

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**MONDAY,**  
**DECEMBER 18, 2006**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of December 7, 2006, Supplementary Agenda No. 1 of December 11, 2006 and Supplementary Agenda No. 2 of December 14, 2006 are indicated with a symbol (▶) at the beginning of each number.

### **1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held November 20, 2006, Special Council Meetings held November 20, 2006 and November 27, 2006, Committee of the Whole Council Incamera Meetings held November 20, 2006 and November 27, 2006 be taken as read and adopted.

**4. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its December 11, 2006 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

***“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**Approval of Agenda & Supplemental Package, along with any Walk-In Items (Items not indicated on the Consolidated Agenda and time sensitive for consideration during this meeting):**

***“That the Agenda for this meeting, with the following amendment, be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:***

- ***(Example): Add a Report from City Manager dated November 5, 2005, with respect to City Fleet at the end of the Reports of Administration & Committees Section.”***

**Moving Items (No motion required):**

*A request to move an item is provided for in Section 15(2) of City Council's Procedure Bylaw, whereby the Mayor or Chair is allowed to move items of public interest forward to be dealt with promptly.*

*Therefore, a member of Council at any time could simply request that the Mayor or Chair move an item forward to be dealt with and the Mayor or Chair may move the item without a motion being put forward.*

**Adding Items (Not permitted):**

*The process for adding items by members of Council is provided for through the procedure stated in Section 29 of City Council's Procedure Bylaw for "Notice of Motion", whereby a member of Council shall:*

- *Introduce a motion during the "Notice of Motion" Section of the Council meeting and setting out the exact motion proposed and the date in which the motion is to be considered.*
- *Submit the motion in writing and signed to the Clerk.*
- *The Council may by a  $\frac{2}{3}$  vote of all members present dispense with the notice and allow any motion to be introduced without such notice being given.*

**Deleting/Removing Items (Motion required when item is considered):**

*The process for deleting/removing items from the Agenda will be provided through other provisions of the Bylaw, which are **postponing** (to a future date), **referring** (for a further report, to another Committee, etc.), **withdrawing** (upon request by Administration because more information has come forward) or to **postponing sine die** (postpone indefinitely) when the item comes up during the meeting.*

**PLEASE BE AWARE**, that referrals for further reports by Administration from the Executive Committee means that Administration has commenced the research prior to Council's formal decision during the Consent Agenda at the Council meeting.

**5. NOTICE OF PROCLAMATIONS:**

*No motion is required, this is only an advisement for members of Council and Public.*

***No Motion required for Proclamations.***

- ▶ 5.1 **CRIMESTOPPERS MONTH – JANUARY, 2007.**
- ▶ 5.2 **ENVIRONMENTAL PUBLIC HEALTH WEEK – JANUARY 15 – 19, 2007.**

**6. PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

*There is no longer a need to make separate motions for individuals to speak because this approval was provided during the Approval of Agenda, unless someone comes to speak that the Clerk did not place on Agenda to speak.*

*Items will be debated and dealt with normally.*

**Page No.**

- 6.1 Report from Planner I dated November 30, 2006, with respect to **Amendment to Front Yard Requirement in the C3 and M3 Zoning District – Cornerstone Property south of 15<sup>th</sup> Avenue East. (BYLAW NO. 34 OF 2006)** **90**

***Recommendation:***

***“That consideration of Bylaw No. 34 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 6.2 Report from Property Sales Coordinator dated December 5, 2006, with respect to **Sale of Land – 659 River Street East.** **257**

***Recommendations:***

***“1. That the sale of City owned property at 659 River Street East, legally described as Lot 16, Block 5, Plan A, Extension 36, to Habitat for Humanity***

*(Prince Albert) in the amount of \$11,000 be approved; and,*

**2. That the Mayor and City Clerk be authorized to execute the Sale Agreement, once prepared.”**

6.3 Report from Planning Technician dated December 5, 2006, with respect to **1<sup>st</sup> Avenue East Road Closure. (BYLAW NO. 38 OF 2006)** **263**

**Recommendation:**

*“That consideration of Bylaw No. 38 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”*

6.4 Report from Development Coordinator dated November 28, 2006, along with the following Correspondence, both with respect to **Appeal Nuisance Abatement Order – 1696 – 14<sup>th</sup> Street West.** **505**

- Charlene Berard dated December 1, 2006. **518**

**Recommendation:**

*“That City Council confirm the Order issued for 1696 – 14<sup>th</sup> Street West, legally described as Lot 37 and 38, Block G, Plan F, to relocate the wall constructed along the west side of the car port to be four (4) feet from the property line and relocate the shed to the rear yard and ensure that it is located a minimum of 2.5 feet from the side property line, five (5) feet from the dwelling and five (5) feet from the rear property line, or relocate the west wall of the shed so as to be a minimum of four (4) feet from the property line.”*

**7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

The Mayor will invite individuals by name to come forward and be heard.

*There is no longer a need to make separate motions for individuals to speak because this approval was provided during the Approval of Agenda, unless someone comes to speak that the Clerk did not place on Agenda to speak.*

*Items will be debated and dealt with normally.*

7.1 Report from Acting Transportation Project Manager dated December 4, 2006, along with the following Correspondence, both with respect to **Carlton Comprehensive School Crosswalk.** **468**

▶ Brian Clavier dated December 18, 2006. **684**

***Executive Committee Recommendation:***

***“That the Public Works Department be instructed to discuss a cost sharing arrangement with Carlton Comprehensive High School for the installation of overhead crosswalk signs and a fence on the 6<sup>th</sup> Avenue East median, and provide a report outlining the outcome.”***

**8. COMMUNICATIONS/PETITIONS PACKAGE:**

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

**Procedural Example:**

*Motion placed on the floor by member to adopt referrals:*

*“That the Communications/Petitions Package Items be referred, as indicated.” (no vote required)*

*Chair:*

*“Does anyone wish to speak to a Communications Item.”*

*Member:*

*“I would like to speak to Item No. 4.2.”*

*Normal Debate and alternate motion for item debated, if desired.*

*Motion:*

*“That Item No. 4.2 be referred to Public Works for a report.”*

*Motion:*

*“That the Communications/Petitions Package Items be referred, as amended.”*

***“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)***

*Matters will be debated and referred.*

***“That the Communications/Petitions Package Items be referred, as amended.”***

**Page No.**

- 8.1 Correspondence from President, “Discoveries” Prince Albert Children’s Festival, dated October 30, 2006, **requesting that the week of May 18, 2007 be declared as “Children’s Week”, and also requesting the use and retrieval of Garbage Containers from May 17 – 18, 2007.**

**1**

***Suggested Disposition:***

- 1. Proclamation - Refer to Mayor’s Office.***
- 2. Request for Garbage Containers – Refer to Public Works for review and report.***

- 8.2 Correspondence from Manager, Prince Albert Share-A-Meal/Food Bank, dated November 9, 2006, **forwarding information with respect to the Summer Snack Program for the year 2006.**

**2**

***Suggested Disposition: Receive as information and file.***

- 8.3 Correspondence from Lyle Karasiuk, on behalf of the Festival of Trees Planning Committee, dated November 12, 2006, **requesting that the City’s Sign Bylaw be reviewed to create more City Property Space where Non-Profit Organizations can advertise.**

**6**

***Suggested Disposition: Refer to Economic Development and Planning for review and report.***

- 8.4 Correspondence from Chief Executive Officer, Prince Albert Parkland Health Region, dated November 15, 2006, **requesting that the Mayor and Councillors attend a**

**7**

supper meeting to discuss mutual interests.

***Suggested Disposition: Refer to Mayor's Office.***

- 8.5 Correspondence from Raymond Guillet dated November 16, 2006, **forwarding concerns with respect to the need for traffic lights at 4<sup>th</sup> Street and 10<sup>th</sup> Avenue East.** **8**

***Suggested Disposition: Receive as information and file.***

- 8.6 Correspondence from Willard Ahenakew dated November 22, 2006, **requesting that the City purchase a Limited Edition Print depicting the Signing of Treaty 6.** **15**

***Suggested Disposition: Refer to 2007 Operating Budget Deliberations for review.***

- 8.7 Correspondence from Executive Director, West Flat Citizens Group Inc., dated November 23, 2006, **requesting that the final payment of the West Flat Citizens Group Lease Payment Agreement be returned to the West Flat Citizens Group Inc.** **22**

***Suggested Disposition: Refer to Financial Services for review and report.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

## **9. CONSENT AGENDA:**

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

**Procedural Example:**

*Chair:*

*“Does anyone wish to remove a Consent Item?”*

*Member:*

*“Please remove item 5.2 and 5.3 as I have a number of questions.”*

*Chair:*

*“Does anyone wish to add any items?”*

*Member:*

*“I believe Item 6.3 is straight forward.”*

*Chair:*

*“Any objections? ... seeing none, then it is added.”*

*(If no objections, item automatically added. If any objection, item remains where it is on the Agenda.)*

*Motion by member (no seconder required):*

*“That the Consent Agenda and the recommendations contained in the Administrative and Committee Reports be approved, excluding Item Nos. 5.2 and 5.3 and adding Item No. 6.3.”*

- 9.1 Report from Executive Assistant dated December 1, 2006, with respect to **70<sup>th</sup> Annual Federation of Canadian Municipalities Conference and Municipal Expo.**

**28**

***Recommendations:***

- “1. That any members of City Council intending to attend the 2007 Annual Federation of Canadian Municipalities Conference and Municipal Expo to be held June 1 – 4, 2007 in Calgary, Alberta, be authorized to do so as representatives of the Council of The City of Prince Albert pursuant to Section 56(1) of The Cities Act; and,***
- 2. That members of City Council be asked to notify the Executive Assistant by February 9, 2007 of***

***their availability to attend the Conference, so that delegate registration and hotel accommodations can be confirmed.”***

- 9.2 Report from Executive Assistant dated December 1, 2006, with respect to **Council Issue Tracking System.** 38

***Recommendations:***

- “1. That all Council Inquiries from previous members of City Council be removed from the Council Issue Tracking System;***
- 2. That re-elected members of City Council review their listing of Council Inquiries from the Council Issue Tracking System to indicate which Council Inquiries they require a response to and the Inquiries that can be removed from the Council Issue Tracking System;***
- 3. That any Council and Committee of the Whole Council Incamera Issues in the Council Issue Tracking System dated previous to January 1, 2005 be removed from the Council Issue Tracking System; and,***
- 4. That a standard target date of sixty (60) days be issued for Council and Committee of the Whole Council Incamera directed Issues effective January 1, 2007, unless a defined date has been requested by City Council for a specific Issue.”***

- 9.3 Report from Director of Corporate Services dated December 2, 2006, with respect to **Job Evaluation Project.** 42

***Recommendation:***

***“That the Request for Proposal No. 134 of 2006 for Consulting Services – Out-of-Scope Job Evaluation Project be awarded to Koenig & Associates Inc. at an estimated cost of \$97,804.”***

- 9.4 Report from City Clerk dated December 4, 2006, with respect to **2007 Committee, Commission and Board Appointments.** 49

***Recommendation: Receive as information and file.***

- 9.5 Report from City Clerk dated December 5, 2006, with respect to **2007 Executive Committee and City Council Meeting Schedule.** 64

**Recommendations:**

- “1. That the 2007 Executive Committee and City Council Meeting Schedule, as outlined in the list attached to the Report from the City Clerk dated December 5, 2006, be approved;***
- 2. That City Council consider adopting a Summer Meeting Schedule for the months of July and August; and,***
- 3. That City Council choose the commencement time for its Summer Meeting Schedule.”***

- 9.6 Report from Acting Transportation Project Manager dated November 6, 2006, with respect to **Installation of a 30-minute Parking Zone at 300 – 13<sup>th</sup> Street West.** 68

**Executive Committee Recommendations:**

- “1. That a 30-minute Parking Zone for J & P Hobby Supplies Ltd. located at 300 – 13<sup>th</sup> Street West be installed.***
- 2. That the Public Works Department investigate with the owner of J & P Hobby Supplies Ltd. whether parking on 3<sup>rd</sup> Avenue would be an acceptable alternative to parking on 13<sup>th</sup> Street.”***

- 9.7 Report from Acting Transportation Project Manager dated November 10, 2006, with respect to **Stop Sign on 4<sup>th</sup> Avenue West and Marquis Road.** 72

**Recommendation:**

***“That the stop sign facing southbound traffic be removed from the northwest corner on 4<sup>th</sup> Avenue West at Marquis Road.”***

- 9.8 Report from Operations Coordinator dated November 10, 2006, with respect to **Easement Agreement – Sanderson Drive and Woodman Crescent - Saskatchewan Power Corporation and Saskatchewan Telecommunications.** 76

**Recommendation:**

***“That the Mayor and City Clerk be authorized to execute the Easement Agreement between Saskatchewan Power Corporation and Saskatchewan Telecommunications and The City of Prince Albert for the location at Parcel J and K, Plan No. 76PA02969.”***

- 9.9 Report from Operations Coordinator dated November 20, 2006, with respect to **Easement Agreement - Parcel K south of Pine Grove Correctional Centre - Saskatchewan Power Corporation.** **82**

**Recommendation:**

***“That the Mayor and City Clerk be authorized to execute the Easement Agreement between Saskatchewan Power Corporation and The City of Prince Albert for the location at Parcel K, Plan No. 03372.”***

- 9.10 Report from Assistant to the Director of Public Works dated November 24, 2006, with respect to **Large Refuse Containers – Apartment Block – 2820 – 15<sup>th</sup> Avenue East.** **87**

**Recommendation:**

***“That a report be forwarded for consideration by City Council once a list of apartments and condominiums with five (5) or more units has been completed.”***

- 9.11 Report from Planner I dated December 4, 2006, with respect to **2<sup>nd</sup> Progress Report – “Plan Prince Albert Update”.** **98**

**Recommendation: Receive as information and file.**

- 9.12 Report from Recreation Coordinator dated November 21, 2006, with respect to **Common Weal Partnership/Office Space at Arts Centre.** **270**

**Recommendations:**

***“1. That The City of Prince Albert partner with Common Weal and provide the Organization with office space at the Prince Albert Arts Centre, which will include the use of the office space, electricity, heat and access to bathrooms for a***

*rental cost of \$1,200 per year, for the period commencing November 1, 2006 to October 31, 2007; and,*

- 2. That the Mayor and City Clerk be authorized to execute the Letter of Agreement on behalf of the City, once prepared.”**

- 9.13 Report from Chief Clerk dated November 16, 2006, with respect to **Tax Enforcement Proceedings.** **280**

***Recommendation: Receive as information and file.***

- 9.14 Report from Chief Clerk dated November 21, 2006, with respect to **Account List No. 18 of 2006 in the amount of \$1,854,899.45.** **286**

***Recommendation: Receive as information and file.***

- 9.15 Report from City Assessor dated November 22, 2006, with respect to **Tax Abatement – 2671 – 15<sup>th</sup> Avenue East.** **294**

***Recommendation:***

***“That City Council abate \$56.40 in Municipal and School taxes to Kewal and Chand B. Krishan, to offset a portion of the 2005 tax that was levied using an assessment value that was too high.”***

- 9.16 Report from Assistant Director of Financial Services dated November 28, 2006, with respect to **2007 Insurance Broker Contract Extension.** **297**

***Recommendations:***

- 1. That a six (6) month extension from January 1, 2007 to June 30, 2007, for providing Insurance Brokerage Services for The City of Prince Albert be authorized with the City’s current broker, Redekopp Insurance Ltd.; and,***

- 2. That Insurance Brokerage Services be tendered in March or April, 2007, for a five (5) year period with options for an additional two (2) one-year terms with annual reviews, effective July 1, 2007.”***

- 9.17 Report from Assistant Director of Financial Services dated December 4, 2006, with respect to **Travel Policy Update.** **301**

**Recommendation:**

***“That the City’s Travel/Meal/Accommodation/Vehicle Policies be amended effective December 19, 2006 as follows:***

***Private Vehicle Usage Rate:***

***All travel, except the following:           \$0.4125/kilometer  
North of the 54<sup>th</sup> parallel:                 \$0.4442/kilometer  
Minimum daily rate:                         \$6.19/day***

***Daily Parking Rates:***

***In paid lots:                                     Amount per receipt  
On street metered parking:                 \$4.00 daily maximum.”***

- 9.18 Report from Chief Clerk dated December 5, 2006, with respect to **Account List No. 19 of 2006 in the amount of \$2,200,593.81.** **307**

***Recommendation: Receive as information and file.***

- 9.19 Report from Fire Chief dated November 20, 2006, with respect to **Needle Information.** **315**

***Recommendation: Receive as information and file.***

- 9.20 Report from Board of Police Commissioners dated November 23, 2006, with respect to **New Year’s Eve Bus Service Project.** **319**

***Recommendations:***

- “1. That City Council approve participation in the 2006 New Year’s Eve Bus Service Project; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Letter of Understanding with Saskatchewan Government Insurance on behalf of The City of Prince Albert.”***

- 9.21 Report from Executive Assistant dated December 13, 2006, with respect to **2007 Saskatchewan Urban Municipalities Association Annual Convention – Saskatoon – February 4 – 7, 2007.** **670**

**Recommendations:**

- “1. That Members of City Council interested in attending the 2007 Saskatchewan Urban Municipalities Association Annual Convention in Saskatoon from February 4 – 7, 2007, be authorized to do so as representatives of the Council of The City of Prince Albert, pursuant to the provisions of Section 56(1) of The Cities Act; and,**
- 2. That members of Council be asked to notify the Executive Assistant by December 19, 2006 of their availability to attend the Convention, so that delegate registration and hotel accommodations can be confirmed by the early bird deadline of December 22, 2006.”**

**“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”**

**Removed Items from Consent Agenda:**

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

**10. REPORTS OF ADMINISTRATION & COMMITTEES:**

Items will be debated and dealt with normally. (No seconder necessary).

- |      |   |            |
|------|---|------------|
| 10.1 | Report from City Manager dated December 4, 2006, along with the following Correspondence, both with respect to <b>Revenue Sharing. (RPT#CM-06-29)</b> | <b>325</b> |
|      | <ul style="list-style-type: none"><li>• Interim Vice-President, Saskatchewan Urban Municipalities Association, dated November 15, 2006.</li></ul>     | <b>370</b> |

**Recommendation: Receive as information and file.**

- |      |   |            |
|------|---|------------|
| 10.2 | Report from Director of Financial Services dated December 4, 2006, with respect to <b>2007 Pre Budget Report.</b> | <b>386</b> |
|------|---|------------|

**Recommendations:**

- “1. That external agencies be instructed to provide budget requests with increases between 0% and 2% of the 2006 approved budgets and clearly outline the effect on service levels.**
- 2. That Budget Option No. 2, as outlined in the Report from the Director of Financial Services dated December 4, 2006 be accepted and that Administration be authorized to proceed with the budget based on these instructions.**
- 3. That the following Budget Committee Meetings be set:**
  - a. Public Consultation meeting – April 25, 2007 from 7:00 p.m. to 9:00 p.m.**
  - b. Capital and Operating Budget review – April 27 and 28, 2007 from 9:00 a.m. to 4:00 p.m.**
- 4. That City Council identify other items to be reviewed and investigated as part of the 2007 budget.”**

- 10.3 Report from Finance Manager dated December 5, 2006, with respect to **2006 Year End Projections Based on September 30, 2006 Information.** **402**

**Recommendation: Receive as information and file.**

- 10.4 Report from Director of Corporate Services dated December 1, 2006, with respect to **City Website – Advertising.** **445**

**Recommendations:**

- “1. That City Council approve the use of advertising on the City website in conjunction with the Art Hauser Centre and the E.A. Rawlinson Centre; and,**
- 2. That City Council allow the Art Hauser Centre and the E.A. Rawlinson Centre the ability to determine what advertising is deemed ‘proper’ and acceptable for posting on the Art Hauser Centre or E.A. Rawlinson Centre pages of the City’s website.”**

- 10.5 Report from Assistant to the Director of Public Works dated November 9, 2006, with respect to **Review of Garbage Collection and Recycling in the Midtown and East Hill Areas.** **450**

**Recommendations:**

- “1. That the City commence with a trial area of one hundred 300 gallon blue recycle containers divided between the two (2) areas being Midtown and the East Hill;**
- 2. That the total trial be for a six (6) month period; and,**
- 3. That all the residents be advised in both areas.”**

- 10.6 Report from Assistant Treatment Plant Manager dated November 20, 2006, with respect to **Tender No. 153 of 2006 – Water Purification Materials.** **455**

**Recommendation:**

**“That Tender No. 153 of 2006 for the supply and delivery of Water Purification Materials be awarded as follows:**

- 1. Part “A” - Aluminum Sulphate (Liquid Alum) be awarded to Marsulex Inc., Saskatoon, SK, for the total tendered price of \$221.59/metric tonne, including the variable fuel surcharge of \$4.92/MT, plus Goods and Services Tax.**
- 2. Part “B” – AlumPlus be awarded to Marsulex Inc., Saskatoon, SK, for the total tendered price of \$316.55/metric tonne, including the variable fuel surcharge of \$4.92/MT, plus Goods and Services Tax.**
- 3. Part “C” - Hydrated Lime be awarded to Graymont Western Canada Inc., Calgary, AB, for the total tendered price of \$0.29118/kg, plus Goods and Services Tax.”**

- 10.7 Report from Operations Coordinator dated November 23, 2006, with respect to **Crossing Request – 301 – 16<sup>th</sup> Street West.** **460**

**Executive Committee Recommendations:**

- “1. That City Council approve the 74 foot crossing permit at 301 – 16<sup>th</sup> Street West for Asil Enterprises Ltd.**
- 2. That the boulevard on both sides of the crossing be landscaped in accordance with the City’s Zoning Bylaw No. 1 of 1987.”**

10.8 Report from Assistant to the Director of Public Works dated December 1, 2006, with respect to **Compost Facility**. **464**

**Recommendations:**

- “1. That subject to the approval of Saskatchewan Environment, The City of Prince Albert commence with an open-air compost program for a one (1) year trial period, with a review at that time to determine if the program is successful; and,**
- 2. That Saskatchewan Environment be notified of the City’s intention.”**

10.9 Report from Municipal Service Centre/City Yards/Fleet Manager dated December 5, 2006, with respect to **Tender No. 164 of 2006 – Rental of Trucks**. **478**

**Recommendations:**

**“That the rental of Tandem and Semi-trailer trucks be based on the hourly rate and on the cost per tonne or cost per cubic metre, plus applicable taxes, depending upon the commodity being hauled, and, that the trucks would be used based upon the descending order of cost effectiveness for each usage category.**

**PART A - SUMMER HAULING - March 1 - November 30**

**When hauling gravel and earth materials in the summer months (March 1 to November 30) the net payload combined with the hourly rate will determine the list. Tandems or semis will be used on an individual application basis and the maximum allowable weight is either the least of the registered Gross Vehicle Weight or for Secondary Highways where the City’s pit is located: 20,000 kg for Tandems, 34,500 kg for 5 axle Semi-trailers or 40,000 kg for 6 axle Semi-trailers.**

<b>Truck Rental List 2007</b>								
Owner	Type	Make	<b>Unit Cost</b>					Ranking
			Max Wt Kgs.	Tare Wt Kgs.	Net Wt. Tonnes (1t-1000 kg)	\$/Hr.	\$/tonne	
Ruszkowski	Semi 6 Axle	95 IHC	39500	17090	22410	\$91.00	\$4.06	1
Paulsen	Semi 6 Axle	99 Intl	40000	16680	23320	\$99.90	\$4.28	2
Dmyterko Ent.	Semi 5 Axle	1998 Peterbuilt	34500	14850	19650	\$85.00	\$4.33	3
Malenfant Ent.	Semi 5 Axle	95 Freightliner	34500	16460	18040	\$80.00	\$4.43	4
Paulsen	Semi 6 Axle	01 Freightliner	40000	17780	22220	\$99.90	\$4.50	5
Paulsen	Semi 6 Axle	05 Western Star	40000	18340	21570	\$99.90	\$4.63	6
Dmyterko Ent.	Semi 5 Axle	1994 Kenworth	34500	16230	18270	\$85.00	\$4.65	7
Halliday	Tandem	07 Sterling	20000	8490	11510	\$56.10	\$4.87	8
Dmyterko Ent.	Tandem	90 Ford	20000	8935	11065	\$54.00	\$4.88	9
Dmyterko Ent.	Tandem	91Freightliner	20000	9090	10910	\$54.00	\$4.95	10
Pillipow	Tandem	95 Intl	20000	8640	11360	\$59.00	\$5.19	11
Dmyterko Ent.	Tandem	98 Peterbilt	20000	9770	10230	\$54.00	\$5.28	12
Paulsen	Tandem	87 IHC	20000	9250	10750	\$62.10	\$5.78	13
Ruszkowski	Tandem	2006 Sterling	20000	8980	11020	\$69.00	\$6.26	14
Paulsen	Tandem	96 Freightliner	20000	10730	9270	\$62.10	\$6.70	15

***PART B - Tandem - Without Operator***

***1. Astro Towing 24.50/hr 1992 Ford***

***PART C - WINTER HAULING - December 1 - February 28***

***Tandems & Semi-Trailers***

***When hauling gravel in the winter months (December 1***

**to February 28), the net payload combined with the hourly rate will determine the list. The maximum allowable weight is either the least of the registered Gross Vehicle Weight plus 10% or for secondary highways where the City's pit is located: 23,500 kg for tandems, 41,500 kg for 5 axle semi-trailers or 46,500 kg for 6 axle semi-trailers.**

<b>Truck Rental List 2007</b>								
Owner	Type	Make	Unit Cost					Ranking
			Max. Wt. Kgs.	Tare Wt. Kgs.	Net Wt. Tonnes (1t-1000 kg)	\$/Hr.	\$/Ton	
Dmyterko Ent.	Semi 5 Axle	98 Peterbilt	41500	14850	26650	\$85.00	\$3.189	1
Malenfant Ent.	Semi 5 Axle	95 Freightliner	41500	16460	25040	\$80.00	\$3.194	2
Paulsen	Semi 6 Axle	99 Intl	46500	16680	29820	\$99.90	\$3.35	3
Dmyterko Ent.	Semi 5 Axle	94 Kenworth	41500	16230	25270	\$85.00	\$3.36	4
Paulsen	Semi 6 Axle	01 Freightliner	46500	17780	28720	\$99.90	\$3.48	5
Paulsen	Semi 6 Axle	05 Western Star	46500	18340	28160	\$99.90	\$3.55	6
Dmyterko Ent.	Tandem	90 Ford	23500	8935	14565	\$54.00	\$3.71	7
Ruszkowski	Semi 6 Axle	95 IHC	41500	17090	24410	\$91.00	\$3.73	8
Halliday	Tandem	07 Sterling	23500	8490	15010	\$56.10	\$3.74	9
Dmyterko Ent.	Tandem	91 Freightliner	23500	9090	14410	\$54.00	\$3.75	10
Dmyterko Ent.	Tandem	98 Peterbilt	23500	9770	13730	\$54.00	\$3.93	11
Pillipow	Tandem	95 Intl	23500	8640	14860	\$59.00	\$3.97	12
Paulsen	Tandem	87 IHC	23500	9250	14250	\$62.10	\$4.36	13
Ruszkowski	Tandem	2006 Sterling	23500	8980	14520	\$69.00	\$4.75	14
Paulsen	Tandem	96 Freightliner	23500	10730	12770	\$62.10	\$4.86	15

***PART D - SNOW HAULING – November 1 – April 30***

***Semi-Trailers & Tandems***

***When hauling snow in the winter months (November 1 to April 30) the volume of the semi-trailer or tandem box combined with the hourly rate will determine the list, as the weight of snow is not a restrictive factor in frozen winter conditions.***

<b>Truck Rental List 2006 &amp; 2007</b>									
Owner	Type	Make	Unit Cost						Ranking
			Length M	Width M	Depth M	Volume M3	\$/Hr.	\$/M3	
Dmyterko Ent.	Semi 5 Axle	98 Peterbilt	8.534	2.235	1.727	32.940	\$85.00	\$2.58	1
Ruszkowski	Semi 6 Axle	95 IHC	8.839	2.591	1.422	32.57	\$91.00	\$2.79	2
Paulsen	Semi 6 Axle	05 Western Star	9.449	2.438	1.372	31.61	\$99.90	\$3.16	3
Paulsen	Semi 6 Axle	01 Freightliner	9.449	2.438	1.372	31.61	\$99.90	\$3.16	4
Paulsen	Semi 6 Axle	99 Intl	9.449	2.438	1.372	31.61	\$99.90	\$3.16	5
Malenfant Ent.	Semi 5 Axle	95 Freightliner	8.534	2.210	1.270	23.95	\$80.00	\$3.55	6
Dmyterko Ent.	Tandem	98 Peterbilt	4.572	2.235	1.473	15.05	\$54.00	\$3.59	7
Dmyterko Ent.	Tandem	90 Ford	3.962	2.565	1.397	14.20	\$54.00	\$3.80	8
Paulsen	Tandem	96 Freightliner	5.029	2.438	1.295	15.88	\$62.10	\$3.91	9
Dmyterko Ent.	Semi 5 Axle	94 Kenworth	6.706	2.235	1.270	19.03	\$85.00	\$4.47	10
Halliday	Tandem	07 Sterling	4.420	2.261	1.219	12.18	\$56.10	\$4.61	11
Ruszkowski Ent.	Tandem	2006 Sterling	5.029	2.438	1.219	14.95	\$69.00	\$4.62	12
Dmyterko Ent.	Tandem	91 Freightliner	4.267	2.134	1.219	11.10	\$54.00	\$4.86	13
Pillipow	Tandem	95 Intl	4.572	2.235	1.168	11.94	\$59.00	\$4.94	14
Paulsen	Tandem	87 IHC	4.572	2.438	1.067	11.89	\$62.10	\$5.22	15

10.10 Report from Municipal Service Centre/City Yards/Fleet Manager dated December 5, 2006, with respect to **Tender No. 165 of 2006 – Petroleum Products.**

**485**

**Recommendation:**

***“That Tender No. 165 of 2006 – Petroleum Products (2007 – 2009) be awarded for three (3) year supply contracts as follows:***

- 1. Part A and B for the supply and bulk delivery of regular unleaded gasoline and both winter and summer diesel fuel be awarded to the low bidder Millsap Fuel Distributors Ltd.***
- 2. Part C and K be awarded to the low bidder Federated Co-operatives Limited.***
- 3. Part D to I be awarded to the low bidder Boss Lubricants with the exception to Part F where Boss Lubricants is the second low bidder.***
- 4. Part J be split between the two (2) lowest bidders, Federated Co-operatives Limited and Boss Lubricants for the supply of the two (2) specified transmission oils.***
- 5. Part L be split between the two (2) lowest bidders, Federated Co-operatives Limited for the supply of synthetic gear lube and Boss Lubricants for the supply of non-synthetic gear lube.”***

- 10.11 Report from Municipal Service Centre/City Yards/Fleet Manager dated December 5, 2006, with respect to **Request for Proposal No. 177 of 2006 – Propane Purchases.** **489**

**Recommendation:**

***“That Request for Proposal No. 177 of 2006 - Propane be awarded to the low bidder Superior Propane Inc. for the estimated amount of \$61,956.”***

- 10.12 Report from Economic Development Coordinator dated November 9, 2006, with respect to **Authorization for BizPaL.** **493**

**Recommendation:**

***“That City Council endorse the BizPaL project and authorize the Mayor and City Clerk to execute the Letter of Intent between The City of Prince Albert and the Province of Saskatchewan.”***

- 10.13 Report from Development Coordinator dated November 28, 2006, with respect to **Discretionary Use in a C5 Neighbourhood Commercial Zone – 1501 Olive Diefenbaker Drive.** **501**

**Recommendation:**

***“That City Council approve the Development Permit submitted on behalf of David and Sarah Culbert to open a combination retail outlet and restaurant at 1501 Olive Diefenbaker Drive and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City of Prince Albert subject to:***

- 1. The applicant supplying and obtaining all required building plans and/or permits; and,***
- 2. The building meeting all requirements as requested by the Building Inspector as related to fire and building safety.”***

- 10.14 Report from Recreation Manager dated November 8, 2006, with respect to **2006 Recreation Facilities Program.** **519**

**Recommendations:**

- “1. That the existing Recreation Facilities Program Policy be amended as attached to the Report from the Recreation Manager dated November 8, 2006;***
- 2. That the Nordale Community Club receive a grant in the amount of \$5,804.66, for the replacement of shingles on the east side of the Hall; and,***
- 3. That the request from the Hazeldell Community Club for the replacement of main doors to the Hall be denied.”***

- 10.15 Report from Director of Community Services dated November 27, 2006, with respect to **Community Services Master Plan.** **532**

**Recommendations:**

- “1. That the Request for Proposal No. 129 of 2006 for the preparation of the Community Services Master***

***Plan be awarded to Randall Conrad & Assoc. Ltd.;***

- 2. That the Community Services Department be authorized to proceed with the Community Services Master Plan;***
- 3. That the process for the Community Services Master Plan, as outlined in the proposal submitted by Randall Conrad & Assoc. Ltd. and attached to the Report from the Director of Community Services dated November 27, 2006 be approved;***
- 4. That the proposed Community Services Committee act as an Advisory-Steering Committee for the Community Services Master Plan; and,***
- 5. That the cost of the Master Plan be funded through the 2007 Capital Program.”***

- 10.16 Report from Mechanical and Building Maintenance Manager dated December 5, 2006, with respect to **City Security**. **609**

***Recommendation:***

***“That Tender No. 175 of 2006, covering the provision of Security Services for a three (3) year term commencing January 1, 2007 and expiring December 31, 2009, be awarded to Absolute Identification Security & Investigation for the projected total cost of \$107,811 over the three (3) year term.”***

- 10.17 Report from Mechanical and Building Maintenance Manager dated December 6, 2006, with respect to **Tender No. 161 of 2006 - Janitorial Contract**. **655**

***Recommendations:***

- “1. That Tender No. 161 of 2006, covering the provision of Janitorial Services for a three (3) year term commencing January 1, 2007 and expiring December 31, 2009 be awarded as follows:***
  - a. Part A – Margo Fournier Centre/Kinsmen Heritage Centre be awarded to Nexus Contracting Ltd. for the sum of \$169,200, plus Provincial Sales Tax and Good and Services Tax; and,***

**b. Part B – D – City Hall, Arts Centre, Municipal Service Centre, Old City Yards and the Baler Building be awarded to Marking Enterprises, operating as P.A. Janitorial Services (1983), for the total of \$322,277.40, plus Provincial Sales Tax and Goods and Services Tax; and,**

**2. That the Mayor and City Clerk be authorized to execute the Caretaker Agreements on behalf of the City, once prepared.”**

10.18 Report from City Assessor dated December 5, 2006, with respect to **Procedural Guidelines for Applications for Tax Relief.** **584**

**Recommendation:**

**“That City Council adopt the Procedural Guideline for Applications for Tax Relief, as attached to the Report from the City Assessor dated December 5, 2006, effective immediately.”**

10.19 Report from City Assessor dated December 5, 2006, with respect to **Share-A-Meal/Food Bank Request for Tax Relief.** **592**

**Executive Committee Recommendation:**

**“That upon receiving correspondence from the Saskatchewan Rivers School Division Board and the Prince Albert Roman Catholic Separate School Division No. 6 Board, indicating that they agree with the exemptions for Share-A-Meal/Food Bank, the Mayor and City Clerk be authorized to execute the five (5) year Tax Exemption Agreement with Prince Albert Share-A-Meal/Food Bank Inc., for the property located at 64 – 11<sup>th</sup> Street East.”**

10.20 Report from Development Coordinator dated December 8, 2006, with respect to **Discretionary Use in a C1 Downtown Commercial Zone.** **665**

**Recommendation:**

**“That City Council approve the proposed First Nations University Classrooms to be located at the property**

**known as 23 – 11<sup>th</sup> Street West, legally described as Lots 6 and 7, Block H, Plan E and Lot 29, Block H, Plan 101525374, and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City of Prince Albert subject to:**

- 1. The applicant supplying and obtaining all required building plans and/or permits; and,**
- 2. The building meeting all requirements as requested by the Building Inspector as related to fire and building safety.”**

**11. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

**“That this Committee rise and report.”**

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

**“That the Report of Committee of the Whole be adopted.”**

*The Mayor will assume the Chair.*

**12. MAYOR & COUNCILLORS FORUM:**

**13. INQUIRIES:**

**14. INTRODUCTION & CONSIDERATION OF BYLAWS:**

*Bylaws will be condensed to 1 motion for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings, as long as there are no amendments for 2<sup>nd</sup> and 3<sup>rd</sup> reading.*

*Bylaws for amendment or separate discussion are to be removed and then will be dealt with separately for each subsequent reading.*

- 14.1 **Bylaw No. 34 of 2006, to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to amend the Front Yard Requirement in the C3 and M3 Zoning District – Cornerstone Property south of 15<sup>th</sup> Avenue East. (3 Readings)** **94**
- 14.2 **Bylaw No. 38 of 2006, to Provide for the Closing of a Portion of 1<sup>st</sup> Avenue East as shown on Registered Plan No. G4060. (3 Readings)** **266**

1<sup>st</sup> Reading

***“That Bylaw Nos. 34 and 38 of 2006 be introduced and read a first time.”***

2<sup>nd</sup> Reading

***“That Bylaw Nos. 34 and 38 of 2006 be now read a second time.”***

Leave Granted

***“That leave be granted to read Bylaw Nos. 34 and 38 of 2006 a third time.”***

3<sup>rd</sup> Reading

***“That Bylaw Nos. 34 and 38 of 2006 be read a third time and passed; and, that Bylaw Nos. 34 and 38 of 2006, be now adopted, sealed and signed by the Mayor and City Clerk.”***

**15. UNFINISHED BUSINESS - BYLAWS:**

**16. GIVING NOTICE:**

Councillor S. Williams serves the following Notice of Motion upon members of Council for consideration:

“That appointments to the various City of Prince Albert Committees, Commissions and Boards shall be restricted to residents of The City of Prince Albert only.”

**17. MOTIONS:**

**18. ADJOURNMENT:**