

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**TUESDAY,**  
**APRIL 10, 2007**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m. (or later), Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of March 29, 2007 and Supplementary Agenda No. 1 of April 5, 2007 are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held March 26, 2007, Special Council Meetings held March 19, 2007 and March 26, 2007 and the Committee of the Whole Council Incamera Meeting held March 26, 2007, be taken as read and adopted.

**4. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its April 2, 2007 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

***“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**5. NOTICE OF PROCLAMATIONS:**

**6. PUBLIC HEARINGS & APPEALS:**

*The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.*

**Page No.**

- 6.1 Report from Planning Manager dated March 23, 2007, with respect to **Zoning Bylaw Amendment – 712 – 7<sup>th</sup> Street East. (BYLAW NO. 16 OF 2007)** **147**

***Recommendation:***

***“That consideration of Bylaw No. 16 of 2007 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 6.2 Report from Planning Manager dated March 23, 2007, with respect to **Zoning Bylaw Amendment – 4350 – 2<sup>nd</sup> Avenue West. (BYLAW NO. 15 OF 2007)** **156**

**Recommendations:**

- “1. That consideration of Bylaw No. 15 of 2007 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.**
  
- 2. That the Development Permit Application for a Ready-to-Move (RTM) Home Construction Yard/Business to be located at 4350 – 2<sup>nd</sup> Avenue West, legally described as Parcel 64A, Plan C200, Extension 0; Parcel AA, Plan 101341730, Extension 1; and, Part of Parcel K, Plan 73PA06136, Extension 2, and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City of Prince Albert subject to:**
  - a) Entering into a Contract Zoning Agreement with the owner of the land to a maximum of five (5) years, and, that the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.”**

**7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

*The Mayor will invite individuals by name to come forward and be heard.*

- 7.1 Correspondence from Partner, Assurance & Advisory, Deloitte & Touche LLP, dated April 4, 2007, along with the following Correspondence, **forwarding the 2006 Fiscal Audit Plan for The City.** **164**

- Deloitte & Touche LLP dated March 15, 2007. **165**

***Suggested Disposition: Receive as information and file.***

- 7.2 Report from Transportation Project Manager dated March 19, 2007, along with the following Correspondence, both with respect to **Prince Albert Pride Parade – June 9, 2007.** **36**

- ▶ Elder/Associate Minister, Prince Albert Family Church, dated April 10, 2007. 202

**Executive Committee Recommendations:**

- “1. *That pursuant to the provisions of Section 40 of City Council’s Traffic Bylaw No. 16 of 2005, that The Avenue Community Centre be granted permission to hold a Pride Parade on Saturday, June 9, 2007, from 12:00 Noon to 1:30 p.m. commencing at 4<sup>th</sup> Avenue and River Street West, proceeding east to 1<sup>st</sup> Avenue West and south to 13<sup>th</sup> Street and east to Central Avenue and continuing north concluding at Memorial Square at 11<sup>th</sup> Street, subject to the Organizers finalizing arrangements with both the Transportation Project Manager and Chief of Police for whatever barricading and Police supervision may be required in conjunction with the Parade.*
- 2. *That Administration be instructed to provide a Report and the necessary amendment to City Council’s Traffic Bylaw No. 16 of 2005, that will permit the Director of Public Works and the Chief of Police to authorize a request for a March, Parade, Street Closure or Block Party, with the Report to consider safety, costs, and compliance with The Saskatchewan Human Rights Code.”*

- 7.3 Report from Sanitation Manager dated March 20, 2007, along with the following Correspondence, both with respect to **Montessori Preschool.** 42

- ▶ Director, P.A. Montessori Preschool, Daycare, Kindergarten Inc., dated April 10, 2007. 208

**Recommendations:**

- “1. *That the paper and cardboard recycle containers be relocated from the Crescent Heights Rink, Carlton Park Hall and the Crescent Acres Rink to the Material Recovery Facility located at 460 – 40<sup>th</sup> Street East, subject to the approval by the North Central Saskatchewan Waste Management Corporation Board.*

- 2. ***That a temporary sign be placed at the discontinued locations advising the public that the recycling bins have been relocated to the Material Recovery Facility.***

**8. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

***“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)***

*Matters will be debated and referred.*

***“That the Communications/Petitions Package Items be referred, as indicated.”***

- 8.1 Correspondence from Executive Director, Grants Administration and Provincial - Municipal Relations, Saskatchewan Government Relations, dated March 12, 2007, **advising that the Public Transit Capital Trust funds from the Federal Government have been approved.** 1

***Suggested Disposition: Receive as information and file.***

- 8.2 Correspondence from President Elect, Saskatchewan Public Works Association, dated March 14, 2007, **forwarding appreciation for the participation and support of City Council at the Saskatchewan Public Works Association 2007 Conference.** 2

***Suggested Disposition: Receive as information and file.***

- 8.3 Correspondence from Chief Executive Officer, Saskatchewan Parks and Recreation Association Inc., dated March 15, 2007, **encouraging the City’s participation in the Association’s Communication Network.** 3

***Suggested Disposition: Receive as information and file.***

- 8.4 Correspondence from Chairperson, Community Service Centre, dated March 19, 2007, **requesting that the City develop a Multi-year Service Agreement with the Community Service Centre to deliver Special Needs Transportation.** **14**

***Suggested Disposition: Refer to Public Works for review and report.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

## **9. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 9.1 Report from Treatment Plant Manager dated March 15, 2007, with respect to **Request for Proposal No. 126 of 2006 – Waste Water Treatment Plant Sludge Pump Retrofit Work Engineering Services.** **16**

***Recommendation:***

***“That Request for Proposal No. 126 of 2006 - Waste Water Treatment Plant Sludge Pump Retrofit Work Engineering Services be awarded to the low bidder, EarthTech (Canada) Inc., at a total cost of \$21,300 plus Provincial Sales Tax, if applicable.”***

- 9.2 Report from Sanitation Manager dated March 28, 2007, with respect to **Free Week at the Landfill – May 14 – 19, 2007, and two additional free weeks in conjunction with The City’s Neat and Clean Project.** **23**

**Executive Committee Recommendations:**

- “1. That the Public Works Department continue with Free Week at the Landfill commencing Monday, May 14, 2007 to Saturday, May 19, 2007, inclusive.**
- 2. That two additional “Free Weeks” be added to the program in conjunction with The City’s “Neat and Clean Project”, with the dates to be determined.**
- 3. That the appropriate advertising be undertaken to notify residents of Free Week at the Landfill and that the advertising include the limit on the number of tires at four (4) per resident.**
- 4. That Administration be instructed to utilize “Sparkle 2007”, as the campaign logo and promotional header in any advertising or cleaning and painting program to be undertaken.”**

- 9.3 Report from Acting Director of Public Works dated March 28, 2007, along with the following Correspondence, both with respect to **Extra Garbage Containers - Spring Fling Dance and Treasure Hunt – April 5, 2007.** **48**
- Manager, Prince Albert Golf and Curling Club, received March 28, 2007. **51**

**Executive Committee Recommendation:**

**“That City Council authorize Administration to charge the Prince Albert Golf and Curling Club for the provision of the requested services for the Spring Fling and Treasure Hunt event being held on April 5, 2007, in the amount of \$517.82, for garbage collection and stage rental.”**

- 9.4 Report from Economic Development Coordinator dated March 15, 2007, with respect to **Thomas Porter Interactive Internet Project Agreement.** **126**

**Recommendations:**

- “1. That the License Agreement between The City of Prince Albert and Thomas Porter Photographics for permission to access various Civic Facilities for the purpose of conducting photography of the**

*interiors and exteriors be approved; and,*

- 2. ***That the Mayor and City Clerk be authorized to execute the License Agreement, on behalf of The City.”***

- 9.5 Report from Development Coordinator dated March 20, 2007, with respect to **Easement Agreement in a C4 Highway Commercial Zone – 3245 – 2<sup>nd</sup> Avenue West.** 136

***Recommendations:***

- “1. ***That City Council approve the Easement Agreement between The City of Prince Albert and the South Hill Inn; and,***

- 2. ***That the Mayor and City Clerk be authorized to execute the Easement Agreement on behalf of The City of Prince Albert, subject to the following conditions:***

- a. ***The applicant providing a grading plan for the proposed parking lot, subject to approval by the Public Works Department; and,***

- b. ***That the Easement Agreement be registered on the title, with the costs to be born by the applicant.”***

- 9.6 Report from Chief Clerk dated March 27, 2007, with respect to **Account List No. 5 of 2007 in the amount of \$1,932,378.96.** 26

***Recommendation: Receive as information and file.***

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

**10. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 10.1 Report from Development Coordinator dated March 8, 2007, with respect to **Nuisance Abatement Bylaw. (BYLAW NO. 14 OF 2007)** **52**

***Executive Committee Recommendations:***

- “1. That Bylaw No. 14 of 2007 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws” for first reading only.***
- 2. That Administration be instructed to provide Public Notice that a public meeting will be held to review the proposed Nuisance Abatement Bylaw No. 14 of 2007.***
- 3. That the proposed Bylaw No. 14 of 2007 be also referred to City Council’s Housing Advisory Committee for review and report.”***

- 10.2 Report from Development Coordinator dated March 13, 2007, with respect to **Maintenance and Occupancy Bylaw. (BYLAW NO. 17 OF 2007)** **82**

***Executive Committee Recommendations:***

- “1. That Bylaw No. 17 of 2007 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws” for first reading only.***
- 2. That Administration be instructed to provide Public Notice that a public meeting will be held to review the proposed Maintenance and Occupancy Bylaw No. 17 of 2007.***
- 3. That the proposed Bylaw No. 17 of 2007 be also referred to City Council’s Housing Advisory Committee for review and report.”***

- 10.3 Report from Communications Manager dated April 5, 2007, with respect to **City Lead Service Connections Update.** **194**

***Recommendations:***

- “1. That City Council approve the Lead Service***

**Connections Water Testing Program; and,**

- 2. ***That City Council instruct Administration to utilize Lead Information Inserts to be bundled with City water billings for distribution to all City households.”***

**11. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

***“That this Committee rise and report.”***

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

***“That the Report of Committee of the Whole be adopted.”***

*The Mayor will assume the Chair.*

**12. MAYOR & COUNCILLORS FORUM:**

**13. INQUIRIES:**

**14. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- 14.1 **Bylaw No. 14 of 2007, respecting the Authority to Deal with Property Maintenance and the Abatement of Nuisances within the City. (1 Reading) 56**
- 14.2 **Bylaw No. 15 of 2007, to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Parcel 64A, Plan C200, Extension 0; Parcel AA, Plan 101341730, Extension 1; and, Part of Parcel K, Plan 73PA06136, Extension 2, from C4 - Highway Commercial to C - Contract Zone. (3 Readings) 162**
- 14.3 **Bylaw No. 16 of 2007, to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Lot 37, Block 8, Plan A, Extension 0, from R3 - Two-Unit Dwelling to R4 - Four-Unit Dwelling. (3 Readings) 154**

14.4 **Bylaw No. 17 of 2007, to Establish and Enforce Minimum Standards of Maintenance and Repair of Buildings in the City. (1 Reading)**

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1<sup>st</sup> Reading:

*“That Bylaw Nos. 14, 15, 16 and 17 of 2007 be introduced and read a first time.”*

2<sup>nd</sup> Reading:

*“That Bylaw Nos. 15 and 16 of 2007 be now read a second time.”*

Leave Granted:

*“That leave be granted to read Bylaw Nos. 15 and 16 of 2007 a third time.”*

3<sup>d</sup> Reading:

*“That Bylaw Nos. 15 and 16 of 2007 be read a third time and passed; and, that Bylaw Nos. 15 and 16 of 2007, be now adopted, sealed and signed by the Mayor and City Clerk.”*

15. **UNFINISHED BUSINESS - BYLAWS:**

16. **GIVING NOTICE:**

17. **MOTIONS:**

18. **ADJOURNMENT:**