

COUNCIL MINUTES:

APRIL 23, 2007

Minutes of a meeting of the Council of The City of Prince Albert held in the Council Chamber, City Hall, on the above date at 7:00 p.m.

1. CALL TO ORDER:

Mayor J. Scarrow called the meeting to order:

PRESENT: Mayor Jim Scarrow

Councillors: Darcy Gervais
Greg Dionne
Lee Atkinson
Fred A. Matheson
Martin Ring
John Swystun
Ted Zurakowski

- AND -

Cliff Skauge, City Clerk
Roman Martiuk, City Manager
Ken Paskaruk, City Solicitor
Sherry Person, Assistant City Clerk
Colin Innes, Director of Public Works
Chris Cvik, Director of Corporate Services
Dawna Wiebe, Director of Community Services
Tammy McKay, Acting Director of Financial Services
Les Karpluk, Director of Fire and Emergency Services
Joan Corneil, Director of Economic Development and Planning
Scott Golding, Manager of Capital Projects and Planning

2. PRAYER:

Mayor J. Scarrow asked that all members stand and that the City Clerk offer the prayer.

3. ADOPTION OF MINUTES:

0233. Moved by Councillor G. Dionne, Seconded by
Councillor T. Zurakowski, AND RESOLVED:

That the Minutes of the Council Meeting held April 10, 2007, Special Council Meeting held April 10, 2007 and the Committee of the Whole Council Incamera Meeting held April 10, 2007 be taken as read and adopted.

4. APPROVAL OF AGENDA:

0234. Moved by Councillor M. Ring, Seconded by
Councillor F. A. Matheson, AND RESOLVED:

That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

5. NOTICE OF PROCLAMATIONS:

- 5.1 NATIONAL VOLUNTEER WEEK – APRIL 15 – 21, 2007.
- 5.2 LEAVE A LEGACY WEEK – MAY 6 – 12, 2007.
- 5.3 MISSING CHILDREN'S MONTH – MAY, 2007.
- 5.4 MS AWARENESS MONTH – MAY, 2007.
- 5.5 SPEECH AND HEARING MONTH – MAY, 2007.

6. PUBLIC HEARINGS & APPEALS:

7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

8. COMMUNICATIONS/PETITIONS PACKAGE:

0235. Moved by Councillor L. Atkinson , Seconded by
Councillor D. Gervais,

That the Communications/Petitions Package Item Nos. 8.1 to 8.5 be referred, as indicated.

- 8.1 Correspondence from President, Saskatchewan Urban Municipalities Association, dated April 1, 2007, forwarding Membership Renewal and details of plans to Advance the Urban Agenda.

That the Correspondence from President, Saskatchewan Urban Municipalities Association, dated April 1, 2007, forwarding Membership Renewal and details of plans to Advance the Urban Agenda be received and referred to the Financial Services Department.

- 8.3 Correspondence from Director of Education, Prince Albert Roman Catholic Separate School Division No. 6, dated April 5, 2007, requesting removal of Graffiti at the Property on 17th Street West across from St. Michael Community School.

That the Correspondence from Director of Education, Prince Albert Roman Catholic Separate School Division No. 6, dated April 5, 2007, requesting removal of Graffiti at the Property on 17th Street West across from St. Michael Community School be

received and referred to the Economic Development and Planning Department for review and report.

- 8.4 Correspondence from Mickey Fedorko, on behalf of McDonald's Restaurant, dated April 11, 2007, requesting that Wednesday, May 9, 2007, be proclaimed McHappy Day in Prince Albert.

That the Correspondence from Mickey Fedorko, on behalf of McDonald's Restaurant, dated April 11, 2007, requesting that Wednesday, May 9, 2007, be proclaimed McHappy Day in Prince Albert be received; and, that the following be approved:

1. That the proclamation of Wednesday, May 9, 2007, as McHappy Day in Prince Albert be approved and referred to the Mayor's Office.
2. That Administration be instructed to bring forward an appropriate amendment to City Council's Procedure Bylaw No. 10 of 2005, as amended, that will allow the Mayor to approve Proclamations for events sponsored by a Commercial Business that provide a significant benefit to the Community.

- 8.5 Correspondence from First Vice Chief, Federation of Saskatchewan Indian Nations, dated April 18, 2007, requesting that additional security costs, in the amount of \$3,286.24, for the National Aboriginal Hockey Championships – April 29 – May 5, 2007, be waived.

That the Correspondence from First Vice Chief, Federation of Saskatchewan Indian Nations, dated April 18, 2007, requesting that additional security costs, in the amount of \$3,286.24, for the National Aboriginal Hockey Championships – April 29 – May 5, 2007, be waived be received as information and filed.

- 8.2 Correspondence from Jeanne Manseau dated April 4, 2007, appealing the Denial of a Business License Application and Cat Breeding Permit.

0236.

Moved by Councillor J. Swystun, Seconded by
Councillor G. Dionne, AND RESOLVED:

That the Correspondence from Jeanne Manseau dated April 4, 2007, appealing the Denial of a Business License Application and Cat Breeding Permit be received; and, that the following recommendations of the Executive Committee, as contained therein, be approved:

- "1. That the animal control issue be referred to the Prince Albert Police Service – Bylaw Enforcement Division for review and report; and,

2. That the zoning issue be referred to the Economic Development and Planning Department for review and report."

0237. Moved by Councillor L. Atkinson, Seconded by
Councillor D. Gervais, AND RESOLVED:

That the Communications/Petitions Package Item Nos. 8.1 to 8.5 be referred, as indicated.

0238. Moved by Councillor G. Dionne, Seconded by
Councillor M. Ring, AND RESOLVED:

That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.

COUNCIL WENT INTO COMMITTEE OF THE WHOLE:
Councillor D. Gervais in the Chair.

9. CONSENT AGENDA:

- 9.1 Report from Special Projects Manager, City Manager's Office, dated March 28, 2007, with respect to New Format for City of Prince Albert Policy and Procedure Form.

That the Report from Special Projects Manager, City Manager's Office, dated March 28, 2007, with respect to New Format for City of Prince Albert Policy and Procedure Form be received; and, that the following recommendation of the Special Projects Manager, City Manager's Office, as contained therein, be approved:

"That City Council approve the template entitled "Statement of Policy and Procedure", as the standardized format for all City Policies and Procedures, and, that City Council authorize the City Manager to be responsible for the following:

- a. Approve administrative Policies that are not deemed of a contentious nature;
- b. Approve procedural changes for all Policies, as required; and,
- c. Ensure that all of The City of Prince Albert Policies and Procedures are adhered to."

- 9.2 Report from Transportation Project Manager dated April 10, 2007, with respect to Purchase of Traffic Light Controllers.

That the Report from Transportation Project Manager dated April 10, 2007, with respect to Purchase of Traffic Light Controllers be received; and, that the following recommendation of the Transportation Project Manager, as contained therein, be approved:

"That City Council approve the purchase of fifty (50) Econolite ASC/3-2100 Traffic Light Controllers, at a cost of approximately \$142,200."

- 9.4 Report from Chief Clerk dated April 10, 2007, with respect to Account List No. 6 of 2007 in the amount of \$2,534,354.28.

That the Report from Chief Clerk dated April 10, 2007, with respect to Account List No. 6 of 2007 in the amount of \$2,534,354.28 be received as information and filed.

- 9.5 Report from Transportation Project Manager dated March 20, 2007, with respect to Summit Run for Fitness – August 19, 2007.

That the Report from Transportation Project Manager dated March 20, 2007, with respect to Summit Run for Fitness – August 19, 2007 be received; and, that the following recommendations of the Transportation Project Manager, as contained therein, be approved:

- "1. That pursuant to the provisions of Section 40 of City Council's Traffic Bylaw, being Bylaw No. 16 of 2005, that the Summit Run for Fitness Committee be granted permission to hold the "Summit Run for Fitness" on Sunday, August 19, 2007 commencing at 6:00 a.m., from the starting point along the riverbank, west of the 2nd Avenue Bridge, proceeding east on the Rotary Trail to 15th Avenue East, south to the Rotary Trail just beyond the intersection of 15th Street and east on the Rotary Trail and emerging off the Rotary Trail onto Marquis Road, and west to the turn around point at Andy Zwack Park and then returning along the same route to the starting point, subject to the Organizers making the necessary arrangements with the Transportation Project Manager for any barricades and the Police Service for any Police supervision that may be required during the Run.
2. That the north side of Marquis Road, from 15th Avenue East to 6th Avenue East, and the west side of 15th Avenue East, from River Street to Marquis Road, be designated as temporary

"No Parking" zones on Sunday, August 19, 2007 from 6:00 a.m. to 12:00 noon.

3. That the City provide barricading and "No Parking" signs to the Organizing Committee, as required, and that the Organizing Committee be responsible for the set up and take down of the signs and barricades on race day.
4. That the City Clerk inform the Summit Run for Fitness Committee of the Parade approval and that safety around construction projects in the City will take priority over the race, and, therefore The City cannot guarantee adequate barricades."

9.6 Report from Transportation Project Manager dated April 3, 2007, with respect to Installation of "No Parking" Zones along 10th Avenue East.

That the Report from Transportation Project Manager dated April 3, 2007, with respect to Installation of "No Parking" Zones along 10th Avenue East be received; and, that the following recommendations of the Transportation Project Manager, as contained therein, be approved:

- "1. That pursuant to the provisions of City Council's Traffic Bylaw No. 16 of 2005, a 2 meter "No Parking" zone be installed 145 meters north of the Saskatchewan Institute of Applied Science and Technology's south property line at 1100 – 15th Street East;
2. That pursuant to the provisions of City Council's Traffic Bylaw No. 16 of 2005, an 18 meter "No Parking" zone be installed 160 meters north of Saskatchewan Institute of Applied Science and Technology's south property line at 1100 – 15th Street East;
3. That pursuant to the provisions of City Council's Traffic Bylaw No. 16 of 2005, a 2 meter "No Parking" zone be installed 198 meters north of Saskatchewan Institute of Applied Science and Technology's south property line at 1100 – 15th Street East; and,
4. That the installation of the "No Parking" zones be as indicated in the drawing attached to the Report from the Transportation Project Manager dated April 3, 2007."

9.7 Report from Airport Manager dated April 10, 2007, with respect to Lease Agreement – Bare Land Storage at Airport.

That the Report from Airport Manager dated April 10, 2007, with respect to Lease Agreement – Bare Land Storage at Airport be received; and, that the following recommendations of the Airport Manager, as contained therein, be approved:

- “1. That City Council approve the two (2) year Lease Agreement between The City and Saskatchewan Power Corporation for the lease of bare land, as outlined in the Report from the Airport Manager dated April 10, 2007, and legally described as 5,541 square meters on a portion of Lot D, Block 103, Plan 78PA07887 at the Prince Albert Municipal Airport; and,
2. That the Mayor and City Clerk be authorized to execute the Lease Agreement, on behalf of The City.”

9.8 Report from Development Coordinator dated April 11, 2007, with respect to Discretionary Signage in a C1 Downtown Commercial Zone – 60 – 12th Street East.

That the Report from Development Coordinator dated April 11, 2007, with respect to Discretionary Signage in a C1 Downtown Commercial Zone – 60 – 12th Street East be received; and, that the following recommendation of the Development Coordinator, as contained therein, be approved:

“That City Council approve the sign permit submitted on behalf of St. Paul’s Presbyterian Church to install a freestanding sign at 60 – 12th Street East and authorize the Building Inspector to execute the sign permit on behalf of The City of Prince Albert subject to:

1. The sign being located at a setback distance equal to or greater than the southeast corner of the Church located at 60 – 12th Street East.”

0239. Moved by Councillor G. Dionne, AND RESOLVED:

That the Consent Agenda Item Nos. 9.1, 9.2 and 9.4 - 9.8 and the recommendations contained therein be approved, as indicated.

10. REPORTS OF ADMINISTRATION & COMMITTEES:

- 9.3 Report from Economic Development Coordinator dated March 29, 2007, with respect to Prince Albert Downtown Improvement District Association 2006 Annual Report.

0240. Moved by Councillor F. A. Matheson, AND RESOLVED:

That the Report from Economic Development Coordinator dated March 29, 2007, with respect to Prince Albert Downtown Improvement District Association 2006 Annual Report be received; and, that the following recommendation of the Economic Development Coordinator, as contained therein, be approved:

"That City Council accept the Prince Albert Downtown Improvement District Association 2006 Annual Report and Audited Financial Statement, as attached to the Report from the Economic Development Coordinator dated March 29, 2007."

- 10.1 Report from City Clerk dated April 11, 2007, with respect to Zoning Bylaw Amendment – 712 – 7th Street East – 3rd Reading. (BYLAW NO. 16 OF 2007)

0241. Moved by Councillor L. Atkinson, AND RESOLVED:

That the Report from City Clerk dated April 11, 2007, with respect to Zoning Bylaw Amendment – 712 – 7th Street East – 3rd Reading be received; and, that consideration of Bylaw No. 16 of 2007 be laid on the table and brought up under the Order of Business "Unfinished Business – Bylaws".

- 10.2 Report from Planning Manager dated April 10, 2007, with respect to Proposed VESELKA Ukrainian Culture and Heritage Museum Park.

0242. Moved by Councillor J. Swystun, AND RESOLVED:

That the Report from Planning Manager dated April 10, 2007, with respect to Proposed VESELKA Ukrainian Culture and Heritage Museum Park be received; and, that the following recommendation of the Executive Committee, as contained therein, be approved:

"That the Proposed VESELKA Ukrainian Culture and Heritage Museum Park request be referred back to the Economic Development and Planning Department for further review and report."

10.3 Report from Director of Economic Development and Planning dated April 14, 2007, with respect to Land Fund.

0243. Moved by Councillor M. Ring, AND RESOLVED:

That the Report from Director of Economic Development and Planning dated April 14, 2007, with respect to Land Fund be received; and, that the following recommendation of the Director of Economic Development and Planning, as contained therein, be approved:

"That Pre-Budget approval of \$2,774,300 for Capital costs to the Land Fund be granted for the following:

1. \$203,520 Capital expenditures for completion of Crescent Acres Stage III Phase 5 – Damour Crescent, as outlined in the pro forma and map, attached to the Report from the Director of Economic Development and Planning dated April 14, 2007;
2. \$2,053,000 Capital expenditures for work to start servicing Crescent Acres Stage IV Phase 1 and 2 Underground, as outlined in the pro forma and map, attached to the Report from the Director of Economic Development and Planning dated April 14, 2007;
3. \$240,000 Capital expenditure to Muzzy Drive;
4. \$240,780 Capital expenditures for work to service Parcels F and G, as outlined in the pro forma and map, attached to the Report from the Director of Economic Development and Planning dated April 14, 2007; and,
5. \$37,000 Capital expenditure to bring curbing to the south property line of Parcel T, along 5th Avenue in the South Industrial Park."

10.4 Report from Parks and Open Space Manager dated April 3, 2007, with respect to 2007 Sportsfield Maintenance Contract Renewal.

0244. Moved by Councillor M. Ring, AND RESOLVED:

That the Report from Parks and Open Space Manager dated April 3, 2007, with respect to 2007 Sportsfield Maintenance Contract Renewal be received; and, that the following recommendations of the Parks and Open Space Manager, as contained therein, be approved:

- "1. That City Council approve the renewal of the Sportsfield Maintenance Contract, for the 2007 season, between The City and TLS Lawn Care

for the period from April 16, 2007 to August 7, 2007.

2. That the Mayor and City Clerk be authorized to execute the Sportsfield Maintenance Contract, on behalf of The City."

- 10.5 Report from Director of Community Services dated April 9, 2007, with respect to Saskatchewan Amateur Men's Championship – Cooke Municipal Golf Course.

0245. Moved by Mayor J. Scarrow, AND RESOLVED:

That the Report from Director of Community Services dated April 9, 2007, with respect to Saskatchewan Amateur Men's Championship – Cooke Municipal Golf Course be received; and, that the following recommendations of the Director of Community Services, as contained therein, be approved:

- "1. That City Council approve the hosting of the Saskatchewan Golf Association's 2007 Amateur Men's Championship, at the Cooke Municipal Golf Course, under the conditions as outlined in the Golf Course Utilization Agreement, attached to the Report from the Director of Community Services dated April 9, 2007.
2. That the Mayor and City Clerk be authorized to execute the Saskatchewan Golf Association – Golf Course Utilization Agreement, on behalf of The City."

- 10.6 Report from Director of Community Services dated April 9, 2007, with respect to Cooke Municipal Golf Course – 2007 Fees.

0246. Moved by Councillor G. Dionne, AND RESOLVED:

That the Report from Director of Community Services dated April 9, 2007, with respect to Cooke Municipal Golf Course – 2007 Fees be received; and, that the following recommendation of the Director of Community Services, as contained therein, be approved:

"That City Council approve the 2007 Fee Schedule for the Cooke Municipal Golf Course, as attached to the Report from the Director of Community Services dated April 9, 2007."

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10.7 Report from City Manager dated April 19, 2007, with respect to Community Development Fund (RPT#-CM-07-07).

0247. Moved by Councillor M. Ring, AND RESOLVED:

That the Report from City Manager dated April 19, 2007, with respect to Community Development Fund be received; and, that the following recommendations of the City Manager, as contained therein, be approved:

- "1. That the Community Grant Application attached to the Report from the City Manager dated April 19, 2007 be approved, and, that a submission be made and that Administration be authorized to make any minor adjustments, as may be required;
- 2. That the following commitments be approved:

Project	Year – Source	Amount
Art Hauser Centre Phase 1 & 2	2007 Debt Reduction Levy	\$1,088,900
Art Hauser Centre Phase 1 & 2	2008 Debt Reduction Levy	\$722,200
Field House/Soccer Facility	2008 Capital Levy	\$510,000
Field House/Soccer Facility	2009 Capital Levy	\$680,000

- 3. That the Pehonan Parkway Development Financing Plan be approved, in principal, and forwarded to the Pehonan Board for approval;
- 4. That City Council establish a Committee to explore community partners for the Social Development Project totaling \$770,000;
- 5. That a further report be developed with respect to the Field House financing in conjunction with the Community Services Master Plan; and,
- 6. That the Mayor and City Clerk be authorized to execute any necessary Applications or Agreements, on behalf of the City."

11. UNFINISHED BUSINESS:

0248. Moved by Councillor G. Dionne, AND RESOLVED:

That this Committee rise and report.

0249. Moved by Councillor D. Gervais, Seconded by
Councillor F. A. Matheson, AND RESOLVED:

That the Report of the Committee of the Whole be adopted.

12. MAYOR & COUNCILLORS FORUM:

13. INQUIRIES:

Councillor M. Ring to the Bylaw Enforcement Manager.

"How are the complaints going to be handled in accordance with Bylaw No. 33 of 2004, regarding Garage/Yard Sales."

Councillor M. Ring to the Communications Manager.

"How are we going to advertise or notify the public regarding garage/yard sales and the enforcement of Bylaw No. 33 of 2004."

Councillor F. A. Matheson to the Director of Public Works.

"What do we do with excess gravel and dirt taken off the roads from the winter sanding and is it reusable?"

The Director of Public Works, in responding to the inquiry, advised that some of the material is screened and reused and the balance is used as backfill on vacant properties.

Councillor F. A. Matheson to the Director of Public Works.

"A Business Owner has indicated that there seems to be an increase in traffic and build up of vehicles at 13th Street and 6th Avenue East, therefore can a review of the traffic signalization be completed?"

Councillor D. Gervais to the Director of Public Works.

"Could you please follow up on the MacArthur Drive flooding of back lanes."

Councillor D. Gervais to the Director of Public Works.

"Could you please fix the 9th Avenue West road to the Hospital as soon as possible."

The Director of Public Works, in responding to the inquiry, advised that there are problems with the soil conditions in this area and once the servicing development in the west hill has been completed, the 9th Avenue West road will be reviewed, and also once the hot-mix material is ready the road will be repaired."

Mayor J. Scarrow to the Director of Public Works.

"Could the Rural Municipal of Buckland be contacted to see if they could use any assistance from the City with their flooding problems."

14. INTRODUCTION & CONSIDERATION OF BYLAWS:

15. UNFINISHED BUSINESS - BYLAWS:

- 15.1 Bylaw No. 16 of 2007 to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to rezone Lot 37, Block 8, Plan A, Extension 0, from R3 – Two-Unit Dwelling to R4 – Four-Unit Dwelling.

0250. Moved by Councillor M. Ring, Seconded by
Councillor G. Dionne, AND RESOLVED:

That Bylaw No. 16 of 2007, be read a third time and passed; and, that Bylaw No. 16 of 2007, be now adopted, sealed and signed by the Mayor and City Clerk.

THIRD READING OF BYLAW

16. GIVING NOTICE:

17. MOTIONS:

18. PUBLIC FORUM:

19. ADJOURNMENT – 7:55 P.M.:

0251. Moved by Councillor G. Dionne, Seconded by
Councillor M. Ring, AND RESOLVED:

That this Council do now adjourn.


MAYOR J. SCARROW


CITY CLERK

MINUTES ADOPTED THIS 14TH DAY OF MAY, A.D. 2007