

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**TUESDAY,**  
**OCTOBER 10, 2006**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of September 28, 2006, Supplementary Agenda No. 1 of October 2, 2006, and Supplementary Agenda No. 2 of October 5, 2006 are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Stiglitz will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held September 25, 2006, Special Council Meeting held September 25, 2006 and the Committee of the Whole Council Incamera Meeting held September 25, 2006 be taken as read and adopted.

**4. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its October 2, 2006 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

***“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**5. NOTICE OF PROCLAMATIONS:**

***No Motion required for Proclamations.***

- 5.1 **MÉTIS WOMEN’S DAY – OCTOBER 20, 2006.**
- 5.2 **SASKATCHEWAN COMMUNITY PLANNING DAY – NOVEMBER 8, 2006.**
- 5.3 **NATIONAL FAMILY WEEK – OCTOBER 2 – 8, 2006.**
- 5.4 **FIRE PREVENTION WEEK – OCTOBER 8 – 14, 2006.**
- 5.5 **CANADA WORLD YOUTH WEEK – OCTOBER 15 – 21, 2006.**
- 5.6 **NATIONAL VETERINARY TECHNICIAN WEEK – OCTOBER 15 – 21, 2006.**
- 5.7 **CANADA’S CITIZENSHIP WEEK – OCTOBER 16 – 22, 2006.**
- 5.8 **BREAST CANCER AWARENESS MONTH – OCTOBER, 2006.**

**6. PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

**Page No.**

- 6.1 Report from Planning Manager dated September 26, 2006, with respect to **Zoning Bylaw Amendment - Expansion of Northern Lights Casino Parking Lot. (BYLAW NO. 29 OF 2006)** **117**

***Recommendations:***

- “1. That the Development Permit for the expansion of the Northern Light Casino Parking Lot and the proposed Site Plan be reviewed to the satisfaction of the Director of Economic Development and Planning; and, that the Mayor and City Clerk be authorized to execute the Landscaping Agreement, on behalf of The City, once prepared.***
- 2. That consideration of Bylaw No. 29 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.***

- 6.2 Report from Planning Manager dated September 29, 2006, with respect to **Development Permit Application for an Eating and Drinking Establishment - #16, 2901 – 2<sup>nd</sup> Avenue West.** **171**

***Recommendation:***

***“That City Council approve the Development Permit Application for an Eating and Drinking Establishment - Minor at 2901 – 2<sup>nd</sup> Avenue West, legally described as Parcel H, Plan 84PA15767, and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City of Prince Albert, subject to approval being obtained from the Public Health Inspector.”***

**7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

The Mayor will invite individuals by name to come forward and be heard.

7.1	Report from City Clerk dated September 26, 2006, along with the following Report and Correspondences, all with respect to <b>Riverview Walkway Closures. (BYLAW NO. 31 OF 2006)</b>	<b>17</b>
	▶ Planning Technician dated October 6, 2006.	<b>186</b>
	• Concerned Citizens in Support of Riverview Walkway Closures dated September 15, 2006.	<b>175</b>
	▶ Correspondence from Alf and Joan Bates dated October 9, 2006.	<b>190</b>
	▶ Correspondence from Curtis and Sandra Klarenbach received October 10, 2006.	<b>193</b>
	▶ Correspondence from G. A. Kennedy received October 10, 2006.	<b>195</b>

***Recommendation:***

***“The consideration of Bylaw No. 31 of 2006 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”***

**8. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

***“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)***

*Matters will be debated and referred.*

***“That the Communications/Petitions Package Items be referred, as indicated.”***

- 8.1 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association Inc., dated August 18, 2006, **requesting that the trees in the Designated Downtown District be trimmed during the appropriate Season.** **1**

***Suggested Disposition: Refer to Community Services for review and report.***

- 8.2 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association Inc., on behalf of the Children’s Wish Foundation, dated August 18, 2006, **requesting permission to hold the “Wishmaker Parade” on October 14, 2006 and inviting City Council to participate in the event.** **3**

***Executive Committee Recommendations:***

***“1. That permission be granted to the Prince Albert Downtown Improvement District Association Inc., on behalf of the Children’s Wish Foundation, to hold a Walk-A-Thon on October 14, 2006, commencing at 1:00 p.m., along the sidewalk area only, at Gateway Mall on Central Avenue, proceeding north on Central Avenue to River Street, turning west on River Street to 1<sup>st</sup> Avenue West and south on 1<sup>st</sup> Avenue to 13<sup>th</sup> Street, east on 13<sup>th</sup> Street to Central Avenue and south and concluding at Gateway Mall, subject to the Organizers finalizing any necessary arrangements with the Public Works Department, and, the Chief of Police for whatever Police Supervision may be required in conjunction with the Walk-A-Thon.***

***2. That the participation of members of City Council be referred to the Mayor’s Office.”***

- 8.3 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association Inc., dated September 18, 2006, **thanking The City and employees for their support and participation in the 1<sup>st</sup> Annual Chautauqua held on September 9, 2006.** **10**

***Suggested Disposition: Receive as information and file.***

- 8.4 Correspondence from Saskatchewan Urban Municipalities Association received September 18, 2006, **requesting participation in the Winter Ice-Prevention and Ice-Melting Program and the Workplace Safety Program.** 11

***Suggested Disposition: Refer to Public Works and Corporate Services for a response.***

- 8.5 Correspondence from Executrix, Estate of Henry Osowsky, received September 22, 2006, **requesting a Zoning Bylaw Amendment to allow motor vehicle repairs at 588 - 8<sup>th</sup> Street East.** 12

***Suggested Disposition: Refer to Economic Development and Planning for review and report.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

**9. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 9.1 Report from City Clerk dated September 26, 2006, with respect to **Amendment to City Council’s Procedure Bylaw No. 10 of 2005. (BYLAW NO. 32 OF 2006)** 13

***Recommendation:***

***“The consideration of Bylaw No. 32 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 9.2 Report from Transportation Project Manager dated August 25, 2006, with respect to **4-Way Stop at 15<sup>th</sup> Avenue East and 4<sup>th</sup> Street.** 24

***Recommendation: Receive as information and file.***

- 9.3 Report from Sanitation Manager dated September 27, 2006, with respect to **Renewal of Oil Recovery Facility Agreement.** **27**
- Recommendation:**
- “That the Mayor and City Clerk be authorized to execute the Oil Recovery Facility Agreement between The City of Prince Albert and Saskatchewan Association for Resource Recovery to extend the original Contract for an additional three (3) years from September 25, 2006 to September 24, 2009.”***
- 9.4 Report from Operations Coordinator dated September 25, 2006, with respect to **6<sup>th</sup> Avenue West – Rehabilitation Dates.** **31**
- Recommendation: Receive as information and file.**
- 9.5 Report from Director of Economic Development and Planning dated September 18, 2006, with respect to **Landscaping Agreements for Residential Housing.** **34**
- Recommendation: Receive as information and file.**
- 9.6 Report from Development Coordinator dated September 19, 2006, with respect to **Council Approval for the Casino Sign.** **37**
- Recommendation: Receive as information and file.**
- 9.7 Report from Development Coordinator dated September 19, 2006, with respect to **Lone Star Graffiti.** **40**
- Recommendation: Receive as information and file.**
- 9.8 Report from Parks and Open Space Manager dated September 25, 2006, with respect to **Thistle and Weed Problem – Highway #55.** **43**
- Recommendation: Receive as information and file.**
- 9.9 Report from Parks and Open Space Manager dated September 25, 2006, with respect to **Isbister Park Sign.** **47**
- Recommendation: Receive as information and file.**

- 9.10 Report from City Comptroller dated September 14, 2006, with respect to **2006 General Fund Operating Budget Summary Report.** **50**

***Recommendation: Receive as information and file.***

- 9.11 Report from Chief Clerk dated September 26, 2006, with respect to **Account List No. 15 of 2006 in the amount of \$1,448,262.11.** **61**

***Recommendation: Receive as information and file.***

- 9.12 Report from Board of Police Commissioners dated September 19, 2006, with respect to **Summer Fair Uniform Foot Patrol Presence – August 1 – 5, 2006.** **68**

***Recommendation: Receive as information and file.***

- 9.13 Report from Acting Transportation Project Manager dated September 7, 2006, with respect to **Retrofit of Traffic Lights with Light Emitting Diode Lights.** **102**

***Recommendation:***

***“That Tender No. 104 of 2006 for the supply of Light Emitting Diode Traffic Lights for The City of Prince Albert be awarded to the low bidder Electromega LTD. at a total cost of \$136,486.20.”***

- 9.14 Report from Bylaw Enforcement Manager dated September 26, 2006, with respect to **Use of Heraldic Emblems.** **106**

***Recommendation:***

***“That pursuant to the provisions of Section 340 of The Cities Act, City Council hereby authorizes the Prince Albert Board of Police Commissioners to utilize the shoulder flash bearing the City’s emblem, as attached to the Report from the Bylaw Enforcement Manager dated September 26, 2006, to be worn by Police Special Constables assigned to Bylaw Enforcement.”***

- 9.15 Report from Assistant Director of Financial Services dated September 25, 2006, with respect to **Audit Services for City's 2006 Financial Statements.** 123

***Executive Committee Recommendations:***

- "1. That pursuant to the provisions of Section 159 of The Cities Act, City Council hereby appoints Deloitte and Touche LLP, as Auditors of The City of Prince Albert for the 2006 Financial Statements;***
- 2. That the 2007 Audit Budget be increased to \$34,800; and,***
- 3. That the Mayor and City Clerk be authorized to execute any necessary Agreement(s), once prepared."***

***"That the Consent Agenda and the recommendations contained therein be approved, as indicated."***

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

**10. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 10.1 Report from City Manager dated September 26, 2006, along with the following Report, both with respect to **Infrastructure Deficit and Revenue Sharing (RPT#CM-06-28).** 70

- City Manager (RPT#CM-06-28) dated October 4, 2006. 176

***Recommendations:***

- "1. That the City participate in the Saskatchewan Urban Municipalities Association's media campaign.***
- 2. That a budget, not exceeding \$5,000, be established to be funded within the existing Corporate Communications Budget."***

- 10.2 Report from Special Projects Manager, City Manager's Office, dated September 18, 2006, with respect to **City of Prince Albert Workplace Active Living Program for Permanent Employees.** 83

***Recommendation:***

***"That City Council approve the implementation of a Workplace Active Living Program for The City of Prince Albert permanent employees, as outlined in the Report from the Special Projects Manager, City Manager's Office, dated September 18, 2006, effective January 1, 2007, and that program costs be incorporated within the 2007 City of Prince Albert Operating Budget."***

- 10.3 Report from City Clerk dated September 27, 2006, with respect to **Sound System and Speaker Timer System – Council Chamber – City Hall.** 161

***Executive Committee Recommendations:***

- "1. That City Council approve Seating Option No. 2, as attached to the Report from the City Clerk dated September 27, 2006.***
- 2. That the cost of the preferred Seating Option be paid from the 2006 Capital Works Budget.***
- 3. That the upgrades to the sound system in the Council Chamber, as identified in the Request for Proposals, be awarded to Barry Mihilewicz Audio Contracting for the preferred Option No. 2 for the estimated cost of \$10,560.90.***
- 4. That the supply of the Speaker Timer System be awarded to D'san Corporation for a total cost of approximately \$1,700, all taxes included.***
- 5. That Barry Mihilewicz Audio Contracting be hired to install the Speaker Timer System at an estimated cost \$600.***
- 6. That Administration be instructed to undertake the necessary desk modifications with the costs to be paid from the 2006 Capital Budget for the Sound System improvements."***

- 10.4 Report from Development Coordinator dated September 26, 2006, with respect to **Discretionary Building Permit in a A1 - Agricultural Zone – 891 Riverside Drive.** **110**

***Recommendation:***

***“That City Council approve the extension of Building Permit No. 59 of 2006 and authorize the Building Inspector to consider the permit active as of January 1, 2007.”***

- 10.5 Report from Finance Manager dated September 26, 2006, with respect to **Water Review Results Implementation Plan. (BYLAW NO. 30 OF 2006)** **129**

***Recommendations:***

***“1. That City Council approve Administration’s Implementation Plan regarding the recommendations outlined in the Report from the Finance Manager dated September 26, 2006.***

***2. That City Council endorse the Water Penalty Write Off Policy attached to the Report from the Finance Manager dated September 26, 2006.***

***3. That consideration of Bylaw No. 30 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.***

- 10.6 Report from Development Appeals Board dated October 3, 2006, with respect to **Development Appeal – 780 - 14<sup>th</sup> Street Northwest.** **182**

***Recommendation: Receive as information and file.***

**11. UNFINISHED BUSINESS:**

***“That this Committee rise and report.”***

***“That the Report of Committee of the Whole be adopted.”***

*The Mayor will assume the Chair.*

**12. MAYOR & COUNCILLORS FORUM:**

**13. INQUIRIES:**

**14. INTRODUCTION & CONSIDERATION OF BYLAWS:**

*Bylaws will be condensed to 1 motion for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings, as long as there are no amendments for 2<sup>nd</sup> and 3<sup>rd</sup> reading.*

*Bylaws for amendment or separate discussion are to be removed and then will be dealt with separately for each subsequent reading.*

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|------|--|-----|
| 14.1 | <b>Bylaw No. 29 of 2006, A Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to rezone a portion of Parcel A, Plan G4060 from I – Institutional to C4 – Highway Commercial. (3 Readings)</b> | 121 |
| 14.2 | <b>Bylaw No. 30 of 2006, A Bylaw respecting the Management of the Waterworks System and the Terms and Charges made for the Supply of Water. (3 Readings)</b>   | 137 |
| 14.3 | <b>Bylaw No. 32 of 2006, A Bylaw to amend City Council's Procedure Bylaw No. 10 of 2005, with respect to Inquiries. (3 Readings)</b>   | 16  |

1<sup>st</sup> Reading

***“That Bylaw Nos. 29, 30, and 32 of 2006 be introduced and read a first time.”***

2<sup>nd</sup> Reading

***“That Bylaw Nos. 29, 30, and 32 of 2006 be now read a second time.”***

Leave Granted

***“That leave be granted to read Bylaw Nos. 29, 30, and 32 of 2006 a third time.”***

3<sup>rd</sup> Reading

*“That Bylaw Nos. 29, 30, and 32 of 2006 be read a third time and passed; and, that Bylaw Nos. 29, 30, and 32 of 2006, be now adopted, sealed and signed by the Mayor and City Clerk.”*

**15. UNFINISHED BUSINESS - BYLAWS:**

- 15.1 Bylaw No. 31 of 2006, A Bylaw to provide for the Closing of Several Walkways as shown on Registered Plan No. 74PA14904. (3<sup>rd</sup> Reading) 22

*“That Bylaw No. 31 of 2006, as amended, be read a third time and passed; and, that Bylaw No. 31 of 2006, be now adopted, sealed and signed by the Mayor and City Clerk.”*

**16. GIVING NOTICE:**

**17. MOTIONS:**

**18. ADJOURNMENT:**