

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**TUESDAY,**  
**OCTOBER 9, 2007**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 3:45 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of September 27, 2007 and Supplementary Agenda No. 1 of October 1, 2007 are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held September 24, 2007 and the Committee of the Whole Council Incamera Meeting held September 24, 2007 be taken as read and adopted.

**4. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its October 1, 2007 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

***“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**5. NOTICE OF PROCLAMATIONS:**

- 5.1 FIRE PREVENTION WEEK – OCTOBER 7 – 13, 2007.
- 5.2 SASKATCHEWAN LIBRARY WEEK – OCTOBER 15 – 22, 2007.
- 5.3 WASTE REDUCTION WEEK – OCTOBER 15 – 21, 2007.
- 5.4 PREGNANCY AND INFANT LOSS REMEMBRANCE DAY – OCTOBER 15, 2007.

## 6. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

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- 6.1 Report from Planning Manager dated September 24, 2007, with respect to **Zoning Bylaw Amendment – Parking Requirement for Multiple Unit Development. (BYLAW NO. 47 OF 2007)** 67

***Recommendation:***

***“That consideration of Bylaw No. 47 of 2007 be laid on the table and brought up under Order of Business “Unfinished Business – Bylaws”.”***

## 7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

The Mayor will invite individuals by name to come forward and be heard.

- 7.1 Correspondence from Principal and Vice Principal, Queen Mary Community School dated September 18, 2007, along with the following speaking notes, both **inviting City Council to participate in Education Week at Queen Mary Community School on Tuesday, October 16, 2007.** 9

- ▶ Principal, Queen Mary Community School. 145

***Suggested Disposition: Refer to Mayor’s Office.***

## 8. COMMUNICATIONS/PETITIONS PACKAGE:

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

***“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)***

*Matters will be debated and referred.*

***“That the Communications/Petitions Package Items be referred, as indicated.”***

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- 8.1 Correspondence from Leader of the Official Opposition, Saskatchewan Legislative Assembly dated August 30, 2007, **forwarding information about a New Municipal Infrastructure Initiative.** 1

***Suggested Disposition: Receive as information and file.***

- 8.2 Correspondence from Chairperson, Remembrance Day Committee 2007, The Royal Canadian Legion dated September 10, 2007, **requesting permission to hold the Annual Remembrance Day Service on November 11, 2007, at the local Armouries.** 4

***Suggested Disposition:***

1. ***That permission be granted to The Royal Canadian Legion Branch No. 2 and the Army, Navy and Air Force Veterans of Canada Unit No. 222 Joint Remembrance Day Planning Committee to finalize plans for the Remembrance Day Services, subject to the organizers making the necessary arrangements with the Director of Public Works, Chief of Police and also the Prince Albert Exhibition Association for traffic control in and around the Exhibition Grounds and the placement of No Parking Signs, as required, for buses and other service vehicles; and,***
2. ***That permission be granted to hold a wreath laying ceremony at the Cenotaphs located at the Court House and at Memorial Square, subject to submission of a Memorial Square Use Application to the Community Services Department.***

- 8.3 Correspondence from Chief Executive Officer, Saskatchewan Games Council received September 14, 2007, **inviting The City to express an interest in bidding to host the 2010 Saskatchewan Winter Games.** 6

***Suggested Disposition: Refer to Community Services for review and report.***

- 8.4 Correspondence from 1<sup>st</sup> Vice President, Saskatchewan Seniors Association Inc. dated September 19, 2007, **expressing support for the petition against the proposed Parking Lot at Belly Up Bar – 1335 2<sup>nd</sup> Avenue West.** 11

***Suggested Disposition: Receive as information and file.***

- 8.5 Correspondences from the following Concerned Citizens, received September 25, 2007, **requesting that The City deny any further development or rezoning request from the owner of the property located at 1335 2<sup>nd</sup> Avenue West.**

- Gil M. Grenier 12
- Andre and Elise Brule 15
- Maria and Geo Specht 18
- Vern and Lena Heringer 20
- Marie Antoinette Houle 22
- Ethel Millard received October 1, 2007 140

***Suggested Disposition: Receive as information and file.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

**9. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 9.1 Report from Communications Manager dated September 21, 2007, with respect to **Citizen Newsletter – Winter 2007 Publication and Distribution Schedule.** 48

***Recommendation:***

***“That Council approve the recommended Winter 2007 production and distribution schedule for the external ‘The Citizen’ Newsletter,” as indicated in the report from the Communications Manager dated September 21, 2007.”***

- 9.2 Report from Chief Building Official dated September 18, 2007, with respect to **Litter Signs.** 23

***Recommendation: Receive as information and file.***

- 9.3 Report from Development Coordinator dated September 24, 2007, with respect to **Easement Agreement – Kernaghan Crescent.** 26

***Recommendations:***

- “1. That City Council approve the Easement Agreement between SaskTel and The City for the property legally described as Parcel S15, Plan 101233044, Extension 0.***
- 2. That the Mayor and City Clerk be authorized to execute the Easement Agreement on behalf of the City.”***

- 9.4 Report from Chief Clerk dated September 18, 2007, with respect to **Account List No. 15 of 2007 in the amount of \$2,598,295.63.** 31

***Recommendation: Receive as information and file.***

- 9.5 Report from Chief Clerk dated September 25, 2007, with respect to **Account List No. 16 of 2007 in the amount of \$3,487,154.86.** 38

***Recommendation: Receive as information and file.***

- 9.6 Report from Deputy Fire Chief dated September 26, 2007, with respect to **Tanker Truck Purchase Follow-up.** 114

***Recommendations:***

- “1. That City Council approve the additional cost of the options for the purchase of the Tanker Truck from Rocky Mountain Phoenix, in the amount of \$38,530, which will result in a total purchase price of \$384,309, for the Tanker Truck, with the costs to be funded from the Fire Department Capital Reserve Fund.***
- 2. That the Mayor and City Clerk be authorized to execute any necessary Agreement, on behalf of The City, once prepared.”***

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

## **10. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 10.1 Report from Director of Corporate Services dated September 23, 2007, with respect to **Harassment Policy.** 51

***Recommendation:***

***“That City Council approve the Harassment Policy, as attached to the report from the Director of Corporate Services dated September 23, 2007, effective immediately.”***

- 10.2 Report from Planning Manager dated September 26, 2007, with respect to **Billboard Fencing – 2<sup>nd</sup> Avenue West.** 79

***Executive Committee Recommendations:***

1. ***That City Council approve the construction of a 1.9 metre (6') fence around the tri-action billboard located east of Lot 36, Block 16, Plan 00PA02935, and approve the required Amending Agreement, once prepared.***
2. ***That City Council approve the construction of the 1.9 metre fence, subject to the fence being constructed to the same standard as the fence on the adjacent property and as approved by the Director of Economic Development and Planning.***
3. ***That the Mayor and City Clerk be authorized to execute the Amending Agreement between The City and Thompson Signs Ltd. on behalf of The City, once prepared.***

- 10.3 Report from Director of Economic Development and Planning dated October 2, 2007, with respect to **Withdrawal of Application for Rezoning – 214 – 14<sup>th</sup> Street West.** 141

***Recommendation: Receive as information and file.***

- 10.4 Report from Acting Director of Financial Services dated September 21, 2007, with respect to **Sanitation Utility Operating and Capital Budget.** 84

***Executive Committee Recommendations:***

- “1. ***That City Council approve the 2007 Sanitation Utility Operating Budget in the amount of \$2,335,500.***
2. ***That City Council approve the proposed increases to the Sanitation Charge, and direct Administration to forward an amended Sanitation Rate Bylaw to City Council for approval.***
3. ***That City Council approve the 2007 Sanitation Utility Capital Budget, including the fleet equipment, in the amount of \$617,300.***

**4. That City Council approve the 2008 to 2011 Sanitation Utility Capital Budget, in principal.”**

- 10.5 Report from Director of Public Works dated September 27, 2007, with respect to **2007 Sanitation Fund Operating and Capital Budget.** 106

**Recommendation: Receive as information and file.**

- 10.6 Report from Art Hauser Centre Board dated September 26, 2007, with respect to **Building Communities Program Funding.** 129

**Executive Committee Recommendations:**

**1. That the \$800,000 funding from the Building Communities Program be allocated as follows:**

a.	<b>Heating, Ventilation, Air Conditioning Control System</b>	<b>\$79,957.37</b>
b.	<b>Sprinkler System</b>	<b>\$231,250.00</b>
c.	<b>Air-Conditioning Rink Area</b>	<b>\$209,000.00</b>
d.	<b>Ice Plant Upgrades</b>	<b>\$46,875.00</b>
e.	<b>Additional Event Equipment</b>	<b>\$50,000.00</b>
f.	<b>Parking Lot Improvements</b>	<b>\$182,917.63</b>
		<b>\$800,000.00</b>

**2. That Administration be authorized to proceed with the design and tendering, as necessary, and that the design accommodate the needs of the facility.**

**11. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

**“That this Committee rise and report.”**

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

*“That the Report of Committee of the Whole be adopted.”*

*The Mayor will assume the Chair.*

**12. MAYOR & COUNCILLORS FORUM:**

**13. INQUIRIES:**

**14. INTRODUCTION & CONSIDERATION OF BYLAWS:**

**15. UNFINISHED BUSINESS - BYLAWS:**

- 15.1 Bylaw No. 47 of 2007, a Bylaw of The City of Prince Albert to amend Zoning Bylaw No. 1 of 1987, to Amend the Parking Requirements for Various Dwellings. (2<sup>nd</sup> and 3<sup>rd</sup> Reading)

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**2<sup>nd</sup> Reading:**

*“That Bylaw No. 47 of 2007 be now read a second time.”*

**3<sup>rd</sup> Reading:**

*“That Bylaw No. 47 of 2007, be read a third time and passed; and, that Bylaw No. 47 of 2007 be now adopted, sealed and signed by the Mayor and City Clerk.”*

**16. GIVING NOTICE:**

**17. MOTIONS:**

**18. ADJOURNMENT:**