

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**MONDAY,**  
**APRIL 23, 2007**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m., or later (public session), to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of April 12, 2007, Supplementary Agenda No. 1 of April 16, 2007 and Supplementary Agenda No. 2 of April 19, 2007, are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held April 10, 2007, Special Council Meetings held April 10, 2007 and the Committee of the Whole Council Incamera Meeting held April 10, 2007 be taken as read and adopted.

**4. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its April 16, 2007 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

*“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”*

**5. NOTICE OF PROCLAMATIONS:**

*No Motion required for Proclamations.*

- 5.1 NATIONAL VOLUNTEER WEEK – APRIL 15 – 21, 2007.
- 5.2 LEAVE A LEGACY WEEK – MAY 6 – 12, 2007.
- 5.3 MISSING CHILDREN’S MONTH – MAY, 2007.
- ▶ 5.4 MS AWARENESS MONTH – MAY, 2007.
- ▶ 5.5 SPEECH AND HEARING MONTH – MAY, 2007.

**6. PUBLIC HEARINGS & APPEALS:**

**7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

No presentations or delegations have been registered at this time.

**8. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

<p><b><i>“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)</i></b></p> <p><i>Matters will be debated and referred.</i></p> <p><b><i>“That the Communications/Petitions Package Items be referred, as indicated.”</i></b></p>
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**Page No.**

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| 8.1 | Correspondence from President, Saskatchewan Urban Municipalities Association, dated April 1, 2007, <b>forwarding Membership Renewal and details of plans to Advance the Urban Agenda.</b> | 1 |
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***Suggested Disposition: Refer to Financial Services.***

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| 8.2 | Correspondence from Jeanne Manseau dated April 4, 2007, <b>appealing the Denial of a Business License Application and Cat Breeding Permit.</b> | 3 |
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***Executive Committee Recommendations:***

- “1. That the animal control issue be referred to the Prince Albert Police Service – Bylaw Enforcement Division for review and report; and,***
- 2. That the zoning issue be referred to the Economic Development and Planning Department for review and report.”***

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| 8.3 | Correspondence from Director of Education, Prince Albert Roman Catholic Separate School Division No. 6, dated April 5, 2007, <b>requesting removal of Graffiti at the Property on 17<sup>th</sup> Street West across from St. Michael Community School.</b> | 10 |
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***Suggested Disposition: Refer to Economic Development and Planning for review and report.***

- 8.4 Correspondence from Mickey Fedorko, on behalf of McDonald's Restaurant, dated April 11, 2007, **requesting that Wednesday, May 9, 2007, be proclaimed McHappy Day in Prince Albert.** 168

***Suggested Disposition:***

1. ***That the proclamation of Wednesday, May 9, 2007, as McHappy Day in Prince Albert be approved and referred to the Mayor's Office.***
2. ***That Administration be instructed to bring forward an appropriate amendment to City Council's Procedure Bylaw No. 10 of 2005, as amended, that will allow the Mayor to approve Proclamations for events sponsored by a Commercial Business that provide a significant benefit to the Community.***

- 8.5 Correspondence from First Vice Chief, Federation of Saskatchewan Indian Nations, dated April 18, 2007, **requesting that the additional security costs, in the amount of \$3286.24, for the National Aboriginal Hockey Championships – April 29 – May 5, 2007, be waived.** 174

***Note: City Council's March 12, 2007, Resolution No. 0140 (2) states as follows:***

***"That any request to waive fees for use of other areas within the Art Hauser Centre, for the National Aboriginal Hockey Championship to be held April 29 – May 5, 2007, be denied."***

***Suggested Disposition: Receive as information and file.***

Council will resolve into Committee of the Whole Council.

***"That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business."***

The Deputy Mayor will assume the Chair.

**9. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 9.1 Report from Special Projects Manager, City Manager's Office, dated March 28, 2007, with respect to **New Format for City of Prince Albert Policy and Procedure Form.** **11**

**Recommendation:**

***“That City Council approve the template entitled “Statement of Policy and Procedure”, as the standardized format for all City Polices and Procedures, and, that City Council authorize the City Manager to be responsible for the following:***

- a. Approve administrative Policies that are not deemed of a contentious nature;***
- b. Approve procedural changes for all Policies, as required; and,***
- c. Ensure that all of The City of Prince Albert Policies and Procedures are adhered to.”***

- 9.2 Report from Transportation Project Manager dated April 10, 2007, with respect to **Purchase of Traffic Light Controllers.** **32**

**Recommendation:**

***“That City Council approve the purchase of fifty (50) Econolite ASC/3-2100 Traffic Light Controllers, at a cost of approximately \$142,200.”***

- 9.3 Report from Economic Development Coordinator dated March 29, 2007, with respect to **Prince Albert Downtown Improvement District Association 2006 Annual Report.** **36**

**Recommendation:**

***“That City Council accept the Prince Albert Downtown Improvement District Association 2006 Annual Report and Audited Financial Statement, as attached to the Report from the Economic Development Coordinator***

*dated March 29, 2007.”*

- 9.4 Report from Chief Clerk dated April 10, 2007, with respect to **Account List No. 6 of 2007 in the amount of \$2,534,354.28.** **49**

*Recommendation: Receive as information and file.*

- 9.5 Report from Transportation Project Manager dated March 20, 2007, with respect to **Summit Run for Fitness – August 19, 2007.** **57**

*Recommendations:*

- “1. That pursuant to the provisions of Section 40 of City Council’s Traffic Bylaw, being Bylaw No. 16 of 2005, that the Summit Run for Fitness Committee be granted permission to hold the “Summit Run for Fitness” on Sunday, August 19, 2007 commencing at 6:00 a.m., from the starting point along the riverbank, west of the 2<sup>nd</sup> Avenue Bridge, proceeding east on the Rotary Trail to 15<sup>th</sup> Avenue East, south to the Rotary Trail just beyond the intersection of 15<sup>th</sup> Street and east on the Rotary Trail and emerging off the Rotary Trail onto Marquis Road, and west to the turn around point at Andy Zwack Park and then returning along the same route to the starting point, subject to the Organizers making the necessary arrangements with the Transportation Project Manager for any barricades and the Police Service for any Police supervision that may be required during the Run.*
- 2. That the north side of Marquis Road, from 15<sup>th</sup> Avenue East to 6<sup>th</sup> Avenue East, and the west side of 15<sup>th</sup> Avenue East, from River Street to Marquis Road, be designated as temporary “No Parking” zones on Sunday, August 19, 2007 from 6:00 a.m. to 12:00 noon.*
- 3. That the City provide barricading and “No Parking” signs to the Organizing Committee, as required, and that the Organizing Committee be responsible for the set up and take down of the signs and barricades on race day.*
- 4. That the City Clerk inform the Summit Run for*

***Fitness Committee of the Parade approval and that safety around construction projects in the City will take priority over the race, and, therefore The City cannot guarantee adequate barricades.”***

- 9.6 Report from Transportation Project Manager dated April 3, 2007, with respect to **Installation of “No Parking” Zones along 10<sup>th</sup> Avenue East.** **63**

***Recommendations:***

- “1. That pursuant to the provisions of City Council’s Traffic Bylaw No. 16 of 2005, a 2 meter “No Parking” zone be installed 145 meters north of the Saskatchewan Institute of Applied Science and Technology’s south property line at 1100 – 15<sup>th</sup> Street East;***
- 2. That pursuant to the provisions of City Council’s Traffic Bylaw No. 16 of 2005, an 18 meter “No Parking” zone be installed 160 meters north of Saskatchewan Institute of Applied Science and Technology’s south property line at 1100 – 15<sup>th</sup> Street East;***
- 3. That pursuant to the provisions of City Council’s Traffic Bylaw No. 16 of 2005, a 2 meter “No Parking” zone be installed 198 meters north of Saskatchewan Institute of Applied Science and Technology’s south property line at 1100 – 15<sup>th</sup> Street East; and,***
- 4. That the installation of the “No Parking” zones be as indicated in the drawing attached to the Report from the Transportation Project Manager dated April 3, 2007.”***

- 9.7 Report from Airport Manager dated April 10, 2007, with respect to **Lease Agreement – Bare Land Storage at Airport.** **67**

***Recommendations:***

- “1. That City Council approve the two (2) year Lease Agreement between The City and Saskatchewan Power Corporation for the lease of bare land, as outlined in the Report from the Airport Manager dated April 10, 2007, and legally described as***

**5,541 square meters on a portion of Lot D, Block 103, Plan 78PA07887 at the Prince Albert Municipal Airport; and,**

- 2. That the Mayor and City Clerk be authorized to execute the Lease Agreement, on behalf of The City.”**

- 9.8 Report from Development Coordinator dated April 11, 2007, with respect to **Discretionary Signage in a C1 Downtown Commercial Zone – 60 – 12<sup>th</sup> Street East.** **96**

***Recommendation:***

***“That City Council approve the sign permit submitted on behalf of St. Paul’s Presbyterian Church to install a freestanding sign at 60 – 12<sup>th</sup> Street East and authorize the Building Inspector to execute the sign permit on behalf of The City of Prince Albert subject to:***

- 1. The sign being located at a setback distance equal to or greater than the southeast corner of the Church located at 60 – 12<sup>th</sup> Street East.”***

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

**10. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 10.1 Report from City Clerk dated April 11, 2007, with respect to **Zoning Bylaw Amendment – 712 – 7<sup>th</sup> Street East – 3<sup>rd</sup> Reading. (BYLAW NO. 16 OF 2007)** **20**

***Recommendation:***

***“That consideration of Bylaw No. 16 of 2007 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”***

- 10.2 Report from Planning Manager dated April 10, 2007, with respect to **Proposed VESELKA Ukrainian Culture and Heritage Museum Park.** **84**

***Executive Committee Recommendation: Refer back to Economic Development and Planning for further review and report.***

- 10.3 Report from Director of Economic Development and Planning dated April 14, 2007, with respect to **Land Fund.** **175**

***Recommendation:***

***“That Pre-Budget approval of \$2,774,300 for Capital costs to the Land Fund be granted for the following:***

- 1. \$203,520 Capital expenditures for completion of Crescent Acres Stage III Phase 5 – Damour Crescent, as outlined in the pro forma and map, attached to the Report from the Director of Economic Development and Planning dated April 14, 2007;***
- 2. \$2,053,000 Capital expenditures for work to start servicing Crescent Acres Stage IV Phase 1 and 2 Underground, as outlined in the pro forma and map, attached to the Report from the Director of Economic Development and Planning dated April 14, 2007;***
- 3. \$240,000 Capital expenditure to Muzzy Drive;***
- 4. \$240,780 Capital expenditures for work to service Parcels F and G, as outlined in the pro forma and map, attached to the Report from the Director of Economic Development and Planning dated April 14, 2007; and,***
- 5. \$37,000 Capital expenditure to bring curbing to the south property line of Parcel T, along 5<sup>th</sup> Avenue in the South Industrial Park.”***

- 10.4 Report from Parks and Open Space Manager dated April 3, 2007, with respect to **2007 Sportsfield Maintenance Contract Renewal.** **101**

**Recommendations:**

- “1. That City Council approve the renewal of the Sportsfield Maintenance Contract, for the 2007 season, between The City and TLS Lawn Care for the period from April 16, 2007 to August 2, 2007.**
- 2. That the Mayor and City Clerk be authorized to execute the Contract, on behalf of The City.”**

- 10.5 Report from Director of Community Services dated April 9, 2007, with respect to **Saskatchewan Amateur Men’s Championship – Cooke Municipal Golf Course.** **118**

**Recommendations:**

- “1. That City Council approve the hosting of the Saskatchewan Golf Association’s 2007 Amateur Men’s Championship, at the Cooke Municipal Golf Course, under the conditions as outlined in the Golf Course Utilization Agreement, attached to the Report from the Director of Community Services dated April 9, 2007.**
- 2. That the Mayor and City Clerk be authorized to execute the Saskatchewan Golf Association – Golf Course Utilization Agreement, on behalf of The City.”**

- 10.6 Report from Director of Community Services dated April 9, 2007, with respect to **Cooke Municipal Golf Course – 2007 Fees.** **162**

**Recommendations:**

- “1. That the Adult Weekend per Round Green Fees at the Cooke Municipal Golf Course, for the period from April 1, 2007 to December 31, 2007 be established at \$36, Goods and Services Tax included.**
- 2. That the Seniors Rate for the period from April 1, 2007 to December 31, 2007, remain at sixty percent (60%) of the Adult Weekend Rate.**
- 3. That all of the other Rates for Green Fees be adjusted, for the same period in accordance with**

***the established City Council Policy.”***

- ▶ 10.7 Report from City Manager dated April 19, 2007, with respect to **Community Development Fund (RPT#-CM-07-07)**. **191**

***Recommendations:***

- “1. ***That the Community Grant application attached to the Report from the City Manager dated April 19, 2007 be approved, and, that a submission be made and that Administration be authorized to make any minor adjustments, as may be required;***
- 2. ***That the following commitments be approved:***

<b><i>Project</i></b>	<b><i>Year – Source</i></b>	<b><i>Amount</i></b>
<b><i>Art Hauser Centre Phase 1 &amp; 2</i></b>	<b><i>2006 Debt Reduction Levy</i></b>	<b><i>\$1,088,900</i></b>
<b><i>Art Hauser Centre Phase 1 &amp; 2</i></b>	<b><i>2007 Debt Reduction Levy</i></b>	<b><i>\$722,200</i></b>
<b><i>Field House/Soccer Facility</i></b>	<b><i>2008 Capital Levy</i></b>	<b><i>\$510,000</i></b>
<b><i>Field House/Soccer Facility</i></b>	<b><i>2009 Capital Levy</i></b>	<b><i>\$680,000</i></b>

- 3. ***That the Pehonan Parkway Development financing plan be approved, in principal, and forwarded to the Pehonan Board for approval;***
- 4. ***That City Council establish a Committee to explore community partners for the Social Development project totaling \$770,000;***
- 5. ***That a further report be developed with respect to the Field House financing in conjunction with the Community Services Master Plan; and,***
- 6. ***That the Mayor and City Clerk be authorized to execute any necessary Agreements, on behalf of the City.”***

**11. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

*“That this Committee rise and report.”*

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

*“That the Report of Committee of the Whole be adopted.”*

*The Mayor will assume the Chair.*

**12. MAYOR & COUNCILLORS FORUM:**

**13. INQUIRIES:**

**14. INTRODUCTION & CONSIDERATION OF BYLAWS:**

**15. UNFINISHED BUSINESS - BYLAWS:**

- 15.1 Bylaw No. 16 of 2007 to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Lot 37, Block 8, Plan A, Extension 0, from R3 – Two-Unit Dwelling to R4 – Four-Unit Dwelling. (3<sup>rd</sup> Reading) 30

*3<sup>rd</sup> Reading:*

*“That Bylaw No. 16 of 2007 be read a third time and passed; and, that Bylaw No. 16 of 2007, be now adopted, sealed and signed by the Mayor and City Clerk.”*

**16. GIVING NOTICE:**

**17. MOTIONS:**

**18. PUBLIC FORUM:**

No members of the public have registered to speak as of 12:00 Noon on April 23, 2007, as required by City Council's Procedure Bylaw No. 10 of 2005, as amended.

**19. ADJOURNMENT:**