

**SPECIAL CITY COUNCIL MEETING:**

**SEPTEMBER 11, 2006**

Minutes of a Special City Council Meeting held in the Council Chamber, City Hall, on the above date at 5:35 p.m.

**1. CALL TO ORDER:**

PRESENT: Mayor Jim Stiglitz

COUNCILLORS: Darcy Gervais  
Greg Dionne  
Lee Atkinson  
Shawn Williams  
Frank Harris  
Arne Lindberg  
John Swystun  
Barbara Gustafson

- AND -

Cliff Skauge, City Clerk  
Roman Martiuk, City Manager  
Ken Paskaruk, City Solicitor  
Sherry Person, Assistant City Clerk  
Colin Innes, Director of Public Works  
Tony Bassett, Communications Manager  
Chris Cvik, Director of Corporate Services  
Dawna Wiebe, Director of Community Services  
Mona Pshebnicki, Director of Financial Services  
Joan Corneil, Director of Economic Development & Planning

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2. Confidential Report from Director of Corporate Services dated August 22, 2006, with respect to a Labour matter.

544. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Report from Director of Corporate Services dated August 22, 2006, with respect to a Labour matter be received; and, that the following be approved:

1. That City Council approve the Succession and Retention Report and authorize the Director of Corporate Services to proceed with developing responses to the Action Steps, as outlined in the report.
2. That the Program or initiatives be approved by City Council.
3. That a Public version of this report be forwarded to the next Executive Committee meeting.

3. Confidential Report from Director of Corporate Services dated August 17, 2006, with respect to a Labour matter.

545. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Report from Director of Corporate Services dated August 17, 2006, with respect to a Labour matter be received; and, that the following be approved:

1. That City Council approve the creation of a Steering Committee to oversee the Job Evaluation Project and provide guidance to the Project Team, and, that the members of the Steering Committee be comprised of:
    - City Manager
    - Director of Financial Services
    - Representative from Council
  2. That City Council approve the creation of a Project Team to commence work immediately on the Job Evaluation Project, and that this group work with the external Project Consultant.
  3. That the Project Team be comprised of:
    - Director of Corporate Services (Project Manager)
    - Representative from Corporate Services Human Resources Assistant
    - Representative from Public Works
    - Representative from Economic Development & Planning
    - Representative from Community Services
    - Representative from Financial Services
    - Communications Manager – not part of the core team but an ancillary member
  4. That City Council authorize the Project Team to commence development on the Terms of Reference 'project scope' which is to be reviewed and approved by City Council.
  5. That City Council approve the external Project Consultant to be hired based on the results of the Request for Proposal.
  6. That City Council appoint one member to sit on the Steering Committee.
4. Confidential Report from Director of Corporate Services dated August 26, 2006, with respect to a Labour matter.

546. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Report from Director of Corporate Services dated August 26, 2006, with respect to a Labour matter be received; and, that the following be approved:

That City Council approve the methodology to conduct the Business Process Review (BPR) for the Human Resources Division of the Corporate Services Department.

5. Confidential Report from Property Sales Coordinator dated August 29, 2006, with respect to a Land matter.

547. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Report from Property Sales Coordinator dated August 29, 2006, with respect to a Land matter be received; and, that the following be approved:

1. That the offer of \$50,000 from Cecil and Bev Headrick for 23-11<sup>th</sup> Street West, plus tax concessions be denied.
2. That a counter offer of \$50,000, with delay of balance of payment for six (6) months be offered; and,
3. That the Mayor and City Clerk be authorized to execute the Sale Agreement between Cecil and Bev Headrick and The City of Prince Albert, if accepted.

6. Confidential Report from City Manager dated September 5, 2006, with respect to Infrastructure Deficit and Revenue Sharing.

548. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Report from City Manager dated September 5, 2006, with respect to Infrastructure Deficit and Revenue Sharing be received as information and filed.

7. Confidential Report from Acting Transportation Project Manager dated August 22, 2006, along with Confidential Report from Transportation Project Manager dated August 22, 2006, both with respect to 2005 Transportation Study.

549. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Report from Acting Transportation Project Manager dated August 22, 2006, along with Confidential Report from Transportation Project Manager dated August 22, 2006, both with respect to 2005 Transportation Study be received; and, that the following be approved:

That the Confidential Report from Acting Transportation Project Manager dated August 22, 2006, along with Confidential Report from Transportation Project Manager dated August 22, 2006, both with respect to 2005 Transportation Study be referred back to Administration with authorization to consult and obtain feedback from the affected parties.

8. Confidential Correspondence dated August 15, 2006, with respect to a Land matter.

550. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Correspondence dated August 15, 2006, with respect to a Land matter be received; and that consideration of the matter be referred to the Economic Development and Planning Department for review and report.

9. Confidential Report from Race Relations and Social Issues Committee dated June 7, 2006, with respect to Race Relations and Social Issues Committee Membership.

551. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Report from Race Relations and Social Issues Committee dated June 7, 2006, with respect to Race Relations and Social Issues Committee Membership be received; and, that the following be approved:

1. That City Council accept the resignations of Larry Henry and Napoleon Gardiner from the Race Relations and Social Issues Committee.
2. That consideration of the appointments to the Race Relations and Social Issues Committee be referred to City Council's 2007 Committee, Commission and Board appointment process to be held in November of 2006.

10. Confidential Report from Councillor L. Atkinson dated September 7, 2006, with respect to a Legal matter.

552. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Report from Councillor L. Atkinson dated September 7, 2006, with respect to a Legal matter be received; and, that the following be approved:

1. That the Terms of Reference for a Community Services Master Plan be approved.
2. That a Request for Proposals be advertised for undertaking a Master Plan of Community Needs in the City of Prince Albert at an estimated cost of \$55,000.
3. That Committee of the Whole establish a separate subcommittee to act as a liaison with the consultant.
4. That the Director of Community Services be instructed to bring forward the necessary report and Terms of Reference for the proposed subcommittee.

11. Confidential Report from Director of Economic Development and Planning dated September 8, 2006, with respect to a Land matter.

553. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Report from Director of Economic Development and Planning dated September 8, 2006, with respect to a Land matter be received; and, that the following be approved:

That Administration immediately commence the Walkway Closure process for the following Walkways in the Riverview area of The City of Prince Albert:

1. Lamont Crescent to Plaxton Place.
2. Plaxton Place to Berezowsky Drive.
3. Berezowsky Drive to Berezowsky School.
4. MacDowall Crescent to Miller Hill Park.

12. Confidential Correspondence from Prince Albert Catholic Schools dated August 29, 2006, with respect to the Joint City/School Board Committee.

554. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Correspondence from Prince Albert Catholic Schools dated August 29, 2006, with respect to a Legal matter be received; and, that the following be approved:

That the Confidential Correspondence from Prince Albert Catholic Schools dated August 29, 2006, forwarding Appointments to the Joint City/School Board Committee be received and referred to the 2007 Board and Committee Appointments.

13. Confidential Report from City Solicitor dated August 2, 2006, with respect to a Legal matter.

555. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Report from City Solicitor dated August 2, 2006, with respect to a Legal matter be received as information and filed.

14. Confidential Report from Transportation Project Manager dated August 10, 2006, with respect to Flood Protection Program – Policy Adjustment.

556. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That the Confidential Report from Transportation Project Manager dated August 10, 2006, with respect to Flood Protection Program – Policy Adjustment be received; and, that the following be approved:

1. That the Prince Albert Flood Protection Policy be adjusted to expand the area for eligible property owners, as outlined in Schedule A of the Flood Protection Policy, included in the Report from the Transportation Project Manager dated August 10, 2006.
  2. That the deadline for claims be extended to December 31, 2006.
15. Confidential Correspondence from Director of Public Works dated September 6, 2006, with respect to a Legal matter.
557. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:
- That the Confidential Correspondence from Director of Public Works dated September 6, 2006, with respect to a Legal matter be received as information and filed.
16. Confidential Report from Director of Economic Development and Planning dated August 31, 2006, with respect to a Land matter.
558. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:
- That the Confidential Report from Director of Economic Development and Planning dated August 31, 2006, with respect to a Land matter be received as information and filed.
17. Confidential Correspondence from M. Holash, Harradence, Logue, Holash, Barristers and Solicitors dated August 28, 2006 with respect to a Legal matter.
559. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:
- That the Confidential Correspondence from M. Holash, Harradence, Logue, Holash, Barristers and Solicitors dated August 28, 2006, with respect to a Legal matter be received as information and filed.
18. Confidential Report from Planning Manager dated September 1, 2006, along with Correspondence from John Burton, Stockyards (Prince Albert) Limited Partnership, dated August 29, 2006, both with respect to a Legal and Land matter.
560. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:
- That the Confidential Report from Planning Manager dated September 1, 2006, along with Correspondence from John Burton, Stockyards (Prince Albert) Limited Partnership, dated August 29, 2006, both with respect to a Legal and Land matter be received; and, that the following be approved:
- That Administration proceed as authorized.
19. Adjournment – 5:40 p.m.

561. Moved by Councillor F. Harris, Seconded by  
Councillor L. Atkinson, AND RESOLVED:

That this Council do now adjourn.

  
COUNCILLOR G. DIONNE  
CHAIRPERSON

  
CITY CLERK

MINUTES ADOPTED THIS 25<sup>th</sup> DAY OF SEPTEMBER, A.D. 2006