

**SPECIAL CITY COUNCIL MEETING:**

**AUGUST 13, 2007**

Minutes of a Special City Council Meeting held in the Council Chamber, City Hall, on the above date at 3:40 p.m.

**CALL TO ORDER:**

PRESENT: Mayor Jim Scarrow

COUNCILLORS: Greg Dionne  
Lee Atkinson  
Fred A. Matheson  
Martin Ring  
John Swystun  
Ted Zurakowski

- AND -

Cliff Skauge, City Clerk  
Roman Martiuk, City Manager  
Colin Innes, Director of Public Works  
Chris Cvik, Director of Corporate Services  
Joe Day, Acting Director of Financial Services  
Dawna Wiebe, Director of Community Services  
Dan Heney, Deputy Chief of Training & Operations  
Les Karpluk, Director of Fire & Emergency Services  
Joan Corneil, Director of Economic Development & Planning

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**1. CORRESPONDENCE AND REPORTS**

1.1 Confidential Report from Director of Corporate Services dated July 30, 2007, along with Confidential Correspondences dated July 11, 2007 and August 13, 2007, all with respect to a Labour matter.

596. Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, **AND RESOLVED:**

That the Confidential Report from Director of Corporate Services dated July 30, 2007, along with Confidential Correspondences dated July 11, 2007 and August 13, 2007, all with respect to a Labour matter be received; and, that the following be approved:

That Administration proceed as authorized.

1.2 Confidential Report from Planning Manager dated August 7, 2007, with respect to a Land and Legal matter.

597.

Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, **AND RESOLVED:**

That the Confidential Report from Planning Manager dated August 7, 2007, with respect to a Land and Legal matter be received; and, that the following be approved:

That 1.85 acres of Parcel C, Plan 83PA15238, be sold to Saskatchewan Institute of Applied Science and Technology, for the construction of a student housing residence, for the sum of \$116,661. (\$63,060. per acre) subject to:

1. The Mayor and City Clerk being authorized to execute the Offer to Purchase Agreement on behalf of The City of Prince Albert.
  2. The Mayor and City Clerk being authorized to execute the Development and Servicing Agreement on behalf of The City of Prince Albert, as outlined under Section 7.2.2 of the Offer to Purchase Agreement, once prepared.
  3. The Mayor and City Clerk being authorized to execute the Amending Agreement for the Prince Albert Exhibition Association to release the land from the existing Prince Albert Exhibition Lease Agreement.
  4. The Development Permit being approved and that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of City Council, subject to meeting all the requirements of the Zoning Bylaw and the Chief Building Official.
  5. Administration preparing a Zoning Bylaw Amendment and provide public notification for further review by City Council to rezone the property from I-Institutional to R5-Residential Multiple Unit Dwelling.
  6. The City of Prince Albert providing confirmation in writing that the City will not initiate proceedings to challenge the tax exempt status of Saskatchewan Institute of Applied Science and Technology, in respect to the project, as represented at the time of closing of this offer, as outlined under Section 7.1.16 of the Offer to Purchase Agreement.
- 1.3 Confidential Report from Property Coordinator dated July 20, 2007, with respect to a Land matter.

598.

Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Confidential Report from Property Coordinator dated July 20, 2007, with respect to a Land matter be received; and, that the following be approved:

1. That the sale of Right of Way abutting 89 Kernaghan Crescent to Mark and Brenda Georget, in the amount of \$3,500 plus Goods and Services Tax, be approved, conditional upon the City receiving approval from the Province of Saskatchewan for the road closure.
2. That the Purchasers be responsible for consolidation of the land with their present land holdings, with all costs being the responsibility of the Purchasers.
3. That the Mayor and City Clerk be authorized to execute the Sale Agreement and Plan of Survey, once prepared.

1.4 Confidential Report from Property Coordinator dated July 25, 2007, with respect to a Land matter.

599.

Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Confidential Report from Property Coordinator dated July 25, 2007, with respect to a Land matter be received; and, that the following be approved:

1. That the Offer to Purchase for property at 817 – 15<sup>th</sup> Avenue East, in the amount of \$77,900 plus Goods and Services Tax and 833 – 15<sup>th</sup> Avenue East, in the amount of \$56,050, plus Goods and Services Tax, received from P.A. Community Housing Society Inc., be approved.
2. That the Mayor and City Clerk be authorized to execute the Sale Agreements, once prepared.
3. That a further report on the sale of 1031 – 1<sup>st</sup> Street East be provided to City Council once the servicing requirements of the Purchaser are determined.

1.5 Confidential Report from Director of Economic Development and Planning dated July 23, 2007, with respect to a Labour matter.

600.

Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Confidential Report from Director of Economic Development and Planning dated July 23, 2007, with respect to a Labour matter be received; and, that the following be approved:

That the Mayor and City Clerk be authorized to execute the Agreement for Inspection Services to be provided by Halayka Building Inspections Inc.

- 1.6 Confidential Report from City Solicitor dated August 3, 2007, with respect to a Legal matter.

601. Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Confidential Report from City Solicitor dated August 3, 2007, with respect to a Legal matter be received; and, that the following be approved:

That Administration proceed as authorized.

- 1.7 Confidential Report from Manager of Capital Projects and Planning dated July 30, 2007, with respect to a Land and Legal matter.

602. Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Confidential Report from Manager of Capital Projects and Planning dated July 30, 2007, with respect to a Land and Legal matter be received; and, that the following be approved:

1. That the Public Works Department be authorized to undertake the remedial measures stipulated by Saskatchewan Environment, to ensure that the City's Sanitary Landfill facility remains fully compliant with the formal direction provided by the Provincial Regulator.
2. That authorization be provided to the Director of Public Works to increase the existing compliment of staff to hire an Environmental Technician to work closely with the Director of Public Works on environmental and legislative issues, and that a job description and salary range be forwarded for consideration by Committee of the Whole Council.
3. That Legal Counsel be instructed to draft a letter to Saskatchewan Environment and Resource Management with respect to the legal matter, which letter is to be drafted by Legal Counsel under the Director of Public Works signature.

- 1.8 Confidential Report from City Clerk dated July 31, 2007, with respect to Appointment of Administrative Review Officer.

603.

Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Confidential Report from City Clerk dated July 31, 2007, with respect to Appointment of Administrative Review Officer be received; and, that the following be approved:

1. That in accordance with the provisions of Section 362 of The Cities Act, as amended, which makes the appointment of an Administrative Review Officer a discretionary power of City Council, that City Council no longer appoint an Administrative Review Officer, and, that all complaints that are received are to be forwarded to the appropriate Department Head for handling in the normal manner, and, that if a complaint is directed to City Council the matter will be placed on the Executive Committee Agenda with a referral recommendation to be considered by City Council.
2. That Mr. Karasiuk be thanked for his service and advised of City Council's decision.

- 1.9 Confidential Report from Director of Corporate Services dated August 3, 2007, with respect to Communication Plan – 2007 Utility Budget Update.

604.

Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Confidential Report from Director of Corporate Services dated August 3, 2007, with respect to Communication Plan – 2007 Utility Budget Update be received; and, that the following be approved:

That the five Community Town Hall Meetings planned for the 2007 Utility Budget presentations be consolidated into one Town Hall meeting to be held at the Water Treatment Plant, with a Plant Tour to be offered as part of the meeting.

- 1.10 Confidential Report from Fire Chief dated July 23, 2007, with respect to Fire and Emergency Services Review Committee - Terms of Reference.

605.

Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Confidential Report from Fire Chief dated July 23, 2007, with respect to Fire and Emergency Services Review Committee - Terms of Reference be received; and, that the following be approved:

1. That the Terms of Reference for the Fire and Emergency Services Review Committee, as attached to the Confidential Report from Fire Chief dated July 23, 2007, be approved.

2. That Councillor G. Dionne and Councillor F.A. Matheson be appointed to the Fire and Emergency Services Review Committee.

1.11 Confidential Report from City Manager dated August 8, 2007, with respect to Council Retreat (RPT#CM-07-12).

606. Moved by Councillor G. Dionne, Seconded by  
Councillor M. Ring, AND RESOLVED:

That the Confidential Report from City Manager dated August 8, 2007, with respect to Council Retreat (RPT#CM-07-12) be received; and, that the following be approved:

1. That Council members confirm their attendance and forward any Agenda items that they wish to have discussed at the August 27, 2007 Council Retreat, to the City Manager.
2. That the Council Retreat commence at 1:00 p.m.

**2. CONSENT AGENDA:**

**3. ADJOURNMENT – 3:45 P.M.:**

607. Moved by Councillor G. Dionne, Seconded by  
Councillor F.A. Matheson, AND RESOLVED:

That this Council do now adjourn.

  
COUNCILLOR T. ZURAKOWSKI  
CHAIRPERSON

  
CITY CLERK

MINUTES ADOPTED THIS 10<sup>TH</sup> DAY OF SEPTEMBER, A.D. 2007