

**COUNCIL MINUTES:**

**NOVEMBER 26, 2007**

Minutes of a meeting of the Council of The City of Prince Albert held in the Council Chamber, City Hall, on the above date at 7:10 p.m.

**1. CALL TO ORDER:**

Mayor J. Scarrow called the meeting to order:

PRESENT: Mayor Jim Scarrow

Councillors: Darcy Gervais  
Greg Dionne  
Lee Atkinson  
Shawn Williams  
Fred A. Matheson  
Martin Ring  
John Swystun  
Ted Zurakowski

- AND -

Cliff Skauge, City Clerk  
Chris Cvik, Acting City Manager  
Ken Paskaruk, City Solicitor  
Colin Innes, Director of Public Works  
Kiley Bear, Communications Manager  
Terri Mercier, Acting Assistant City Clerk  
Dawna Wiebe, Director of Community Services  
Tammy McKay, Acting Director of Financial Services  
Joan Corneil, Director of Economic Development and  
Planning

---

**2. PRAYER:**

Mayor J. Scarrow asked that all members stand and that the City Clerk offer the prayer.

**3. RECOGNITION & PRESENTATIONS:**

3.1 Recognition of Chief Warrant Officer Allan Rishchynski

Mayor Scarrow thanked Mr. Rishchynski for his dedication to Canada and peacekeeping efforts.

**4. ADOPTION OF MINUTES:**

0824. Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Minutes of the Council Meeting held November 13, 2007, Special Council Meeting held November 13, 2007 and the Committee of the Whole Council Incamera Meeting held November 13, 2007 be taken as read and adopted.

**5. APPROVAL OF AGENDA:**

0825. Moved by Councillor M. Ring, Seconded by  
Councillor F. A. Matheson, AND RESOLVED:

That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

**6. NOTICE OF PROCLAMATIONS:**

6.1 SADD RED RIBBON WEEK – NOVEMBER 19 – 25, 2007

**7. PUBLIC HEARINGS & APPEALS:**

**8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

8.1 Correspondence from Heather Burgess, Nursing Student and Assistant Dean, College of Nursing, University of Saskatchewan dated October 30, 2007, requesting that City Council consider implementing a Curfew Bylaw to reduce crime in the City.

Heather Burgess, representing the Fourth Year Nursing Students, provided details of a two (2) part plan for a Youth Curfew Bylaw.

0826. Moved by Councillor G. Dionne, Seconded by  
Councillor F. A. Matheson, AND RESOLVED:

That the Correspondence from Heather Burgess, Nursing Student and Assistant Dean, College of Nursing, University of Saskatchewan dated October 30, 2007, requesting that City Council consider implementing a Curfew Bylaw to reduce crime in the City be received and referred to the Police Service for review and provision of the previous report that was considered with respect to a Curfew Bylaw.

## **9. COMMUNICATIONS/PETITIONS PACKAGE:**

0827. Moved by Councillor M. Ring, Seconded by  
Councillor T. Zurakowski,

That the Communications/Petitions Package Item Nos. 9.1 to 9.7 be referred, as indicated.

9.1 Media Release dated October 31, 2007 – Water Treatment Plant Open House.

That the Media Release dated October 31, 2007 – Water Treatment Plant Open House be received as information and filed.

9.2 Correspondence from Garry Rabbitskin, Luis Antonio Mondragon, Francis Daniels, Desmond Bird, Carmen Ratt, Terry Hyman, Sarah Sha'Oulle, E. Showzadolan and Arthur Smallboy, Concerned Saskatchewan Institute of Applied Science and Technology Students received November 7, 2007, expressing support for the Discount Bus Pass Program.

That the Correspondence from Garry Rabbitskin, Luis Antonio Mondragon, Francis Daniels, Desmond Bird, Carmen Ratt, Terry Hyman, Sarah Sha'Oulle, E. Showzadolan and Arthur Smallboy, Concerned Saskatchewan Institute of Applied Science and Technology Students received November 7, 2007, expressing support for the Discount Bus Pass Program be received and referred to the Public Works Department for review and report for consideration at City Council's 2008 Budget Deliberations.

9.3 Media Release dated November 8, 2007 – Media Press Conference – Tax Rate Study Release.

That the Media Release dated November 8, 2007 – Media Press Conference – Tax Rate Study Release be received as information and filed.

9.4 Media Release dated November 14, 2007 – 2007 Strategic Plan Work Plan Approved.

That the Media Release dated November 14, 2007 – 2007 Strategic Plan Work Plan Approved be received as information and filed.

9.5 Media Release dated November 14, 2007 – Terry Fox Award.

That the Media Release dated November 14, 2007 – Terry Fox Award be received as information and filed.

- 9.6 Correspondence from Wolfgang Manicke, ATC Martial Arts, received November 16, 2007, requesting permission for a Community Event Permit in conjunction with the Nite of Thunder Part XIV Event to be held on December 1, 2007, at the Prince Albert Exhibition Centre.

That the Correspondence from Wolfgang Manicke, ATC Martial Arts, received November 16, 2007, requesting permission for a Community Event Permit in conjunction with the Nite of Thunder Part XIV Event to be held on December 1, 2007, at the Prince Albert Exhibition Centre, be received; and, that City Council support the Organization's application to the Saskatchewan Liquor & Gaming Authority for a Community Event Permit to be used in conjunction with the Nite of Thunder Part XIV Event to be held at the Prince Albert Exhibition Centre on December 1, 2007 from 5 p.m. to 2 a.m.

- 9.7 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association, received November 19, 2007, requesting permission to hold sleigh rides in the downtown district on Saturdays, December 1, 8, 15 and 22 of 2007, from 1:00 p.m. to 3:00 p.m.

That the Correspondence from Executive Director, Prince Albert Downtown Improvement District Association, received November 19, 2007, requesting permission to hold sleigh rides in the downtown district on Saturdays, December 1, 8, 15 and 22 of 2007, from 1:00 p.m. to 3:00 p.m. be received and referred to Public Works Department for approval.

0828. Moved by Councillor M. Ring, Seconded by  
Councillor G. Dionne, AND RESOLVED:

That the Communications/Petitions Package Item Nos. 9.1 to 9.7 be referred, as indicated.

0829. Moved by Councillor G. Dionne, Seconded by  
Councillor F. A. Matheson, AND RESOLVED:

That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.

COUNCIL WENT INTO COMMITTEE OF THE WHOLE:  
Councillor L. Atkinson assumed the Chair at 7:35 p.m.

## 10. CONSENT AGENDA:

- 10.2 Report from Transportation Project Manager dated November 2, 2007, with respect to Traffic Light Removal – 1<sup>st</sup> Avenue West & 11<sup>th</sup> Street.

That the Report from Transportation Project Manager dated November 2, 2007, with respect to Traffic Light Removal – 1<sup>st</sup> Avenue West & 11<sup>th</sup> Street be received as information and filed.

- 10.3 Report from Transportation Project Manager dated November 2, 2007, with respect to Review of Back Lane – 270 - 28<sup>th</sup> Street East – Ongoing Damage by Delivery Trucks.

That the Report from Transportation Project Manager dated November 2, 2007, with respect to Review of Back Lane – 270 - 28<sup>th</sup> Street East – Ongoing Damage by Delivery Trucks be received as information and filed.

- 10.4 Report from Transportation Project Manager dated November 5, 2007, with respect to Lease Agreement – 12<sup>th</sup> Street West Parking Lot.

That the Report from Transportation Project Manager dated November 5, 2007, with respect to Lease Agreement – 12<sup>th</sup> Street West Parking Lot be received; and, that the following recommendation of the Transportation Project Manager, as contained therein, be approved:

"That the Mayor and City Clerk be authorized to execute the Lease Agreement between The City of Prince Albert and Central Avenue Bingo Association Inc. for the lease of ten (10) parking stalls in the 12<sup>th</sup> Street West parking lot for the period from November 1, 2007 to October 31, 2008, on behalf of The City."

- 10.5 Report from Fire Chief dated November 4, 2007, with respect to Career Management Update.

That the Report from Fire Chief dated November 4, 2007, with respect to Career Management Update be received as information and filed.

- 10.8 Report from Acting Director of Financial Services dated November 14, 2007, with respect to Car Rental Contract Extension.

That the Report from Acting Director of Financial Services dated November 14, 2007, with respect to Car Rental Contract Extension be received; and, that the following recommendations of the Executive Committee, be approved:

- "1. That City Council approve the extension of the current Car Rental contract with Avis Rent A Car for the optional one year term for the period ending December 31, 2008.
2. That a Request For Proposals for a new Vehicle Rentals Service Contract be issued in September 2008."

10.9 Report from Board of Police Commissioners dated October 31, 2007, with respect to River Runners.

That the Report from Board of Police Commissioners dated October 31, 2007, with respect to River Runners be received as information and filed.

10.10 Report from Board of Police Commissioners dated October 31, 2007, with respect to Residential School Settlements.

That the Report from Board of Police Commissioners dated October 31, 2007, with respect to Residential School Settlements be received as information and filed.

0830. Moved by Councillor G. Dionne, AND RESOLVED:

That the Consent Agenda Item Nos. 10.2 – 10.5 and 10.8 – 10.10 and the recommendations contained therein be approved, as indicated.

## **11. REPORTS OF ADMINISTRATION & COMMITTEES:**

10.1 Report from City Clerk dated November 6, 2007, with respect to 2008 Executive Committee & City Council Meeting Schedule.

0831. Moved by Councillor J. Swystun, AND RESOLVED:

That the Report from City Clerk dated November 6, 2007, with respect to 2008 Executive Committee & City Council Meeting Schedule be received; and, that the following recommendations of the Executive Committee, as amended, be approved:

1. That the 2008 Executive Committee and City Council Meeting Schedule, as attached to the Report from the City Clerk dated November 6, 2007, be approved.
2. That City Council adopt a Summer Meeting Schedule for the months of July and August, 2008.
3. That commencement time for City Council Summer Meeting Schedule be at 4:00 p.m.

4. That pursuant to the provisions of Section 6(1) of City Council's Procedure Bylaw No. 10 of 2005, as amended, that a departure from the regular meeting schedule for the months of February and June be approved to allow members of Council to attend other scheduled events.
5. That Public Forum be scheduled on January 28, 2008.
6. That the 2008 Meeting Schedule be amended to indicate Monday, February 11, 2008.

10.6 Report from Fire Chief dated November 6, 2007, with respect to Community Based Emergency Management Program.

0832. Moved by Councillor M. Ring, AND RESOLVED:

That the Report from Fire Chief dated November 6, 2007, with respect to Community Based Emergency Management Program be received; and, that the following recommendations of the Fire Chief, as contained therein, be approved:

- "1. That City Council approve The City of Prince Albert Emergency Response Plan.
2. That the Fire Chief coordinate a Community Based Emergency Management program among agencies in the community.
3. That Bylaw No. 5 of 2004, The Emergency Planning Bylaw be reviewed and a report submitted to City Council in September 2008 identifying any necessary recommendations for bylaw amendments."

10.7 Report from Chief Clerk dated November 13, 2007, with respect to Account List No. 19 of 2007 in the amount of \$4,481,446.60.

0833. Moved by Councillor S. Williams, AND RESOLVED:

That the Report from Chief Clerk dated November 13, 2007, with respect to Account List No. 19 of 2007 in the amount of \$4,481,446.60 be received as information and filed.

- 11.1 Report from City Clerk dated November 14, 2007, with respect to Waste Collection and Disposal Bylaw Revision. (BYLAW NO. 59 OF 2007)

0834. Moved by Councillor G. Dionne, AND RESOLVED:

That the Report from City Clerk dated November 14, 2007, with respect to Waste Collection and Disposal Bylaw Revision be received; and, that consideration of Bylaw No. 59 of 2007 be laid on the table and brought up under the Order of Business "Unfinished Business – Bylaws".

- 11.2 Report from Transportation Project Manager dated October 29, 2007, with respect to Integration of New Transit Routes.

0835. Moved by Councillor M. Ring, AND RESOLVED:

That the Report from Transportation Project Manager dated October 29, 2007, with respect to Integration of New Transit Routes be received; and, that the following recommendation of the Transportation Project Manager, as contained therein, be approved:

"That free Transit Service be approved for January 2, 3, 4 and 7, 2008, to help users of the Transit Service become familiar with the new routes."

- 11.3 Report from Director of Public Works dated November 15, 2007, with respect to Snow Removal.

0836. Moved by Mayor J. Scarrow, AND RESOLVED:

That the Report from Director of Public Works dated November 15, 2007, with respect to Snow Removal be received; and, that the following recommendations of the Director of Public Works, as amended, be approved:

1. That Council endorse the Snow and Ice Control Policy, as attached to the Report from the Director of Public Works dated November 15, 2007.
2. That the appropriate Report and necessary amendments to City Council's Traffic Bylaw No. 16 of 2005, as amended, to allow for Snow Route signs be forwarded for consideration by City Council at its December 17, 2007, meeting.
3. That communications be issued to the public during the month of January 2008, advising of the new Snow Routes.

4. That Snow Route signs be posted by January 31, 2008.
5. That the Snow Routes become effective on February 1, 2008.
6. That vehicles which remain parked on the Snow Route after February 1, 2008, when a parking ban is declared, are documented and that a notice be placed on the window of the vehicle requesting compliance with the Snow Route Bylaw.
7. That the effectiveness of voluntary compliance with the Snow Routes be reviewed at the end of March 2008, and any potential need for enforcement of parking bans on Snow Routes be evaluated at that time.
8. That communications be issued during the month of December 2007, advising the public of the Sidewalk Snow Removal Policy.
9. That the implementation of the Sidewalk Snow Removal Policy shall become effective on January 1, 2008.
10. That the City monitor the effectiveness of voluntary compliance with the Sidewalk Snow Removal Policy and review the effectiveness of the Policy at the end of March 2008.
11. That the need for the use of the Chase Loader be left to the discretion of the Director of Public Works or designate.

11.4 Report from Communications Manager dated November 16, 2007, with respect to 2007 Snow Removal Policy Communications Plan.

0837. Moved by Councillor M. Ring, AND RESOLVED:

That the Report from Communications Manager dated November 16, 2007, with respect to 2007 Snow Removal Policy Communications Plan be received; and, that the following recommendation of the Communications Manager, as contained therein, be approved:

"That City Council approve the Communications Plan that has been developed to support City Council's Snow Removal Policy, as attached to the Report from the Communications Manager dated November 16, 2007."

- 11.5 Report from Planning Manager dated November 9, 2007, with respect to Development Permit Application for a Condominium Development – 337, 343, 355 and 359 River Street East.

Councillor J. Swystun declared a pecuniary interest and was excused from the meeting at 8:00 p.m.

0838. Moved by Councillor G. Dionne, AND RESOLVED:

That the Report from Planning Manager dated November 9, 2007, with respect to Development Permit Application for a Condominium Development – 337, 343, 355 and 359 River Street East be received; and, that the following recommendation of the Executive Committee, be approved:

That consideration of the Report from Planning Manager dated November 9, 2007, be referred back to the Economic Development and Planning Department for further review and report.

Councillor J. Swystun returned to the meeting at 8:02 p.m. following consideration of the motion.

- 11.6 Report from Planning Manager dated November 13, 2007, along with the Addendum Report from the Planning Manager dated November 21, 2007, both with respect to Development Permit Application for a Condominium Development – Southeast Corner of 15<sup>th</sup> Street and 15<sup>th</sup> Avenue East.

0839. Moved by Councillor D. Gervais, AND RESOLVED:

That the Report from Planning Manager dated November 13, 2007, with respect to Development Permit Application for a Condominium Development – Southeast Corner of 15<sup>th</sup> Street and 15<sup>th</sup> Avenue East be received and referred back to the Economic Development & Planning Department for further review and report.

- 11.7 Report from Planner 1 dated November 14, 2007, with respect to Rezoning P (Park) to A1 (Agricultural) - Sale of Municipal Reserve. (BYLAW NOS. 60 AND 61 OF 2007)

0840. Moved by Councillor M. Ring, AND RESOLVED:

That the Report from Planner 1 dated November 14, 2007, with respect to Rezoning P (Park) to A1 (Agricultural) - Sale of Municipal Reserve be received; and, that consideration of Bylaws Nos. 60 and 61 of 2007 be laid on the table and brought up under the Order of Business "Introduction & Consideration of Bylaws".

- 11.8 Report from Planner 1 dated November 7, 2007, with respect to Amendment to the Development Plan and Zoning Bylaw. (BYLAW NOS. 55 AND 56 OF 2007)

0841. Moved by Councillor D. Gervais, AND RESOLVED:

That the Report from Planner 1 dated November 7, 2007, with respect to Amendment to the Development Plan and Zoning Bylaw – Bylaws Nos. 55 and 56 of 2007 be received and referred back to the Economic Development & Planning Department for further review and report.

## **12. UNFINISHED BUSINESS:**

0842. Moved by Councillor G. Dionne, AND RESOLVED:

That this Committee rise and report.

Mayor J. Scarrow resumed the Chair at 8:05 p.m.

0843. Moved by Councillor L. Atkinson, Seconded by Councillor D. Gervais, AND RESOLVED:

That the Report of the Committee of the Whole be adopted.

## **13. MAYOR & COUNCILLORS FORUM:**

## **14. INQUIRIES:**

Councillor T. Zurakowski to the Director of Public Works.

“Traffic is accessing Marquis Road at 4<sup>th</sup> Avenue West due to the barricade/cable being removed. If SaskPower will not replace this would it be possible to put up a more permanent barricade.”

The Director of Public Works is responding to the inquiry, indicated that a letter will be sent to SaskPower with a strong message regarding the need to replace the barricade/ cable at all times.

---

## **15. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- 15.1 Bylaw No. 60 of 2007, A Bylaw of The City of Prince Albert to amend City Council's Zoning Bylaw No. 1 of 1987, as amended to Rezone a Portion of Parcel MR5, Plan 89PA10958 from P(Park) to A1(Agricultural).

- 15.2 Bylaw No. 61 of 2007, A Bylaw of The City of Prince Albert to provide for the Sale of Dedicated Lands being a portion of Parcel MR5, Plan 89PA10958, Prince Albert.

0844. Moved by Councillor J. Swystun, Seconded by  
Councillor F. A. Matheson, AND RESOLVED:

That Bylaw Nos. 60 and 61 of 2007 be introduced and read a first time.

FIRST READING OF BYLAW

## **16. UNFINISHED BUSINESS - BYLAWS:**

- 16.1 Bylaw No. 59 of 2007, A Bylaw of The City of Prince Albert to amend City Council's Waste Collection and Disposal Bylaw, being Bylaw No. 15 of 2003, to change the rates for the Residential Utility Surcharge.

0845. Moved by Councillor G. Dionne, Seconded by  
Councillor J. Swystun, AND RESOLVED:

That Bylaw No. 59 of 2007, be read a third time and passed; and, that Bylaw No. 59 of 2007, be now adopted, sealed and signed by the Mayor and City Clerk.

THIRD READING OF BYLAW

RECORDED VOTE:

YES

Councillor M. Ring  
Councillor J. Swystun  
Councillor T. Zurakowski  
Mayor J. Scarrow  
Councillor G. Dionne  
Councillor F. A. Matheson

NO

Councillor D. Gervais  
Councillor L. Atkinson  
Councillor S. Williams

## **17. GIVING NOTICE:**

- 17.1 Councillor S. Williams served the following Notice of Motion upon members of Council for consideration at the next City Council meeting.

That City Council reconsider Special City Council Resolution No. 0820. of November 13, 2007, with respect to the Verbal Report – Administrative Error – Mayor's Travel Expense.

## **18. MOTIONS:**

**19. PUBLIC FORUM:**

19.1 Brian Clavier.

Brian Clavier expressed concerns regarding the Sidewalk Snow Removal Policy, as well as the Green Plan for the City.

**20. ADJOURNMENT – 8:25 P.M.:**

0846. Moved by Councillor G. Dionne, Seconded by  
Councillor F. A. Matheson, AND RESOLVED:

That this Council do now adjourn.

  
MAYOR J. SCARROW

  
CITY CLERK

MINUTES ADOPTED THIS 17<sup>TH</sup> DAY OF DECEMBER, A.D. 2007