approved:

1. That City Council authorize the Public Works Department to proceed with the Scenario 2 Proposal for financing and phasing of the West Hill Infrastructure Project, as described in detail under the Financial Implications Section of the Confidential Report from the Manager of Capital Projects and Planning dated February 21, 2008.

2. That City Council authorize the Public Works Department to proceed with tendering for the work, subject to the Administration's review of the final design and tender package.
3. That City Council authorize Administration to secure the appropriate financing for the project.

## **2. CONSENT AGENDA:**

- 2.1 Confidential Correspondence from Deputy Minister of Municipal Affairs dated January 23, 2008, with respect to a Legal matter.

144. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Correspondence from Deputy Minister of Municipal Affairs dated January 23, 2008, with respect to a Legal matter be received; and, that the following be approved:

That the Confidential Correspondence from Deputy Minister of Municipal Affairs dated January 23, 2008, with respect to a Legal matter be received as information and filed.

- 2.2 Confidential Correspondence from Administrator, Rural Municipality of Prince Albert No. 461 dated February 4, 2008, forwarding its appointment to the John M. Cuelenaere Public Library Board for 2008.

145. Moved by Councillor F.A. Matheson, Seconded by  
Councillor T. Zurakowski, AND RESOLVED:

That the Confidential Correspondence from Administrator, Rural Municipality of Prince Albert No. 461, dated February 4, 2008, forwarding its appointment to the John M. Cuelenaere Public Library Board for 2008 be received; and, that the following be approved:

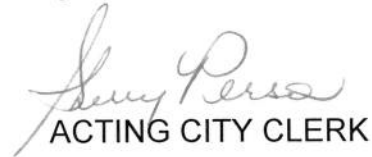
That Eugene Matwishyn be appointed to the John M. Cuelenaere Public Library Board for 2008 as a representative of the Rural Municipality of Prince Albert No. 461.

**3. ADJOURNMENT – 6:25 P.M.:**

146. Moved by Councillor T. Zurakowski, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That this Council do now adjourn.

  
COUNCILLOR M. RING  
CHAIRPERSON

  
ACTING CITY CLERK

MINUTES ADOPTED THIS 12<sup>TH</sup> DAY OF MARCH, A.D. 2008