

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
SEPTEMBER 24 , 2007

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of September 13, 2007, Supplementary Agenda No. 1 of September 17, 2007, and Supplementary Agenda No. 2 of September 20, 2007, are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. ADOPTION OF MINUTES:

Minutes of the Council Meeting held September 10, 2007, Special Council Meeting held September 10, 2007 and the Committee of the Whole Council Incamera Meeting held September 10, 2007 be taken as read and adopted.

4. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its September 17, 2007 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

5. NOTICE OF PROCLAMATIONS:

- 5.1 NATIONAL FORESTRY WEEK – SEPTEMBER 24 – 30, 2007.
- 5.2 HOME ENERGY EFFICIENCY PROJECT DAY – OCTOBER 2, 2007.
- ▶ 5.3 NATIONAL FAMILY DINNER NIGHT – SEPTEMBER 20, 2007.
- ▶ 5.4 SENIORS TRANSPORTATION DAY – SEPTEMBER 28, 2007.

6. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

No presentations or delegations have been registered at this time.

8. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

- 8.1 Media Release dated September 4, 2007, **advising that Councillor Greg Dionne Elected as Vice-President Canadian Association of Police Boards.** 1

Suggested Disposition: Receive as information and file.

- 8.2 Correspondence from Executive Director, on behalf of Children’s Wish Foundation and the Prince Albert Downtown Improvement District Association, dated September 6, 2007, **requesting support and participation in the “Wishmaker Parade” to be held downtown on Saturday, October 13, 2007.** 2

Suggested Disposition:

1. ***Refer to Public Works for review of the Parade Request.***
2. ***Members of Council participation – Refer to Mayor’s Office.***

8.3 Correspondences from Executive Director, Saskatchewan Culture, Youth and Recreation, dated September 10, 2007, **confirming the funding from the Building Communities Program has been approved for the following:** **5**

- **Prince Albert Field House – Multi Purpose Recreation Centre - \$2,552,157.**
- **Renovation of the Art Hauser Centre - \$1,740,689.**
- **Construction of the Prince Albert Multi Use Recreational Trail - \$229,500.**

Suggested Disposition: Receive as information and file.

8.4 Correspondences from Executive Director, Saskatchewan Culture, Youth and Recreation, dated September 10, 2007, **advising that the following projects have been deferred to next year:** **8**

- **Prince Albert Recreation and Social Development Project.**
- **Prince Albert River Valley Development and Museum Restoration Project.**
- **Prince Albert Skate Board Park Project.**

Suggested Disposition: Receive as information and file.

8.5 Media Release dated September 10, 2007, **advising of the Public Meeting Regarding Parkland Community Club.** **11**

Suggested Disposition: Receive as information and file.

8.6 Media Release dated September 11, 2007, **advising that the City Extends Flood Protection Program – Claim Submission.** **12**

Suggested Disposition: Receive as information and file.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

9. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 9.1 Report from Operations Coordinator dated September 5, 2007, with respect to **Saskatchewan Power Corporation Easement Agreement – Marquis Road.** **13**

Recommendation:

“That the Mayor and City Clerk be authorized to execute the Easement Agreement between Saskatchewan Power Corporation and The City of Prince Albert - Marquis Road for the property legally described as, all that portion of Block A, Plan No. 101839901, Extension 0, Surface Parcel No. 153391855, on behalf of The City.”

- 9.2 Report from Transportation Project Manager dated September 12, 2007, with respect to **Special Needs Transit Vehicle Request.** **18**

Recommendation: Received as information and file.

- 9.3 Report from Planning Manager dated September 13, 2007, with respect to **Appeal No. 2 of 2007 – 74 – 18th Street West.** **21**

Recommendation: Receive as information and file.

- 9.4 Report from Board of Police Commissioners dated August 30, 2007, with respect to **New Year’s Eve Free Bus Service.** **26**

Recommendation: Receive as information and file.

- 9.5 Report from Manager of Capital Projects and Planning dated August 27, 2007, with respect to **Landfill Compactor Rental.** 58

Recommendation:

“That The City proceed with the rental of a used 1994 Bomag BC601RB Refuse Compactor from Brandt Tractor, at the rental rate of \$120/hour, with a minimum charge of 100 hours per month, or \$12,000 per month.”

- 9.6 Report from Property Coordinator I dated September 7, 2007, with respect to **Tender of House – 818 River Street West.** 64

Recommendation:

“That the tender for demolition of the house at 818 River Street West be awarded to Dmyterko Enterprises Ltd. in the amount of \$11,315.”

- 9.7 Report from Property Coordinator II dated September 7, 2007, with respect to **Property Appraisal Services – Crescent Acres.** 69

Recommendation:

“That the Request for Proposal No. 141 of 2007 – Property Appraisal Services (Raw Land) be awarded to Larry Krakalovich Appraisals in the amount of \$3,000, plus Goods and Services Tax.”

- 9.8 Report from Fire Chief dated September 7, 2007, with respect to **Emergency Preparedness Training.** 131

Executive Committee Recommendations:

1. ***That the Mayor and Members of City Council take the Emergency Planning for Elected Officials course scheduled for November 2007.***
2. ***That the City Clerk poll members of Council to determine their availability for the training sessions on either November 21 or November 23, 2007.***

- 9.9 Report from Fire Chief dated September 7, 2007, with respect to **Ontario Smoke Alarm Information**. **134**

Recommendation: Receive as information and file.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

10. REPORTS OF ADMINISTRATION & COMMITTEES:

- 10.1 Report from Special Projects Manager, City Manager’s Office, dated September 7, 2007, with respect to **2007 City of Prince Albert Strategic Plan – Implementation Plan for Goals**. **36**

Recommendation:

“That the Implementation Plan for the 2007 City of Prince Albert Strategic Plan Goals be approved, as outlined in the Report of the Special Projects Manager, City Manager’s Office, dated September 7, 2007.”

- 10.2 Report from City Clerk dated September 18, 2007, with respect to **Service Canada Agreement**. **202**

Recommendation:

“That the City Manager and the City Clerk be authorized to execute the Funding Agreement between The Government of Canada and The City of Prince Albert for the Homelessness Partnership Initiative.”

- 10.3 Report from Sanitation Manager dated September 7, 2007, with respect to **Recycle Bins at South Hill Mall.** **61**

Executive Committee Recommendation:

“That the Report from the Sanitation Manager dated September 7, 2007, with respect to Recycle Bins at South Hill Mall be referred back to Administration for further review and report.”

- 10.4 Report from Operations Coordinator dated September 18, 2007, with respect to **Saskatchewan Impaired Driver Treatment Centre – Cost Sharing Proposal.** **223**

Recommendations:

“1. That Administration be instructed to move forward with this infrastructure project for this year, utilizing the offer made by Vic Lemieux, on behalf of 621824 Saskatchewan Ltd. in the amount of \$25,000.

2. That the planned asphalt maintenance projects of an equal amount be deferred to 2008 and that the funds be utilized for the Saskatchewan Impaired Driver Treatment Centre project.

3. That Administration inform Vic Lemieux and the Director of the Saskatchewan Impaired Driver Treatment Centre, that should they wish to pursue this infrastructure project for next year, City Council can consider assuming all costs or portion of the costs to be allocated from the 2008 Utility Budget, should Council support the project.”

- 10.5 Report from Planning Manager dated September 10, 2007, with respect to **Zoning Bylaw Amendment from I-Institutional to R5-Multiple Unit Dwelling. (BYLAW NO. 54 OF 2007 – 1st Reading)** **76**

Public Hearing: October 22, 2007.

Recommendations:

“1. That City Council approve Bylaw No. 54 of 2007 for first reading and instruct Administration to

provide public notification for a Public Hearing to be held on October 22, 2007.

- 2. That consideration of Bylaw No. 54 of 2007 be laid on the table and brought up under the Order of Business "Introduction and Consideration of Bylaws".***

- 10.6 Report from Planner I dated September 12, 2007, with respect to **Development Permit for a Discretionary Use in a C1 Downtown Commercial Zone – 1020 1st Avenue West.** **82**

Recommendation:

"That City Council approve the Development Permit Application for retail food outlet at 1020 – 1st Avenue West, and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City of Prince Albert, subject to:

The applicant receiving the required approvals from the Department of Public Health and meeting all necessary inspections."

- 10.7 Report from Planner I dated September 12, 2007, with respect to **Municipal Heritage Award Program – 2008.** **86**

Recommendations:

- "1. That City Council approve the revised Municipal Heritage Award Guidelines and Nomination Form, as attached to the Report from Planner I dated September 12, 2007.***

- 2. That The Prince Albert Municipal Heritage Award Selection Subcommittee be authorized to proceed with the call for nomination and selection process for 2008."***

- 10.8 Report from Planning Manager dated September 14, 2007, with respect to **Appeal No. 3 of 2007 – Request to Reduce Side Yard Requirement – 717 MacArthur Drive.** **244**

Recommendation: Receive as information and file.

- 10.9 Report from Recreation Manager dated August 14, 2007, with respect to **Transfer of Ownership – Steam Locomotive 5080.** **94**

Executive Committee Recommendations:

- “1. That the ownership of Canadian National Railway Steam Locomotive 5080 located on the Exhibition Grounds be transferred to the Prince Albert Exhibition Association under the following conditions:***
- a. That the Prince Albert Exhibition Association cannot transfer ownership to a third party without the expressed permission of The City of Prince Albert.***
 - b. That the ownership of Canadian National Railway Steam Locomotive 5080 reverts back to The City of Prince Albert if the Prince Albert Exhibition Association ceases to operate as an entity.***
 - c. That the transfer of ownership of the Canadian National Railway Steam Locomotive 5080 be conditional upon the Prince Albert Exhibition Association entering into an Agreement requiring the Association to restore the locomotive within a reasonable period of time and agreeing to the ongoing maintenance of the locomotive, provided that the transfer of ownership will not occur until the restoration has been completed to the satisfaction of the Director of Community Services.***
 - d. That the Mayor and City Clerk be authorized to execute the Agreement, once prepared.”***

- 10.10 Report from Director of Community Services dated September 8, 2007, with respect to **Fieldhouse-Soccer Facility**. 148

Executive Committee Recommendations:

- "1. That City Council approve a Capital Budget of \$11.1 million for the Field House Soccer Facility, as follows:**

Soccer Facility (two turf field concept)	\$6,119,014
Walking track, viewing area, amenities-support the 2nd floor	\$1,851,015
Multiuse Gymnasium/Wellness Area	\$1,879,325
Office Space	\$300,000
Contingency Fund	\$850,646
Total	\$11,100,000

- 2. That City Council approve the Financial Plan for funding of the \$11.1 million project, which includes:**

Revenues:

Fundraising	\$3,535,000
Previous City Commitment (Funded by Capital Levy)	\$1,170,000
Province of Saskatchewan	\$2,552,000
Transfer for earlier phases of Art Hauser Centre project	\$940,000
Debt Reduction Levy	
For Servicing	\$300,000
Avoid Debt	\$2,603,000
Total Revenue	\$11,100,000

- 3. That City Council approve the project scope, construction management and project management recommendations, as outlined in the Report from Director of Community Services dated September 8, 2007.**
- 4. That pursuant to the provisions of Section 154 of The Cities Act, City Council waive the provisions of City Council's Purchasing Policy and award the Construction Management of the Project to RNF Ventures.**

5. ***That the Mayor and City Clerk be authorized to execute any necessary Agreements on behalf of The City, once prepared.***
6. ***That the Art Hauser Centre Board Inc. be asked to provide recommendations on how the remaining funds from the Art Hauser Centre Project will be spent at the Art Hauser Centre.”***

- 10.11 Report from Acting Finance Manager dated August 28, 2007, with respect to **Request for Proposals for Insurance Broker Services.** **99**

Executive Committee Recommendation:

“That City Council appoint Redekopp Insurance as its Insurance Broker for the period to January 1, 2008 to December 31, 2012, with a renewal option of not more than two single-year additional terms.”

- 10.12 Report from City Assessor dated September 7, 2007, with respect to **Tax Policy Options.** **105**

Recommendation: Receive as information and file.

- 10.13 Report from Finance Manager dated September 10, 2007, with respect to **Water Services Bylaw Revision. (BYLAW NO. 52 OF 2007)** **112**

Recommendation:

“That consideration of Bylaw No. 52 of 2007 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”

- 10.14 Report from Finance Manager dated September 10, 2007, with respect to **Waste Collection and Disposal Bylaw Revision. (BYLAW NO. 53 OF 2007)** **126**

Recommendation:

“That consideration of Bylaw No. 53 of 2007 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”

- 10.15 Report from Bylaw Manager dated September 12, 2007, with respect to **Obstructive Solicitation for Donations Bylaw. (BYLAW NO. 8 OF 2007)** **141**

Recommendation:

“That consideration of Bylaw No. 8 of 2007 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”

- 10.16 Report from Fire Chief dated September 12, 2007, with respect to **Tanker Truck Purchase.** **248**

Recommendations:

- “1. That Tender No. 153 of 2007 for the purchase of a Tanker Truck be awarded to Rocky Mountain Phoenix in the amount of \$345,779, all taxes extra.**
- 2. That the Mayor and City Clerk be authorized to execute the necessary agreements.”**

11. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of Committee of the Whole be adopted.”

The Mayor will assume the Chair.

12. MAYOR & COUNCILLORS FORUM:

13. INQUIRIES:

14. INTRODUCTION & CONSIDERATION OF BYLAWS:

- | | | |
|------|---|------------|
| 14.1 | Bylaw No. 8 of 2007, a Bylaw of The City of Prince Albert to control Obstructive Solicitation for Donations. (3 Readings) | 145 |
| 14.2 | Bylaw No. 52 of 2007, a Bylaw of The City of Prince Albert to amend Sections 2(a), 8(a), and 9(m) of the Water Services Bylaw No. 30 of 2006. (3 Readings) | 123 |
| 14.3 | Bylaw No. 53 of 2007, a Bylaw of The City of Prince Albert to amend Section 10.4 of the Waste Collection and Disposal Bylaw No. 15 of 2003. (3 Readings) | 129 |
| 14.4 | Bylaw No. 54 of 2007, a Bylaw of The City of Prince Albert to amend Zoning Bylaw No. 1 of 1987, as amended to rezone Part of Parcel C, Plan 83PA15238. (1 Reading) | 80 |

1st Reading:

“That Bylaw Nos. 8, 52, 53 and 54 of 2007 be introduced and read a first time.”

2nd Reading:

“That Bylaw Nos. 8, 52 and 53 of 2007 be now read a second time.”

Leave Granted:

“That leave be granted to read Bylaw Nos. 8, 52 and 53 of 2007 a third time.”

3rd Reading:

“That Bylaw Nos. 8, 52 and 53 of 2007 be read a third time and passed; and, that Bylaw Nos. 8, 52 and 53 of 2007, be now adopted, sealed and signed by the Mayor and City Clerk.”

15. UNFINISHED BUSINESS - BYLAWS:

16. GIVING NOTICE:

17. MOTIONS:

18. PUBLIC FORUM:

- ▶ 18.1 Brian Clavier

19. ADJOURNMENT: