

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
APRIL 10, 2006

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 5:00 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of March 30, 2006; Supplementary Agenda No. 1 of April 3, 2006; Supplementary Agenda No. 2 of April 6, 2006; and, Addendum No. 1 of April 7, 2006, are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Stiglitz will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. ADOPTION OF MINUTES:

Minutes of the Council Meeting held March 27, 2006, Special Council Meeting held March 27, 2006 and the Committee of the Whole Council Incamera Meeting held March 27, 2006 be taken as read and adopted.

4. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its April 3, 2006 meeting approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

5. NOTICE OF PROCLAMATIONS:

No Motion required for Proclamations.

5.1 MS MONTH – MAY, 2006.

6. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

6.1 Report from Senior Planner dated April 7, 2006, with respect to **Zoning Bylaw Amendment - Promotional Signage. (BYLAW NO. 11 OF 2006)**

350

Recommendation:

“That consideration of Bylaw No. 11 of 2006 be laid on the table and brought up under the Order of Business

“Introduction and Consideration of Bylaws”.”

7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

The Mayor will invite individuals by name to come forward and be heard.

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| 7.1 | Report from City Manager dated March 27, 2006, along with the following Correspondences, all with respect to Soccer Facility Proposal. (RPT#CM-06-11) | 1 |
| * | Chairperson, Prince Albert Indoor Soccer Facility Committee, dated March 28, 2006. | 34 |
| * | Chairperson, Prince Albert Indoor Soccer Facility Committee, dated April 4, 2006, requesting permission for twelve (12) individual speakers to discuss the Youth Soccer Center Proposal. | 313 |

Executive Committee Recommendation:

“That the Soccer Centre Proposal, be approved, in principle, contingent on the following:

- 1. Selection of an appropriate location;***
- 2. Cost estimates being firmed up; and,***
- 3. The Project schedule being established and mutually acceptable to The City and the Prince Albert High Noon Optimist Youth Soccer Association.”***

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| 7.2 | Correspondence from President, Prince Albert Sharks Swim Club, dated March 27, 2006, along with the following Speaking Notes and Correspondence, all forwarding Concerns with the Proposed Closure of Frank J. Dunn Pool. | 148 |
| * | Prince Albert Sharks Swim Club received April 3, 2006. | 310 |
| * | Executive Director, Swim Saskatchewan Inc., dated March 23, 2006. | 150 |

Suggested Disposition: Receive as information and file.

7.3 Report from Senior Planner dated March 13, 2006, along with the following Correspondence, both with respect to **Discretionary Use Application for an Eating and/or Drinking Facility – Major – 1401 – 2nd Avenue West.** **304**

* George Stavrou dated April 4, 2006. **315**

Recommendation:

“That the Development Permit Application for an “Eating and/or Drinking Facility – Major” – combined seating capacity for 150 or more – at 1401 – 2nd Avenue West, legally described as Lots 2 – 8, Block 8, Plan C199, be approved, and, that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of The City of Prince Albert.”

OR

“That the Development Permit Application for an “Eating and/or Drinking Facility – Major” – combined seating capacity for 150 or more – at 1401 – 2nd Avenue West, legally described as Lots 2 – 8, Block 8, C199, be denied.”

OR

“That the Development Permit Application for an “Eating and/or Drinking Facility – Major” – combined seating capacity for 150 or more – at 1401 – 2nd Avenue West, legally described as Lots 2 – 8, Block 8, Plan C199, be denied, and, that Administration ensure the applicant is complying with existing Eating and/or Drinking Facility Regulations.”

7.4 Report from Development Coordinator dated March 6, 2006, along with the following Correspondence, both with respect to **Zoning Bylaw Amendment - Wall Height and Roof Pitch - Bylaw No. 9 of 2006.** **214**

► Richard Frenette received April 10, 2006. **356**

Recommendation:

“That City Council instruct Administration to proceed with Public Notice of Bylaw No. 9 of 2006 and to forward a further Report with respect to Bylaw No. 9 of 2006 to

City Council for consideration.”

- 7.5 Report from Development Coordinator dated March 15, 2006, along with the following Correspondence, both with respect to **Discretionary Use in a C1 Downtown Commercial Zone – 1018, 1020 and 1022 – 1st Avenue West.** **217**
- ▶ Jayne Remenda, Prince Albert Downtown Improvement District Association, dated April 10, 2006. **359**

Recommendation:

“That City Council approve the Development Permit submitted on behalf of Robert Eskes to use the first floor of the buildings at 1018, 1020 and 1022 – 1st Avenue West, as walk-up apartments and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of the City, subject to the following:

- 1. The applicant supplying and obtaining all required building plans and/or permits;***
- 2. The building meeting all requirements as requested by the Building/Fire Inspector, as related to fire and building safety for residential use; and,***
- 3. The applicant receiving the required approvals from the Department of Public Health.”***

8. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

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| 8.1 | Correspondence from Director, John M. Cuelenaere Public Library, dated February 28, 2006, forwarding the John M. Cuelenaere Public Library’s 2005 Annual Reports and Financial Statements. | 85 |
| | <i>Suggested Disposition: Receive as information and file.</i> | |
| 8.2 | Correspondence from Chief Campbell, English River First Nation, dated March 2, 2006, requesting support for the Treaty Ten Centennial Commemoration to be held on August 24 – 28, 2006. | 127 |
| | <i>Suggested Disposition: Receive as information and file.</i> | |
| 8.3 | Correspondence from National President, Canadian Union of Postal Workers, dated March 8, 2006, requesting support for the Campaign to stop Plant and Post Office closures. | 133 |
| | <i>Suggested Disposition: Receive as information and file.</i> | |
| 8.4 | Correspondence from Minister of Government Relations dated March 17, 2006, advising of the City’s Supplementary 2005-06 Revenue Sharing Grant. | 137 |
| | <i>Suggested Disposition: Receive as information and file.</i> | |
| 8.5 | Correspondence from Chairman, Canada Day Committee, The Royal Canadian Legion, Saskatchewan Command, Prince Albert Branch No. 2, dated March 22, 2006, requesting assistance from the City and permission to utilize Kinsmen Park, hold a Parade on July 1, 2006, and, requesting support for the Organizations’ Application for a Community Event Permit, in conjunction with the event. | 140 |

Executive Committee Recommendations:

- “1. That approval be recommended for the Parade and Community Event Permit in conjunction with the event;**
- 2. That pursuant to the provisions of Section 40 of City Council’s Traffic Bylaw, being Bylaw No. 16 of 2005, that permission be granted to The Royal Canadian Legion Canada Day Committee to hold a Parade on July 1, 2006, commencing at 12:45 p.m. at Central Avenue and 28th Street and proceeding north to approximately 25th Street and concluding at the stage area of Kinsmen Park, subject to the organizers finalizing arrangements with both the Roadways Project Manager and the Chief of Police for any necessary barricading or police supervision that may be required in conjunction with this Parade;**
- 3. That the request to proclaim the week of June 25 – July 1, 2006 as Canada Week be referred to Mayor Stiglitz; and,**
- 4. That the request for the use of Kinsmen Park and assistance from the City be referred to the Community Services Department for review and report.”**

8.6 Correspondence from President, Federation of Canadian Municipalities, dated March 22, 2006, **forwarding information regarding the New Funding Opportunity for Municipal Solid Waste Projects.** **141**

Suggested Disposition: Receive as information and file.

8.7 Correspondence from Chief Elections Officer, Federation of Canadian Municipalities, dated March 23, 2006, **forwarding a Consent Form for consideration of an appointment to the National Board of Directors of the Federation of Canadian Municipalities.** **143**

Suggested Disposition: Receive as information and file.

8.8 Correspondence from President, Saskatchewan Urban Municipalities Association, dated March 23, 2006, **forwarding information regarding the New Saskatchewan Urban Municipalities Association** **145**

Advantage Rental Car Program.

Suggested Disposition: Receive as information and file.

- 8.9 Correspondence from Manager, North Central Saskatchewan Waste Management Corporation, dated March 29, 2006, **forwarding Notice of Annual General Meeting to be held on Wednesday, April 26, 2006.** **322**

Suggested Disposition: Receive as information and file.

- 8.10 Correspondence from Program Coordinator, Community Against Family Violence, dated March 24, 2006, **requesting the participation of Mayor Stiglitz in the Badge of Respect and Peace Awards Ceremony from 12:00 Noon to 1:30 p.m. on Monday, May 1, 2006.** **323**

Suggested Disposition: Refer to the Mayor's Office.

Council will resolve into Committee of the Whole Council.

"That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business."

The Deputy Mayor will assume the Chair.

9. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 9.1 Report from Transportation Project Manager dated March 23, 2006, with respect to **Parking Concerns – 500 Block of 13th Street East.** **154**

Recommendation: Receive as information and file.

- 9.2 Report from Building/Fire Inspector dated March 17, 2006, with respect to **Status of Old Library Building – 56 – 12th Street West.** **156**

Recommendation: Receive as information and file.

- 9.3 Report from Parks and Open Space Manager dated March 9, 2006, with respect to **Shakespeare in the Park – May 24 – 30, 2006.** **160**

Recommendations:

“That City Council approve the request from ShortStuff Productions Inc. for permission to use Kinsmen Park for the Third Annual Shakespeare in the Park to be held May 24 – 30, 2006, subject to the following conditions:

- 1. That the recovery of costs for services, provided by the City, be referred to City Council’s 2006 Operating Budget deliberations;***
- 2. That the Organizing Committee assume all public liability with respect to site preparation, the event and related activities and shall save harmless the City from all claims which may arise from the event;***
- 3. That the Organizing Committee provide a copy of its Liability Insurance Policy to the Community Services Department prior to hosting the event;***
- 4. That City Council support the Organizing Committee’s application to the Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the Shakespeare in the Park event to be held in Kinsmen Park from May 24 – 30, 2006;***
- 5. That the Organizing Committee be responsible for all costs associated with the serving of alcohol including the cost of licensed security, if deemed necessary;***
- 6. That the Organizing Committee be responsible for site restoration and clean up during and following the event;***
- 7. That the Organizing Committee provide 24 hour per day security during the event;***
- 8. That the Organizing Committee meet with the Society of Composers, Authors and Music Publishers of Canada to determine any***

requirements and provide the Community Services Department documentation with respect to fees and requirements;

- 9. That the Organizing Committee be responsible for the provision of additional site services including washroom facilities and additional electrical connections, as required;**
- 10. That the Organizing Committee contact the Solid Waste Manager to make arrangements for the provision of garbage containers; and,**
- 11. That the Organizing Committee provide a copy of its most recent financial statement for review by City Council.”**

9.4 Report from Acting Recreation Manager dated March 27, 2006, with respect to **2005 Annual Report for Prince Albert Museums.** **167**

Recommendation: Receive as information and file.

9.5 Report from Chief Clerk dated March 28, 2006, with respect to **Account List No. 5 of 2006 in the amount of \$2,137,411.01.** **174**

Recommendation: Receive as information and file.

9.6 Report from Board of Police Commissioners dated March 23, 2006, with respect to **Year End Review of Alarm Bylaw Program.** **184**

Recommendation: Receive as information and file.

9.7 Report from Board of Police Commissioners dated March 23, 2006, with respect to **Police Visibility Program.** **191**

Recommendation: Receive as information and file.

9.8 Report from Board of Police Commissioners dated March 23, 2006, with respect to **Pineland Apartments – 235 – 10th Street East.** **203**

Recommendation: Receive as information and file.

- 9.9 Report from Communications Manager dated April 4, 2006, along with the following Postcards, both with respect to **Update on Concession at the Art Hauser Centre.** **324**

* Various Concerned Citizens received March 20, 2006. **138**

Recommendation: Receive as information and file.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

10. REPORTS OF ADMINISTRATION & COMMITTEES:

- 10.1 Report from Transportation Project Manager dated March 28, 2006, along with the following Report, both with respect to **Traffic Light Removal – 1st Avenue West and 11th Street.** **209**

* Transportation Project Manager, dated April 5, 2006. **331**

Recommendations:

- “1. That the traffic signal lights at the intersection of 1st Avenue West and 11th Street be removed based on the Transportation Association of Canada signal warrant analysis; and,***
- 2. That the intersection be re-evaluated after a twelve (12) month period to determine if the installation of a four-way stop is warranted.”***

- 10.2 Report from Property Sales Coordinator dated March 20, 2006, with respect to **Lease Agreement at City Hall - Prince Albert Regional Economic Development Authority and Saskatchewan Property Management Corporation.** **221**

Recommendations:

- “1. That the Lease Agreement between The City and***

the Prince Albert Regional Economic Development Authority be approved;

- 2. That the Lease Agreement between The City and the Saskatchewan Property Management Corporation, representing Her Majesty the Queen, be approved;**
- 3. That the Mayor and City Clerk be hereby authorized to execute the Agreements on behalf of the City; and,**
- 4. That any interest on outstanding rent payments from October 1, 2005 to the date of signing of the Lease Agreement for Saskatchewan Property Management Corporation be hereby waived for this period only.”**

- 10.3 Report from Property Sales Coordinator dated March 24, 2006, with respect to **Tax Enforcement – 23 – 11th Street West.** **251**

Recommendations:

- “1. That the property located at 23 – 11th Street West, and legally described as Lot 7, Block H, Plan E, Extension 0 and Lot 29, Block H, Plan 101525374, Extension 91, be offered for sale by public tender with an upset price of \$106,650, which will provide for reimbursement of tax arrears, advertising, registration fees at Information Services Corporation, and any costs incurred to secure the property; and,***
- 2. That in the event that no suitable tenders are received, that the property be transferred to the Tax Title Lands inventory for sale.”***

- 10.4 Report from Recreation Coordinator dated March 27, 2006, with respect to **2006 Urban Aboriginal Community Grant Program.** **258**

Recommendations:

- “1. That projects UACGP 01/06 to UACGP 15/06 be approved and included in The City of Prince Albert’s submission for the 2006 Urban Aboriginal Community Grant Program;***

2. ***That the Urban Aboriginal Community Grant Program Subcommittee be authorized to make amendments to the list of approved projects if surplus funds become available due to under expenditures in the approved projects;***
 3. ***That the organizations be authorized to proceed once funds have been received from the Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation;***
 4. ***That once the funds are received, 75% of the approved grant be released to the successful organizations, and, that the balance of the grant be released upon receipt of the completed follow up and copies of supporting documentation for its expenditures; and,***
 5. ***That the Mayor and City Clerk be authorized to execute the Grant Agreements on behalf of The City of Prince Albert.”***
- 10.5 Report from Mechanical and Building Maintenance Manager dated March 28, 2006, with respect to **Kinsmen Arena Sound System.** **274**
- Recommendation:***
- “That the request from the Ice Mania Annual Midget AAA Hockey Tournament Committee, for the repairs to the sound system at the Kinsmen Arena, be referred for consideration during City Council’s 2006 Budget deliberations.”***
- 10.6 Report from Special Projects Manager dated March 26, 2006, with respect to **Fleetnet Contract.** **282**
- Recommendations:***
1. ***That the City renew the Fleetnet Contract for the duration of one (1) year maintaining the previous service charges, and, that the Contract be further renewed on a year by year basis; and,***
 2. ***That the Mayor and City Clerk be authorized to execute the Agreement between The City and Saskatchewan Telecommunications, on behalf of***

The City.”

- 10.7 Report from Fire Chief dated March 23, 2006, with respect to **Rescue Truck Tender No. 227 of 2005.** **290**

Recommendations:

- “1. That the Tender No. 227 of 2005, for the purchase of a fire truck, be awarded to Fort Garry Industries;***
- 2. That pre-budget approval of the 2006 Capital Budget in the amount of \$185,000 be authorized and funded from the tax levy, and that the Director of Financial Services be authorized to include this amount within the 2006 Capital Budget;***
- 3. That optional fire truck equipment be purchased through a second tender; and,***
- 4. That the Mayor and City Clerk be authorized to execute any necessary Agreements, once prepared.”***

- 10.8 Report from Development Coordinator dated April 6, 2006, with respect to **Discretionary Use in a C2 Service Commercial Zone – 205 – 17th Street West.** **334**

Recommendation:

“That City Council approve the Development Permit submitted on behalf of Mark Matlock to build an addition at 205 – 17th Street West and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of the City, subject to the following:

- 1. The applicant supplying and obtaining all required building plans and/or permits; and,***
- 2. The building meeting all requirements as requested by the Building/Fire Inspector, as related to fire and building safety.”***

- 10.9 Report from Board of Police Commissioners dated April 6, 2006, with respect to **Marked Police Vehicles – Capital Budget.** **341**

Recommendation:

“That City Council provide pre-budget approval to the Prince Albert Board of Police Commissioners for the allocation of 2006 Capital Budget funding, in the amount of \$76,375, for the purchase of two (2) marked police vehicles.”

11. UNFINISHED BUSINESS:

“That this Committee rise and report.”

“That the Report of Committee of the Whole be adopted.”

The Mayor will assume the Chair.

12. MAYOR & COUNCILLORS FORUM:

13. INQUIRIES:

14. INTRODUCTION & CONSIDERATION OF BYLAWS:

- 14.1 **Bylaw No. 11 of 2006, A Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, with respect to Promotional Signage.**

355

Bylaws will be condensed to 1 motion for 1st, 2nd and 3rd readings, as long as there are no amendments for 2nd and 3rd reading.

1st Reading

“That Bylaw No. 11 of 2006 be introduced and read a first time.”

2nd Reading

“That Bylaw No. 11 of 2006 be now read a second time.”

Leave Granted

“That leave be granted to read Bylaw No. 11 of 2006 a third time.”

3rd Reading

“That Bylaw No. 11 of 2006 be read a third time and passed; and, that Bylaw No. 11 of 2006, be now adopted, sealed and signed by the Mayor and City Clerk.”

Bylaws for amendment or separate discussion are to be removed and then will be dealt with separately for each subsequent reading.

15. **UNFINISHED BUSINESS - BYLAWS:**
16. **GIVING NOTICE:**
17. **MOTIONS:**
18. **ADJOURNMENT:**