

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**MONDAY,**  
**JUNE 11, 2007**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of May 31, 2007, Supplementary Agenda No. 1 of June 5, 2007, and Supplementary Agenda No. 2 of June 7, 2007, are indicated with a symbol (►) at the beginning of each number.

### **1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held May 28, 2007, Special Council Meeting held May 28, 2007, and Committee of the Whole Council Incamera Meeting held May 28, 2007, be taken as read and adopted.

**4. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its June 5, 2007 meeting approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

*“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”*

**5. NOTICE OF PROCLAMATIONS:**

*No Motion required for Proclamations.*

5.1 NATIONAL HUNGER AWARENESS DAY – JUNE 5, 2007.

5.2 NATIONAL ABORIGINAL RECOGNITION DAY – JUNE 21, 2007.

**6. PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

**7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

*The Mayor will invite individuals by name to come forward and be heard.*

- 7.1 Report from Planning Manager, dated May 29, 2007, along with the following correspondences, all with respect to **Zoning Bylaw Amendment – 658 River Street East. (BYLAW NO. 34 OF 2007)** 1
- Jane Smith, Real Estate Agent, dated May 30, 2007. 21
- ▶ Daniel B. Heffernan, Arnot Heffernan Blenner-Hassett, Barristers, Solicitors and Mediators, dated June 11, 2007. 600
- ▶ Marta Green dated June 11, 2007. 602

**Public Hearing: July 16, 2007.**

**Suggested Disposition: Refer to City Council.**

**8. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

***“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)***  
*Matters will be debated and referred.*  
***“That the Communications/Petitions Package Items be referred, as indicated.”***

**Page No.**

- 8.1 Correspondence from Chair, Healthy Choice for Kids, a Sub-Committee of the School Health Promotion Team, dated May 14, 2007, **forwarding appreciation for leadership in addressing children’s health issues.** 22

***Suggested Disposition: Receive as information and file.***

- 8.2 Correspondence from Race Organizer, on behalf of the Rock'N'Road Cycling Club and Fresh Air Experience, dated May 15, 2007, **requesting permission for street closure in the Downtown area to hold the 4<sup>th</sup> Annual Fresh Air Experience Road Stage Race on Saturday, July 21 and Sunday, July 22, 2007.** 23

***Suggested Disposition: Refer to Public Works for review and report.***

- 8.3 Correspondence from Land Officer, Saskatchewan Highways and Transportation, dated May 16, 2007, **requesting that City Council identify any municipal roadway issues – Peter Ballantyne First Nation Treaty Land Entitlement – Nisbet Provincial Forest Selection.** 26

***Suggested Disposition: Refer to Economic Development and Planning for review and report.***

- 8.4 Correspondence from Chief Executive Officer, Prince Albert and District Chamber of Commerce, dated May 22, 2007, along with the following Correspondence, both **requesting a review of the Business Licensing regulations and fee structure.** 32

- Chief Executive Officer, Prince Albert and District Chamber of Commerce, dated May 22, 2007. 574

***Suggested Disposition: Refer to Economic Development and Planning for review and report.***

- 8.5 Correspondence from Community Involvement Coordinator, SaskEnergy, dated May 23, 2007, **requesting the City's participation in the 2007 Share the Warmth Home Energy Efficiency Project.** 33

***Suggested Disposition:***

1. ***Proclamation – Refer to Mayor's Office.***
2. ***Refer to Staff Social Committee and Police and Fire Department.***

- 8.6 Correspondence from Event Coordinator, The Arthritis Society, dated May 28, 2007, **requesting approval to hold the Jingle Bell Run on November 18, 2007, and snow removal on the pathway.** 35

**Suggested Disposition: Refer to Public Works and Community Services for review and report.**

- 8.7 Correspondence from Executive Director, Prince Albert Downtown Business Improvement District Association, dated June 4, 2007, **requesting permission to hold a Fireworks Display on Saturday, June 16, 2007, at 10:00 p.m. on the north side of the River Bank.** 576

**Suggested Disposition: Refer to Fire Department and Public Works Department for approval.**

- 8.8 Correspondence from Vice Chief, Prince Albert Grand Council, dated June 5, 2007, **requesting a Parade Permit, for the Route as outlined on the attached map, for the National Day of Action to be held on June 29, 2007.** 577

**Suggested Disposition: Refer to Public Works Department and Police Service for review and report for the June 25, 2007 City Council meeting.**

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

## **9. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 9.1 Report from Communications Manager dated May 31, 2007, with respect to **Lead in Water Insert.** 37

**Executive Committee Recommendations:**

1. ***That the Lead in Water Insert be distributed to all residents of the City of Prince Albert, and, that Administration be instructed to develop a process for notification of residents in multi-unit buildings.***
2. ***That Administration be instructed to identify which homes have lead connections and to direct specific instructions and communications to these residents.***

9.2 Report from Water Treatment Plant Manager dated May 28, 2007, with respect to **City Lead Service Connections Update.** 570

***Recommendation: Receive as information and file.***

9.3 Report from Director of Economic Development and Planning dated May 30, 2007, with respect to **Appeal No. 1 of 2007 – 1750 – 14<sup>th</sup> Street West.** 42

***Recommendation: Receive as information and file.***

9.4 Report from Chief Clerk dated May 29, 2007, with respect to **Account List No. 9 of 2007 in the amount of \$1,659,419.24.** 48

***Recommendation: Receive as information and file.***

9.5 Report from Fire Chief dated May 22, 2007, with respect to **Fire Mentoring Program.** 56

***Recommendation:***

***“That City Council acknowledge the students of the Fire Mentoring Program for successfully completing the program.”***

9.6 Report from Transportation Project Manager dated May 18, 2007, with respect to **4<sup>th</sup> Annual Downtown Street Fair.** 68

***Recommendations:***

1. ***That pursuant to the provisions of Section 4 of City Council’s Traffic Bylaw No. 16 of 2005, permission be granted to the Organizers to close***

**Central Avenue from 15<sup>th</sup> Street to River Street from 8:00 a.m. to 7:00 p.m. on Saturday, June 16, 2007, and to close River Street from 1<sup>st</sup> Avenue West to the parking lot entrance of the Historical Museum from 8:00 a.m. to 10:00 p.m. on Saturday, June 16, 2007;**

- 2. That the Public Works Department provide the necessary barricades for the event;**
- 3. That the City reroute transit for June 16, 2007;**
- 4. That the City Police Department be informed of the festivities, so that they may adjust their patrols accordingly;**
- 5. That the City clean the streets in the Downtown Area the morning of June 16, 2007;**
- 6. That the City provide additional garbage cans;**
- 7. That the City empty all garbage cans on Downtown Central Avenue on Friday, June 15, 2007;**
- 8. That the City plot 20 venue maps; and,**
- 9. That the City set up both City Stages:
  - a. One stage to be set up at the north end of Central Avenue facing south, at Central Avenue and 11<sup>th</sup> Street.**
  - b. One stage to be set up at the south end of Central Avenue facing north between 14<sup>th</sup> and 15<sup>th</sup> Streets.”****

- 9.7 Report from Public Works Special Projects Manager, dated May 22, 2007, with respect to **City of Prince Albert Waterworks System Assessment Report.**

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**Note: Members of Council and Administration are asked to return this Report in its entirety following the City Council Meeting, as this report will be included in the Utility Budget deliberations on June 18, 2007.**

**Recommendation:**

***“That City Council review this report as background information and refer same for consideration during the Budget Committee’s 2007 Utility Capital Works Budget deliberations.”***

- 9.8 Report from Transportation Project Manager dated May 28, 2007, with respect to **Installation of Wi-Fi Downtown.** 385

**Recommendation:**

***“That the installation of Sasktel Wi-Fi Units by The City of Prince Albert, be approved.”***

- 9.9 Report from Operations Coordinator dated May 29, 2007, with respect to **Tender No. 71 of 2007 - Sewer Cleaning and Infrastructure Video Inspection.** 389

**Recommendations:**

- “1. That Tender No. 71 of 2007 ‘Invitation to Tender for Sewer Cleaning and Infrastructure Video Inspection’ be approved and awarded to ACME Sewer and Industrial Services Inc. in the amount of \$95,882.21, plus Goods and Services Tax; and,***
- 2. That the Mayor and City Clerk be authorized to execute the contract with ACME Sewer and Industrial Services Inc., on behalf of The City.”***

- 9.10 Report from Transportation Project Manager dated May 30, 2007, with respect to **Temporary Street Closure for Block Party – 1500 River Street East.** 393

**Recommendations:**

- “1. That in accordance with the provisions of Section 4 of City Council’s Traffic Bylaw No. 16 of 2005, permission be granted for a Temporary Street Closure for a Block Party in the 1500 block of River Street East, from 5 p.m. to 11 p.m. on June 15, 2007.***
- 2. That the City provide the necessary barricading and that the Police Department be notified of the event.”***

- 9.11 Report from Transportation Project Manager dated May 30, 2007, with respect to **Royal Canadian Legion, Canada Day Celebrations and Parade to be held on July 1, 2007.** 397

**Recommendations:**

- “1. That the request to proclaim the week of June 24 to July 1, 2007, as Canada Week be referred to the Mayor’s Office.***
- 2. That pursuant to the provisions of Section 40 of City Council’s Traffic Bylaw No. 16 of 2005, permission be granted to the Royal Canadian Legion, Canada Day Committee to hold a Parade on July 1, 2007, at 12:45 p.m., commencing at the 28<sup>th</sup> Street Kinsmen Park parking lot and proceeding north on Central to approximately 25<sup>th</sup> Street and then west to the stage area of Kinsmen Park, subject to the Organizers finalizing arrangements with both the Transportation Project Manager and Chief of Police for whatever barricading and Police supervisions maybe required in conjunction with the Parade.”***

- 9.12 Report from Operations Coordinator dated May 31, 2007, with respect to **Saskatchewan Power Corporation – Easement Agreement – Damour Terrace.** 402

**Recommendation:**

***“That the Mayor and City Clerk be authorized to execute the Easement Agreement between Saskatchewan Power Corporation and The City of Prince Albert for the property on Damour Terrace, legally described as all that portion of Parcel G, Plan No. 101233044 Extension 0, and Lots 16, 24 and 26, Block 194, Plan No. 101233044 Extension 0.”***

- 9.13 Report from Recreation Manager dated May 9, 2007, with respect to **2007 Recreation Facilities Program.** 453

**Recommendation:**

***“That the Carlton Park Community Club receive a grant in the amount of \$2,623.50, for the replacement of the furnaces in the Community Club’s hall.”***

- 9.14 Report from Community Development Officer dated May 30, 2007, with respect to **Urban Treaty Day – June 22, 2007.** 457

**Recommendations:**

- “1. That the request to proclaim June 22, 2007, as Urban Treaty Day in The City be referred to the Mayor’s Office.**
- 2. That City Council approve the request for the use of Dave Steuart Park, the mobile stage, picnic tables, garbage cans, two food kiosks, and a power source, as an in-kind donation for the event.”**

- 9.15 Report from Recreation Manager dated May 31, 2007, with respect to **Bernice Sayese Centre.** 461

**Recommendations:**

- “1. That the official dedication of the Bernice Sayese Centre occur on Friday, July 20, 2007 at 2:00 p.m.**
- 2. That the Mayor and members of City Council participate in the official dedication of the Bernice Sayese Centre.**
- 3. That pursuant to the provisions of Section 4 of City Council’s Traffic Bylaw No. 16 of 2005, that 15<sup>th</sup> Avenue West between 13<sup>th</sup> Street and 14<sup>th</sup> Street be closed to traffic from 10:00 a.m. to 5:00 p.m., to facilitate the activities that will occur at the Bernice Sayese Centre, on July 20, 2007.”**

- 9.16 Report from City Assessor dated May 29, 2007, with respect to **Taxicab License Transfer - Miller to Grujic.** 515

**Recommendations:**

- “1. That City Council grant approval to Goran Grujic to operated a taxicab under The Taxicab Bylaw, being Bylaw No. 29 of 2002, as amended.**
- 2. That a Taxicab License be issued to Goran Grujic by the License Inspector.”**

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

**10. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 10.1 Report from City Solicitor dated May 24, 2007, with respect to **Amendments to Traffic Bylaw No. 16 of 2005. (BYLAW NO. 28 OF 2007)** 59

***Recommendation:***

***“That consideration of Bylaw No. 28 of 2007, be laid on the table and brought up under the Order of Business ‘Introduction and Consideration of Bylaws’.”***

- 10.2 Report from Development Coordinator dated May 24, 2007, with respect to **Discretionary Use in a C5 Neighborhood Commercial Zone – 1928 Central Avenue.** 407

***Recommendation:***

***“That City Council approve the Development Permit submitted on behalf of Candice McKenzie to change the use of 1928 Central Avenue from a Retail outlet to a Personal Service Establishment and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City, subject to:***

- 1. The applicant supplying and obtaining all required building plans and/or permits.***
- 2. The building meeting all requirements as requested by the Building Inspector, as related to fire and building safety.***
- 3. The applicant obtaining all health and business licenses and inspections, as required.”***

- 10.3 Report from the Planning Manager dated May 29, 2007, with respect to **Proposed Tattoo Shop – 107 – 15<sup>th</sup> Street West.** 412

***Recommendation:***

***“That the Development Permit Application for a Tattoo Shop located at 107 – 15<sup>th</sup> Street West, legally described as Lot 56, Block 11, Plan 99PA23055 be approved, subject to the proposed business obtaining all health and business licenses and inspections, as required.”***

- 10.4 Report from Parks and Open Space Manager dated April 2, 2007, with respect to **Amendment to South Hill Cemetery Fee Schedule. (BYLAW NO. 20 OF 2007)** 431

***Recommendation:***

***“That consideration of Bylaw No. 20 of 2007 be laid on the table and brought up under the Order of Business ‘Introduction and Consideration of Bylaws’.”***

- 10.5 Report from City Assessor dated May 15, 2007, with respect to **Requests for Partial Tax Abatement - Masonic Temple Corporation – 292 – 15<sup>th</sup> Street East and South Hill Child Care Co-op – 2805- 1<sup>st</sup> Avenue West.** 464

***Executive Committee Recommendations:***

- “1. That the Tax Abatement request for the Masonic Temple Corporation at 292 - 15<sup>th</sup> Street East be denied.***
- 2. That City Council approve a Tax Abatement for the South Hill Child Care Co-op at 2805 - 1<sup>st</sup> Avenue West in the amount of \$594.26, for 2007.”***

10.6 Report from Special Project Manager dated May 22, 2007, along with the following Report, both with respect to **Implementation Plan and Progress Report for the Business Process Review in the Taxation Division. (BYLAW NO. 19 OF 2007)** 495

- Special Project Manager dated March 7, 2007. 579

***Note: The March 7, 2007 Report, with respect to this matter that was considered at the March 26, 2007 City Council meeting, is attached for information purposes.***

***Recommendation:***

***“That consideration of Bylaw No. 19 of 2007 be laid on the table and brought up under the Order of Business ‘Introduction and Consideration of Bylaws’.”***

10.7 Report from Acting Finance Manager dated May 24, 2007, with respect to **Travel/Meal/Accommodation/Vehicle Policy Amendment.** 503

***Recommendation:***

***“That City Council approve the amalgamation of the Out of Scope Employee and the Elected Official Travel/Meal/Accommodation/Vehicle Policies in the new standardized policy format.”***

10.8 Report from Fire Chief dated May 28, 2007, with respect to **New Fire and Emergency Services Bylaw. (BYLAW NO. 33 OF 2007)** 519

***Recommendation:***

***“That consideration of Bylaw No. 33 of 2007 be laid on the table and brought up under the Order of Business ‘Introduction and Consideration of Bylaws’.”***

- 10.9 Report from Bylaw Manager dated May 23, 2007, with respect to **Bylaws - Consensual Fighting, Bodily Fluids, and Amendments to the Noise Bylaw. (BYLAW NO. 6 OF 2007, BYLAW NO. 7 OF 2007 AND BYLAW NO. 12 OF 2007)** 554

**Recommendation:**

*“That consideration of Bylaw Nos. 6, 7, and 12 of 2007 be laid on the table and brought up under the Order of Business ‘Introduction and Consideration of Bylaws’.”*

**11. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

*“That this Committee rise and report.”*

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

*“That the Report of Committee of the Whole be adopted.”*

*The Mayor will assume the Chair.*

**12. MAYOR & COUNCILLORS FORUM:**

**13. INQUIRIES:**

**14. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- 14.1 **Bylaw No. 6 of 2007, a Bylaw of The City of Prince Albert to Regulate, Control and Prohibit Consensual Fighting in Public Places (3 Readings)** 560
- 14.2 **Bylaw No. 7 of 2007, a Bylaw of The City of Prince Albert to Regulate, Control and Prohibit Public Spitting, Urination and Defecation. (3 Readings)** 564
- 14.3 **Bylaw No. 12 of 2007, a Bylaw of The City of Prince Albert to amend City Council’s Noise Bylaw, being Bylaw No. 7 of 2007, as amended, to provide for** 567

**Necessary Exemptions and for Voluntary Payment of Fines. (3 Readings)**

- 14.4 **Bylaw No. 19 of 2007, a Bylaw of The City of Prince Albert to provide Discounts for Advance Payments of Taxes and for the Imposition of Penalties for Late Payment of Taxes. (3 Readings)** 500
- 14.5 **Bylaw No. 20 of 2007, a Bylaw of The City of Prince Albert to be known as the “Cemetery Bylaw” to provide Regulations for the Use, Care and Maintenance of the South Hill Cemetery. (3 Readings)** 434
- 14.6 **Bylaw No. 28 of 2007, a Bylaw of The City of Prince Albert to amend City Council’s Traffic Bylaw, being Bylaw No. 16 of 2005, with respect to Parking Fines. (3 Readings)** 64
- 14.7 **Bylaw No. 33 of 2007, a Bylaw of The City of Prince Albert to be known as The Fire and Emergency Services Bylaw. (3 Readings)** 534
- 14.8 **Bylaw No. 34 of 2007, a Bylaw of The City of Prince Albert to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to Rezone Lots 9, 10 and 11, Block 5, Plan A from R3 – Two-Unit Dwelling to R5 – Multi-Unit Dwelling (1 Reading)** 19

1<sup>st</sup> Reading:

**“That Bylaw Nos. 6, 7, 12, 19, 20, 28, 33 and 34 of 2007 be introduced and read a first time.”**

2<sup>nd</sup> Reading:

**“That Bylaw Nos. 6, 7, 12, 19, 20, 28 and 33 of 2007 be now read a second time.”**

Leave Granted:

**“That leave be granted to read Bylaw Nos. 6, 7, 12, 19, 20, 28 and 33 of 2007 a third time.”**

3<sup>rd</sup> Reading:

*“That Bylaw Nos. 6, 7, 12, 19, 20, 28 and 33 of 2007 be read a third time and passed; and, that Bylaw Nos. 6, 7, 12, 19, 20, 28 and 33 of 2007, be now adopted, sealed and signed by the Mayor and City Clerk.”*

15. **UNFINISHED BUSINESS - BYLAWS:**
16. **GIVING NOTICE:**
17. **MOTIONS:**
18. **ADJOURNMENT:**