

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
JUNE 26, 2006

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of June 15, 2006 and Supplementary Agenda No. 1 of June 19, 2006 are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Stiglitz will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. ADOPTION OF MINUTES:

Minutes of the Council Meeting held June 12, 2006, Special Council Meeting held June 12, 2006 and the Committee of the Whole Council Incamera Meeting held June 12, 2006 be taken as read and adopted.

4. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its June 19, 2006 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

5. NOTICE OF PROCLAMATIONS:

6. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

- 6.1 Report from Development Coordinator dated June 14, 2006, with respect to **Zoning Bylaw Amendment to dedicate Parkland in the area abutting Pickering Crescent. (BYLAW NO. 16 OF 2006)** **79**

Recommendation:

“That consideration of Bylaw No. 16 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.

7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

No presenters or delegations have registered at this time.

8. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

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| 8.1 | Correspondence from Lynne Harley dated May 24, 2006, requesting that the City waive the Penalty Charge for a late Water Bill. | 1 |
| | <i>Suggested Disposition: Refer to Financial Services to provide a response in accordance with City Policy denying the request.</i> | |
| 8.2 | Correspondence from Administrator, Rural Municipality of Buckland No. 491, dated May 24, 2006, requesting that the City not further reduce funding to the Prince Albert District Planning Commission. | 3 |
| | <i>Suggested Disposition: Refer to Administration for an appropriate response indicating funding levels have been maintained.</i> | |
| 8.3 | Correspondence from Executive Director, Community Service Centre, dated June 6, 2006, providing details of Revenue generated from Sunday ridership on the Special Needs Transportation. | 4 |
| | <i>Suggested Disposition: Receive as information and file.</i> | |

- 8.4 Correspondence from Saskatchewan Office of Protocol and Honours received June 6, 2006, **requesting Nominations for the Saskatchewan Order of Merit which Honours Citizens in the Province.** 5

Suggested Disposition: Receive as information and file.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

9. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 9.1 Report from Sanitation Manager dated May 26, 2006, with respect to **Free Week at the Landfill Totals.** 8

Recommendation: Receive as information and file.

- 9.2 Report from Transportation Project Manager dated June 9, 2006, with respect to **Clean Air Day Results.** 10

Executive Committee Recommendation:

“That the Public Works Department develop a Strategy to Promote the Busing System in the City and that a report be forwarded to City Council for consideration.”

- 9.3 Report from Building/Fire Inspector dated May 26, 2006, along with the following Report, both with respect to **Budget Inn - 2nd Avenue West.** 13

- Director of Economic Development and Planning dated June 21, 2006. 85

Recommendation: Receive as information and file.

- 9.4 Report from Chief Clerk dated June 13, 2006, with respect to **Account List No. 10 of 2006, in the amount of \$2,766,363.82.** **16**

Recommendation: Receive as information and file.

- 9.5 Report from Board of Police Commissioners dated May 30, 2006, with respect to **Comprehensive Bicycle Helmet and Safety Legislation.** **25**

Recommendation: Receive as information and file.

- 9.6 Report from Transportation Project Manager dated May 25, 2006, with respect to **Median Removal – Marquis Road.** **44**

Recommendations:

“1. That a 160 meter two-way left turn lane be implemented on Marquis Road between South Industrial Drive and 6th Avenue East, to provide greater access to more businesses.

2. That this work be included in the 2007 Pavement Rehabilitation Program.”

- 9.7 Report from Director of Economic Development and Planning dated May 3, 2006, along with the following Correspondences, all with respect to **Eskes Meeting - Discretionary Use - C1 Downtown Commercial Zone – 1018, 1020 and 1022 – 1st Avenue West.** **48**

- Philippe Gaudet dated April 21, 2006. **53**

- Executive Director, Prince Albert Downtown Improvement District Association Inc., dated May 1, 2006. **54**

Recommendation: Receive as information and file.

- 9.8 Report from Parks and Open Space Manager dated June 14, 2006, along with the following Correspondence, with respect to **Dutch Elm Disease - Cost Share Program 2006 – 2007.** **69**

- Dutch Elm Disease Provincial Program Coordinator, Forest Service Branch, Saskatchewan Environment, dated May 1, 2006. **72**

Recommendations:

- “1. That the City of Prince Albert continue to participate in the Dutch Elm Disease Management Program with the Province of Saskatchewan.***
- 2. That the City Clerk advise Saskatchewan Environment that The City of Prince Albert will participate in the program in 2006.”***

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

10. REPORTS OF ADMINISTRATION & COMMITTEES:

- 10.1 Report from City Clerk dated June 13, 2006, with respect to **2006 Municipal and Prince Albert Roman Catholic Separate School Division No. 6 Elections - Wednesday, October 25, 2006.** **33**

Recommendations:

- “1. POLLING AREAS AND POLLING PLACES**

That the Thirty (30) Polling Areas and Polling Places in The City of Prince Albert and the Prince Albert Roman Catholic Separate School Division No. 6 be established and that Four (4) Rural Polling Areas and Polling Places, be established for the Rural Separate School Division No. 6

Ward, as set out on the maps attached to the Report from the City Clerk dated June 13, 2006; and, that the Returning Officer be authorized to eliminate any Polling Places deemed not necessary.

2. HOURS OF VOTING

That pursuant to Section 67 (1) of The Local Government Election Act, regular polling places shall be open from 9:00 a.m. to 8:00 p.m. on Election Day, which is Wednesday, October 25, 2006.

3. MOBILE POLLS

a. That the provisions of The Local Government Election Act allowing for Mobile Polls to be established for electors with physical disabilities or limited mobility and the resident caregiver of those electors be authorized for the 2006 Municipal and School Board Elections;

b. That the Mobile Poll hours for voting be during the same hours that voting is in progress on Election Day, Wednesday, October 25, 2006; and,

c. That application to vote at the Mobile Poll be made in writing and personally delivered to the Returning Officer at City Hall not later than 4:00 p.m. on Wednesday, October 18, 2006.

4. HOSPITAL AND SPECIAL POLLS

a. Hospital Poll

That a Hospital Poll be established at the Victoria Hospital on Election Day, October 25, 2006, from 9:00 a.m. to 1:00 p.m.

b. Special Polls

i. That Special Polls be established at the Herb Bassett Nursing Home and the Pineview Terrace Lodge for

patients and residents receiving care in those facilities.

ii. That the hours of voting at the Special Polls on Election Day, Wednesday, October 25, 2006, be as follows:

- Herb Bassett Nursing Home from 1:30 p.m. to 4:30 p.m.**
- Pineview Terrace Lodge from 5:00 p.m. to 8:00 p.m.; and,**

c. That the Hospital and Special Polls be conducted in compliance with the provisions of The Local Government Election Act.

5. ADVANCE POLL

That an Advance Poll be established in the Foyer of City Hall for electors of The City of Prince Albert and the Prince Albert Roman Catholic Separate School Division No. 6, as follows:

Thursday, October 19, 2006 from 5:00 p.m. to 8:00 p.m.

Friday, October 20, 2006 from 5:00 p.m. to 8:00 p.m.

Saturday, October 21, 2006 from 1:00 p.m. to 8:00 p.m.

6. That the City Clerk be appointed the Returning Officer for the 2006 Municipal and Prince Albert Roman Catholic Separate School Division No. 6 Elections.

7. That the ballots for the Mayor and City Council be printed in a rotating order, as has been done in previous elections, for consistency purposes.

8. That the ballots for the Prince Albert Roman Catholic Separate School Division No. 6 be printed in alphabetical order, as previously directed.

9. ELECTION WORKER REMUNERATION

That pursuant to Section 33 of The Local Government Election Act, City Council approve the remuneration to be paid to the Election Officials in 2006, to be the same as in the 2003 General Election, as follows:

- a. *Supervisory Deputy*
- Returning Officer* **\$180.00**
- Deputy Returning Officer* **\$150.00**
- Poll Clerk Enumerator* **\$120.00**

- b. *Training* **\$30.00 per session.**

10. *That the Returning Officer shall declare and have available for distribution the official results of the 2006 Municipal and Prince Albert Roman Catholic Separate School Division No. 6 Elections at 12 Noon on Friday, October 27, 2006, in the Main Boardroom No. 238, 2nd Floor, City Hall.*

11. ENUMERATION AND VOTERS LIST

That a door-to-door enumeration not be included in the 2006 Election Budget.

12. *That Mobile and Special Polls be utilized for voters at Institutions defined under Section 22 of The Local Government Election Act rather than the use of a Mail-In-Ballot system.*

13. *That voters be registered at the Polls on Election Day, October 25, 2006.”*

10.2 Report from Property Sales Coordinator dated May 31, 2006, with respect to **Tax Enforcement – 1365 – 16th Street West.**

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Recommendations:

“1. *That 1365 – 16th Street West be offered for sale by public tender with an upset price of \$17,877, which will provide for reimbursement of tax arrears, advertising, registration fees at Information Services Corporation and any costs incurred to secure the property; and,*

2. ***That in the event that no suitable tenders are received the property be transferred to the Tax Title Lands Inventory for sale.***

10.3 Report from Parks and Open Space Manager dated May 24, 2006, with respect to **Taste of Prince Albert – Kinsmen Park – July 24 – 27, 2006.**

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Recommendations:

- “1. ***That City Council grant the Organizing Committee for the Annual Taste of Prince Albert permission to use Kinsmen Park for its event on Monday, July 24, 2006 to Thursday, July 27, 2006, subject to the following conditions:***
 - a. ***That the Organizing Committee assume all public liability with respect to site preparation work, the event and related activities, and shall save the City harmless from any claims which may arise from the event.***
 - b. ***That the Organizing Committee provide a copy of its Liability Insurance Policy to the Community Services Department prior to the hosting of the event.***
 - c. ***That the Organizing Committee be responsible for clean-up and site restoration during and following the conclusion of the event.***
 - d. ***That the Organizing Committee be authorized to use the water, power services and available snow fence.***
 - e. ***That the Organizing Committee apply to Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the Taste of Prince Albert Event in Kinsmen Park from July 24 – 27, 2006.***

10.6 Report from Roadways Project Manager dated June 21, 2006, along with the following Correspondences, all with respect to **3rd Annual Fresh Air Experience Road Stage Race.** **91**

- Mike Horn, on behalf of Fresh Air Experience, dated May 9, 2006. **96**

- Co-Chair, Centennial Committee, St. Paul's Presbyterian Church, received May 29, 2006. **98**

Recommendation:

"1. That City Council approve the temporary road closure of 1st Avenue West from the north side of 17th Street West to 20th Street West for the Hill Climb Event held on Saturday, July 8, 2006.

2. That City Council approve the temporary road closure in the Central Business District for the event on Sunday, July 9, 2006 as follows:

- a. The unit block of 11th Street from the east property line of 1st Avenue East to the west property line of Central Avenue.***

- b. Central Avenue from the south property line of 11th Street to the north property line of 9th Street.***

- c. The unit block of 9th Street from the east property line of 1st Avenue East to the west property line of Central Avenue.***

- d. 1st Avenue East from the south property line of 11th Street to the north property line of 9th Street."***

10.7 Report from Development Coordinator dated June 19, 2006, with respect to **National Hotel Company – Proposed Patio – 1st Avenue West.** **99**

Recommendation:

"That City Council approve the final plans as submitted by Doug Cheyne, Owner of the National Hotel to build a

Patio along 1st Avenue West under the following condition:

That the unobstructed sidewalk width be increased to five (5) feet as per previous resolution of Council.”

11. UNFINISHED BUSINESS:

“That this Committee rise and report.”

“That the Report of Committee of the Whole be adopted.”

The Mayor will assume the Chair.

12. MAYOR & COUNCILLORS FORUM:

13. INQUIRIES:

14. INTRODUCTION & CONSIDERATION OF BYLAWS:

- 14.1 Bylaw No. 16 of 2006, A Bylaw to amend City Council’s Zoning Bylaw, to Rezone a portion of lands abutting Pickering Crescent from A1 – Agricultural, R2 – Large Single Dwelling and R4 – Four-Unit Dwelling to P - Park. (3 Readings)

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1st Reading

“That Bylaw No. 16 of 2006 be introduced and read a first time.”

2nd Reading

“That Bylaw No. 16 of 2006 be now read a second time.”

Leave Granted

“That leave be granted to read Bylaw No. 16 of 2006 a third time.”

3rd Reading

“That Bylaw No. 16 of 2006 be read a third time and passed; and, that Bylaw No. 16 of 2006, be now adopted, sealed and signed by the Mayor and City Clerk.”

15. UNFINISHED BUSINESS - BYLAWS:

16. GIVING NOTICE:

17. MOTIONS:

- 17.1 Councillor B. Gustafson’s Motion requesting that a review of the concession operations at the Art Hauser Centre following one season, under the new Operating Model, be provided for consideration by City Council.

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18. PUBLIC FORUM:

No individuals have registered at this time.

19. ADJOURNMENT: