

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**MONDAY,**  
**JANUARY 28, 2008**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of January 17, 2008 and Supplementary Agenda No. 1 of January 22, 2008 are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held January 14, 2008, Special Council Meeting held January 14, 2008 and the Committee of the Whole Council Incamera Meeting held January 14, 2008 be taken as read and adopted.

**4. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its January 22, 2008 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

*“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”*

**5. NOTICE OF PROCLAMATIONS:**

5.1 ENVIRONMENTAL PUBLIC HEALTH WEEK – JANUARY 13 – 19, 2008.

**6. PUBLIC HEARINGS & APPEALS:**

**7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

The Mayor will invite individuals by name to come forward and be heard.

7.1 Report from Director of Corporate Services dated August 15, 2007, with respect to **Report on Belly-up Pub and Grill Parking Lot – Report 3.** **23**

***Recommendation:***

***“That City Council review the attached options and provide direction to Administration.”***

7.2	Report from Development Coordinator dated November 22, 2007, along with the following correspondences and speaking notes, all with respect to <b>Belly-Up Pub and Grill Proposed Parking Lot – 214 – 14<sup>th</sup> Street West – Report 3. (BYLAW NO. 62 OF 2007 – 1<sup>st</sup> Reading)</b>	<b>31</b>
	• Josef Tesar (Sr), Owner dated November 3, 2007, and November 9, 2007, with respect to <b>behavior of the person(s) residing at 220 – 14<sup>th</sup> Street West.</b>	<b>44</b>
	• Josef Tesar (Sr), Owner dated November 20, 2007, with respect to <b>Zoning Amendment for 214 – 14<sup>th</sup> Street West.</b>	<b>46</b>
	• Correspondence from members of the Board of Directors of the Columbian Centre, along with various correspondences from the residents of the Columbian Centre all received November 21, 2007, <b>requesting that City Council deny any request to rezone the property at 214 – 14<sup>th</sup> Street West for commercial use.</b>	<b>47</b>
	• Lyle W. Zuk, Wilcox – Zuk Law Office dated December 12, 2007, with respect to <b>Belly-Up Pub and Grill – Rezoning Request.</b>	<b>94</b>
	• Jacques Fournier, President/ Chairperson, KC Inc. Board of Directors, dated December 13, 2007.	<b>96</b>
	• Josef Tesar (Sr), Owner received December 17, 2007, with respect to <b>access to property at 214 – 14<sup>th</sup> Street West.</b>	<b>98</b>
	• Gerard Pagé dated January 6, 2008, <b>requesting that the rezoning of the property at 214 – 14<sup>th</sup> Street West be denied.</b>	<b>99</b>
	• Josef Tesar received January 18, 2008.	<b>195</b>
	• Coordinator, Prince Albert & Area Community Against Family Violence dated January 23, 2008.	<b>244</b>
	• Barb Riley dated January 25, 2008.	<b>246</b>
	► Gerard Pagé received January 25, 2008.	<b>251</b>

- ▶ Sandy Pitzel Speaking Notes, dated January 25, 2008. 254

**Recommendations:**

**“OPTION A**

1. ***That City Council approve first reading of Bylaw No. 62 of 2007, to rezone from R5 (Multiple Unit Dwelling), to C2 (Service Commercial) the land legally described as Lots 44 – 48, Block 6, Plan 101661544, Extensions 44-48 inclusive, and instruct Administration to give public notification in accordance with the provisions of Section 207 of The Planning and Development Act, 2007.***
2. ***That consideration of Bylaw No. 62 of 2007 be laid on the table and brought up under the Order of Business “Introduction & Consideration of Bylaws”.***

**OPTION B**

1. ***That City Council deny first reading of Bylaw No. 62 of 2007.”***

- 7.3 Correspondence from Almira Bekkattla received January 15, 2008, expressing concerns regarding accessibility for the disabled in the City. 6

***Suggested Disposition: Refer to Bylaw Enforcement and Public Works for review and report.***

**8. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

***“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)***

*Matters will be debated and referred.*

***“That the Communications/Petitions Package Items be referred, as indicated.”***

	<b>Page No.</b>
8.1 Media Release dated January 9, 2008 – <b>Media Press Conference: The North: Unleashed Northern Saskatchewan Economic Summit and Tradeshow.</b>	1
<b><i>Suggested Disposition: Receive as information and file.</i></b>	
8.2 Media Release dated January 10, 2008 – <b>Residents Invited to Community Safety Forums.</b>	2
<b><i>Suggested Disposition: Receive as information and file.</i></b>	
8.3 Media Release dated January 14, 2008 – <b>Controlled Burn at the Landfill.</b>	3
<b><i>Suggested Disposition: Receive as information and file.</i></b>	
8.4 Media Release dated January 14, 2008 – <b>City’s Recycling Efforts Prove Successful.</b>	4
<b><i>Suggested Disposition: Receive as information and file.</i></b>	
8.5 Media Release dated January 15, 2008 – <b>City Announces New City Manager.</b>	5
<b><i>Suggested Disposition: Receive as information and file.</i></b>	
8.6 Correspondence from CO-Chair, R U TUFF E NUFF VII, Kinsmen Club of Prince Albert, received January 15, 2008, <b>requesting permission for a Community Event Permit in conjunction with the R U TUFF E NUFF VII event to be held on January 26, 2008.</b>	196
<b><i>Suggested Disposition: Administrative approval acknowledged and is hereby approved.</i></b>	

- 8.7 Correspondence from Minister of Advanced Education, Employment and Labour dated January 15, 2008, **forwarding a request for feedback on proposed Labour Legislation.** **197**

***Suggested Disposition: Receive as information and file.***

- 8.8 Correspondence from Resolutions Committee, Saskatchewan Urban Municipalities Association received January 17, 2008, **forwarding 2008 Convention Resolutions.** **201**

***Suggested Disposition: Receive as information and file.***

- ▶ 8.9 Correspondence from Office Coordinator, Prince Albert Winter Festival dated January 24, 2008, **requesting permission for Community Event Permits for the various Prince Albert Winter Festival Events being held from February 16 – March 1, 2008.** **256**

***Suggested Disposition: Approval recommended.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

## **9. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 9.1 Report from Municipal Service Centre/ Fleet Manager dated January 13, 2008, with respect to **Waste Collection Trucks - Tender No. 211 of 2007.** **7**

***Recommendation:***

***“That Tender No. 211 of 2007 – Waste Collection Trucks***

***be awarded to FER-MARC Equipment LTD for two (2) waste collection truck units in the amount of \$343,440, less the \$15,000 trade-in amount offered for the two used City units for a total price of \$328,440, plus applicable taxes.”***

- 9.2 Report from Chief Clerk dated January 8, 2008, with respect to **Account List No. 22 of 2007** in the amount of **\$1,453,073.38.** **13**

***Recommendation: Receive as information and file.***

- 9.3 Report from Model Youth Council dated January 11, 2008, with respect to **Installation of Speed Bumps at all Schools in The City.** **174**

***Executive Committee Recommendation:***

***“That the Report from Model Youth Council dated January 11, 2008 be forwarded to the Public Works Department for review and report regarding the use of Speed Bumps in Urban Centers, particularly in school zones.”***

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

**10. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 10.1 Report from Transportation Project Manager dated January 14, 2008, with respect to **Unloading Zone – 1311 Central Avenue.** **19**

***Recommendation:***

***“That pursuant to the provisions of City Council’s Traffic Bylaw No. 16 of 2005, as amended, a 6.7 metre hotel unloading zone be implemented in front of 1311 Central Avenue, 52 metres south of the North property***

***line of 13<sup>th</sup> Street and Central Avenue and 125.45 metres north of the South property line of 15<sup>th</sup> Street and Central Avenue.”***

- 10.2 Report from Planner 1 dated January 3, 2008, along with the following, both with respect to **Condominium Conversion Policy**. **102**

- Report from Planner 1 dated January 22, 2008, with respect to **Addendum – Proposed Condominium Conversion Policy**. **214**

***Recommendation:***

***“That City Council approve the Condominium Conversion Policy, attached to the report from the Planner 1 dated January 22, 2008, as amended, including the revision to Section 7.3 and 7.5, to include the requirement of the Applicant to enter into a Condominium Conversion Agreement with The City, regarding the conditions set out in Section 7.1 (ii) and (iii).”***

- 10.3 Report from Planner 1 dated January 10, 2008, with respect to **Proposed Tattoo Shop - 45 – 13<sup>th</sup> Street East**. **116**

***Recommendation:***

***“That City Council approve the Development Permit Application for a Tattoo Shop - Personal Service Businesses located at 45 – 13<sup>th</sup> Street East, legally described as Lot 19, Block M, Plan 87PA12260, Extension 0, subject to the proposed business receiving a health inspection and meeting all necessary health requirements.”***

- 10.4 Report from Planner 1 dated January 11, 2008, with respect to **Zoning Bylaw Amendment from M3 – Light Industrial Medium Density to C3 – Arterial Commercial. (BYLAW NO. 4 OF 2008)** **120**

***Public Hearing: February 25, 2008.***

***Recommendations:***

1. ***That Administration be instructed to proceed with public notification in accordance with Section 207***

*of The Planning and Development Act, 1983.*

2. *That consideration of Bylaw No. 4 of 2008 be laid on the table and brought up under the Order of Business "Introduction & Consideration of Bylaws".*

- 10.5 Report from Planner 1 dated January 15, 2008, with respect to **Rezoning from Agricultural (A1) to Large Single Dwelling (R2), Multiple Unit Dwelling (R5) and Park (P). (BYLAW NO. 2 OF 2008)** 127

*Public Hearing: February 25, 2008.*

*Recommendations:*

1. *That Administration be instructed to proceed with public notification in accordance with Section 207 of The Planning and Development Act, 1983.*
2. *That consideration of Bylaw No. 2 of 2008 be laid on the table and brought up under the Order of Business "Introduction & Consideration of Bylaws".*

- 10.6 Report from Planner 1 dated January 15, 2008, with respect to **Condominium Conversion Application – 2825 1<sup>st</sup> Avenue West.** 138

- Location Plan received January 22, 2008. 223

*Recommendations:*

- “1. *That City Council approve the Condominium Conversion Application for 2825 1<sup>st</sup> Avenue West, legally described as Lots 28 and 29, Block 5, Plan B 668, Extension 67, 68 inclusive.*
2. *That City Council direct Administration to make a note on the Certificate of Approval that the building is legal non – conforming.*
3. *That the Mayor and City Clerk be authorized to execute the Condominium Certificate, Condominium Conversion Agreement, and all documents related to the condominium conversion, subject to:*

- a. ***The building receiving a Municipal Fire and Building Inspection and meeting all necessary fire and building requirements.***
- b. ***The Developer providing a Condominium Plan to the Director of Economic Development and Planning for approval and execution by the City Clerk.”***

- 10.7 Report from Planner 1 dated January 15, 2008, with respect to **The Prince Albert Planning District Development Plan Amendment. (BYLAW NO. 5 OF 2008)** **149**

***Public Hearing: February 25, 2008.***

***Recommendations:***

1. ***That Administration be instructed to proceed with public notification in accordance with Section 207 of The Planning and Development Act, 1983.***
2. ***That consideration of Bylaw No. 5 of 2008 be laid on the table and brought up under the Order of Business “Introduction & Consideration of Bylaws”.”***

- 10.8 Report from Assistant Director of Financial Services dated January 16, 2008, along with the following, both with respect to **2008 General Capital Fund – Pre-budget approval.** **157**

- Director of Financial Services dated January 23, 2008. **224**

***Executive Committee Recommendation:***

***“That Administration be instructed to prioritize the list of Capital Projects, as outlined in the report from the Assistant Director of Financial Services dated January 16, 2008, and provide a report for consideration at the January 28, 2008 meeting.”***

- 10.9 Report from Director of Fire and Emergency Services dated January 15, 2008, with respect to **Master Plan Request for Proposal.** 166

**Recommendation:**

***“That City Council approve the proposed Request for Proposal for the 2008 Fire and Emergency Services Master Plan, as attached to the report from the Director of Fire and Emergency Services dated January 15, 2008.”***

- 10.10 Report from Chairperson, Art Hauser Centre Board Inc. dated January 16, 2008, with respect to **2008 Art Hauser Centre Board Budget.** 178

**Executive Committee Recommendation:**

***“That City Council provide pre-budget approval of \$10,000, for the development of an independent Business plan relevant to the Marketing and Promotions of the Art Hauser Centre, and that funding be allocated from the Art Hauser Centre Capital Reserve, with the specifics of the Marketing and Promotion Plan, along with the associated detailed budget to be brought back to City Council for final approval based on the Business Plan results.”***

- 10.11 Report from Chairperson, Art Hauser Centre Board Inc. dated January 16, 2008, with respect to **Electrical Savings – Art Hauser Centre.** 180

**Recommendation: Receive as information and file.**

- 10.12 Report from Finance Manager dated January 22, 2008, with respect to **Suncorp Valuations and Saskatchewan Government Insurance - Insurance Changes.** 229

**Recommendation:**

***“1. That SunCorp Valuations be authorized to commence the appraisal of the City’s water and sewer facilities and contents within those buildings, at a cost not to exceed \$30,000, plus Goods and Service Tax.***

***2. That the Mayor and City Clerk be authorized to***

*execute the Client Appraisal Authorization on behalf of The City.”*

**11. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

**“That this Committee rise and report.”**

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

**“That the Report of Committee of the Whole be adopted.”**

*The Mayor will assume the Chair.*

**12. MAYOR & COUNCILLORS FORUM:**

**13. INQUIRIES:**

**14. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- 14.1 Bylaw No. 62 of 2007, a Bylaw of The City of Prince Albert to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Lots 44 to 48, Block 6, Plan 101661544, Extension 44 to 48 inclusive from R5 – Multiple Unit Dwelling to C2 - Service. (1<sup>st</sup> Reading) 37
- 14.2 Bylaw No. 2 of 2008, a Bylaw of The City of Prince Albert to amend City Council’s Zoning District Map, Bylaw No. 1 of 1987, as amended, to rezone part of Parcel B, Plan AD1445, Extension 1 from A1 - Agricultural to P-Park, R2-Large Single Dwelling and R5 – Multiple Unit Dwelling. (1<sup>st</sup> Reading) 132
- 14.3 Bylaw No. 4 of 2008, a Bylaw of The City of Prince Albert to amend City Council’s Zoning Bylaw No. 1 of 1987 as amended, to rezone part of Lot 6, Block 102, Plan 101920047, Extension 0 from M3 – Light Industrial Medium Density to C3 – Arterial Commercial. (1<sup>st</sup> Reading) 125

- 14.4 **Bylaw No. 5 of 2008, a Bylaw of The City of Prince Albert to amend The Prince Albert Planning District Development Plan, being Bylaw No. 1 of 1991, to amend the Policy Map by removing the AR - Agricultural Resource designation for the South East Quarter of Section 3, Township 48, Range 26, West of the Second Meridian and designating as M-Industrial . (1<sup>st</sup> Reading)** 155

*1<sup>st</sup> Reading:*

*“That Bylaw No. 62 of 2007 and Bylaw Nos. 2, 4 and 5 of 2008 be introduced and read a first time.”*

**15. UNFINISHED BUSINESS - BYLAWS:**

**16. GIVING NOTICE:**

**17. MOTIONS:**

**18. PUBLIC FORUM:**

- ▶ 18.1 Brian Clavier
- ▶ 18.2 Reverend Rick Potratz

**19. ADJOURNMENT:**