

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
NOVEMBER 26 , 2007

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of November 15, 2007 and Supplementary Agenda No. 1 of November 22, 2007 are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. RECOGNITION AND PRESENTATIONS:

- ▶ 3.1 Recognition of Chief Warrant Officer Allan Rishchynski.

4. ADOPTION OF MINUTES:

Minutes of the Council Meeting held November 13, 2007, Special Council Meeting held November 13, 2007 and the Committee of the Whole Council Incamera Meeting held November 13, 2007 be taken as read and adopted.

5. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its November 19, 2007 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

6. NOTICE OF PROCLAMATIONS:

- ▶ 6.1 SADD RED RIBBON WEEK – NOVEMBER 19 – 25, 2007.

7. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

The Mayor will invite individuals by name to come forward and be heard.

- 8.1 Correspondence from Heather Burgess, Nursing Student and Assistant Dean, College of Nursing, University of Saskatchewan dated October 30, 2007, **requesting that City Council consider implementing a Curfew Bylaw to** 1

reduce crime in the City.

Executive Committee Recommendation: Refer to Police Services for review and provision of the previous report that was considered with respect to a Curfew Bylaw.

9. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

		Page No.
9.1	Media Release dated October 31, 2007 – Water Treatment Plant Open House.	2
	<i>Suggested Disposition: Receive as information and file.</i>	
9.2	Correspondence from Concerned Saskatchewan Institute of Applied Science and Technology Students expressing support for the Discount Bus Pass Program.	
	● <i>Garry Rabbitskin dated November 6, 2007.</i>	5
	● <i>Luis Antonio Mondragon dated November 6, 2007.</i>	6
	● <i>Francis Daniels dated November 6, 2007.</i>	9
	● <i>Desmond Bird dated November 7, 2007.</i>	3
	● <i>Carmen Ratt dated November 7, 2007.</i>	4
	● <i>Terry Hyman dated November 7, 2007.</i>	7
	● <i>Sarah Sha'Oulle dated November 7, 2007.</i>	8
	● <i>E. Showzadolan dated November 7, 2007.</i>	10
	● <i>Arthur Smallboy received November 23, 2007</i>	377

Executive Committee Recommendation: Refer to Public Works Department for review and report for consideration at City Council's 2008 Budget Deliberations.

- 9.3 Media Release dated November 8, 2007 – Media Press Conference – Tax Rate Study Release. 11

Suggested Disposition: Receive as information and file.

- 9.4 Media Release dated November 14, 2007 – 2007 Strategic Plan Work Plan Approved. 12

Suggested Disposition: Receive as information and file.

- 9.5 Media Release dated November 14, 2007 – Terry Fox Award. 13

Suggested Disposition: Receive as information and file.

- 9.6 Correspondence from Wolfgang Manicke, ATC Martial Arts, received November 16, 2007, requesting permission for a Community Event Permit in conjunction with the Nite of Thunder Part XIV Event to be held on December 1, 2007, at the Prince Albert Exhibition Centre. 367

Suggested Disposition: Approval Recommended.

- 9.7 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association, received November 19, 2007, requesting permission to hold sleigh rides in the downtown district on Saturdays, December 1, 8, 15 and 22 of 2007, from 1:00 p.m. to 3:00 p.m. 368

Suggested Disposition: Refer to Public Works For Approval.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

10. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 10.1 Report from City Clerk dated November 6, 2007, with respect to **2008 Executive Committee & City Council Meeting Schedule.** 122

Recommendations:

- “1. That the 2008 Executive Committee and City Council Meeting Schedule, as attached to the Report from the City Clerk dated November 6, 2007 list, be approved.***
- 2. That City Council adopt a Summer Meeting Schedule for the months of July and August, 2008.***
- 3. That City Council choose the commencement time for its Summer Meeting Schedule.***
- 4. That pursuant to the provisions of Section 6(1) of City Council’s Procedure Bylaw No. 10 of 2005, as amended, that a departure from the regular meeting schedule for the months of February and June be approved to allow members of Council to attend other scheduled events.***
- 5. That Public Forum be scheduled on January 28, 2008.”***

Updated Executive Committee & Council Meeting Schedule. 371

- 10.2 Report from Transportation Project Manager dated November 2, 2007, with respect to **Traffic Light Removal – 1st Avenue West & 11th Street.** 14

Recommendation: Receive as information and file.

- 10.3 Report from Transportation Project Manager dated November 2, 2007, with respect to **Review of Back Lane – 270 - 28th Street East – Ongoing Damage by Delivery Trucks.** 17

Recommendation: Receive as information and file.

- 10.4 Report from Transportation Project Manager dated November 5, 2007, with respect to **Lease Agreement – 12th Street West Parking Lot.** 20

Recommendation:

“That the Mayor and City Clerk be authorized to execute the Lease Agreement between The City of Prince Albert and Central Avenue Bingo Association Inc. for the lease of ten (10) parking stalls in the 12th Street West parking lot for the period from November 1, 2007 to October 31, 2008, on behalf of The City.”

- 10.5 Report from Fire Chief dated November 4, 2007, with respect to **Career Management Update.** 34

Recommendation: Receive as information and file.

- 10.6 Report from Fire Chief dated November 6, 2007, with respect to **Community Based Emergency Management Program.** 182

Recommendations:

- “1. That City Council approve The City of Prince Albert Emergency Response Plan.***
- 2. That the Fire Chief coordinate a Community Based Emergency Management program among agencies in the community.***
- 3. That Bylaw No. 5 of 2004, The Emergency Planning Bylaw be reviewed and a report submitted to City Council in September 2008 identifying any necessary recommendations for bylaw amendments.”***

- 10.7 Report from Chief Clerk dated November 13, 2007, with respect to **Account List No. 19 of 2007 in the amount of \$4,481,446.60.** 54

Recommendation: Receive as information and file.

- 10.8 Report from Acting Director of Financial Services dated November 14, 2007, with respect to **Car Rental Contract Extension.** 342

Recommendations:

- “1. That City Council approve the extension of the current Car Rental contract with Avis Rent A Car for the optional one year term for the period ending December 31, 2008.**
- 2. That a Request For Proposals for a new Vehicle Rentals Service Contract be issued in September 2008.”**

- 10.9 Report from Board of Police Commissioners dated October 31, 2007, with respect to **River Runners.** 65

Recommendation: Receive as information and file.

- 10.10 Report from Board of Police Commissioners dated October 31, 2007, with respect to **Residential School Settlements.** 84

Recommendation: Receive as information and file.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

11. REPORTS OF ADMINISTRATION & COMMITTEES:

- 11.1 Report from City Clerk dated November 14, 2007, with respect to **Waste Collection and Disposal Bylaw Revision. (BYLAW NO. 59 OF 2007)** 128

Recommendation:

“That consideration of Bylaw No. 59 of 2007 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”

- 11.2 Report from Transportation Project Manager dated October 29, 2007, with respect to **Integration of New Transit Routes.** 136

Recommendation:

“That free Transit Service be approved for January 2, 3, 4 and 7, 2008, to help users of the Transit Service become familiar with the new routes.”

- 11.3 Report from Director of Public Works dated November 14, 2007, with respect to **Snow Removal.** 346

Recommendations:

- “1. That Council endorse the Snow and Ice Control Policy, as attached to the Report from the Director of Public Works dated November 15, 2007.***
- 2. That the appropriate Report and necessary amendments to City Council’s Traffic Bylaw No. 16 of 2005, as amended, to allow for Snow Route signs be forwarded for consideration by City Council at its December 17, 2007, meeting.***
- 3. That communications be issued to the public during the month of January 2008, advising of the new Snow Routes.***
- 4. That Snow Routes signs be posted by January 31, 2008.***
- 5. That the Snow Routes become effective on February 1, 2008.***
- 6. That vehicles which remain parked on the Snow Route after February 1, 2008, when a parking ban is declared are documented and that a notice be placed on the window of the vehicle requesting compliance with the Snow Route Bylaw.***

7. ***That the effectiveness of voluntary compliance with the Snow Routes be reviewed at the end of March 2008, and any potential need for enforcement of parking bans on Snow Routes be evaluated at that time.***
8. ***That communications be issued during the month of December 2007, advising the public of Sidewalk Snow Removal Policy.***
9. ***That the implementation of the Sidewalk Snow Removal Policy shall become effective on January 1, 2008.***
10. ***That the City monitor the effectiveness of voluntary compliance with Sidewalk Snow Removal Policy and review the effectiveness of the Policy at the end of March 2008.”***

Updated Schedule A – Plowing Priority and Schedule B - Residential Plowing Schedule. 372

- 11.4 Report from Communications Manager dated November 16, 2007, with respect to **2007 Snow Removal Policy Communications Plan.** 362

Recommendation:

“That City Council approve the Communications Plan that has been developed to support City Council’s Snow Removal Policy, as attached to the Report from the Communications Manager dated November 16, 2007.”

- 11.5 Report from Planning Manager dated November 9, 2007, with respect to **Development Permit Application for a Condominium Development – 337, 343, 355 and 359 River Street East.** 144

Recommendation: Received and referred back to the Economic Development & Planning Department for further review & report.

- 11.6 Report from Planning Manager dated November 13, 2007, along with the following Addendum Report, both with respect to **Development Permit Application for a Condominium Development – Southeast Corner of 15th Street and 15th Avenue East.** 153

Recommendations:

“That City Council approve the 73-unit condominium development- apartment style building at the South East corner of 15th Street and 15th Avenue East, legally described as Parcel 104, Plan 00PA19031 and authorize the Director of Economic Development and Planning to execute the Development Permit of behalf of City Council, subject to:

- 1. The Purchaser/Developer obtaining ownership of the land;***
- 2. Final Building Plans being submitted and approved by the City Building Inspector;***
- 3. Obtaining all necessary building permits and completing all fire, health and building inspections as required;***
- 4. Applying to the Public Works Department for the installation of services;***
- 5. Providing final plans that meet the requirements of the Zoning Bylaw;***
- 6. Providing final access drawings to the Public Works Department and comply with all the improvement requirements along 15th Avenue and 15th Street East to allow for the accesses;***
- 7. Providing a Landscaping Plan to be approved by the Director of Economic Development and Planning;***
- 8. Paying the development levy charges (off-site levies) of \$11,750 per acre prior to commencing any site development.***
- 9. Provide a Condominium Plan and authorize the Mayor, City Clerk, and City Manager to execute the Condominium Plan on behalf of The City.”***

Report from Planning Manager dated November 21, 2007.

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- 11.7 Report from Planner 1 dated November 14, 2007, with respect to **Rezoning P (Park) to A1 (Agricultural) - Sale of Municipal Reserve. (BYLAW NOS. 60 AND 61 OF 2007)** 159

Recommendation:

“That consideration of Bylaws Nos. 60 and 61 of 2007 be laid on the table and brought up under the Order of Business “Introduction & Consideration of Bylaws”.”

- 11.8 Report from Planner 1 dated November 7, 2007, with respect to **Amendment to the Development Plan and Zoning Bylaw. (BYLAW NOS. 55 AND 56 OF 2007)** 171

Executive Committee Recommendation: Refer back to Economic Development & Planning Department for further review and report. (Public Hearing Cancelled)

12. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of Committee of the Whole be adopted.”

The Mayor will assume the Chair.

13. MAYOR & COUNCILLORS FORUM:

14. INQUIRIES:

15. INTRODUCTION & CONSIDERATION OF BYLAWS:

- 15.1 Bylaw No. 60 of 2007, A Bylaw of The City of Prince Albert to amend City Council's Zoning Bylaw No. 1 of 1987, as amended to Rezone a Portion of Parcel MR5, Plan 89PA10958 from P(Park) to A1(Agricultural). (1st Reading) 167
- 15.2 Bylaw No. 61 of 2007, A Bylaw of The City of Prince Albert for the Sale of Dedicated Lands a portion of Parcel MR5, Plan 89PA10958, Prince Albert. (1st Reading) 169

1st Reading:

"That Bylaw Nos. 60 and 61 of 2007 be introduced and read a first time."

16. UNFINISHED BUSINESS - BYLAWS:

- 16.1 **Bylaw No. 59 of 2007, A Bylaw of The City of Prince Albert to amend the Waste Collection and Disposal Bylaw No. 15 of 2003, to change the rates for the Residential Utility Surcharge. (3rd Reading) 134**

3rd Reading:

"That Bylaw No. 59 of 2007 be read a third time and passed; and, that Bylaw No. 59 of 2007, be now adopted, sealed and signed by the Mayor and City Clerk."

17. GIVING NOTICE:

18. MOTIONS:

19. PUBLIC FORUM:

- ▶ 19.1 Brian Clavier.

20. ADJOURNMENT: