

CITY OF PRINCE ALBERT

COUNCIL AGENDA



TUESDAY,
MAY 23, 2006

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 5:00 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of May 11, 2006, Supplementary Agenda No. 1 of May 15, 2006 and Supplementary Agenda No. 2 of May 18, 2006 are indicated with a symbol (►) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Stiglitz will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. ADOPTION OF MINUTES:

Minutes of the Council Meeting held May 8, 2006 and the Committee of the Whole Council Incamera Meeting held May 8, 2006 be taken as read and adopted.

4. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its May 15, 2006 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

5. NOTICE OF PROCLAMATIONS:

No Motion required for Proclamations.

5.1 WASTE REDUCTION WEEK – OCTOBER 16 – 22, 2006

6. PUBLIC HEARINGS & APPEALS:

6.1 Report from Building/Fire Inspector dated May 17, 2006, along with the following Correspondences, both with respect to **Order for Demolition - 464 – 21st Street East. (OPPORTUNITY TO APPEAL)** **112**

• Brian Bieber dated May 15, 2006. **122**

• Brian Bieber dated May 18, 2006. **123**

Recommendation:

“That consideration of the Demolition issued on April 28, 2006, against the building located at 464 – 21st Street

East, legally described as Lot 25, except easterly 19 feet, and Lot 26, except northerly 10 feet, Block 33, Plan B651 be postponed until the June 12, 2006 City Council meeting.”

7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

No presenters or delegations have registered at this time.

8. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

Page No.

- 8.1 Correspondence from General Manager, Prince Albert Exhibition Association, dated April 5, 2006, **requesting permission to hold the 123rd Annual Summer Fair Parade – Monday, July 31, 2006 – 7:00 p.m.** 1

Executive Committee Recommendation:

“That pursuant to the provisions of Section 40 of City Council’s Traffic Bylaw, being Bylaw No. 16 of 2005, that permission be granted to the Prince Albert Exhibition Association to hold the Summer Fair Parade on July 31st, 2006, commencing at 7:00 p.m. at the intersection of 15th Street East and Central Avenue, proceeding north on Central Avenue to River Street, turning east onto River Street and continuing on 4th Street to 10th Avenue East, turning south onto 10th Avenue East and concluding at the Exhibition Grounds, subject to the Parade Organizers finalizing the necessary

arrangements with the Roadways Project Manager for whatever barricading may be required to physically block the Parade route from vehicular traffic during the Parade, and, the Chief of Police for whatever Police supervision may be required in conjunction with the Parade.”

- 8.2 Correspondence from Lyle Karasiuk, on behalf of Prince Albert and District Partners for a Safe Community, dated April 24, 2006, requesting that the City support implementation of Comprehensive Bicycle Helmet and Safety Legislation. **3**

Suggested Disposition: Refer to Board of Police Commissioners for review and report.

- 8.3 Correspondence from Chairperson, Women’s Commission of the Prince Albert Grand Council, dated April 27, 2006, requesting permission to fly the Prince Albert Grand Council flag at half-mast on June 9, 2006 and every year subsequent, approval to install four (4) stakes, as well as permission to hold a Parade in conjunction with “Honoring Our Sisters Memorial Walk” Day. **9**

Executive Committee Recommendations:

- “1. That the request to proclaim June 9, 2006, as Honoring Our Sisters Memorial Walk Day be referred to Mayor Stiglitz;***
- 2. That stakes indicating the names of the women cited in the Report from Amnesty International entitled, “Stolen Sisters: A Human Rights Response to Discrimination and Violence Against Indigenous Women in Canada” be positioned at the following locations:***
 - a. City Hall;***
 - b. Provincial Court House;***
 - c. Court of Queen’s Bench;***
 - d. North Side of Kinsmen Park; and,***
 - e. Prince Albert Grand Council Childcare Education Centre Gym;***
- 3. That permission be granted to fly the Prince Albert Grand Council Flag from the flagstaff in Memorial Square at half-mast on June 9, 2006; and,***

4. That pursuant to the provisions of Section 40 of City Council's Traffic Bylaw, being Bylaw No. 16 of 2005, that permission be granted to the Women's Commission of the Prince Albert Grand Council to hold a Parade on June 9, 2006, commencing at 9:00 a.m. in Memorial Square at City Hall, proceeding west on 11th Street to 1st Avenue West, south on 1st Avenue West and right on 12th Street to 2nd Avenue West, turning south onto 2nd Avenue West to 15th Street, turning east onto 15th Street to Central Avenue, turning south at Central Avenue to 22nd Street, turning west onto 22nd Street and concluding at the Prince Albert Grand Council Child Care Educational Centre Gymnasium at 851 - 23rd Street West, subject to the Parade Organizers finalizing the necessary arrangements with the Chief of Police for whatever Police supervision may be required in conjunction with the Parade, and, the Roadways Project Manager for whatever barricades may be required to physically block the Parade route from vehicular traffic during the Parade."

8.4 Correspondence from Donald Brent Crawford dated April 28, 2006, forwarding concerns regarding the state of properties within the City. 13

Suggested Disposition: Refer to Public Works for review and report.

8.5 Correspondence from Integrated Forest Land Use Planner, Saskatchewan Environment, dated April 28, 2006, forwarding the Draft Nisbet Provincial Forest – Integrated Forest Land Use Plan. 15

Suggested Disposition: Receive as information and file.

8.6 Correspondence from Federation of Canadian Municipalities dated May 3, 2006, forwarding information regarding Federal Budget Good News for Municipal Governments. 17

Suggested Disposition: Receive as information and file.

- 8.7 Correspondence from President, Riverview Estates, dated May 5, 2006, **requesting street repairs to pavement and tree trimming in the 500 Block of River Street East.** **18**

Suggested Disposition: Refer to Public Works and Community Services for review and report.

- 8.8 Correspondence from Administrative Assistant, John M. Cuelenaere Public Library, dated May 5, 2006, **forwarding the March 2006 Statistical Resume.** **19**

Suggested Disposition: Receive as information and file.

- 8.9 Correspondence from Chairman, Rotary Trail Committee, dated May 10, 2006, **requesting permission for a Community Event Permit in conjunction with the Sponsorship Recognition Gala being held on Saturday, June 10, 2006 at Elks Park Place.** **23**

Executive Committee Recommendation:

“That City Council support the Committee’s Application to the Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the Committee’s Sponsorship Recognition Gala being held on June 10, 2006, at the Elks Park Place.”

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

9. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 9.1 Report from Planner 1 dated April 25, 2006, with respect to **Prince Albert Housing Authority Agreements.** **24**

Recommendation: Receive as information and file.

- 9.2 Report from Director of Economic Development and Planning dated May 4, 2006, with respect to **Pineland Apartments.** **47**

Recommendation: Receive as information and file.

- 9.3 Report from City Assessor dated May 1, 2006, with respect to **Owners' Names on Arrears List.** **50**

Recommendation: Receive as information and file.

- 9.4 Report from Chief Clerk dated May 9, 2006, with respect to **Account List No. 8 of 2006 in the amount of \$1,742,487.76.** **53**

Recommendation: Receive as information and file.

- 9.5 Report from Fire Chief dated May 4, 2006, with respect to **Fire Fighter Monument Postponement.** **61**

Recommendation:

“That the Fire Fighter Monument project be postponed indefinitely.”

- 9.6 Report from Operations Coordinator dated May 8, 2006, with respect to **Tender No. 54 of 2006 – Sewer Cleaning and Infrastructure Video Inspection.** **66**

Recommendations:

“1. That Tender No. 54 of 2006 - Sewer Cleaning and Infrastructure Video Inspection be awarded to the low bidder ACME Sewer & Industrial Services Inc., for the tendered amount of \$218,714.90, plus Goods and Services Tax.

2. That the Public Works Department issue a Change Order to decrease the contract amount by \$49,326.10, resulting in a Contract of \$169,388.80, which is within the budgeted amount.

3. ***That the Mayor and City Clerk be authorized to execute the Contract between The City of Prince Albert and ACME Sewer and Industrial Services Inc., on behalf of the City, once prepared.***
4. ***That Administration be authorized to further investigate the option of purchasing a Video Inspection Unit.”***

- 9.7 Report from Development Coordinator dated April 6, 2006, with respect to **Discretionary Use in a C1 Downtown Commercial Zone – 99 River Street East.** **70**

Recommendation:

“That City Council approve the Development Permit submitted on behalf of Norman Ridge to build an addition to the Rural Municipality of Prince Albert and Rural Municipality of Buckland Municipal Offices located at 99 River Street East, and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City of Prince Albert, subject to the following:

1. ***The applicant supplying and obtaining all required building plans and/or permits.***
2. ***The building meeting all requirements as requested by the Building/Fire Inspector, as related to fire and building safety.”***

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

10. REPORTS OF ADMINISTRATION & COMMITTEES:

- 10.1 Report from Development Coordinator dated April 11, 2006, along with the following Correspondence, both with respect to **Proposed Patio - 1st Avenue West.** **76**

- General Manager/Partner, National Hotel, dated May 10, 2006. **110**

Recommendation:

“That City Council approve the request by Doug Cheyne, Owner of the National Hotel, to build a Patio along 1st Avenue West, and authorize the Director of Economic Development and Planning to approve the development, subject to the following:

- 1. An Encroachment Agreement being entered into with the City; and, that the Mayor and City Clerk be authorized to execute the Agreement on behalf of the City, once prepared.***
- 2. The development meeting all requirements as requested by the Building/Fire Inspector, as related to fire and building safety.***
- 3. The Applicant receiving the required approvals from the Department of Public Health.***
- 4. A set of Building Plans being submitted to City Council for approval with respect to aesthetics and visual acuity prior to any Agreements or approval being granted.***
- 5. A minimum five (5) feet width of unobstructed sidewalk being provided adjacent to the patio enclosure to ensure safe passage of pedestrians.***
- 6. Administration to proceed with Public Notice and to forward a further Report to City Council for consideration.”***

- 10.2 Report from Senior Planner dated May 9, 2006, with respect to **Cancellation of Payment for Re-zoning Fees – 1401 – 2nd Avenue West.** **87**

Executive Committee Recommendation:

“That Administration cancel the Rezoning Application Fees for the building located at 1401 – 2nd Avenue West.”

- 10.3 Report from Director of Economic Development and Planning dated May 10, 2006, with respect to **Carlton Trail Railway Abandonment.** **94**

Recommendation:

“That City Council support the efforts of the Prince Albert Regional Economic Development Authority in its work to postpone the abandonment of the railway from Prince Albert to Birch Hills.”

- 10.4 Report from Parks and Open Space Manager dated April 26, 2006, with respect to **3rd Annual Downtown Street Fair.** **98**

Recommendations:

- “1. That the recovery of cost for services, provided by the City for the 2007 Downtown Street Fair, be referred to City Council’s 2006 Operating Budget deliberations for consideration.***
- 2. That the requested items be approved, subject to the Organizing Committee:***
 - a. Assuming all public liabilities with respect to site preparation, the event and related activities, and shall save the City harmless from all claims that may arise from the event.***
 - b. Providing a copy of its Liability Insurance Policy to the Community Services Department prior to hosting the event.***
 - c. Being responsible for site restoration and clean up during and following the event.***
 - d. Providing security during the event.***
 - e. Being responsible for the provision of any additional electrical requirements, as required.***
 - f. Being required to secure and provide evidence of all necessary approvals, fees and licenses required to operate the event.***

- g. Contacting the Solid Waste Manager for the provision of refuse containers and pickup requirements.**
- h. Contacting the Community Services Department for arrangement of bleachers, stages, and the use of the Foyer and Memorial Square.**
- i. Contacting the Public Works Department for assistance with street cleaning and the use of the City Plotter.**
- j. Contacting the Police Service for any necessary assistance prior and during their event.”**

10.5 Report from Community Development Officer dated May 9, 2006, with respect to **Urban Treaty Day**. **102**

Executive Committee Recommendations:

- “1. That the request to proclaim June 23, 2006 as Urban Treaty Day be referred to Mayor Stiglitz.**
- 2. That City Council approve the request for use of Dave G. Steuart Park, a mobile stage, picnic tables, garbage cans, two (2) food kiosks, and a power source.**
- 3. That the recovery of costs for services, provided by the City for Urban Treaty Day in 2007, be referred to City Council’s 2006 Operating Budget deliberations for consideration.”**

10.6 Report from Mechanical and Building Maintenance Manager dated May 10, 2006, with respect to **Use of Memorial Square – Prince Albert Full Gospel Outreach Center – Thursday and Sunday Evenings – May – September, 2006**. **106**

Recommendations:

- “1. That the Prince Albert Full Gospel Outreach Center be authorized to use Memorial Square for services on Thursday and Sunday evenings from May 25, 2006 to September 28, 2006.**

2. ***That the Prince Albert Full Gospel Outreach Center be authorized to set up a tent to be used for its August, 2006 event.***
 3. ***That the Prince Albert Full Gospel Outreach Centre assume all costs related to the setup, takedown and cleanup for its events.”***
- 10.7 Report from City Clerk dated May 17, 2006, with respect to Rescheduling of the June 5, 2006 Executive Committee Meeting. 124

Recommendations:

- “1. ***That the Executive Committee meeting scheduled for June 5, 2006, be cancelled.***
 2. ***That the next Executive Committee meeting be scheduled on Monday, May 29, 2006, at 5:00 p.m.; and,***
 3. ***That Notice of the change of the Executive Committee meeting scheduled for June 5, 2006, be posted in accordance with Section 11 (a) and (b) of City Council’s Procedure Bylaw No. 10 of 2005.”***
- 10.8 Report from Operations Coordinator dated May 15, 2006, with respect to Tender No. 57 of 2006 - Construction of Pavement, Walks and Curbs. 128

Recommendations:

- “1. ***That Tender No. 57 of 2006 - Invitation to Tender For The Construction of Pavement, Walks and Curbs be cancelled; and, that the Purchasing Agent notify the only bidder.***
2. ***That the Public Works Department be authorized to incorporate the work from the Construction of Pavement, Walks and Curbs Contract, excluding the concrete portion, into the “Resurfacing Projects and Supply of Maintenance Asphalt Price Schedule – Amended 2006”.***
3. ***That the Public Works Department be authorized to start negotiating with the Concrete Contractor for unit rates to complete the concrete portion of***

the Construction of Pavement, Walks and Curbs Contract.”

- 10.9 Report from Operations Coordinator dated May 15, 2006, with respect to **Resurfacing Projects and Supply of Maintenance Asphalt Price Schedule – Amended 2006.** 132

Recommendations:

- “1. That City Council approve the negotiated Resurfacing Projects and Supply of Maintenance Asphalt Price Schedule – Amended 2006, as attached to the Report from the Operations Coordinator dated May 15, 2006.***
- 2. That the Mayor and City Clerk be authorized to execute the Resurfacing Projects and Supply of Maintenance Asphalt Price Schedule – Amended 2006 Contract between Barzeele and Burkosky Limited and The City of Prince Albert.***
- 3. That Administration be authorized to include prices from the negotiated Resurfacing Projects and Supply of Maintenance Asphalt Price Schedule – Amended 2006 into Contract No. 59 of 2006 – Resurfacing Projects and Supply of Maintenance Asphalt.”***

- 10.10 Report from Director of Public Works dated May 17, 2006, with respect to **Refuse Disposal After Shrine Circus.** 152

Recommendation:

“That City Council approve accepting elephant waste, hauled by Waste Management, on behalf of the Prince Albert Shrine Club, at the City Landfill for treatment in the Compost Facility, at no fee.”

- 10.11 Report from Transportation Manager dated May 18, 2006, with respect to **Clean Air Day.** 156

Recommendation:

“That City Council approve the implementation of a free bus service on Clean Air Day, June 7, 2006, to promote sustainable transportation and reduce greenhouse gas emissions.”

- 10.12 Report from Mechanical and Building Maintenance Manager dated May 12, 2006, with respect to **New Skate and BMX Park Project.** **160**

Recommendations:

- “1. That Administration be authorized to proceed with Phase 1 construction of the new Skate and BMX Park at an estimated cost of \$500,000, with all funding financed from Community fundraising.**
- 2. That Administration be authorized to proceed with Phase 2 construction of the new Skate and BMX Park, with the final size and configuration of the Phase 2 construction to be directly related to available confirmed funding.”**

11. UNFINISHED BUSINESS:

“That this Committee rise and report.”

“That the Report of Committee of the Whole be adopted.”

The Mayor will assume the Chair.

12. MAYOR & COUNCILLORS FORUM:

13. INQUIRIES:

14. INTRODUCTION & CONSIDERATION OF BYLAWS:

15. UNFINISHED BUSINESS - BYLAWS:

16. GIVING NOTICE:

- 16.1 Councillor F. Harris serves the following Notice of Motion upon members of Council for consideration:

“That the deadline for a negotiated Agreement between the Golf User Groups and The City of Prince Albert for operation of Cooke Municipal Golf Course be extended from August 31, 2006 to September 30, 2007.”

- 16.2 Councillor F. Harris serves the following Notice of Motion upon members of Council for consideration:

“That the Golf Course Management Agreement between Danny’s Golf Shop Ltd. and The City of Prince Albert, which expires on March 31, 2007, be extended to September 30, 2007, with the exact same terms and conditions as currently in existence.”

17. MOTIONS:

18. PUBLIC FORUM:

- ▶ 18.1 Fay Harelkin, President, Canadian Union of Public Employees, Local No. 882.
- ▶ 18.2 Carrie McCoshen, Canadian Union of Public Employees, Local No. 882.

19. ADJOURNMENT: