

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
MAY 8 , 2006

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of April 27, 2006 and Supplementary Agenda No. 1 of May 1, 2006 and Supplementary Agenda No. 2 of May 4, 2006 are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Stiglitz will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. ADOPTION OF MINUTES:

Minutes of the Council Meeting held April 24, 2006, Special Council Meeting held April 24, 2006 and the Committee of the Whole Council Incamera Meeting held April 24, 2006 be taken as read and adopted.

4. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its May 1, 2006 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

5. NOTICE OF PROCLAMATIONS:

No Motion required for Proclamations.

- 5.1 NATIONAL DAY OF MOURNING – APRIL 28, 2006
- 5.2 BADGE OF RESPECT AND PEACE AWARDS DAY – MAY 1, 2006
- 5.3 YOUTH WEEK – MAY 1 - 7, 2006
- 5.4 CELEBRATE LIFE WEEK – MAY 15 – 21, 2006

6. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

- ▶ 6.1 Report from Senior Planner dated May 8, 2006, with respect to **Bylaw No. 9 of 2006 – Roof Pitch.**

Recommendation:

“That the Public Hearing for Bylaw No. 9 of 2006 scheduled for the May 8, 2006 City Council meeting be cancelled.”

7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

- ▶ 7.1 PRESENTATION OF YOUTH CITIZEN OF THE YEAR AWARD.

8. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

- 8.1 Correspondence from Chair, Saskatchewan Centennial 2005, received April 7, 2006, **forwarding the Saskatchewan Centennial 2005 Final Report.** **35**

Suggested Disposition: Receive as information and file.

- 8.2 Correspondence from Brent Holmen dated April 10, 2006, **forwarding concerns regarding litter in the City.** **37**

Suggested Disposition: Refer to Public Works for review and report.

- 8.3 Correspondence from Executive Director, Saskatchewan Trails Association, dated April 12, 2006, **requesting The City’s participation in the Saskatchewan Trails Association.** **39**

Suggested Disposition: Receive as information and file.

- 8.4 Correspondence from Administrative Assistant, John M. Cuelenaere Public Library, dated April 12, 2006, **forwarding the January and February 2006 Statistical Resume.** **44**

Suggested Disposition: Receive as information and file.

- 8.5 Correspondence from Tracy Mercredi, dated April 13, 2006, **requesting Closure of a Walkway adjacent to the Property at 1321 Gillmor Crescent.** **51**

Suggested Disposition: Refer to Economic Development and Planning for review and report.

- 8.6 Correspondence from Reverend Vernon Temple, on behalf of Prince Albert Full Gospel Outreach Center, dated April 24, 2006, **requesting use of Memorial Square and permission to erect a tent for Outdoor Services on Thursday and Sunday evenings during the months of May to September, 2006.** **53**

Suggested Disposition: Refer to Community Services for review and report.

- 8.7 Correspondence from President, Federation of Canadian Municipalities, dated May 1, 2006, **forwarding information regarding New Funding Opportunity for Brownfield Remediation.** **161**

Suggested Disposition: Refer to Public Works for review and report.

- 8.8 Correspondence from Jean Echepare received May 2, 2006, **requesting permission to Sell Crafts in front of City Hall.** **163**

Suggested Disposition: Refer to Economic Development and Planning for review and report.

- 8.9 Correspondence from Treasurer, Prince Albert Slo-Pitch League, dated May 3, 2006, **asking for City Council's support of the League's Application for Community Event Permits to be used in conjunction with the League's Opening and Closing Tournaments being held May 26 – 28, 2006 and July 28 - 30, 2006, at the Downtown Lions Park.** **165**

Suggested Disposition:

“That City Council support the Prince Albert Slo-Pitch League’s Application to the Saskatchewan Liquor and Gaming Authority for Community Event Permits to be used in conjunction with the Prince Albert Slo-Pitch League’s Opening and Closing Tournaments being held May 26 – 28, 2006 and July 28 – 30, 2006, at the Downtown Lions Park.”

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

9. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 9.1 Report from Executive Assistant dated April 24, 2006, with respect to **Council Issue Tracking System Quarterly Report.** **55**

Recommendation: Receive as information and file.

- 9.2 Report from Acting Airport Manager dated April 24, 2006, with respect to **Updated Agreement on Procedural/Operational Arrangements.** **68**

Recommendation:

“1. That City Council approve the updated Agreement on Procedural/Operational Arrangements (APOA) between The City of Prince Albert and Nav Canada to supersede the existing Agreement dated July 30, 2002, which includes the following amendments:

- a. **Part 6 – NOTICE**
- b. **Appendix B – Paragraph 5 – RUNWAY SURFACE CONDITIONS VISIBILITY REPORT**

Nav Canada will accept verbal Runway Surface Condition and Runway Friction Reports transmitted via radio or telephone from the Airport Operator, and, that these verbal and/or written reports will be transmitted to the Flight Service Station by a person trained in making RSC/CRFI reports.

- 2. **That the Mayor and City Clerk be authorized to execute the Agreement on Procedural/Operational Arrangements on behalf of The City.”**

9.3 Report from Chief Clerk dated April 25, 2006, along with the following Report, both with respect to **Account List No. 7 of 2006 in the amount of \$1,265,040.27.** 82

- Director of Financial Services dated May 2, 2006. 166

Recommendation: Receive as information and file.

9.4 Report from Senior Planner dated April 25, 2006, along with the following Correspondence, both with respect to **Animal Control Issues.** 1

- Donna Brooks, on behalf of Prince Albert Society for the Prevention of Cruelty to Animals Board of Directors, received April 25, 2006. 26

Executive Committee Recommendations:

“1. That funding for the Society of the Prevention of Cruelty to Animals be referred to City Council’s 2006 Operating Budget deliberations.

2. That Administration be instructed to provide a further Report regarding licensing fees and related information for consideration.”

- 9.5 Report from Transportation Manager dated May 3, 2006, along with following Correspondence, both with respect to **Police Services Open House - Closure of the 1100 Block of Central Avenue – Thursday, May 18, 2006, from 12:00 Noon to 9:00 p.m.** **168**
- Chief of Police, Prince Albert Police Service, dated April 25, 2006. **54**

Recommendation:

“That pursuant to Section 4(a) of City Council’s Traffic Bylaw, being Bylaw No. 16 of 2005, that permission be granted to the Prince Albert Police Service, to close the 1100 Block of Central Avenue to vehicular traffic on Thursday, May 18, 2006, from 12:00 Noon to 9:00 p.m., subject to the Organizers making the necessary arrangements with the Roadways Project Manager for whatever barricading may be required in conjunction with this event.”

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

10. REPORTS OF ADMINISTRATION & COMMITTEES:

- 10.1 Report from Communications Manager dated April 5, 2006, with respect to **City of Prince Albert Local Print Advertising Review Policy.** **89**

Recommendations:

“1. That the City implement a 12-month trial Newspaper Advertising Policy change that would move the current City Page advertisement from The Shopper to the Daily Herald commencing May 20, 2006.

2. ***That a Local Print Advertising Report be provided for City Council's review by April 27, 2007, which will examine local print advertising expenditures for 2006, including an internal survey and review report on Departmental satisfaction from the local print advertising refocus.***
 3. ***That the City approve the Local Print Advertisement Centralization Policy, whereby future local print advertisements be forwarded to the Corporate Communications Office, and that all local print advertisements be included only in the new City Page, with the exception of the Police Department and the Cooke Municipal Golf Course, unless otherwise specified or approved by Corporate Communications.***
 4. ***That the City approve the Policy specifying revised guidelines for submission of local print advertisements to the Corporate Communications Office, with the exception of the Police Department and the Cooke Municipal Golf Course."***
- 10.2 Report from Special Projects Manager dated April 25, 2006, with respect to **Discoveries Children's Festival – May 23 – 24, 2006.** 127

Executive Committee Recommendations:

1. ***That City Council approve the provision of ten (10) large roll out waste receptacles and garbage pick-up services, at no charge for 2006, subject to the Organizers finalizing the necessary arrangements with the Public Works Department.***
2. ***That City Council approve the provision of three (3) kiosks and pick-up and delivery services, at no charge for 2006, subject to the Organizers finalizing the necessary arrangements with the Community Services Department.***
3. ***That the recovery of costs for services provided by The City for the Discoveries Children's Festival in 2007 be referred to City Council's 2006 Operating Budget Deliberations."***

- 10.3 Report from Property Sales Coordinator dated April 25, 2006, with respect to **Tax Enforcement – North Industrial Properties.** **131**

Recommendations:

- “1. That the property located at 1112 North Industrial Drive, legally described as Lot 3, Block 4, Plan 75PA16890, Extension 4, be offered for sale by Public Tender with an upset price of \$27,060.37, which will provide for reimbursement of tax arrears, advertising, registration fees at Information Services Corporation and any costs incurred to secure the property.***
- 2. That the property located at 1118 North Industrial Drive, legally described as Lot 4, Block 4, Plan 75PA16890, Extension 0, be offered for sale by Public Tender with an upset price of \$146,654.21, which will provide for reimbursement of tax arrears, advertising, registration fees at Information Services Corporation and any costs incurred to secure the property.***
- 3. That the property located at 1159 – 1st Avenue Northwest, legally described as Lot 10, Block 1, Plan 101323987, Extension 4, be offered for sale by Public Tender with an upset price of \$13,662.25, which will provide for reimbursement of tax arrears, advertising, registration fees at Information Services Corporation and any costs incurred to secure the property.***
- 4. That the property located at 151 – 15th Street Northwest, legally described as Block BBA, Plan 101323987, Extension 5, be offered for sale by Public Tender with an upset price of \$197,824.86, which will provide for reimbursement of tax arrears, advertising, registration fees at Information Services Corporation and any costs incurred to secure the property.***
- 5. That in the event that no suitable Tenders are received the above noted properties be transferred to the Tax Title Lands Inventory for sale.”***

- 10.4 Report from Director of Financial Services dated April 20, 2006, with respect to **Vehicle Rental for Travel – Tender No. 25 of 2006.** **144**

Recommendations:

- “1. That City Council endorse the cancellation of Tender No. 25 of 2006 for Vehicle Rental for Travel.***
- 2. That City Council endorse the further tendering of Vehicle Rental for Travel late in 2006 for future years.”***

- 10.5 Report from Senior Payroll Officer dated April 25, 2006, respect to **Early Retirement Incentive Payment.** **150**

Recommendation:

“That City Council Resolution No. 0572, Item No. 3 dated June 10, 1996, be amended to correct an error in the date of conclusion of the Early Retirement Incentive Payment for Ernie Stelmaschuk as follows:

That Ernie Stelmaschuk’s request under the Early Retirement Incentive Policy be approved effective January 1, 1997 with Mr. Stelmaschuk to receive a payment of \$250 per month until December 31, 2006.”

- 10.6 Report from Special Projects Manager dated April 28, 2006, with respect to **Census 2006.** **156**

Recommendation:

“That City Council approve an expenditure of \$6,000 in 2006, for the promotion of the Census 2006 campaign in the City of Prince Albert.”

11. UNFINISHED BUSINESS:

“That this Committee rise and report.”

“That the Report of Committee of the Whole be adopted.”

The Mayor will assume the Chair.

12. MAYOR & COUNCILLORS FORUM:

13. INQUIRIES:

14. INTRODUCTION & CONSIDERATION OF BYLAWS:

15. UNFINISHED BUSINESS - BYLAWS:

16. GIVING NOTICE:

17. MOTIONS:

- 17.1 Councillor G. Dionne's Motion requesting that The City of Prince Albert bill the City's costs of picking up sharps in our community to the Prince Albert Parkland Health District.

171

18. ADJOURNMENT: