

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**MONDAY,**  
**JANUARY 30, 2006**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 5:30 p.m. (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of January 19, 2006, Supplementary Agenda No. 1 of January 24, 2006 and Supplementary Agenda No. 2 of January 26, 2006 are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Stiglitz will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held January 16, 2006, Special Council Meeting held January 16, 2006 and the Committee of the Whole Council Incamera Meeting held January 16, 2006 be taken as read and adopted.

**4. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its January 24, 2006 meeting approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

***“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**5. NOTICE OF PROCLAMATIONS:**

***No Motion required for Proclamations.***

- 5.1 **FAMILY LITERACY DAY – JANUARY 27, 2006.**
- 5.2 **HEART & STROKE MONTH – FEBRUARY, 2006.**
- 5.3 **PSYCHOLOGY MONTH – FEBRUARY, 2006.**

**6. PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	<b>Page No.</b>
6.1 Report from Development Coordinator dated January 16, 2006, along with the following Report, both with respect to <b>Development Permit Application for an Eating and/or Drinking Facility – Minor at 599 – 28<sup>th</sup> Street West.</b>	<b>135</b>
▪ Report from Development Coordinator dated January 25, 2006.	<b>166</b>
 <b>Recommendation:</b>	
 <b><i>“That City Council approve the proposed Eating and/or Drinking Facility – Minor in the existing building located at 599 – 28<sup>th</sup> Street West, legally described as Lots 89 to 91, Block 100, Plan 73PA02474 and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City of Prince Albert, subject to:</i></b>	
 <b><i>The Applicant applying for all permits and meeting all requirements as noted by Public Health.”</i></b>	
6.2 Report from Planner 1 dated January 17, 2006, along with the following Report and Correspondences, all with respect to <b>Rezoning of Multi-family Development Sites – North of Muzzy Drive. (BYLAW NO. 1 OF 2006)</b>	<b>170</b>
▪ Report from Acting Director of Economic Development and Planning dated January 25, 2006.	<b>178</b>
▪ Correspondences from Various Residents dated January 4, 2006.	<b>195</b>
▪ Correspondence from Dave Towers dated January 12, 2006.	<b>196</b>
▪ Correspondence from Harold and Mary Whitson dated January 24, 2006.	<b>197</b>

**Recommendation:**

***That consideration of Bylaw No. 1 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.***

**7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

- 7.1 Correspondence from Joan and Desmond Short, on behalf of ShortStuff Productions Inc., dated January 17, 2006, **requesting permission to utilize Kinsmen Park and also asking for support for the “Shakespeare in the Park” event to be held on May 24 – 30, 2006.** **23**

***Suggested Disposition: Refer to Community Services for review and report.***

**8. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

***“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)***

*Matters will be debated and referred.*

***“That the Communications/Petitions Package Items be referred, as amended.”***

- 8.1 Correspondence from Manager, Prince Albert Share-A-Meal/Food Bank, dated November 25, 2005, **forwarding Year End Reports for the 2005 Summer Snack Program.** **1**

***Suggested Disposition: Receive as information and file.***

- 8.2 Correspondence from Community Services Director, The Salvation Army, dated January 6, 2006, **thanking City Council for participating in The Salvation Army Kettle Challenge.** **9**

***Suggested Disposition: Receive as information and file.***

- 8.3 Correspondence from Chair, Transit Board Members Committee, Canadian Urban Transit Association, dated January 6, 2006, **forwarding information regarding the importance of public transit as part of the New Deal for Cities and Communities.** **10**

***Suggested Disposition: Receive as information and file.***

- 8.4 Correspondence from Rod Thomson dated January 12, 2006, **forwarding concerns regarding a water bill for 678 – 21<sup>st</sup> Street East.** **19**

***Suggested Disposition: Refer to Financial Services for an appropriate response.***

- 8.5 Correspondence from Secretary/Manager, Unit No. 222, Army, Navy and Airforce Veterans in Canada Incorporated Prince Albert, dated January 16, 2005, **requesting support for Community Event Permits in conjunction with the Prince Albert Winter Festival Events to be held on February 22 & 23, 2006.** **21**

***Suggested Disposition:***

***That City Council support the Organization's Application to the Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the Organization's Prince Albert Winter Festival Events being held on February 22 and 23, 2006, in the Auditorium of the Club Rooms at 25 – 11<sup>th</sup> Street West.***

- 8.6 Correspondence from Co-chairpersons, Prince Albert Ukrainian Dance Festival, dated January 16, 2006, **requesting support for the 19<sup>th</sup> Annual Prince Albert Ukrainian Dance Festival to be held on March 30 – April 2, 2006.** **22**

***Suggested Disposition: Receive as information and file and also refer to the Prince Albert Regional Economic Development Authority.***

- 8.7 Correspondence from Vice President, Summit Run for Fitness Committee, dated January 17, 2006, **requesting permission to hold the Summit Run for Fitness on August 20, 2006.** **25**

***Suggested Disposition: Refer to Public Works for review and report.***

- 8.8 Correspondence from President, Federation of Canadian Municipalities, dated January 18, 2006, **forwarding information regarding New Funding Opportunity for Energy Projects.** **31**
- Executive Committee Recommendation:*
- “Refer to Community Services for review and report.”**
- 8.9 Correspondence from Director, Saskatchewan Impaired Driver Treatment Centre, dated January 18, 2006, **forwarding a Cost Sharing Proposal to connect to the City Sewer System.** **159**
- Suggested Disposition: Refer to Public Works for review and report for consideration at the February 20, 2006 Executive Committee meeting.*
- 8.10 Correspondence from Federation of Canadian Municipalities dated January 19, 2006, **forwarding information regarding Municipal Issues Mainstream in this Election.** **164**
- Suggested Disposition: Receive as information and file.*
- 8.11 Correspondence from Ron Golden, on behalf of the Fresh Air Experience Winter Triathlon Committee, dated January 20, 2006, **requesting permission to hold Prince Albert’s 4<sup>th</sup> Annual Winter Triathlon to be held on March 12, 2006.** **165**
- Suggested Disposition: Refer to Community Services for review and report for consideration at the February 20, 2006 Executive Committee meeting.*
- 8.12 Correspondence from Federation of Canadian Municipalities dated January 24, 2006, **indicating that the Federation of Canadian Municipalities looks forward to working with new Government.** **198**
- Suggested Disposition: Receive as information and file.*
- 8.13 Correspondence from Larry Toovey, on behalf of Pro Bailiff Systems, received January 25, 2006, **requesting review of invoice received for a Transient Trader Business License.** **203**
- Suggested Disposition: Refer to Financial Services for review and report.*

- 8.14 Correspondence from Broker, RE/MAX P.A. Realty, dated January 26, 2006, **requesting permission to install a promotional balloon on top of building located at 2730 – 2<sup>nd</sup> Avenue West.** **205**

***Suggested Disposition: Refer to Economic Development and Planning for review and report.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

## **9. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 9.1 Report from Acting Director of Public Works dated January 12, 2006, with respect to **Saskatchewan Public Works Association – 2007 Conference.** **32**

***Recommendation:***

***“That City Council approve hosting the Saskatchewan Public Works Association Conference event in 2007.”***

- 9.2 Report from Assistant Treatment Plant Manager dated January 13, 2006, with respect to **Drinking Water Quality and Compliance Annual Notice to Consumers – 2005.** **35**

***Recommendations:***

- “1. That the Information Technology Department add the Drinking Water Quality and Compliance Annual Notice to Consumers – 2005 information to The City of Prince Albert’s Website, [www.citypa.ca](http://www.citypa.ca).***

**2. That the Public Works Department provide Saskatchewan Environment with written notice of The City of Prince Albert's compliance with the annual Notice to Consumers."**

9.3 Report from Treatment Plant Manager dated January 19, 2006 with respect to **Tender No. 186 of 2005 - Water Treatment Plant Purification Materials.** **43**

**Recommendations:**

**"That Tender No. 186 of 2005 for the supply and delivery of Water Purification Materials be awarded as follows:**

- a. **Part "A" – Aluminium Sulphate (Liquid Alum) be awarded to Marsulex Inc., Saskatoon, SK, for the total tendered price of \$211.30/tonne, including variable fuel surcharge of \$3.95/tonne, plus Goods and Services Tax.**
- b. **Part "B" – AlumPlus be awarded to Marsulex Inc., Saskatoon, SK, for the total tendered price of \$292.50/tonne, including variable fuel surcharge of \$3.95/tonne, plus Goods and Services Tax.**
- c. **Part "C" – Hydrated Lime be awarded to Graymont Western Canada Inc., Calgary, AB, for the total tendered price of \$0.27622/Kg, plus Goods and Services Tax.**
- d. **Part "D" – Dry Cationic Polymer be awarded to Klearwater Equipment & Technology Corporation, Calgary, AB, for the total tendered price of \$6.30/Kg, plus Goods and Services Tax.**
- e. **Part "E" – Liquid Chlorine be awarded to Cleartech Industries, Saskatoon, SK, for the total tendered price of \$997.70 per 907 Kg cylinder, plus Goods and Services Tax.**
- f. **Part "F" – Liquid Chlorine be awarded to Cleartech Industries, Saskatoon, SK, for the total tendered price of \$149.60 per 68 Kg cylinder, plus Goods and Services Tax."**

- 9.4 Report from Acting Airport Manager dated January 17, 2006, with respect to **Terminal Building Lease for Pronto Airways Ltd.** 51

**Recommendations:**

- “1. That the Lease Agreement between The City of Prince Albert and Pronto Airways Ltd. for lease space in the Terminal Building at the Prince Albert Municipal Airport for the period from January 1, 2006, to be renewed monthly in accordance with the terms of the Agreement, be approved.***
- 2. That the Mayor and City Clerk be hereby authorized to execute the Lease Agreement, on behalf of the City.”***

- 9.5 Report from Building/Fire Inspector dated January 9, 2006, with respect to **Group Home – 812 – 17<sup>th</sup> Avenue East.** 73

**Recommendation:**

***“That the Development Permit be issued to Caroline Ryder for the operation of a Group Home (5 residents) in a dwelling located at 812 – 17<sup>th</sup> Avenue East, legally described as Lot 37, Block 120, Plan 80PA10027, subject to:***

- 1. The proposed Group Home having the maximum capacity of five (5) residents in addition to staff or receiving family.***
- 2. The proposed Group Home receiving all applicable licenses from the Provincial Government.***
- 3. The proposed Group Home receiving a Municipal Fire and Building Inspection and meeting all necessary fire and building requirements.***
- 4. The proposed Group Home receiving a Provincial Health Inspection and meeting all necessary health requirements.”***

- 9.6 Report from Acting Director of Economic Development and Planning dated January 13, 2006, with respect to **Concerns Regarding Cats.** 77

***Recommendation: Receive as information and file.***

- 9.7 Report from Community Development Officer dated January 16, 2006, with respect to **Addressing Vandalism in Prince Albert.** 80

***Recommendations:***

- “1. That City Council approve, in principle, the proposed program addressing vandalism, as set out in the Report from the Community Development Officer dated January 16, 2006.***
- 2. That City Council refer the Program to its 2006 Operating Budget deliberations.”***

- 9.8 Report from Community Development Officer dated January 17, 2006, with respect to **2006 – 2007 Community Resources and Employment Funding Application.** 87

***Executive Committee Recommendations:***

- “1. That the Community Resources and Employment Application for Funding between the Department of Community Resources and Employment and The City of Prince Albert be approved for funding for the Community Development Officer position in the amount of \$45,320.***
- 2. That the Mayor and City Clerk be, and they are hereby authorized, to execute the Application on behalf of the City.***
- 3. That the Mayor and City Clerk be authorized to execute the Funding Agreement between The City of Prince Albert and The Province of Saskatchewan – Community Resources and Employment, once prepared.”***

- 9.9 Report from Finance Manager dated January 17, 2006, with respect to **Prince Albert Housing Authority Grant**. **105**

***Executive Committee Recommendations:***

- “1. That City Council approve payment of the 2004 invoice from Prince Albert Housing Authority in the amount of \$36,175.33; and,***
- 2. That Administration provide a further report regarding the parameters and legal requirements of the City with respect to the Grant.”***

- 9.10 Report from Finance Manager dated January 17, 2006, with respect to **Online Water Bill Payment Processing**. **111**

***Executive Committee Recommendation:***

***“That Administration be instructed to further review the need to clarify, on the utility bills, the deadlines for submission of online payments.”***

- 9.11 Report from Chief Clerk dated January 18, 2006, with respect to **Account List No. 22 of 2005 in the amount of \$4,865,508.29**. **114**

***Recommendation: Receive as information and file.***

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

## **10. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 10.1 Report from City Manager dated January 18, 2006, with respect to **2006 Budget (RPT#CM-06-02)**. **120**

***Recommendations:***

- “1. That a Budget Committee be established comprised of all Members of Council with the Mayor as Chairperson.***
  
- 2. That the following Budget Meetings be set:***
  - a. Public Consultation meeting: April 19, 2006 from 7:00 p.m. to 9:00 p.m.***
  
  - b. Capital Budget Review: April 21, 2006 from 9:00 a.m. to 4:00 p.m.***
  
  - c. Operating Budget Review: April 22, 2006 from 9:00 a.m. to 4:00 p.m.***
  
- 3. That Council provide the following direction in preparing the 2006 budget:***
  - a. That City Departments submit budgets reflecting a 10% reduction from 2005.***
  
  - b. That the Prince Albert Police Service submit a budget reflecting a 2% reduction from 2005.***
  
  - c. That other external agencies submit budgets reflecting a 2% reduction from 2006 base levels.”***

- 10.2 Report from City Manager dated January 19, 2006, with respect to **Golf Course Fees (RPT#CM-06-03)**. **132**

***Recommendation:***

***“That City Council extend existing 2006 Participation Fees at Cooke Municipal Golf Course to February 27, 2006.”***

- 10.3 Report from Acting Director of Economic Development and Planning dated January 18, 2006, along with the following Report, both with respect to **Development Permit Application for “Public and Quasi-Public” use at 1026 – 1<sup>st</sup> Avenue West.** **139**

- Report from Acting Director of Economic Development and Planning dated January 25, 2006. **199**

***Recommendation:***

***“That City Council approve the Development Permit Application for a “Public and Quasi-Public” use and Retail Store at 1026 – 1<sup>st</sup> Avenue West, legally described as Lot 18, Block G, Plan 101524205, and authorize the Director of Economic Development and Planning to execute the Development Permit on behalf of The City of Prince Albert.”***

- 10.4 Report from Community Development Officer dated January 16, 2006, with respect to **Transportation Support Program Pilot Project.** **149**

***Recommendation:***

***“That City Council re-visit the Transportation Support Program Pilot Project issue in September, 2006 to ensure the current Transit System provides reasonable and convenient access to major grocery stores in the City of Prince Albert.”***

- 10.5 Report from Manager, Economic Development, dated January 19, 2006, with respect to **Premier’s Task Force on Forest Development Submission Request.** **153**

***Recommendation:***

***That Administration be authorized to present The City of Prince Albert’s submission to the Premier’s Task Force on Forest Development.***

**11. UNFINISHED BUSINESS:**

***“That this Committee rise and report.”***

***“That the Report of Committee of the Whole be adopted.”***

*The Mayor will assume the Chair.*

**12. MAYOR & COUNCILLORS FORUM:**

**13. INQUIRIES:**

**14. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- 14.1 **Bylaw No. 1 of 2006, A Bylaw to amend City Council’s Zoning Bylaw, to Rezone Parcel A and B, Plan 101869577 from A1 – Agricultural to R1 – Small Single Dwelling.**

173

*Bylaws will be condensed to 1 motion for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings, as long as there are no amendments for 2<sup>nd</sup> and 3<sup>rd</sup> reading.*

1<sup>st</sup> Reading

***“That Bylaw No. 1 of 2006 be introduced and read a first time.”***

2<sup>nd</sup> Reading

***“That Bylaw No. 1 of 2006 be now read a second time.”***

Leave Granted

***“That leave be granted to read Bylaw No. 1 of 2006 a third time.”***

3<sup>rd</sup> Reading

***“That Bylaw No. 1 of 2006 be read a third time and passed; and, that Bylaw No. 1 of 2006, be now adopted, sealed and signed by the Mayor and City Clerk.”***

*Bylaws for amendment or separate discussion are to be removed and then will be dealt with separately for each subsequent reading.*

**15. UNFINISHED BUSINESS - BYLAWS:**

**16. GIVING NOTICE:**

**17. MOTIONS:**

**18. PUBLIC FORUM:**

No members of the Public have been registered to speak as of 12:00 Noon on January 30, 2006.

**19. ADJOURNMENT:**