

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
JULY 17 , 2006

4:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 2:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 2:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of July 6, 2006, Supplementary Agenda No. 1 of July 10, 2006 and Supplementary Agenda No. 2 of July 13, 2006 are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Stiglitz will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. ADOPTION OF MINUTES:

Minutes of the Council Meeting held June 26, 2006, Special Council Meeting held June 26, 2006 and the Committee of the Whole Council Incamera Meeting held June 26, 2006 be taken as read and adopted.

4. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its July 10, 2006 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

5. NOTICE OF PROCLAMATIONS:

No Motion required for Proclamations.

5.1 DROWNING PREVENTION WEEK – JULY 16 – 23, 2006

6. PUBLIC HEARINGS & APPEALS:

6.1 Report from Roadways Project Manager dated July 6, 2006, with respect to **2006 Street Oiling Program. (BYLAW NO. 23 OF 2006).**

88

Recommendations:

“1. That City Council rescind Bylaw No. 18 of 2006, a Bylaw of The City of Prince Albert to Establish the 2006 charge for placing and maintaining a dustless surface or partially dustless surface in streets and lanes.

2. ***That the 2006 Street Oiling Program, as advertised on June 26, 2006, be approved; and, that the Director of Public Works be authorized to undertake the Oiling Program as ground conditions and weather permit.***
3. ***The 2006 Oiling Program rates be charged as follows:***
 - a. ***For oil treatment or stabilization to provide a dust free surface - \$3.60 per foot frontage of street.***
 - b. ***For single application - \$1.20 per foot frontage of street.***
 - c. ***For oil treatment or stabilization to provide a dust free surface - \$1.50 per foot frontage of lane.***
 - d. ***For single application - \$0.50 per foot frontage of lane.”***
4. ***That Bylaw No. 23 of 2006 be laid on the table and brought up under the Order of Business, “Introduction and Consideration of Bylaws”.***

7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

- | | | |
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| 7.1 | Report from Director of Community Services dated July 11, 2006, along with the following Correspondences, all with respect to request from the Midget National Fastpitch Committee. | 253 |
| | <ul style="list-style-type: none"> • Co-Chairs, Midget Nationals, 2006, dated June 21, 2006. | 6 |
| | <ul style="list-style-type: none"> • Co-Chairs, Midget Nationals Fast Pitch Tournament, dated July 11, 2006. | 257 |

Recommendations:

- “1. ***That the request from the Midget National Fastpitch Committee to have a reduction in the facility fee charged to the National Aboriginal and Midget Tournament committees be denied.***

2. That City Council direct administration to investigate other options to support organizations hosting future national events.”

7.2 Correspondence from Executive Director, Prince Albert Downtown Improvement District Association Inc., dated July 3, 2006, along with the following Correspondences, all **requesting permission to hold an event in the area around the Prince Albert Historical Museum on September 9, 2006.** **240**

▶ Executive Director, Prince Albert Downtown Improvement District Association Inc., dated July 7, 2006. **261**

▶ Executive Director, Prince Albert Downtown Improvement District Association Inc., dated July 14, 2006. **262**

Suggested Disposition: Refer to Community Services for review and report.

7.3 Report from Director of Financial Services dated June 29, 2006, along with the following Correspondence, both with respect to **Prince Albert Rural Water Utility Penalties.** **185**

▶ Administrator, Prince Albert Rural Water Utility, dated July 14, 2006. **265**

Executive Committee Recommendation:

“That City Council approve the reduced penalty amount of \$4,275.31, for the Prince Albert Rural Water Utility.”

7.4 Report from Recreation Programmer dated June 28, 2006, along with the following Correspondences, all with respect to **Delayed Opening for the Kinsmen and Steuart Arenas.** **216**

• President, Prince Albert Minor Hockey Association, dated July 10, 2006. **238**

▶ President, Prince Albert Minor Hockey Association, dated July 10, 2006. **283**

Executive Committee Recommendation:

“That City Council accept Option 2, to open the Dave Steuart Arena on September 18, 2006, with the negotiated summer rate of \$101.25/hour, and continue to defer the opening date for the Kinsmen arena one week to October 16, 2006, to accommodate the user groups fall programming.”

8. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

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- 8.1 Correspondence from Executive Director, Family Futures, Inc., dated June 19, 2006, **requesting a donation of twelve (12) annual parking passes.** **1**

Suggested Disposition: Refer to Administration to advise of the Parking Pass Policy and Related Fees.

- 8.2 Correspondence from Executive Director, Community Service Centre, dated June 21, 2006, **advising that the Community Service Centre vacated the space in City Yards, on 6th Avenue East, effective May 31, 2006.** **11**

Suggested Disposition: Receive as information and file.

- 8.3 Correspondence from Federation of Canadian Municipalities dated June 22, 2006, **advising of its Six-Point Plan to Fight Fiscal Imbalance.** **12**

Suggested Disposition: Receive as information and file.

- 8.4 Correspondence from Vice President, Prince Albert Metis Nation, Local No. 7, dated June 30, 2006, **requesting permission for a Community Event Permit in conjunction with the 1st Annual Metis Days – July 21 – 23, 2006.** **13**
- Suggested Disposition:***
- That City Council support the Organization’s Application to the Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the Organization’s 1st Annual Metis Days being held July 21 - 23, 2006, at the Downtown Lions Park.***
- 8.5 Correspondence from President, Prince Albert Box Lacrosse Association, dated July 10, 2006, **requesting that a representative of City Council attend the opening ceremonies of the Saskatchewan Lacrosse Provincial Bantam Championships at the Art Hauser Centre at 10:30 a.m. on Saturday, July 15, 2006.** **252**
- Suggested Disposition: Refer to Mayor’s Office.***
- 8.6 Correspondence from Candace Cappo, on behalf of the Canadian Native Fastball Championships – 2006 Host Committee, Muscowpetung Saulteaux Indian Reserve, dated July 14, 2006, **requesting permission for a Community Event Permit in conjunction with the 2006 Canadian Native Fastball Championships – July 27 – 30, 2006.** **285**
- Suggested Disposition:***
- 1. That City Council support the Organization’s Application to the Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the Organization’s 2006 Canadian Native Fastball Championships being held July 27 – 30, 2006, at Prime Minister’s Park.***
 - 2. That the request for a Letter of Welcome be referred to the Mayor’s Office.***

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

9. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 9.1 Report from Sanitation Manager dated May 24, 2006, with respect to **Rear Lane Cleanup Campaign.** **14**

Recommendation: Receive as information and file.

- 9.2 Report from Sanitation Manager dated June 14, 2006, with respect to **Fire at Landfill.** **17**

Recommendation: Receive as information and file.

- 9.3 Report from Bylaw Manager dated June 14, 2006, with respect to **Revision of the Animal Control Bylaw pursuant to Licensing.** **19**

Recommendation: Receive as information and file.

- 9.4 Report from Bylaw Manager dated June 14, 2006, with respect to **State of Properties within the City.** **22**

Recommendation: Receive as information and file.

- 9.5 Report from Operations Coordinator dated June 16, 2006, with respect to **SaskPower and SaskTel – Easement Agreement.** **25**

Recommendation:

“That the Mayor and City Clerk be authorized to execute the Easement Agreement between Saskatchewan Power Corporation and Saskatchewan Telecommunications

and The City of Prince Albert for the location of Lot 16, Block 111, Plan No. 96PA14803, Muir Drive.”

- 9.6 Report from Operations Coordinator dated June 20, 2006, with respect to **Invitation to Tender for the Supply of Maintenance Concrete – Tender No. 65 of 2006.** **30**

Executive Committee Recommendations:

- “1. That Tender No. 65 of 2006 - Invitation to Tender for the Supply of Maintenance Concrete – Parts A, C and D be awarded to North Industrial Concrete for the bid amount of \$57,413.93, plus Goods and Services Tax, and Part B be awarded to North American Lumber Ltd. for the bid amount of \$21,461.30, plus Goods and Services Tax.**
- 2. That the Mayor and City Clerk be authorized to execute the contracts with North Industrial Concrete and North American Lumber Ltd., on behalf of the City.**
- 3. That the request to modify the 2007 Maintenance Concrete Contract so that it is awarded in whole rather than in part and that the contract include an article clarifying how alternate bids are to be submitted and possibly including a fuel surcharge clause, be referred back to the Public Works Department for review and report.”**

- 9.7 Report from Transportation Project Manager dated June 20, 2006, with respect to **Summit Run For Fitness 2006.** **80**

Executive Committee Recommendations:

- “1. That pursuant to the provisions of Section 40 of City Council’s Traffic Bylaw, being Bylaw No. 16 of 2005, that the Summit Run for Fitness be granted permission to hold the “Summit Run for Fitness” on Sunday, August 20, 2006, commencing at 6:00 a.m., and that the north side of Marquis Road, from 15th Avenue East to 6th Avenue East, and the west side of 15th Avenue East, from River Street to Marquis Road, be designated as temporary “No Parking” zones on Sunday, August 20, 2006 from 6:00 a.m. to 12:00 Noon, subject to the Organizers making the necessary arrangements with the Roadways**

Project Manager and the Police Service for any Police supervision that may be required during the Run.

2. ***That the City provide the necessary barricading and “No Parking” signs to the Organizing Committee, as required, and, that the Organizing Committee be responsible for the set up and removal of the signs and barricades, on August 20, 2006.”***

- 9.8 Report from Director of Public Works dated June 28, 2006, with respect to **Lease Agreement – 13th Street East.** 34

Recommendation:

“That the Mayor and City Clerk be authorized to execute the Lease Agreement with the fourteen (14) individuals listed in the Agreement, attached to the Report from the Director of Public Works dated June 28, 2006, on behalf of The City of Prince Albert for the lease of fourteen (14) parking stalls in the 13th Street East parking lot.”

- 9.9 Report from Operations Coordinator dated June 28, 2006, with respect to **SaskEnergy – Easement Agreement.** 62

Recommendation:

“That the Mayor and City Clerk be authorized to execute the Easement Agreement between SaskEnergy Incorporated and The City of Prince Albert for the location at the new access between Highway 3 and 5th Avenue East and at the north portion of Parcel B.”

- 9.10 Report from Planner I dated June 22, 2006, with respect to **Request for Heritage Designation – Holmes Residence – 585 – 19th Street East. (BYLAW NO. 21 OF 2006)** 126

Executive Committee Recommendation:

“That Administration be instructed to undertake Notice of Intention requirements for Bylaw No. 21 of 2006, in accordance with Section 11 of The Heritage Property Act.”

- 9.11 Report from Finance Manager dated June 28, 2006, with respect to **Rural Water Customer Rates.** 67

Recommendation: Receive as information and file.

- 9.12 Report from Chief Clerk dated July 4, 2006, with respect to **Account List No. 11 of 2006 in the amount of \$2,663,531.64.** 70

Recommendation: Receive as information and file.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

10. REPORTS OF ADMINISTRATION & COMMITTEES:

- 10.1 Report from Operations Coordinator dated June 26, 2006, with respect to **Storm Water – 4th Avenue West – 38th to 42nd Street.** 84

Recommendation:

“That the Public Works Department be authorized to begin Part One of the two part solution to solve the storm water problems on 4th Avenue West from 38th to 42nd Street.”

- 10.2 Report from Planner I dated June 14, 2006, with respect to **Permit Fees. (BYLAW NOS. 12 AND 13 OF 2006)** 98

Recommendations:

- “1. That Administration be directed to proceed with Public Notice of Bylaw No. 12 of 2006.***
- 2. That the following non-refundable fees required at the time of application be established at:***

- a. **Sign Permit: \$15/sign per month – Temporary
\$120/sign per year – Temporary
\$100/sign permanent**
- b. **Zoning Memorandum: \$50**
- c. **Zoning Compliance Letter: \$50**
- d. **Planning Documents (various):
\$30/document plus Goods and Services Tax**
- e. **Zoning Bylaw (no Map): \$20/book plus
Goods and Services Tax**
- f. **Zoning Bylaw (incl. Map): \$25/book plus
Goods and Services Tax**
- g. **Basic Drawing (e.g. requests for pictures,
“blow-ups” of an area, lot and/or block
dimensions, area determinations, etc.)
Up to 8.5” x 11” size paper \$4.00 plus
Goods and Services Tax
Up to 24” size paper \$10.00 plus Goods and
Services Tax**
- h. **Copies from registered plans of an area
Up to 8.5” x 11” size paper \$7.50 plus
Goods and Services Tax
11” x 17” size paper \$10.00 plus Goods and
Services Tax
17” x 22”—18” x 24” \$12.50 plus Goods and
Services Tax
Over 24” \$15.00 plus Goods and Services
Tax, and up**
- i. **Modified Zoning Maps
Cost of map plus \$25.00/hour drafting fee**
- j. **Aerial pictures (bond paper only)
8.5” x 11” up to 11” x 17” \$5.00/sheet plus
Goods and Services Tax**
- k. **Color printing (all drafting/maps/photos)
Up to 11” x 17” additional fee of \$2.50
Up to 24” additional fee of \$5.00
Over 24” double the regular fee.**

3. ***That Bylaw No. 13 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.***

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| 10.3 | Report from Development Coordinator dated June 19, 2006, along with the following Report, both with respect to Discretionary Use in an R5 – Multiple Unit Dwelling Zone – 580 and 586 River Street East. | 120 |
| | ▶ Director of Economic Development and Planning dated July 17, 2006. | 286 |

Recommendation:

“That City Council approve the Development Permit submitted on behalf of Dhain Development Ltd. to build a planned grouping of single attached dwellings “condominium” at 580 and 586 River Street East, and, authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City of Prince Albert subject to:

1. ***The applicant supplying, obtaining and/or entering into all required building plans, permits and agreements, as required by the City.***
2. ***The building meeting all requirements as requested by the Building Inspector, as related to fire and building safety, as well as all applicable Zoning Bylaws.***
3. ***The applicant consolidating all lots into a single parcel.***
4. ***The Mayor and City Clerk be hereby authorized to execute all necessary Agreements as related to the Plan of Survey, once prepared.***
5. ***The Development meeting all requirements as determined by the Development Appeals Board.”***

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| 10.4 | Report from Planning Technician dated July 4, 2006, with respect to Residual Lands – 6th Street East. | 144 |
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Executive Committee Recommendation:

“That the matter be referred back to the Economic Development and Planning Department for further review and report.”

- 10.5 Report from City Assessor dated June 6, 2006, with respect to **Tax Exemption Agreements.** 148

Recommendations:

“That upon receiving correspondence from the School Boards, indicating that they agree with the exemptions, the Mayor and City Clerk be authorized to:

1. *Execute the Five-year Tax Exemption Agreements with:*

- ***Prince Albert and District Community Services Centre Inc. - 101 – 15th Street East***
- ***Big Sisters/Big Brothers of Prince Albert & District Inc. – 129 – 11th Street East***
- ***KIN Enterprises Inc. – 457 – 40th Street East***
- ***KIN Enterprises Inc. – 300 – 15th Avenue East***
- ***Prince Albert High Noon Optimist Centre Inc. – 1150 – 3rd Avenue West.***

2. *Execute the Two-year Tax Exemption Agreement with:*

- ***Prince Albert Elks Lodge No. 58 Inc.”***

- 10.6 Report from Director of Financial Services dated June 14, 2006, with respect to **Airport Operating and Capital Budget.** 161

Recommendations:

“1. *That the 2006 Airport Operating Budget in the amount of \$434,850 be approved.*

2. *That the 2006 Airport Capital Budget in the amount of \$100,000 be approved.*

3. ***That the Policy of the City funding 30% of the total cost of the Airport Operations be approved.***
4. ***That Administration be instructed to bring back an implementation plan for consideration by City Council in January 2007."***

10.7 Report from City Assessor dated July 4, 2006, with respect to Tax Abatements. 210

Recommendations:

"1. That City Council authorize an abatement of 2006 Municipal Taxes as follows:

- ***Prince Albert Masonic Temple Corp. – 292 – 15th Avenue East - \$634.58***
- ***South Hill Child Care Co-operative Association Ltd. – 2805 – 1st Avenue West - \$304.88***
- ***Prince Albert Share-A-Meal/Food Bank Inc. – 64 – 11th Street East - \$480.26; and,***

2. That City Council authorize the abatement of the following amounts of School Board taxes upon receiving written confirmation from the affected School Boards that they approve the abatements:

<i>Name</i>	<i>Public Schools Abatement Amount</i>	<i>Separate Schools Abatement Amount</i>
<i>Prince Albert Masonic Temple Inc.</i>	<i>\$545.63</i>	<i>\$0.00</i>
<i>South Hill Child Care Co-operative Association Ltd.</i>	<i>\$181.54</i>	<i>\$80.89</i>
<i>Prince Albert Share-A-Meal/Food Bank Inc.</i>	<i>\$285.86</i>	<i>\$127.51"</i>

10.8 Report from Community Development Officer dated July 6, 2006, with respect to National Aboriginal Day Mural Project. 245

Executive Committee Recommendation:

“That the proposed National Aboriginal Day Mural Project be approved subject to review by the Prince Albert Arts Board, in conjunction with the Civic Arts Policy of the Arts Board.”

11. UNFINISHED BUSINESS:

“That this Committee rise and report.”

“That the Report of Committee of the Whole be adopted.”

The Mayor will assume the Chair.

12. MAYOR & COUNCILLORS FORUM:

13. INQUIRIES:

14. INTRODUCTION & CONSIDERATION OF BYLAWS:

Bylaws will be condensed to 1 motion for 1st, 2nd and 3rd readings, as long as there are no amendments for 2nd and 3rd reading.

14.1 **Bylaw No. 13 of 2006, A Bylaw to amend City Council’s Building Bylaw No. 11 of 2003 – Schedule A, with respect to Permit Fees and Service Charges. (3 Readings)** 118

14.2 **Bylaw No. 23 of 2006, A Bylaw to establish the 2006 Charge for Placing and Maintaining a dustless surface or partially dustless surface in streets and lanes. (3 Readings)** 94

1st Reading

“That Bylaw Nos. 13 and 23 of 2006 be introduced and read a first time.”

2nd Reading

“That Bylaw Nos. 13 and 23 of 2006 be now read a second time.”

Leave Granted

“That leave be granted to read Bylaw Nos. 13 and 23 of 2006 a third time.”

3^d Reading

“That Bylaw Nos. 13 and 23 of 2006 be read a third time and passed; and, that Bylaw Nos. 13 and 23 of 2006, be now adopted, sealed and signed by the Mayor and City Clerk.”

Bylaws for amendment or separate discussion are to be removed and then will be dealt with separately for each subsequent reading.

15. UNFINISHED BUSINESS - BYLAWS:

16. GIVING NOTICE:

17. MOTIONS:

17.1 Councillor L. Atkinson’s Motion requesting that City Council establish a Rental Permit System that establishes minimum standards for both the interior and exterior of Rental Accommodations, within the City of Prince Albert. 259

17.2 Councillor L. Atkinson’s Motion requesting that City Council establish a Multi-Department Group, along with participation from external agencies such as Public Health, Social Services and others, under Bylaw Enforcement, to enforce housing standards, including rental units, in the City of Prince Albert. 260

18. ADJOURNMENT: