

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**MONDAY,**  
**DECEMBER 17, 2007**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of December 6, 2007 and Supplementary Agenda No. 1 of December 10, 2007 are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. RECOGNITION & PRESENTATIONS**

3.1 Donny Parenteau – Canadian Aboriginal Music Awards.

**4. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held November 26, 2007, Special Council Meeting held November 26, 2007 and the Committee of the Whole Council Incamera Meeting held November 26, 2007 be taken as read and adopted.

**5. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its December 10, 2007 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

*“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”*

**6. NOTICE OF PROCLAMATIONS:**

**7. PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

**Page No.**

7.1 Report from Planner 1 dated November 20, 2007, with respect to **Amendment to The Development Plan and Zoning Bylaw. (BYLAW NOS. 55 AND 56 OF 2007)**

**272**

***Recommendation:***

*“That Bylaw Nos. 55 and 56 of 2007 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”*

- 7.2 Report from Planning Manager dated November 27, 2007, with respect to **Development Permit Application for a Condominium Development – 1501 – 15<sup>th</sup> Street East.** **355**

**Recommendations:**

***“That City Council approve the 73-unit condominium development – apartment style building at 1501 15<sup>th</sup> Street East, legally described as Parcel 104, Plan 00PA19031 and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City, subject to:***

- 1. The Purchaser/ Developer obtaining ownership of the land.***
- 2. Final Building Plans being submitted and approved by the Chief Building Official.***
- 3. Obtaining all necessary building permits and completing all fire, health and building inspections as required.***
- 4. Applying to the Public Works Department for the installation of services.***
- 5. Providing final site plans that meet the requirements of the City Council’s Zoning Bylaw No. 1 of 1987, as amended.***
- 6. Providing final access drawings to the Public Works Department and complying with all the improvement requirements along 15<sup>th</sup> Avenue and 15<sup>th</sup> Street East to allow for the necessary accesses.***
- 7. Providing a landscaping plan to be approved by the Director of Economic Development and Planning.***
- 8. Paying the development levy charges off-site levies of \$11,750 per acre, prior to any site development.***
- 9. Providing a Condominium Plan and that the Mayor and City Clerk be authorized to execute the Condominium Plan on behalf of The City.***

- 7.3 Report from Planner 1 dated December 5, 2007, with respect to **Rezoning P (Park) to A1 (Agricultural) and Sale of Municipal Reserve. (BYLAW NOS. 60 AND 61 OF 2007)** **433**

**Recommendation:**

***“That Bylaw Nos. 60 and 61 of 2007 be laid on the table and brought up under the Order of Business “Unfinished Business - Bylaws”.”***

**8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

The Mayor will invite individuals by name to come forward and be heard.

- 8.1 Correspondence from Brad Lounsbury, V L Futures Inc. dated December 5, 2007, requesting permission to address members of Council regarding Condominium Conversions. **732 (A)**

**Recommendation: Receive as information and file.**

- 8.2 Report from Director of Public Works dated December 3, 2007, with respect to **Crime Stoppers – 3<sup>rd</sup> Party Decals on City Vehicles.** **222**

- Correspondence from Communications Chairperson, Crime Stoppers dated December 11, 2007. **734**

**Executive Committee Recommendations:**

1. ***That Administration be instructed to provide a report on a suitable slogan encouraging citizen initiatives in regards to anti-littering and wording that will enhance The City.***
2. ***That Administration pursue other options with Crime Stoppers.***

- 8.3 Report from Planner 1 dated December 4, 2007, along with the following speaking notes, both with respect to **Condominium Conversion Application – 1440 28<sup>th</sup> Street East.** **412**

- ▶ Daniel B. Heffernan received December 17, 2007. **799**

**Recommendations:**

- “1. That City Council approve the Condominium Conversion Application for 1440 28<sup>th</sup> Street East, legally described as Lots 6 and 7, Block 135, Plan 74PA19009.**
- 2. That City Council direct Administration to make a note on the Certificate of Approval that the building is legal non – conforming.**
- 3. That City Council authorize the Mayor and City Clerk to execute the Condominium Certificate and all documents related to the Condominium Conversion, subject to:**
  - a. The building receiving a Municipal Fire and Building inspection and meeting all necessary fire and building requirements.”**

8.4 Report from Director of Corporate Services dated August 15, 2007, with respect to **Report on Belly-Up Pub and Grill Parking Lot – Report 3.** **283**

**Recommendation: Receive as information and file.**

8.5 Report from Development Coordinator dated November 22, 2007, along with the following correspondences and speaking notes, both with respect to **Belly-Up Pub and Grill Proposed Parking Lot – 214 – 14<sup>th</sup> Street West – Report 3. (BYLAW NO. 62 OF 2007 – 1<sup>st</sup> Reading)** **291**

- Correspondences from members of the Board of Directors of the Columbian Centre, along with various correspondences from the residents of the Columbian Centre all received November 21, 2007, **requesting that City Council deny any request to rezone the property at 214 – 14<sup>th</sup> Street West for commercial use.** **304**

- Correspondence from Lyle W. Zuk, Wilcox – Zuk Law Office dated December 12, 2007, with respect to **Belly Up Pub & Grill – Rezoning Request.** **777**

- ▶ Jacques Fournier, President/ Chairperson dated December 13, 2007. **801**

**Recommendations:**

***“That City Council approve first reading of Bylaw No. 62 of 2007, to rezone from R5 (Multiple Unit Dwelling) to C2 (Service Commercial) the land legally described as Lots 44 – 48, Block 6, Plan 101661544, Extensions 44 – 48 inclusive, and instruct administration to give public notification as per Section 207 of The Planning and Development Act, 2007.***

***Note: If third reading of Bylaw 62 of 2007 is approved, the Director of Economic Development and Planning will be authorized to execute the Development Permit on behalf of The City of Prince Albert submitted by JTS Ltd. to allow for a parking lot to accommodate the needs of the Belly-Up Pub and Grill located at 1335 2<sup>nd</sup> Avenue West subject to:***

- ***The applicant supplying a landscape plan.***
- ***The applicant complying with all requirement of Section 4.14 of City Council’s Zoning Bylaw No. 1 of 1987, as amended and its subsections in terms of screening and buffer strip.***
- ***That the parking area be surfaced with asphalt and be bounded by poured in-place concrete curbing.***
- ***That any garbage containers be stored within the fenced area.***
- ***That the applicant assumes the cost to have a Caveat registered against the property prohibiting any development except a parking lot for any business on the property legally described as Lots 44 – 48, Block 6, Plan 101661544, Extensions 44 – 48 inclusive.”***

**9. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

***“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)***

*Matters will be debated and referred.*

***“That the Communications/Petitions Package Items be referred, as indicated.”***

	<b>Page No.</b>
9.1 Correspondence from National President, Association of Kinsmen, Kinette and Kin Clubs dated November 12, 2007, <b>requesting support for the annual ‘Message-of-Support’ campaign.</b>	<b>1</b>
<b><i>Suggested Disposition: Receive as information and file.</i></b>	
9.2 Media Release dated November 20, 2007 – <b>City Council to Attend Emergency Preparedness Training.</b>	<b>2</b>
<b><i>Suggested Disposition: Receive as information and file.</i></b>	
9.3 Media Release dated November 21, 2007 – <b>Community Action Plan Launch.</b>	<b>3</b>
<b><i>Suggested Disposition: Receive as information and file.</i></b>	
9.4 Correspondence from President, Prince Albert Central Musers dated November 26, 2007, <b>requesting permission to block off 15<sup>th</sup> Street Northwest between 5<sup>th</sup> and 7<sup>th</sup> Avenue for Sled Dog Races to be held from 12 p.m. to 5 p.m. on January 5 and 6, 2008.</b>	<b>4</b>
<b><i>Suggested Disposition: Refer to the Public Works for Approval.</i></b>	
9.5 Correspondence from Manager, Prince Albert Share a Meal/ Food Bank Inc. dated November 27, 2007, <b>forwarding the Year-End Report for the 2007 Summer Snack Program.</b>	<b>5</b>
<b><i>Suggested Disposition: Receive as information and file.</i></b>	

- 9.6 Media Release dated November 28, 2007 – **Snow Policy Approved.** **9**

***Suggested Disposition: Receive as information and file.***

- 9.7 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association dated December 5, 2007, **requesting that The City issue the Associations approved 2008 grant no later than January 4, 2008.** **735**

***Suggested Disposition: Refer to Financial Services for approval.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

## **10. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 10.1 Report from Social Development Manager dated December 5, 2007, with respect to **Social Development Activity Report.** **104**

***Recommendation:***

***“That City Council adopt the five categories of activity, as outlined in the Report from the Social Development Manager dated December 5, 2007, as the basis for The City of Prince Albert’s Social Development Plan.”***

- 10.2 Report from Executive Assistant/ Manager of Performance Management & Benchmarking dated December 3, 2007, with respect to **2008 Saskatchewan Urban Municipalities Association Annual Convention – Regina – February 3 – 6, 2008.** **138**

**Recommendations:**

- “1. That Mayor Scarrow and members of Council interested in attending the 2008 Saskatchewan Urban Municipalities Association Annual Convention in Regina from February 3 – 6, 2008, be authorized to do so as representatives of the Council of The City of Prince Albert, pursuant to the provisions of Section 56(1) of The Cities Act; and,***
- 2. That members of Council be asked to notify the Mayor’s Office by December 17, 2007, of their availability to attend the Convention, so that delegate registration and hotel accommodations can be confirmed by the “Early Bird” deadline of December 21, 2007.”***

- 10.3 Report from City Clerk dated December 3, 2007, with respect to **2008 Committee Commission and Board Appointments.** **146**

**Recommendations:**

- “1. That the 2008 Committee, Commission and Board Appointment List be received as information and filed.***
- 2. That the Terms of Reference for the Housing Advisory Committee be amended to include one (1) additional member of Council.***
- 3. That Jaret Nelson be appointed to the Golf Course Advisory Committee, as a representative of Prince Albert Golf and Curling Club.”***

- 10.4 Report from Executive Assistant/ Manager of Performance Management & Benchmarking dated December 4, 2007, with respect to **71<sup>st</sup> Annual Federation of Canadian Municipalities Conference and Municipal Expo.** **163**

**Recommendations:**

- “1. That any members of Council intending to attend the 2008 Annual Federation of Canadian Municipalities Conference and Municipal Expo to be held May 30 – June 2, 2008 in Quebec City, Quebec, be authorized to do so, as representatives of the Council of The City of Prince Albert pursuant to the provisions of Section 56(1) of The Cities Act.***
- 2. That members of Council be asked to notify the Mayor’s Office by January 18, 2008, of their availability to attend the Conference, so that delegate registration and hotel accommodations can be confirmed.”***

- 10.5 Report from Communications Manager dated December 4, 2007, with respect to **City Page Advertising Review.** **173**

**Executive Committee Recommendation:**

***That the Report from Communications Manager dated December 4, 2007, with respect to City Page Advertising Review be received and referred back to Administration to provide a report including a recommendation for City Page Advertising for all of 2008.***

- 10.6 Report from Communications Manager dated December 4, 2007, with respect to **Canada Post “Clear the Way” Campaign.** **190**

**Recommendation:**

***“That City Council approve The City of Prince Albert’s participation in the “Clear the Way” campaign, as outlined in the Report from Communications Manager dated December 4, 2007, and authorize the associated costs up to a maximum of \$950.”***

- 10.7 Report from Communications Manager dated December 4, 2007, with respect to **Utility Budget Communications Plan – Update.** **10**

***Recommendation: Receive as information and file.***

- 10.8 Report from Public Works Special Projects Manager dated November 15, 2007, with respect to **Canada-Sask MRIF Contribution Agreement – 4<sup>th</sup> Avenue West Storm Sewer Management Project No. 16726.** **206**

***Recommendation:***

***“That the Mayor and City Clerk be authorized to execute the Canada-Saskatchewan Municipal Rural Infrastructure Fund Contribution Agreement for the 4<sup>th</sup> Avenue West Storm Sewer Management project between the Government of Saskatchewan and The City of Prince Albert.”***

- 10.9 Report from Transportation Project Manager dated December 3, 2007, with respect to **School Unloading Zone – Vincent Massey School.** **231**

***Executive Committee Recommendations:***

- 1. That a 60 metre “School Unloading Zone” be implemented along 30<sup>th</sup> Street East from the corner of 3<sup>rd</sup> Avenue.***
- 2. That a 24 metre “School Unloading Zone” be implemented along 2<sup>nd</sup> Avenue East and 29<sup>th</sup> Street by Vincent Massey School.***
- 3. That the Public Works Department be instructed to provide a report outlining the requirements for School Unloading Zones at all schools in the City.***
- 4. That the matter of School Unloading Zones be referred for inclusion on the Agenda for the Joint City/ School Board meeting in the Spring of 2008.***

- 10.10 Report from Water Treatment Plant Manager dated December 4, 2007, with respect to **Tender No. 207 of 2007 – Water Purification Materials for 2008.** **17**

**Recommendations:**

***“That Tender No. 207 of 2007 for the supply and delivery of Water Purification Materials be awarded as follows:***

- |                 |   |  |
|-----------------|---|--|
| <b>Part “A”</b> | <b>Hydrated Lime<br/>Graymont Western Canada<br/>Inc.<br/>Calgary, AB</b>       | <b>\$0.3117/kg, plus Goods<br/>and Services Tax.</b>   |
| <b>Part “B”</b> | <b>Aluminium Sulphate (Liquid<br/>Alum)<br/>Marsulex Inc.<br/>Saskatoon, SK</b> | <b>\$230.67/metric tonne,<br/>including variable fuel<br/>Surcharge of \$5.75/MT,<br/>plus Goods and Services<br/>Tax</b>  |
| <b>Part “C”</b> | <b>Alum Plus<br/>Marsulex Inc.<br/>Saskatoon, SK</b>                            | <b>\$334.50/metric tonne<br/>including variable fuel<br/>surcharge of \$5.75/MT,<br/>plus Goods and<br/>Services Tax.”</b> |

- 10.11 Report from Public Works Special Projects Manager dated December 4, 2007, with respect to **Associated Engineering (Sask.) Ltd. – Engineering Services Agreement.** **239**

**Recommendation:**

***“That pursuant to the provisions of Section 154(2) of The Cities Act, City Council waive the provisions of The City’s Purchasing Policy and authorize the Mayor and City Clerk to execute a five (5) year Engineering Services Agreement between Associated Engineering (Sask.) Ltd. and The City of Prince Albert to provide Engineering Design Services for the Water Improvement Projects listed in the Waterworks Systems Assessment Report.”***

- 10.12 Report from Transportation Project Manager dated December 5, 2007, with respect to **Saskatchewan Institute of Applied Science and Technology “No Parking” Zones.** **259**

**Recommendation:**

***“That “No Parking” zones be installed along 10<sup>th</sup> Avenue East and 12<sup>th</sup> Avenue East between 15<sup>th</sup> Street and 14<sup>th</sup> Street and that “No Parking” zones along 15<sup>th</sup> Street East be extended by 24m, at the intersections of 15<sup>th</sup> Street and 10<sup>th</sup> Avenue, 15<sup>th</sup> Street and 12<sup>th</sup> Avenue and 15<sup>th</sup> Street and the Saskatchewan Institute of Applied Science and Technology Service entrance.”***

- 10.13 Report from Municipal Service Centre/ City Yards/ Fleet Manager dated December 5, 2007, with respect to **Tender No. 206 of 2007 - Rental of Trucks.** **23**

**Recommendations:**

***“That the rental of Tandem and Semi-trailer trucks be based on the hourly rate and on the cost per tonne or cost per cubic metre, plus applicable taxes, depending upon the commodity being hauled and the trucks will be utilized based upon the descending order of cost effectiveness for each usage category.***

**PART A. SUMMER HAULING - March 1 - November 30**

***When hauling gravel and earth materials in the summer months (March 1 to November 30) the net payload combined with the hourly rate will determine the list, and tandems or semis will be used on an individual application basis, with the maximum allowable weight being either the least of the registered Gross Vehicle Weight or for Secondary Highways where The City’s pit is located: 20,000 kg. for Tandems, 34,500 kg. for five (5) axle Semi-trailers or 40,000 kg. for six (6) axle Semi-trailers.***

Truck Rental List 2008								
Owner	Type	Make	Unit Cost					Ranking
			Max Wt Kgs.	Tare Wt Kgs.	Net Wt. Tonnes (1t-1000 kg)	\$/Hr.	\$/tonne	
Dmyterko	Semi 6 Axle	2008 kenworth	40,000	14,470	25.53	\$95.00	\$3.72	1
Ruszkowski	Tandem & pup	2008 Peterbilt	36,400	14,160	22.24	\$90.00	\$4.05	2
Paulsen.	Semi 6 Axle	1999 IHC 9200t	40,000	16,230	23.77	\$100.82	\$4.24	3
Haliday	Tandem	2007 Sterling	20,000	8,430	11.57	\$50.00	\$4.32	4
Paulsen	Semi 6 Axle	01 Freightliner	40000	17750	22.25	\$100.82	\$4.53	5
Malenfant	Semi 6 Axle	04Western Star	40000	17,800	22.20	\$102.00	\$4.59	6
Paulsen	Semi 6 Axle	05 Western Star	40000	18080	21.92	\$100.82	\$4.60	7
Malenfant	Semi 6 axle	04 Western star	40000	18500	21.50	\$102.00	\$4.74	8
Astro Towing	Tandem	1992 Ford 8000	20000	8400	11.60	\$55.00	\$4.74	9
Astro Towing	Tandem	1987 Ford 8000	20000	8400	11.60	\$55.00	\$4.74	10
Ruszkowski	Semi 6 axle	2000 Western S	40000	19400	20.60	\$98.00	\$4.76	11
Malenfant	Semi 5 axle	95 Freightliner	34500	16100	18.40	\$92.00	\$5.00	12
Dmyterko	Semi 5 Axle	2008 Peterbilt	40,000	16880	17.62	\$89.00	\$5.05	13
Dmyterko	Tandem	2008 Kenworth	20000	8590	11.41	\$58.00	\$5.08	14
Ruszkowski	Semi 5 axle	1995 IHC	34500	17150	17.35	\$90.00	\$5.19	15
Ruszkowski	Center dump 5 Axle	2001 Western Star	34500	16400	18.10	\$95.00	\$5.25	16
Dmyterko Ent.	Tandem	90 Ford	20000	8950	11.05	\$58.00	\$5.25	17
Dmyterko Ent.	Tandem	2008 Peterbilt	20000	8960	11.04	\$58.00	\$5.25	18
Pillipow	Tandem	1995 IHC 4900	20000	8640	11.36	\$61.00	\$5.37	19
Rodean	Tandem	1993 Ford 900	20000	9017	10.98	\$64.50	\$5.87	20

**PART B. Tandem - Without Operator**

1. *Astro Towing*     **\$24.50/hr.**     *1992 Ford*
2. *Astro Towing*     **\$24.50/hr.**     *1987 Ford.*

**PART C. WINTER HAULING - December 1 - February 28****Tandems & Semi-Trailers**

*When hauling gravel in the winter months (December 1 to February 28), the net payload combined with the hourly rate will determine the list, and the maximum allowable weight is either the least of the registered Gross Vehicle Weight, plus 10%, or for secondary highways where The City's pit is located: 23,500 kgs. for tandems, 41,500 kgs. for five (5) axle semi-trailers or 46,500 kgs. for six (6) axle semi-trailers.*

Truck Rental List 2008								
Owner	Type	Make	Unit Cost					Ranking
			Max. Wt. Kgs.	Tare Wt. Kgs.	Net Wt. Tonnes (1t-1000 kg)	\$/Hr.	\$/Ton	
Dmyterko Ent.	Semi 6 Axle	2008 Kenworth	46500	14470	32.03	\$90.00	\$2.97	1
Ruszkowski	Tandem & pup	2008 Peterbilt	43500	14,160	29.29	\$90.00	\$3.07	2
Haliday	Tandem	2007 Sterling	23500	8,430	15.07	\$50.00	\$3.32	3
Paulsen.	Semi 6 Axle	1999 IHC 9200lt	46500	16,230	30.27	\$100.82	\$3.33	4
Paulsen	Semi 6 Axle	01 Freightliner	46500	17750	28.75	\$100.82	\$3.51	5
Paulsen	Semi 6 Axle	05 Western Star	46500	18080	28.42	\$100.82	\$3.55	6
Malenfant	Semi 6 axle	04 Western star	46500	17800	28.70	\$102.00	\$3.55	7
Dmyterko Ent.	Semi 5 Axle	2008 Peterbilt	41500	16880	24.62	\$89.00	\$3.61	8
Ruszkowski	Semi 6 axle	2000 Western S	46500	19400	27.10	\$98.00	\$3.62	9
Malenfant	Semi 5 axle	95 Freightliner	41500	16100	25.40	\$92.00	\$3.62	10
Malenfant	Semi 6 axle	04 Western star	46500	18500	28.00	\$102.00	\$3.64	11

Astro Towing	Tandem	1992 Ford 8000	23500	8400	15.10	\$55.00	\$3.64	12
Astro Towing	Tandem	1987 Ford 8000	23500	8400	15.10	\$55.00	\$3.64	13
Ruszkowski	Semi 5 Axle	95 IHC	41500	17150	24.35	\$90.00	\$3.70	14
Ruszkowski	Center dump 5 Axle	2001 Western Star	41500	16400	25.10	\$95.00	\$3.78	15
Dmyterko	Tandem	2008 Kenworth	23500	8590	14.91	\$58.00	\$3.89	16
Dmyterko Ent.	Tandem	90 Ford	23500	8950	14.55	\$58.00	\$3.99	17
Dmyterko Ent.	Tandem	2008 Peterbilt	23500	8960	14.54	\$58.00	\$3.99	18
Pillipow	Tandem	1995 IHC 4900	23500	8640	14.86	\$61.00	\$4.10	19
Rodean	Tandem	1993 Ford 900	23500	9017	14.48	\$64.50	\$4.45	20

**PART D. SNOW HAULING – November 1 – April 30**

***Semi-Trailers & Tandems***

***When hauling snow in the winter months (November 1 to April 30) the volume of the semi-trailer or tandem box combined with the hourly rate will determine the list as the weight of snow is not a restrictive factor in frozen winter conditions.”***

<b>Truck Rental List 2007 &amp; 2008</b>									
Owner	Type	Make	Unit Cost						
			Length M	Width M	Depth M	Volume M3	\$/Hr.	\$/M3	Ranking
Ruszkowski	Semi 5 Axle	95 IHC	8.839	2.591	1.422	32.566	\$90.00	\$2.76	1
Ruszkowski	Semi 6 Axle	2000 Western S	9.449	2.565	1.422	34.465	\$98.00	\$2.84	2
Malenfant Ent.	Semi 6 Axle	2004 Western S	9.754	2.489	1.448	35.154	\$102.00	\$2.90	3
Malenfant Ent.	Semi 6 Axle	2004 Western S	9.754	2.489	1.372	33.309	\$102.00	\$3.06	4
Ruszkowski Ent.	Tandem & Pup trailer	2008 Peterbilt	8.839	2.515	1.321	29.366	\$90.00	\$4.05	5
Dmyterko Ent.	Semi 6 Axle	2008 Kenworth	9.754	2.235	1.397	30.455	\$95.00	\$3.12	6
Paulsen	Semi 6 Axle	05 Western Star	9.449	2.438	1.372	31.606	\$100.82	\$3.19	7

Paulsen	Semi 6 Axle	01 Freightliner	9.449	2.438	1.372	31.606	\$100.82	\$3.19	8
Paulsen	Semi 6 Axle	99 Intl	9.449	2.438	1.372	31.606	\$100.82	\$3.19	9
Malenfant Ent.	Semi 5 Axle	95 Freightliner	8.585	2.362	1.295	26.260	\$92.00	\$3.50	10
Dmyterko Ent.	Semi 5 Axle	2008 Peterbilt	7.925	2.235	1.295	22.938	\$89.00	\$3.88	11
Halliday	Tandem	07 Sterling	4.572	2.311	1.219	12.880	\$50.00	\$3.88	12
Astro Towing	Tandem	1987 Ford 8000	4.572	2.235	1.219	12.456	\$50.00	\$4.42	13
Pillipow	Tandem	95 Intl	4.572	2.235	1.168	11.935	\$61.00	\$5.11	14
Dmyterko Ent.	Tandem	2008 Kenworth	4.572	2.286	1.041	10.880	\$58.00	\$5.33	15
Dmyterko Ent.	Tandem	90 Ford	3.962	2.235	1.219	10.794	\$58.00	\$5.37	16
Rodean	Tandem	1993 Ford 900	5.029	2.235	1.067	11.993	\$64.50	\$5.38	17
Dmyterko Ent.	Tandem	2008 Peterbilt	4.572	2.235	1.041	10.637	\$58.00	\$5.45	18

10.14 Report from Airport Manager dated December 6, 2007, with respect to **Extension of Airport Caretaker Agreement – Prince Albert Airport.** **684**

- Report from Airport Manager dated December 13, 2007, with respect to **Contract Price for Extension of Airport Caretaker Agreement.** **736**

**Recommendations:**

- “1. That the Caretaker Agreement between the City and the Prince Albert Metis Women’s Association Inc. for the services at Prince Albert Municipal Airport be extended for a period of two twelve (12) month terms, commencing January 1, 2008 and expiring on December 31, 2009.**
- 2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City.”**

10.15 Report from Director of Economic Development and Planning dated December 6, 2007, with respect to **Appeal No. 4 of 2007 – 267 – 27<sup>th</sup> Street West.** **448**

**Recommendation: Receive as information and file.**

- 10.16 Report from Director of Community Services dated November 30, 2007, with respect to **Cooke Municipal Golf Course – 2008 Fees.** **452**

***Executive Committee Recommendations:***

***“That the City Council approve the 2008 fees for the Cooke Municipal Golf Course, as outlined in the Report from Director of Community Services dated November 30, 2007, with the exception that the 2008 Punch Card Fee is to be amended to the 20 plus 3 rate.”***

- 10.17 Report from Parks and Open Space Manager dated December 4, 2007, with respect to **Weeds and Grass on 2<sup>nd</sup> Avenue West.** **468**

***Recommendation: Receive as information and file.***

- 10.18 Report from City Assessor dated November 19, 2007, with respect to **Base Tax and Minimum Tax Discussion.** **538**

***Recommendation: Receive as information and file.***

- 10.19 Report from Acting Director of Financial Services dated December 3, 2007, with respect to **2008 Water Utility Pre-Budget Report.** **602**

***Recommendation: Receive as information and file.***

- 10.20 Report from Chief Clerk dated December 4, 2007, with respect to **Account List No. 20 of 2007 in the amount of \$3,293,749.55.** **83**

***Recommendation: Receive as information and file.***

- 10.21 Report from Fire Chief dated November 16, 2007, with respect to **Fire Investigation Task Force.** **605**

***Recommendations:***

***“1. That City Council approve the establishment of a Joint Fire Investigation Team between the Prince Albert City Police Service and the Fire & Emergency Services Department.***

***2. That the Fire Chief provide a report to City Council during the 2008 budget process,***

**regarding the anticipated fire investigation training costs for the Joint Fire Investigation Team.”**

- 10.22 Report from Fire Chief dated November 27, 2007, with respect to **Fire Safety Management Program.** **30**

**Recommendation: Receive as information and file.**

- 10.23 Report from Fire Chief dated November 28, 2007, with respect to **2008 Emergency Preparedness Goals.** **608**

**Recommendation:**

**“That the Fire Chief be instructed to provide a report to City Council for consideration, during the 2008 budgetary process, outlining costs for the proposed 2008 Emergency Preparedness Goals.”**

- 10.24 Report from Fire Chief dated December 4, 2007, with respect to **Smoke Alarm Information.** **611**

**Recommendation:**

**“That the Fire Chief be instructed to provide a report to City Council on March 10, 2008, with smoke alarm amendments to Bylaw No. 33 of 2007 - The Fire & Emergency Services Bylaw.”**

- 10.25 Report from Board of Police Commissioners dated November 22, 2007, with respect to **Identification & Cell Block Renovations.** **615**

**Recommendation: Receive as information and file.**

**“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”**

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

**11. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 11.1 Report from Neat and Clean Project Coordinator dated November 5, 2007, with respect to **Neat and Clean Progress Report.** **93**

***Recommendations:***

- “1. That the 2007 Neat and Clean Progress Report dated November 5, 2007, be accepted as information.***
- 2. That the City Treasurer be authorized to carry forward funds in the amount of \$108,500, into the 2008 Fiscal Year, to complete previously approved Neat and Clean projects.***
- 3. That City Council re-approve the replacement of the Carpet at City Hall, as part of the 2007 Neat and Clean Program, for the tendered amount of \$42,572.***
- 4. That approval be granted to reallocate unspent 2007 Neat and Clean budgeted funds to the 2007 General Fund.”***

- 11.2 Report from Executive Assistant/ Manager of Performance Management & Benchmarking dated December 3, 2007, with respect to **Council Issue Tracking System.** **112**

***Recommendations:***

- “1. That City Council advise the City Clerk if any of the Councillor Inquiries # 1 – 13, Indexed in Appendix “A”, attached to the Report from Executive Assistant/Manager of Performance Management & Benchmarking dated December 3, 2007, remain outstanding and require a report.***
- 2. That City Council advise the City Clerk if Council Inquiries # 14 – 32, indexed in Appendix “B”, as attached to the Report from Executive Assistant/ Manager of Performance Management & Benchmarking dated December 3, 2007, remain outstanding and require a report.***
- 3. That City Council advise the City Clerk which***

***overdue Council Issues from the Council Issue Tracking System, indexed in Appendix “C” as attached to the Report from Executive Assistant/ Manager of Performance Management & Benchmarking dated December 3, 2007, are of priority and indicate the target date that a report is to be provided.***

- 4. That the standard target date of sixty (60) days issued for Council and Committee of the Whole Council Incamera directed Issues be continued, unless a defined date has been requested by City Council for a specific issue or at the discretion of the City Manager.***
- 5. That City Council advise the City Clerk regarding the status of the outstanding issue tracking items.”***

- 11.3 Report from City Solicitor dated December 4, 2007, with respect to **Reconsideration of Resolution No. 0820 of November 13, 2007 – Verbal Report – Administrative Error - Mayor’s Travel Expense.** **630**

***Recommendation: Receive as information and file.***

- 11.4 Report from Director of Corporate Services dated December 11, 2007, with respect to **Report on Sask911 Service.** **739**

***Recommendations:***

- “1. That City Council approves the three year contract extension for Sask911 service between The City of Prince Albert and the Province of Saskatchewan for the period from January 1, 2007 to December 31, 2016.***
- 2. That the Mayor and City Clerk be authorized to execute the Agreement, on behalf of The City.”***

- 11.5 Report from Public Works Special Projects Manager dated November 1, 2007, with respect to **Review of Regulations for Petitioning Street Oiling and Local Improvement Work.** **197**

***Recommendation: Receive as information and file.***

- 11.6 Report from Operations Coordinator dated December 3, 2007, with respect to **Riverside Drive Overpass Repairs – Pre Budget Approval.** **226**

***Executive Committee Recommendations:***

1. ***That the Public Works Department be given pre-budget approval to immediately proceed with the tendering of the Riverside Drive Overpass Heat Straightening Project and, that the costs be approved as part of City Council’s 2008 General Fund Budget.***
2. ***That the City retains Stantec Consulting Ltd., as the resident Structural Engineering Consultant, to perform construction supervision services for this project due to its involvement with the design of the repairs.***
3. ***That Administration continue lobbying the Province of Saskatchewan for additional funding for the project.***
4. ***That the City Solicitor be instructed to provide a report to City Council with respect to the legal implications and any insurance coverage.***
5. ***That the Mayor and City Clerk be authorized to execute any necessary Agreement between Stantec Consulting Ltd. and The City.***

- 11.7 Report from Transportation Project Manager dated December 4, 2007, along with the following Report, both with respect to **Transit Redesign Request for Proposal.** **234**

- Transportation Project Manager dated December 6, 2007. **682**
- Transportation Project Manager dated December 11, 2007. **776**

***Recommendations:***

- “1. ***That City Council approve awarding the contract for the Prince Albert Public Transit System Review and Design to MMM Group for the***

*approximate cost of \$72,900.82.*

2. ***That funding for the project be provided from the Federal Public Transit Capital Trust Funds.***
3. ***That the Mayor and City Clerk be authorized to execute any necessary Application and Agreement on behalf of The City.”***

- 11.8 Report from Planner 1 dated October 31, 2007, with respect to **Street Names – Crescent Acres Subdivision.** **262**

***Executive Committee Recommendation:***

***That City Council refer the street naming for Crescent Acres Stage IV Subdivision to the Mayor for a report on the establishment of a Committee to bring forward recommendations for consideration by City Council.***

- 11.9 Report from Mechanical & Building Maintenance Manager dated November 28, 2007, with respect to **Tender No. 139 of 2007 and Tender No. 163 of 2007 Recommendations.** **459**

***Recommendation:***

***“That Council approve the budgeted work, as outlined in Table B attached to the Report from Mechanical & Building Maintenance Manager dated November 28, 2007, for the total cost of \$148,600.”***

- 11.10 Report from Planner 1 dated November 28, 2007, with respect to **Zoning Bylaw Amendment – Billboards and Third Party Signs. (BYLAW NO. 63 OF 2007 – 1<sup>st</sup> Reading)** **363**

**Note: No Recommendation has been forwarded from the Executive Committee.**

- 11.11 Report from Chief Building Official dated November 28, 2007, with respect to **Building Bylaw Amendment. (BYLAW NO. 64 OF 2007 – 1<sup>st</sup> Reading)** **370**

***Recommendation:***

***“That Bylaw No. 64 of 2007 be laid on the table and brought up under the Order of Business “Introduction & Consideration of Bylaws”.”***

11.12 Report from Development Coordinator dated December 4, 2007, along with the following correspondence, both with respect to **Condominium Conversion 3094 - 5<sup>th</sup> Avenue East.** **395**

- Darren Hagen, Urban Elements Development Corporation received December 10, 2007. **729**

**Recommendations:**

***“That City Council approve the Condominium Application for 3094 – 5<sup>th</sup> Avenue East, legally described as Lot 8, Block 101, Plan 75PA12497, Extension 4 and Lot 9, Block 101, Plan 75PA12497, Extension 0 and that the Mayor and City Clerk be authorized to execute the Condominium Certificate and all documents related to the condominium conversion, subject to:***

- 1. City Council authorizing the Director of Economic Development and Planning to make a note on the Condominium Certificate that the building is legal non-conforming.***
- 2. That the owner/ developer complies with orders the Fire and Building Inspectors.”***

11.13 Report from Development Coordinator dated December 4, 2007, with respect to **Condominium Development - 337, 343, 355 and 359 River Street East.** **403**

**Recommendations:**

***“That City Council approve the Condominium development at 337, 343, 355 and 359 River Street East and authorize the Director of Economic Development and Planning to execute the Development Permit, subject to:***

- 1. The Purchaser/Developer obtaining ownership of the land.***
- 2. The Purchaser/Developer providing a Plan of Survey consolidating four lots into one.***
- 3. The Purchaser/Developer obtaining all necessary building/ demolition/ removal permits and***

**completing all building, fire and health inspections.**

- 4. The Purchaser/Developer applying to Public Works Department for termination and installation of services.**
  - 5. The Purchaser/Developer entering into an Access Agreement with The City of Prince Albert to access the visitor parking stalls.**
  - 6. Final building plans being submitted and approved by Building Inspector and Director of Public Works as to access/ egress to parking.**
  - 7. Landscape plans being submitted and approved by Director of Economic Development and Planning.**
  - 8. Final building plans being submitted complying with all requirements of City Council's Zoning Bylaw No. 1 of 1987, as amended.**
  - 9. The Public Works Department authorizing access/ egress plans to all parking stalls and to assess the increased volume of traffic on River Street & 4<sup>th</sup> Avenue East due to increased density.**
  - 10. That the Mayor and City Clerk be authorized to execute the Plan of Survey, the Condominium Plan and any other necessary Agreements, on behalf of The City.**
- 11.14 Report from Planner 1 dated December 4, 2007, with respect to **Group Home – 1471 Sibbald Crescent.**

428

**Recommendations:**

**“That the Development Permit application for a Group Home in a dwelling located at 1471 Sibbald Crescent, legally described as Lot 10, Block 132, Plan 73PA14770, Extension 0 be approved, subject to:**

- 1. The proposed Group Home having the maximum capacity of three (3) residents in addition to staff or receiving family.**
- 2. The proposed Group Home being licensed or**

*approved under Provincial Statutes.*

3. *The proposed Group Home receiving a municipal fire and building safety inspection and meeting the necessary fire and building safety requirements.*
4. *The proposed Group Home receiving a provincial health inspection and meeting the necessary health requirements.”*

11.15 Report from Social Development Manager dated December 12, 2007, with respect to **Development of a “Back to the Basics Food Store” at the Bernice Sayese Centre - Grant Proposal.** **779**

*Recommendation: Receive as information and file.*

11.16 Report from Recreation Manager dated December 11, 2007, with respect to **2009 Air Canada Cup Regional Championship.** **789**

*Recommendation: Receive as information and file.*

11.17 Report from Acting Director of Financial Services dated November 5, 2007, with respect to **2008 Airport Operating and Capital Budgets.** **484**

*Recommendations:*

- “1. *That the 2008 Airport Operating Fund Budget in the amount of \$550,740 be approved.*
2. *That the 2008 Airport Capital Fund Budget in the amount of \$645,000 be approved.*
3. *That the 2009 to 2012 Airport Fund Capital Budgets be approved, in principle, subject to final approval each budget year.”*

11.18 Report from Acting Director of Financial Services dated November 28, 2007, with respect to **2008 Sanitation Utility Operating and Capital Budget.** **549**

*Recommendations:*

- “1. *That City Council approve the 2008 Sanitation Utility Operating Budget in the amount of*

**\$2,408,500.**

- 2. That City Council approve the 2008 Sanitation Utility Capital Budget, including fleet equipment, in the amount of \$1,533,000.**
- 3. That City Council approve the 2009 to 2012 Sanitation Utility Capital Budgets, in principle.”**

11.19 Report from Acting Director of Financial Services dated November 28, 2007, with respect to **2008 Land Fund Budget.** **575**

***Suggested Disposition: Administration has requested that this report be referred back to Financial Services for further review.***

11.20 Report from Finance Manager dated December 4, 2007, with respect to **2007 Year End Projections based on September 30, 2007 Information.** **699**

***Recommendation: Receive as information and file.***

11.21 Report from Board of Police Commissioners dated December 11, 2007, with respect to **Ding in the New Year.** **793**

***Recommendations:***

- 1. That City Council approve participation in the 2007 New Year’s Eve Bus Service Project.**
- 2. That the Mayor and City Clerk be authorized to execute the Letter of Agreement between The City and Saskatchewan Government Insurance, on behalf of The City of Prince Albert.**

**12. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

***“That this Committee rise and report.”***

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

*“That the Report of Committee of the Whole be adopted.”*

*The Mayor will assume the Chair.*

**13. MAYOR & COUNCILLORS FORUM:**

**14. INQUIRIES:**

**15. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- 15.1 Bylaw No. 62 of 2007, A Bylaw of The City of Prince Albert to amend Zoning Bylaw No. 1 of 1987, as amended, to rezone Lots 44 to 48, Block 6, Plan 101661544, Extension 44 and 48 inclusive from R5 – Multiple Unit Dwelling to C2 - Service. (1<sup>st</sup> Reading) 297
- 15.2 Bylaw No. 63 of 2007, A Bylaw of The City of Prince Albert to amend Zoning Bylaw No. 1 of 1987, as amended to establish two (2) additional Billboard Sites. (1<sup>st</sup> Reading) 367
- 15.3 Bylaw No. 64 of 2007, A Bylaw of The City of Prince Albert to amend Building Bylaw No. 11 of 2003, as amended, to update various sections related to Inspections. (1<sup>st</sup> Reading) 384

1<sup>st</sup> Reading:

*“That Bylaw Nos. 62, 63 and 64 of 2007 be introduced and read a first time.”*

**16. UNFINISHED BUSINESS - BYLAWS:**

- 16.1 Bylaw No. 55 of 2007, A Bylaw of The City of Prince Albert to Amend The City of Prince Albert Policy Plan, being Schedule “A” to The City of Prince Albert Development Plan adopted by Bylaw No. 2 of 1987. (2<sup>nd</sup> and 3<sup>rd</sup> Reading) 278
- 16.2 Bylaw No. 56 of 2007, A Bylaw of The City of Prince Albert to amend the Zoning Bylaw No. 1 of 1987, as amended, to rezone all of those portions of Parcel B, Plan AD1445, Extension 1 and Part of Undeveloped Road Allowance, Prince Albert, Saskatchewan as A1 Agricultural. (2<sup>nd</sup> and 3<sup>rd</sup> Reading) 280

16.3 **Bylaw No. 60 of 2007, A Bylaw of The City of Prince Albert to amend The City of Prince Albert Zoning Bylaw No. 1 of 1987, as amended to rezone a portion of Parcel MR5, Plan 89PA10958 from P (Park) to A1 – (Agricultural). (2<sup>nd</sup> and 3<sup>rd</sup> Reading)** **441**

16.4 **Bylaw No. 61 of 2007, A Bylaw of The City of Prince Albert to Provide for the Sale of Dedicated Lands on a portion of Parcel MR5, Plan 89PA10958. (2<sup>nd</sup> and 3<sup>rd</sup> Reading)** **443**

2<sup>nd</sup> Reading:

*“That Bylaw Nos. 55, 56, 60 and 61 of 2007 be now read a second time.”*

3<sup>rd</sup> Reading:

*“That Bylaw Nos. 55, 56, 60 and 61 of 2007 be read a third time and passed; and, that Bylaw Nos. 55, 56, 60 and 61 of 2007, be now adopted, sealed and signed by the Mayor and City Clerk.”*

**17. GIVING NOTICE:**

**18. MOTIONS:**

- ▶ 18.1 Councillor S. Williams’ Motion that City Council reconsider Special City Council Resolution No. 0820 of November 13, 2007, with respect to the Verbal Report – Administrative Error – Mayor’s Travel Expense. **798**

**Note: This Motion is indicated on page 631 of the Agenda.**

**19. ADJOURNMENT:**