

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
JUNE 12, 2006

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of May 25, 2006, Supplementary Agenda No. 1 of May 29, 2006, Presented at Meeting – May 29, 2006 and Supplementary Agenda No. 2 of June 8, 2006 are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Stiglitz will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. ADOPTION OF MINUTES:

Minutes of the Council Meeting held May 23, 2006, Special Council Meetings held May 8, May 23 and May 27 2006, Committee of the Whole Council Incamera Meeting held May 23, 2006, Budget Committee Meetings held May 24 and May 26, 2006 and Incamera Budget Committee Meeting held May 26, 2006 be taken as read and adopted.

4. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its May 29, 2006 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

5. NOTICE OF PROCLAMATIONS:

No Motion required for Proclamations.

- 5.1 HONORING OUR SISTERS AND BROTHERS MEMORIAL WALK DAY – JUNE 9, 2006.
- 5.2 NATIONAL ABORIGINAL DAY – JUNE 21, 2006.
- 5.3 URBAN TREATY DAY – JUNE 23, 2006.
- 5.4 ELDER ABUSE PREVENTION WEEK – JUNE 11 – 17, 2006.
- 5.5 NATIONAL BLOOD DONOR WEEK - JUNE 11 – 17, 2006.

6. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	Page No.
6.1 Report from Planning Technician dated May 24, 2006, with respect to Zoning Bylaw Amendment to Rezone a portion of property on the south side of 15th Street East from M3 – Industrial Medium Density to C3 – Arterial Commercial. (BYLAW NO. 17 OF 2006)	45
<i>Recommendation:</i>	
<i>“That consideration of Bylaw No. 17 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”</i>	
6.2 Report from Development Coordinator dated April 11, 2006, along with the following Correspondence, both with respect to Zoning Bylaw Amendment – Wall Height and Roof Pitch. (BYLAW NO. 9 OF 2006)	81
▪ Richard Frenette dated May 12, 2006.	86
<i>Recommendation:</i>	
<i>“That consideration of Bylaw No. 9 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”</i>	
6.3 Report from Building/Fire Inspector dated May 17, 2006, along with the following Correspondences, all with respect to Order for Demolition – 464 – 21st Street East. (OPPORTUNITY TO APPEAL)	89
▪ Brian Bieber dated May 15, 2006.	99
▪ Brian Bieber dated May 18, 2006.	100
<i>Recommendation:</i>	
<i>“That City Council confirm the Order for Demolition for the property located at 464 – 21st Street East, legally</i>	

described as Lot 25, except the easterly 19 feet, and Lot 26, except the northerly 10 feet, Block 33, Plan B651 and Order to have the violation corrected by June 30, 2006.”

- 6.4 Report from Development Coordinator dated June 5, 2006, with respect to **Proposed Patio - 1st Avenue West.** **101**

Recommendation:

“That City Council approve the request by Doug Cheyne, Owner of the National Hotel located at 906 – 1st Avenue West to build a patio along 1st Avenue East and authorize the Director of Economic Development and Planning to approve the development subject to the following:

- 1. An Encroachment Agreement being entered into with the City; and, that the Mayor and City Clerk be authorized to execute the Agreement on behalf of the City, once prepared.***
- 2. The Development meeting all requirements as requested by the Building/Fire Inspector as related to fire and safety.***
- 3. The applicant receiving the required approvals from the Department of Public Health.***
- 4. The applicant submitting a set of Building Plans that meet with City Council approval in regards to aesthetics and visual acuity prior to any arrangements or approval being granted.***
- 5. A minimum of five (5) feet width of unobstructed sidewalk be provided adjacent to the patio enclosure to ensure safe passage of pedestrians.***
- 6. That the applicant enter into an Agreement recognizing that the City intends to implement a Sidewalk Structures Policy with a lease rate factor, and, that this factor will be applied to the said structure commencing upon the date of its adoption.***
- 7. That the National Hotel meet all parking requirements as related to the patio addition.”***

6.5	Report from Development Coordinator dated June 6, 2006, along with the following Correspondences, all with respect to Proposed Second Story Deck – 1335 – 2nd Avenue West.	108
	▶ Emilie Schira received June 9, 2006.	240
	▶ President, Board of Directors, K.C. Centre P.A. Inc., dated June 12, 2006.	241
	▶ Kelly and Ray Gaudet dated June 12, 2006.	243

Recommendation:

“That City Council provide Administration with direction regarding the proposal to build a second story deck atop the patio situated on City property at 1335 – 2nd Avenue West.”

7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

No presenters or delegations have registered at this time.

8. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

8.1	Correspondence from Committee Chairman, Summit Run for Fitness, dated May 5, 2006, requesting permission to hold the Summit Run for Fitness on August 20, 2006.	1
-----	--	----------

Suggested Disposition: Refer to Public Works for review and report.

- 8.2 Correspondence from Federation of Canadian Municipalities dated May 15, 2006, **advising that the Prime Minister supports fixing Municipal Infrastructure Deficit.** 4

Suggested Disposition: Receive as information and file.

- 8.3 Correspondence from Chief Executive Officer, Prince Albert and District Chamber of Commerce, dated May 19, 2006, along with the following Correspondence, **requesting assistance from the City and permission to use Kinsmen Park, for the Taste of Prince Albert event to be held July 24 – 27, 2006, and, requesting support for the Organization’s Application for a Community Event Permit in conjunction with the event.** 6

- Chief Executive Officer, Prince Albert and District Chamber of Commerce, dated May 23, 2006. 7

Suggested Disposition:

“1. That City Council support the Organization’s Application to the Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the “Taste of Prince Albert” event to be held July 24 – 27, 2006, in the Kinsmen Park; and,

2. That the request for assistance and use of Kinsmen Park be referred to the Community Services Department for review and report.”

- 8.4 Correspondence from President, Prince Albert Braves Slo-Pitch Club, received May 23, 2006, **requesting permission for a Community Event Permit in conjunction with a Fundraiser Tournament being held July 1 – 2, 2006, at the Downtown Lions Park.** 8

Suggested Disposition:

“That City Council support the Organization’s Application to the Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the Fundraiser Tournament being held July 1 – 2, 2006, at the Downtown Lions Park.”

- 8.5 Correspondence from Dorothy Kawula, on behalf of Our Lady of Czestochowa Parish, dated May 23, 2006, **requesting permission to hold a procession in the downtown area on Sunday, June 18, 2006.** **10**

Suggested Disposition:

“That pursuant to the provisions of Section 40 of City Council’s Traffic Bylaw, being Bylaw No. 16 of 2005, that permission be granted to Our Lady of Czestochowa Parish to hold a procession in the downtown area on Sunday, June 18, 2006, commencing at 10:45 a.m. from Our Lady of Czestochowa Church at 160 – 12th Street East, proceeding west on 12th Street to Central Avenue, turning north on Central Avenue to River Street, turning east on River Street to 1st Avenue East, turning south on 1st Avenue East and returning to Our Lady of Czestochowa Church, subject to the Organizers making the necessary arrangements with the Roadways Project Manager for whatever barricading may be required to physically block the procession route from vehicular traffic during the procession, and, the Chief of Police for whatever Police supervision may be required in conjunction with the procession.”

- 8.6 Correspondence from Federation of Canadian Municipalities dated May 26, 2006, **advising of the Federation of Canadian Municipalities 69th Annual Conference and Municipal Expo in Montreal from June 2 – 5, 2006.** **57**

Suggested Disposition: Receive as information and file.

- 8.7 Correspondence from Captain, Prince Albert Corps, The Salvation Army, dated May 19, 2006, **requesting permission to close 2nd Avenue East from 12th Street to the laneway towards 13th Street East from 8:00 a.m. to 2:00 p.m., in conjunction with the Block Party and Garage Sale on Saturday, June 24, 2006.** **58**

Suggested Disposition: Refer to Public Works for review and consideration in accordance with City Council’s Traffic Bylaw No. 16 of 2005.

- 8.8 Correspondence from Chief Executive Officer, Federation of Canadian Municipalities, dated May 25, 2006, **forwarding a Notice of the 2006 Annual General Meeting on June 4, 2006.** **80**

Suggested Disposition: Receive as information and file.

- 8.9 Correspondence from Dennis Schmidt and Vince West dated May 10, 2006, **requesting confirmation from the City that the Multi-Use Trail will not cross their property.** 115

Suggested Disposition: Refer to Community Services for review and report.

- 8.10 Correspondence from Joyce Shulhan dated May 19, 2006, **requesting permission to allow Camper Parking in the Day-Parking Lot at the Exhibition Grounds parking area east of 10th Avenue East during Exhibition Days.** 126

Suggested Disposition: Refer to Prince Albert Exhibition Association for a direct response.

- 8.11 Correspondence from Rick Barber received May 29, 2006, **requesting permission to hold a Block Party in the 1500 Block of River Street East from 5:00 p.m. to 11:00 p.m. on June 16, 2006.** 127

Suggested Disposition: Refer to Public Works for review and consideration in accordance with City Council' s Traffic Bylaw No. 16 of 2005.

- 8.12 Correspondence from Medical Health Officer, Prince Albert Parkland Health Region, dated May 30, 2006, **asking City Council to consider revisions to the Animal Control Bylaw.** 129

Suggested Disposition: Refer to Public Works for review and report.

- 8.13 Correspondence from Denise Jensen dated June 6, 2006, **requesting permission to hold a Block Party on Oliver Way from 5:00 p.m. to 10:00 p.m. on June 16, 2006.** 131

Suggested Disposition: Refer to Public Works for review and consideration in accordance with City Council' s Traffic Bylaw No. 16 of 2005.

- 8.14 Correspondence from Chairperson, "Picnic in the Park", dated June 6, 2006, **requesting permission to serve food in Kinsmen Park on Tuesday, June 13, 2006, in conjunction with the Government of Saskatchewan's Summer Bus Tour.** 133

Suggested Disposition:

That approval be granted for the Sale of Food in Kinsmen Park.

- 8.15 Correspondences from Fundraising Coordinator, ALS (Lou Gehrig's Disease), dated June 7, 2006, along with the following Correspondence, **requesting permission to hold a Walkathon along 15th Street East to 15th Avenue, north to 7th Street and west to 10th Avenue and concluding at 15th Street, on June 24, 2006.** **134**

- ▶ Fundraising Coordinator dated June 10, 2006. **245**

Suggested Disposition: Receive as information and file.

- ▶ 8.16 Correspondence from General Manager, Prince Albert Exhibition Association, dated June 7, 2006, **requesting a change to the 123rd Annual Summer Fair Parade Route.** **246**

Suggested Disposition:

“That pursuant to the provisions of Section 40 of City Council’s Traffic Bylaw, being Bylaw No. 16 of 2005, that permission be granted to the Prince Albert Exhibition Association to hold the Summer Fair Parade on July 31, 2006, commencing at 7:00 p.m. at the intersection of 3rd Avenue West and River Street, proceeding east on River Street and continuing on 4th Street to 10th Avenue East, turning south onto 10th Avenue East and concluding at the Exhibition Grounds, subject to the Parade Organizers finalizing the necessary arrangements with the Roadways Project Manager for whatever barricading may be required to physically block the Parade route from vehicular traffic during the Parade, and, the Chief of Police for whatever Police supervision may be required in conjunction with the Parade.”

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

9. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 9.1 Report from Chief Clerk dated May 23, 2006, with respect to **Account List Letters.** 11

Recommendation: Receive as information and file.

- 9.2 Report from Chief Clerk dated May 24, 2006, with respect to **Account List No. 9 of 2006, in the amount of \$2,283,607.77.** 17

Recommendation: Receive as information and file.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

10. REPORTS OF ADMINISTRATION & COMMITTEES:

- 10.1 Report from Property Sales Coordinator dated May 15, 2006, with respect to **Lease of Land – 8 Pickering Crescent.** 25

Recommendations:

“1. That the lease of a 1.5 meter strip of land, adjacent to the northwest side of 8 Pickering Crescent, legally described as 1.5 metres in perpendicular width along the northwest property line of Block 105, Plan 00PA19031 and more clearly indicated on the Plan attached to the License Agreement, indicated and marked as Schedule “A”, to Joey and Lorna Martsinkiw be approved; and,

2. ***That the Mayor and City Clerk be hereby authorized to execute the License Agreement on behalf of the City.”***

- 10.2 Report from Planning Technician dated May 24, 2006, with respect to **Walkway Closure Adjacent to 1321 Gillmor Crescent.** 38

Executive Committee Recommendations:

- “1. ***That Administration be instructed to explore ways to mitigate damage to walkways and ensure the safety and amenity of a neighborhood, and, bring forward a Report and proposal for consideration by City Council.***
2. ***That the Report from Planning Technician dated May 24, 2006, with respect to Walkway Closure Adjacent to 1321 Gillmor Crescent be also referred to the Prince Albert Board of Police Commissioners for review and report.”***

- 10.3 Report from Parks and Open Space Manager dated May 24, 2006, with respect to **Canada Day Event – Kinsmen Park – July 1, 2006.** 52

Recommendation:

“That the requested items from the Royal Canadian Legion Branch No. 2 dated March 22, 2006 be approved, based on the Organizing Committee providing the following:

- a. ***Assume all public liability with respect to site preparation, the event, related activities and save the City harmless from all claims that may arise from the event.***
- b. ***A copy of the Organization’s Liability Insurance Policy is to be provided to the Community Services Department prior to hosting the event.***
- c. ***Being responsible for site restoration and clean up during and following the event.***
- d. ***Applying to the Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the Canada Day***

Celebration event in Kinsmen Park on July 1, 2006.

- e. Being responsible for all costs associated with the serving of alcohol, including the cost of licensed security, if deemed necessary.***
- f. Providing security during the event.***
- g. Being responsible for the provision of any additional electrical requirements, as required.***
- h. Being required to secure and provide evidence of all necessary approvals, fees and licenses required to operate the event.***
- i. Contacting the Solid Waste Manager to arrange for refuse containers and pickup requirements.”***

- 10.4 Report from Acting Airport Manager dated May 18, 2006, with respect to **Taxiway Bravo – Royal Canadian Mounted Police Ramp Construction.** **59**

Recommendation:

“That the City utilize the Airport Reserve Fund to cover the costs for the immediate reconstruction and resurfacing of Taxiway Bravo and the Royal Canadian Mounted Police ramp at the Prince Albert Municipal Airport, at the estimated cost of \$136,400.”

- 10.5 Report from Operations Coordinator dated May 26, 2006, with respect to **Street Light Installation – 1500 Block of 17th Street West.** **73**

Recommendation:

“That City Council authorize the installation of two (2) street lights in the 1500 Block of 17th Street West at a total cost of \$2,943.65, plus Good and Services Tax.”

- 10.6 Report from Roadways Project Manager dated May 30, 2006, with respect to **2006 Oiling Program. (BYLAW NO. 18 OF 2006)** **136**

Recommendations:

- “1. That the 2006 Oiling Program be approved and the rates to be charged shall be as follows:**
 - a. For oil treatment or stabilization to provide a dust free surface is \$3.60 per foot frontage of street.**
 - b. For single application \$1.20 per foot frontage of street.**
 - c. For oil treatment or stabilization to provide a dust free surface \$1.50 per foot frontage of lane.**
 - d. For single application \$0.50 per foot frontage of lane.**
- 2. That consideration of Bylaw No. 18 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”**

10.7 Report from Director of Public Works dated June 6, 2006, along with the following Correspondence, both with respect to **Prince Albert Rural Water Authority.** **144**

- Administrator, Prince Albert Rural Water Utility, dated May 15, 2006. **5**

Recommendations:

- “1. That City Council direct Administration to provide a letter to the Prince Albert Rural Water Authority for the purpose of leveraging a grant from the Canada-Saskatchewan Water Supply Expansion Program.**
- 2. That City Council approve the final offer of \$4,275.31, to resolve the outstanding penalties owed by the Prince Albert Rural Water Authority.”**

10.8 Report from Director of Economic Development and Planning dated June 1, 2006, with respect to **Prince Albert Area Transportation Planning Study – Consultant Contract.** **151**

Recommendation:

“That City Council enter into an Agreement with UMA Engineering Ltd. to undertake the Prince Albert Area Transportation Planning Study; and, that the Mayor and City Clerk be authorized to execute the Agreement, on behalf of the City.”

- 10.9 Report from Planning Technician dated June 7, 2006, with respect to **Stockyards Development Corporation - Stripping and Grading Permit.** **225**

Recommendation:

“That City Council approve the Grading and Stripping Plan subject to:

The Developer, Stockyards Limited Partnership, being in receipt of written notification from the Director of Public Works prior to commencement of any earthwork.”

- 10.10 Report from Mechanical and Building Maintenance Manager dated May 23, 2006, with respect to **Asset Management Software.** **230**

Recommendation:

“That City Council accept the recommendation, of the Asset Management Initiative Committee and City Council’s Budget Committee, to award the purchase of the Asset Management Software and related training, as well as program delivery support to WorkTech Inc., in the total amount of \$225,000 over the next three (3) years, with the staged implementation to commence in 2006 and a projected completion in 2009.”

11. UNFINISHED BUSINESS:

“That this Committee rise and report.”

“That the Report of Committee of the Whole be adopted.”

The Mayor will assume the Chair.

12. MAYOR & COUNCILLORS FORUM:

13. INQUIRIES:

14. INTRODUCTION & CONSIDERATION OF BYLAWS:

- | | | |
|------|---|-----|
| 14.1 | Bylaw No. 9 of 2006, A Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to amend Section 6.17 with respect to Wall Height and Roof Pitch. (3 Readings) | 85 |
| 14.2 | Bylaw No. 17 of 2006, A Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to Rezone a portion of property on the south side of 15 th Street East from M3 – Industrial Medium Density to C3 – Arterial Commercial. (3 Readings) | 50 |
| 14.3 | Bylaw No. 18 of 2006, A Bylaw to establish the 2006 charge for placing and maintaining a dustless surface or partially dustless surface in streets and lanes. (3 Readings) | 141 |

Bylaws will be condensed to 1 motion for 1st, 2nd and 3rd readings, as long as there are no amendments for 2nd and 3rd reading.

1st Reading

“That Bylaw Nos. 9, 17 and 18 of 2006 be introduced and read a first time.”

2nd Reading

“That Bylaw Nos. 9, 17 and 18 of 2006 be now read a second time.”

Leave Granted

“That leave be granted to read Bylaw Nos. 9, 17 and 18 of 2006 a third time.”

3rd Reading

“That Bylaw Nos. 9, 17 and 18 of 2006 be read a third time and passed; and, that Bylaw Nos. 9, 17 and 18 of 2006, be now adopted, sealed and signed by the Mayor and City Clerk.”

Bylaws for amendment or separate discussion are to be removed and then will be dealt with separately for each subsequent reading.

15. **UNFINISHED BUSINESS - BYLAWS:**
16. **GIVING NOTICE:**
17. **MOTIONS:**
18. **ADJOURNMENT:**