

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
SEPTEMBER 25, 2006

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of September 14, 2006, Supplementary Agenda No. 1 of September 18, 2006 and Supplementary Agenda No. 2 of September 21, 2006 are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Stiglitz will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. ADOPTION OF MINUTES:

Minutes of the Council Meeting held September 11, 2006, Special Council Meeting held September 11, 2006 and the Committee of the Whole Council Incamera Meeting held September 11, 2006 be taken as read and adopted.

4. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its September 18, 2006 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

5. NOTICE OF PROCLAMATIONS:

No Motion required for Proclamations.

5.1 **SENIORS TRANSPORTATION DAY – SEPTEMBER 29, 2006.**

5.2 **PREGNANCY AND INFANT LOSS REMEMBRANCE DAY – OCTOBER 15, 2006.**

5.3 **ADDICTIONS AWARENESS WEEK – NOVEMBER 19 – 25, 2006.**

6. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	Page No.
6.1 Report from Building/Fire Inspector dated September 5, 2006, along with the following Correspondence, both with respect to Order for Demolition – 232 – 23rd Street West.	164
<ul style="list-style-type: none"> • Kerry LeMoal dated September 1, 2006. 	171
<i>Recommendation:</i>	
<i>“That City Council confirm the Order for Demolition for the building located at 232 – 23rd Street West, legally described as Lot 48, Block 24, Plan 99PA01237 and authorize City Administration to proceed with demolition of the building.”</i>	
6.2 Report from Director of Economic Development and Planning dated September 12, 2006, along with the following Reports and Correspondences, all with respect to Walkway Closures. (BYLAW NO. 31 OF 2006)	254
<ul style="list-style-type: none"> • Director of Economic Development and Planning dated September 12, 2006. 	295
<ul style="list-style-type: none"> • Board of Police Commissioners dated September 19, 2006. 	300
In favor of:	
<ul style="list-style-type: none"> • Rod and Lynn Guard dated September 14, 2006. 	305
<ul style="list-style-type: none"> • Brian Engemoen dated September 14, 2006. 	306
<ul style="list-style-type: none"> • Sandra Klarenbach dated September 15, 2006. 	307
<ul style="list-style-type: none"> • Jason and Kimberly Kozun dated September 16, 2006. 	310
<ul style="list-style-type: none"> • Shane and Betty-Lynn McDonald dated September 17, 2006. 	312
<ul style="list-style-type: none"> • Michael and Sheryl Newman dated September 18, 2006. 	314
<ul style="list-style-type: none"> • Robert and Penny Venn dated September 18, 2006. 	315

- Alf and Joan Bates dated September 18, 2006. 316
- G.A. Kennedy received September 20, 2006. 319
- Julianne Pidborochynski and Blaine Mappin dated September 20, 2006. 321
- Citizens in Support of the Riverview Walkway Closures dated September 20, 2006. 324
- Curtis and Sandra Klarenbach received September 21, 2006. 334
- Joe and Allison Rodgers received September 21, 2006. 337
- ▶ Lee de Tremaudan, Patricia Winsor and Aaron Winsor dated September 16, 2006. 347
- ▶ Bev and Dave Stratyckuk received September 22, 2006. 348

Opposed to:

- Vickie Wallace dated September 19, 2006. 338
- ▶ Nancy Pardoe dated September 22, 2006. 349
- ▶ Merrill Fiddler dated September 25, 2006. 352

Recommendation:

“That consideration of Bylaw No. 31 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”

7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

No presentations or delegations have been registered at this time.

8. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition,

however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

- 8.1 Correspondence from Jamie McKenzie received September 1, 2006, **requesting lower fares for Special Needs Transportation and forwarding Fares and Ticket Payments Policy Information from The City of Saskatoon.** 1

Suggested Disposition: Receive as information and file.

- 8.2 Correspondence from Chairperson, Remembrance Day Committee 2006, The Royal Canadian Legion Branch No. 2, dated September 7, 2006, **requesting permission to hold the Annual Remembrance Day Service on Saturday, November 11, 2006.** 3

Suggested Disposition:

- “1. That permission be granted to The Royal Canadian Legion Branch No. 2 and the Army, Navy and Air Force Veterans of Canada Unit No. 222 Joint Remembrance Day Planning Committee to finalize their plans for the Remembrance Day Services, subject to the organizers making the necessary arrangement with the Director of Public Works, City Police and also the Prince Albert Exhibition Association for traffic control in and around the Exhibition Grounds and the placement of No Parking Signs, as required, for buses and other service vehicles; and,***
- 2. That permission be granted to hold a Wreath Laying Ceremony at the Cenotaphs located at the Court House and at Memorial Square, subject to submission of a Memorial Square Use Application to the Community Services Department.”***

- 8.3 Correspondence from Federation of Canadian Municipalities dated September 11, 2006, **forwarding the Federation of Canadian Municipalities Submission Calling for Long-Term Federal Plan to Fix Municipal Infrastructure.** 4

Suggested Disposition: Refer to Mayor's Office.

- 8.4 Correspondence from President, Waste Not Ltd., dated September 15, 2006, **forwarding information regarding In-Pipe Technology benefits for the City.** 294

Executive Committee Recommendation: Refer to Public Works for review and report.

- 8.5 Correspondence from Manager, North Central Saskatchewan Waste Management Corporation, dated September 14, 2006, **forwarding the Agenda for the General Membership Meeting of the Corporation to be held Wednesday, September 27, 2006.** 340

Suggested Disposition: Refer to Mayor's Office.

Council will resolve into Committee of the Whole Council.

"That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business."

The Deputy Mayor will assume the Chair.

9. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 9.1 Report from Director of Corporate Services dated September 13, 2006, with respect to **Succession and Retention Strategy.** 24

Recommendation: Receive as Information and file.

- 9.2 Report from Planner I dated September 7, 2006, with respect to **Prince Albert Economic and Demographic Profile and Planning Implications and Policy Recommendations.** 31

Recommendations:

- “1. That City Council authorize Administration to release the “Prince Albert Economic and Demographic Profile” for public information; and,***
- 2. That City Council authorize Administration to use as information the Planning Implications and Policy Recommendations arising from the Profile for the development of Policies for the Development Plan.”***

- 9.3 Report from Parks and Open Space Manager dated September 6, 2006, with respect to **Grass Cutting – Mair Park.** 128

Recommendation: Receive as information and file.

- 9.4 Report from Parks and Open Space Manager dated September 7, 2006, with respect to **Tree Trimming – 500 Block of River Street East.** 132

Recommendation: Receive as information and file.

- 9.5 Report from Parks and Open Space Manager dated September 8, 2006, with respect to **Sunset Cinema Request.** 136

Recommendation: Receive as information and file.

- 9.6 Report from City Comptroller dated September 7, 2006, with respect to **Weyerhaeuser Mill Closure – Utility Surcharge Losses Due to Co-Generation Project.** 140

Recommendation: Receive as information and file.

- 9.7 Report from Chief Clerk dated September 12, 2006, with respect to **Account List No. 14 of 2006 in the amount of \$3,226,332.91.** 142

Recommendation: Receive as information and file.

- 9.8 Report from Director of Financial Services dated September 13, 2006, with respect to **Tax Payments Via Banking Institution.** 150

Recommendation: Receive as information and file.

- 9.9 Report from Executive Assistant dated September 12, 2006, with respect to **Council Issue Tracking System – Listing of Council Issues.** 6

Recommendations:

“1. That the City Clerk only record a question during debate when a Councillor specifically states that they would like a report prepared or when additional information is requested on a postponed report or a report considered at an Executive Committee meeting;

2. That check off boxes be added to the Council Inquiry Slips as follows:

***Check one: response to member
 Council Report;***

3. That City Council’s Procedure Bylaw No. 10 of 2005, Section 28(3) be amended to indicate that all inquiries from a member, unless answered sufficiently by Administration at that Council meeting, shall be responded to directly to the member by Administration or by a Council Report to be included on a subsequent Council Agenda, as directed by the member on the Inquiry Slip; and,

4. That the Council Issues as listed in “Appendix B”, as attached to the Report from Executive Assistant dated September 12, 2006, be received as information and filed.”

- 9.10 Report from Sanitation Manager dated September 5, 2006, with respect to **Tender No. 111 of 2006 – Wire Landfill Baler Unit.** 156

Executive Committee Recommendation:

“That Tender No. 111 of 2006 – Wire Landfill Baler Unit be cancelled; and, that the Purchasing Agent notify the

bidders accordingly.”

- 9.11 Report from Municipal Service Centre/Fleet Manager dated September 11, 2006, with respect to **Plow Truck – Request for Proposals No. 80 of 2006.** 288

Recommendations:

- “1. That City Council reject all bids from Request for Proposals No. 80 of 2006 based on no bids meeting the required minimum specifications;**
- 2. That City Council waive the constraints of the Purchasing Policy, and, under the direction of the City Manager, approve and authorize the Municipal Service Centre/Fleet Manager to proceed with Option A, as outlined in the Report from the Municipal Service Centre/Fleet Manager dated September 11, 2006, and purchase one (1) tandem truck complete with the snow and ice control package from Saskatchewan Department of Highways in the amount of \$195,000, plus applicable taxes; and,**
- 3. That the Mayor and City Clerk be authorized to execute any necessary Agreement(s), once prepared.”**

- 9.12 Report from City Assessor dated August 31, 2006, with respect to **Tax Abatement – Unit No. 4, 2155 – 14th Avenue East.** 266

Recommendation:

“That City Council abate \$466.55 in municipal and school taxes to Victoria Elliott-Erickson, to offset a portion of the 2005 tax that was levied using an assessment value that was too high.”

- 9.13 Report from City Assessor dated August 31, 2006, with respect to **Removing School Taxes from City Tax Notice.** 270

Recommendation:

“That City Council direct Administration to include, in the evaluation for a new Tax Software System, the capability of each system to print separate notices for each tax.”

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

10. REPORTS OF ADMINISTRATION & COMMITTEES:

- 10.1 Report from City Clerk dated September 13, 2006, with respect to **Cancellation of October 23, 2006 City Council Meeting and Proposed Revised Meeting Schedule.** **152**

Recommendations:

- “1. That the Executive Committee meeting scheduled for October 16, 2006, be cancelled.***
- 2. That in accordance with Section 6(4) of City Council’s Procedure Bylaw No. 10 of 2005, that City Council’s meeting scheduled for October 23, 2006, be cancelled.***
- 3. That the revised Executive Committee and City Council meeting schedule for November and December of 2006 be approved, as follows:***

Executive Committee Meetings

***Tuesday, November 14, 2006
Monday, December 11, 2006***

City Council Meetings

***Monday, November 6, 2006
Monday, November 20, 2006 – Public Forum
Monday, December 18, 2006***

- 4. That Notice of the cancelled Executive Committee and City Council meetings, as well as the revised City Council and Executive Committee Schedule be posted in accordance with Section 6(4) of City Council’s Procedure Bylaw No. 10 of 2005.”***

- 10.2 Report from Bylaw Enforcement Manager dated September 13, 2006, with respect to **Tow Away Zone – 200 Block of 14th Street West.** **160**

Recommendations:

- “1. That City Council establish a Residential Parking Permit zone for that portion of 14th Street between 2nd and 3^d Avenue West during the hours of 10:00 p.m. to 3:00 a.m. daily;**
- 2. That Residential Parking Zone permits be issued to those residents affected by the establishment of this restricted parking zone on application to the City;**
- 3. That the Director of Public Works erect the appropriate signage in the 200 block of 14th Street West; and,**
- 4. That Administration provide a further report to the Executive Committee on the effectiveness of the program.”**

- 10.3 Report from Planner I dated September 11, 2006, with respect to **Prince Albert Workbook Document and Response Form.** **172**

Recommendation:

“That City Council authorize Administration to use the Prince Albert Workbook Document and Response Form for the Public and Stakeholder Participation/Consultation in the updated Development Plan.”

- 10.4 Report from Development Coordinator dated September 12, 2006, with respect to **Discretionary Use in a C1 Downtown Commercial Zone – 1028 – 1st Avenue West.** **249**

Recommendation:

“That City Council approve the proposed addition of a walk out deck at 1028 – 1st Avenue West, and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City of Prince Albert subject to:

1. ***The applicant receiving the required approvals from the Department of Public Health and Fire Officials; and,***
2. ***The applicant supplying and obtaining all required building plans and/or permits.”***

10.5 Report from Parks and Open Space Manager dated September 6, 2006, with respect to **Snow Removal – Rotary Trail.** **260**

Recommendations:

- “1. ***That City Council approve the snow removal services on the Rotary Trail at an estimated cost of \$3,000, as outlined in the Report from the Parks and Open Space Manager dated September 6, 2006; and,***
2. ***That City Council approve the purchase of a snow removal blade at an estimated cost of \$7,000, as outlined in the Report from the Parks and Open Space Manager dated September 6, 2006.”***

10.6 Report from Director of Financial Services dated September 12, 2006, with respect to **2006 Budget – Water Utility.** **273**

Recommendations:

- “1. ***That the 2006 Water Utility Operating Budget in the amount of \$8,029,070 be approved; and,***
2. ***That the 2006 Water Utility Capital Budget in the amount of \$1,981,900 be approved.”***

10.7 Report from Operations Coordinator dated September 20, 2006, with respect to **Storm Sewer Installation – 4th Avenue West – 38th – 42nd Street.** **342**

Recommendation:

“That the Public Works Department follow the Service Connection Bylaw No. 12 of 1995, as amended, and the Servicing and Development Agreements that each affected property has and deny the property owners request for The City of Prince Albert to assume a portion or all of the costs to install service connections, fill in storm retention ponds and install catch basins.”

11. **UNFINISHED BUSINESS:**
12. **MAYOR & COUNCILLORS FORUM:**
13. **INQUIRIES:**
14. **INTRODUCTION & CONSIDERATION OF BYLAWS:**

- 14.1 Bylaw No. 31 of 2006, to provide for the Closing of Several Walkways as shown on Registered Plan No. 74PA14904. (3 Readings) 298

1st Reading

“That Bylaw No. 31 of 2006 be introduced and read a first time.”

2nd Reading

“That Bylaw No. 31 of 2006 be now read a second time.”

Leave Granted

“That leave be granted to read Bylaw No. 31 of 2006 a third time.”

3rd Reading

“That Bylaw No. 31 of 2006 be read a third time and passed; and, that Bylaw No. 31 of 2006, be now adopted, sealed and signed by the Mayor and City Clerk.”

15. **UNFINISHED BUSINESS - BYLAWS:**
16. **GIVING NOTICE:**
17. **MOTIONS:**

18. PUBLIC FORUM:

No individuals have registered at this time.

19. ADJOURNMENT: