

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
JANUARY 16, 2006

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 5:30 p.m. (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Executive Committee Agenda Package of January 5, 2006, Supplementary Agenda of January 9, 2006 and Supplementary Agenda No. 2 of January 12, 2006 are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Stiglitz will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. ADOPTION OF MINUTES:

Minutes of the Council Meeting held December 12, 2005, Special Council Meetings held December 12, 2005 and December 19, 2005 and the Committee of the Whole Council Incamera Meetings held December 12, 2005 and December 19, 2005.

4. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its January 9, 2006 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

Approval of Agenda & Supplemental Package, along with any Walk-In Items (Items not indicated on the Consolidated Agenda and time sensitive for consideration during this meeting):

“That the Agenda for this meeting, with the following amendment, be approved as presented and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:

- ***(Example): Add a Report from City Manager dated November 5, 2005, with respect to City Fleet at the end of the Reports of Administration & Committees Section.”***

Moving Items (No motion required):

A request to move an item is provided for in the Procedure Bylaw, whereby the Mayor or Chair is allowed to move items of public

interest forward to be dealt with promptly.

Therefore, a member of Council at any time could simply request that the Mayor or Chair move an item forward to be dealt with and the Mayor or Chair may move the item without a motion being put forward.

Adding Items (Not permitted):

The process for adding items by members of Council is provided for through the procedure for "Notice of Motion", whereby a member of Council shall:

- *Introduce a motion during the "Notice of Motion" Section of the Council meeting and setting out the exact motion proposed and the date in which the motion is to be considered.*
- *Submit the motion in writing and signed to the Clerk.*
- *The Council may by a 2/3 vote of all members present dispense with the notice and allow any motion to be introduced without such notice being given.*

Deleting/Removing Items (Motion required when item is considered):

*The process for deleting/removing items from the Agenda will be provided through other provisions of the Bylaw, which are **postponing** (to a future date), **referring** (for a further report, to another Committee, etc.), **withdrawing** (upon request by Administration because more information has come forward) or to **postpone sine die** (postpone indefinitely) when the item comes up during the meeting.*

PLEASE BE AWARE, that referrals for further reports by Administration from the Executive Committee means that Administration has commenced the research prior to Council's formal decision during the Consent Agenda at the Council meeting.

5. NOTICE OF PROCLAMATIONS:

No motion is required; this is only an advisement for members of Council and Public.

5.1 CRIME STOPPERS MONTH – JANUARY, 2006.

6. PUBLIC HEARINGS & APPEALS:

There is no longer a need to make separate motions for individuals to speak because this approval was provided during the Approval of Agenda, unless someone comes to speak that the Clerk did not place on Agenda to speak.

Items will be debated and dealt with normally.

- 6.1 Report from Planner 1 dated December 16, 2005, along with the following Correspondence, both with respect to **Rezoning of Multi-Family Development Sites - North of Muzzy Drive. (BYLAW NO. 1 OF 2006)** **197**

► Correspondence from Dave Towers dated January 12, 2006. **332**

Executive Committee Recommendation:

“That Administration be instructed to undertake Public Notice with respect to the Rezoning of Multi-Family Development Sites – North of Muzzy Drive – Bylaw No. 1 of 2006.”

Note: Any delegations asking to be heard on January 16, 2006 will be allowed to speak, however, the formal Public Hearing will be held on January 30, 2006 due to City Council’s Order to provide further Public Notice directly to the area residents.

- 6.2 Report from Acting Director of Economic Development and Planning dated January 3, 2006, along with the following Report, both with respect to **Zoning Bylaw Amendment - Eating and/or Drinking Facility. (BYLAW NO. 2 OF 2006)** **215**

Report from Acting Director of Economic Development and Planning dated January 11, 2006. **271**

Recommendation:

“That consideration of Bylaw No. 2 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”

- 6.3 Report from Development Coordinator dated January 10, 2006, with respect to **3041 Sherman Drive – Purchase of City Land. (BYLAW NO. 3 OF 2006)** **276**

Recommendation:

“That consideration of Bylaw No. 3 of 2006 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”

- 10.6 Report from Committee of the Whole Council dated January 3, 2006, with respect to **Mayor and Councillors’ Registered Retirement Savings Plan Contribution.** **263**

Executive Committee Recommendation:

- “1. That the City provide a matching Registered Retirement Savings Plan contribution of nine percent (9%) for all members of Council retroactive to January 1, 2004;***
- 2. That any members of Council, as of January 1, 2004, be eligible for the contribution; and,***
- 3. That Administration be instructed to undertake the necessary Public Notice with respect to the Registered Retirement Savings Plan contribution in the amount of nine percent (9%).”***

7. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

There is no longer a need to make separate motions for individuals to speak because this approval was provided during the Approval of Agenda, unless someone comes to speak that the Clerk did not place on Agenda to speak.

Items will be debated and dealt with normally.

The Mayor will invite individuals by name to come forward and be heard.

- 7.1 Correspondence from Student Affairs Director, Woodland Students’ Association, received December 19, 2005 and January 4, 2006, along with the following Report, **requesting that City Council establish a special student bus fare rate for Post-Secondary Students.** **284**

- Report from Transportation Manager dated January 11, 2006, with respect to **Public Transit User Fees.** **286**

Recommendation: Receive as Information and File.

8. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

Procedural Example:

Motion placed on the floor by member to adopt referrals:

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote required)

Chair:

“Does anyone wish to speak to a Communications Item.”

Member:

“I would like to speak to Item No. 4.2.”

Normal Debate and alternate motion for item debated, if desired.

Motion:

“That Item No. 4.2 be referred to Public Works for a report.”

Motion:

“That the Communications/Petitions Package Items be referred, as amended.”

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as amended.”

- 8.1 Correspondence from Chairman, North Central Saskatchewan Waste Management Corporation, dated October 27, 2005, forwarding the breakdown of the disbursement of North Central Saskatchewan Waste Management Corporation's

Grant from Saskatchewan Environment.

Suggested Disposition: Receive as Information and File.

- 8.2 Correspondence from Director, Prince Albert Winter Festival, dated November 21, 2005, **requesting support of the Winter Festival Queen 2006 Contest.** **4**

Suggested Disposition: Receive as Information and File.

- 8.3 Correspondence from President, Federation of Canadian Municipalities, dated November 30, 2005, **forwarding information regarding the 2006 FCM-CH2M HILL Sustainable Community Awards – Honouring Excellence in Municipal Service Delivery.** **5**

Suggested Disposition: Receive as Information and File.

- 8.4 Correspondence from Chairperson, Prince Albert Parkland Health Region, dated December 6, 2005, **providing details of a Motion to be forwarded to the Saskatchewan Association of Health Organizations regarding funding for Capital Work for Regional Hospitals.** **22**

Suggested Disposition: Receive as Information and File.

- 8.5 Correspondence from Chairman, Communities in Bloom, dated December 6, 2005, **requesting the City’s participation in the 2006 Saskatchewan Edition of Communities in Bloom.** **24**

Executive Committee Recommendation:

“That the correspondence be received as information and filed.”

- 8.6 Correspondence from Federation of Canadian Municipalities dated December 8, 2005, **forwarding information with respect to Canada/Sri Lanka Municipal Cooperation Program.** **32**

Suggested Disposition: Receive as Information and File.

- 8.7 Correspondence from President and CEO, Saskatoon Airport Authority, dated December 12, 2005, **forwarding the Authority’s Air Service Study.** **33**

Suggested Disposition: Receive as Information and File.

- 8.8 Correspondence from Saskatchewan Urban Municipalities Association and VADIM Software dated December 16, 2005, announcing a **Partnership for Municipal Financial Software Systems.** **34**

Suggested Disposition: Receive as Information and File.

- 8.9 Correspondence from Federation of Canadian Municipalities dated December 20, 2005, forwarding its **Election Platform for the 2006 Federal Election.** **35**

Suggested Disposition: Receive as Information and File.

- 8.10 Correspondences from Office Manager, Prince Albert Winter Festival, received December 22, 2005 and dated January 4, 2006, requesting permission to hold a **Parade on Saturday, February 11, 2006.** **36**

Suggested Disposition:

“That pursuant to the provisions of Section 40 of City Council’s Traffic Bylaw, being Bylaw No. 16 of 2005, that the Prince Albert Winter Festival be granted permission to hold a Parade on Saturday, February 11, 2006, commencing at 9:00 p.m. on 14th Street East, between Central and 1st Avenue, proceeding west to Central Avenue and north to River Street, east to River Street and turning right on 1st Avenue East and concluding at the Prince Albert Cooperative parking lot, subject to the organizers finalizing arrangements with both the Roadways/Airport Manager and the Chief of Police for any necessary barricading or police supervision that may be required in conjunction with the Parade.”

- 8.11 Correspondence from Anavets Provincial President, Army, Navy and Airforce Veterans in Canada, dated December 22, 2005, expressing appreciation for the **Free Parking for Veteran’s Initiative.** **39**

Suggested Disposition: Receive as Information and File.

- 8.12 Correspondence from Organizing Committee Member, Saskatchewan Environment Curling Bonspiel, dated January 4, 2006, requesting permission for a **Community Event Permit in conjunction with the event being held February 10 – 12, 2006, at the East End Community Club.** **40**

Suggested Disposition:

“That City Council support the Organization’s application to the Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the event being held February 10 – 12, 2006, at the East End Community Club.”

- 8.13 Correspondence from Prince Albert Kinsmen Club and Ringside Fitness Centre Inc. dated January 3, 2006, **requesting permission for a Community Event Permit in conjunction with the event being held January 28, 2006, at the Art Hauser Centre.** 267

Suggested Disposition:

“That City Council support the Organizations’ application to the Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the event being held January 28, 2006, at the Art Hauser Centre.”

- 8.14 Correspondence from President, Prince Albert Winter Festival, dated January 5, 2006, **requesting financial support for the 42nd Annual Winter Festival.** 268

Executive Committee Recommendation:

“That the correspondence be received and referred for consideration during City Council’s 2006 Operating Budget deliberations.”

- 8.15 Correspondence from Federation of Canadian Municipalities dated January 5, 2006, **forwarding information with respect to – Ask Your Candidates to Take the National Election Check-up on Municipal Issues.** 269

Suggested Disposition: Receive as Information and File.

- 8.16 Correspondence from Producer, Musqua Entertainment Inc., dated January 10, 2006, **requesting permission for a Community Event Permit in conjunction with “Voices of the North” Event - February 16 – 18, 2006.** 288

Suggested Disposition:

“That City Council support the Organization’s application to the Saskatchewan Liquor and Gaming Authority for a Community Event Permit to be used in conjunction with the “Voices of the North” event being held February 16 – 18, 2006, at the Prince Albert Exhibition Centre.”

- 8.17 Correspondence from Office Manager, Prince Albert Winter Festival, dated January 5, 2006, **requesting permission for Community Event Permits in conjunction with the following events:** **333**

- **12th Street Station – February 11, 2006 – 7:00 p.m. – 2:00 a.m.**
- **Country North Show – February 21 – 25, 2006 – 7:00 p.m. – 12:00 a.m.**
- **Outdoor Site (Events) – February 25 and 26, 2006 – 12:00 p.m. – 5:00 p.m.**

Suggested Disposition: Approval recommended.

- 8.18 Correspondence from Secretary, Premier’s Task Force on Forest Development, dated January 10, 2006, **inviting The City of Prince Albert to make a presentation on initiatives the City will be undertaking to help secure a positive outcome to the sale of the Prince Albert Pulp and Paper facility.** **334**

Suggested Disposition: Refer to Administration for review and report.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration and Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

9. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

Procedural Example:

Chair:

“Does anyone wish to remove a Consent Item?”

Member:

"Please remove item 5.2 and 5.3 as I have a number of questions."

Chair:

"Does anyone wish to add any items?"

Member:

"I believe Item 6.3 is straight forward."

Chair:

"Any objections? ... seeing none, then it is added."

(If no objections, item is automatically added. If any objection, item remains where it is on the Agenda.)

Motion by member (no seconder required):

"That the Consent Agenda and the recommendations contained in the Administrative and Committee Reports be approved, excluding Item Nos. 5.2 and 5.3 and adding Item No. 6.3."

"That the Consent Agenda and the recommendations contained therein be approved, as indicated."

- 9.1 Report from Acting Director of Public Works dated December 27, 2005, with respect to **Lease Agreement – 12th Street West Parking Lot.**

42

Recommendation:

"That the Lease Agreement between the City of Prince Albert and Central Avenue Bingo Association Inc., for the lease of ten (10) parking stalls in the 12th Street West parking lot for the period from November 1, 2005 to October 31, 2006 be approved; and, that the Mayor and City Clerk be hereby authorized to execute the Lease Agreement on behalf of the City."

- 9.2 Report from Municipal Service Centre Fleet Manager/Acting Roadways Manager dated December 27, 2005, with respect to **Tender No. 198 of 2005 - Rental of Trucks.**

54

Recommendation:

“That the rental of Tandem and Semi-trailer trucks be based on the hourly rate and on the cost per tonne, or cost per cubic metre, plus applicable taxes, depending upon the commodity being hauled, and, that the trucks would be used based upon the descending order of cost effectiveness for each usage category.

PART A - SUMMER HAULING - March 1 - November 30

When hauling gravel and earth materials in the summer months (March 1 to November 30) the net payload combined with the hourly rate will determine the list. Tandems or semis will be used on an individual application basis. The maximum allowable weight is either the least of the registered Gross Vehicle Weight or for Secondary Highways where the City’s pit is located: 20,000 kg. for Tandems, 34,500 kg. for 5 axle Semi-trailers or 40,000 kg. for 6 axle Semi-trailers.

Truck Rental List 2006								
Owner	Type	Make	Unit Cost					Ranking
			Max Wt Kgs.	Tare Wt Kgs.	Net Wt. Tonnes (1t-1000 kg)	\$/Hr.	\$/tonne	
Paulsen	Semi 6 Axle	99 Intl	40000	16880	23320	\$90.00*	\$3.86	1
Ruszkowski	Semi 6 Axle	95 IHC	40000	17090	22910	\$90.00	\$3.92	2
Paulsen	Semi 6 Axle	01 Freightliner	40000	17780	22220	\$90.00*	\$4.05	3
Paulsen	Semi 6 Axle	05 Western Star	40000	18340	21570	\$90.00*	\$4.172	4
Dmyterko Ent.	Semi 5 Axle	1998 Peterbuilt	34500	14850	19650	\$82.00	\$4.173	5
Pillipow	Tandem	95 Intl	20000	8640	11360	\$49.00	\$4.31	6
Astro Towing	Tandem	92 Ford	20000	8840	11160	\$49.00	\$4.39	7
Dmyterko Ent.	Semi 5 Axle	1994 Kenworth	34500	16230	18270	\$82.00	\$4.49	8
Dmyterko Ent.	Tandem	90 Ford	20000	8935	11065	\$54.00	\$4.88	9
Dmyterko Ent.	Tandem	91Freightliner	20000	9090	10910	\$54.00	\$4.95	10
Paulsen	Tandem	87 IHC	20000	9250	10750	\$55.00*	\$5.12	11

Dmyterko Ent.	Tandem	98 Peterbilt	20000	9770	10230	\$54.00	\$5.28	12
Paulsen	Tandem	96 Freightliner	20000	10730	9270	\$55.00*	\$5.93	13
Ruszkowski	Tandem	2006 Sterling	20000	8980	11020	\$68.00	\$6.17	14

*** Indicates the bidder has reserved the right to increase their hourly rate by 6% to 10% based on fluctuation of fuel prices at time work is being performed. If right to increase rate is exercised hiring order will be changed as required.**

PART B - Tandem - Without Operator

1. Astro Towing 24.70/hr. 1992 Ford

PART C - WINTER HAULING - December 1 - February 28

Tandems & Semi-Trailers

When hauling gravel in the winter months (December 1 to February 28), the net payload combined with the hourly rate will determine the list. The maximum allowable weight is either the least of the registered Gross Vehicle Weight plus 10% or for secondary highways where the City's pit is located: 23,500 kgs. for tandems, 41,500 kgs. for 5 axle semi-trailers or 46,500 kgs. for 6 axle semi-trailers.

Truck Rental List 2006								
Owner	Type	Make	Unit Cost					Ranking
			Max. Wt. Kgs.	Tare Wt. Kgs.	Net Wt. Tonnes (1t-1000 kg)	\$/Hr.	\$/Ton	
Paulsen	Semi 6 Axle	99 Intl	46500	16680	29820	\$90.00*	\$3.02	1
Ruszkowski	Semi 6 Axle	95 IHC	46500	17090	29410	\$90.00	\$3.06	2
Dmyterko Ent.	Semi 5 Axle	98 Peterbilt	46500	14850	26650	\$82.00	\$3.08	3
Paulsen	Semi 6 Axle	01 Freightliner	46500	17780	28720	\$90.00*	\$3.13	4
Paulsen	Semi 6 Axle	05 Western Star	46500	18340	28160	\$90.00*	\$3.19	5
Dmyterko Ent.	Semi 5 Axle	94 Kenworth	41500	1623	25270	\$82.00	\$3.24	6
Pillipow	Tandem	95 Intl	23500	8640	14860	\$49.00	\$3.30	7

Astro Towing	Tandem	92 Ford	23500	8840	14660	\$49.00	\$3.34	8
Dmyterko Ent.	Tandem	90 Ford	23500	8935	14565	\$54.00	\$3.71	9
Dmyterko Ent.	Tandem	91 Freightliner	23500	9090	14410	\$54.00	\$3.75	10
Paulsen	Tandem	87 IHC	23500	9250	14250	\$55.00*	\$3.85	11
Dmyterko Ent.	Tandem	98 Peterbilt	23500	9770	13730	\$54.00	\$3.93	12
Paulsen	Tandem	96 Freightliner	23500	10730	12770	\$55.00*	\$4.30	13
Ruszkowski	Tandem	2006 Sterling	23500	8980	14520	\$68.00	\$4.68	14

* **Indicates the bidder has reserved the right to increase their hourly rate by 6% to 10% based on fluctuation of fuel prices at time work is being performed. If right to increase rate is exercised hiring order will be changed as required.**

PART D - SNOW HAULING – November 1 – April 30

Semi-Trailers & Tandems

When hauling snow in the winter months (November 1 to April 30) the volume of the semi-trailer or tandem box combined with the hourly rate will determine the list as the weight of snow is not a restrictive factor in frozen winter conditions.

Truck Rental List 2005 & 2006									
Owner		Make	Unit Cost						Ranking
			Length M	Width M	Depth M	Volume M3	\$/Hr.	\$/M3	
Dmyterko Ent.	Semi 5 Axle	98 Peterbilt	8.534	2.235	1.727	32.940	\$82.00	\$2.49	1
Ruszkowski	Semi 6 Axle	95 IHC	8.839	2.591	1.422	32.57	\$90.00	\$2.76	2
Paulsen	Semi 6 Axle	05 Western Star	9.449	2.438	1.372	31.61	\$90.00*	\$2.85	3
Paulsen	Semi 6 Axle	01 Freightliner	9.449	2.438	1.372	31.61	\$90.00*	\$2.85	4
Paulsen	Semi 6 Axle	99 Intl	9.449	2.438	1.372	31.61	\$90.00*	\$2.85	5
Paulsen	Tandem	96 Freightliner	5.029	2.438	1.295	15.88	\$55.00*	\$3.46	6
Dmyterko Ent.	Tandem	98 Peterbilt	4.572	2.235	1.473	15.05	\$54.00	\$3.59	7

Dmyterko Ent.	Tandem	90 Ford	3.962	2.565	1.397	14.20	\$54.00	\$3.80	8
Pillipow	Tandem	95 Intl	4.572	2.235	1.168	11.94	\$49.00	\$4.10	9
Dmyterko Ent.	Semi 5 Axle	94 Kenworth	6.706	2.235	1.270	19.03	\$82.00	\$4.30	10
Astro Towing	Tandem	92 Ford	4.572	2.235	1.067	10.90	\$49.00	\$4.49	11
Dmyterko Ent.	Tandem	2006 Sterling	5.029	2.438	1.219	14.95	\$68.00	\$4.55	12
Paulsen	Tandem	87 IHC	4.572	2.438	1.067	11.89	\$55.00*	\$4.63	13
Dmyterko Ent.	Tandem	91Freightliner	4.267	2.134	1.219	11.10	\$54.00	\$4.86	14

* ***Indicates the bidder has reserved the right to increase their hourly rate by 6% to 10% based on fluctuation of fuel prices at time work is being performed. If right to increase rate is exercised hiring order will be changed as required.***

- 9.3 Report from Development Coordinator dated November 17, 2005, with respect to **Proposed Bylaw Fetal Alcohol Spectrum Disorder.**

61

Executive Committee Recommendation:

- “1. That the College of Nursing, University of Saskatchewan, be informed that while they have the full support of City Council in their bid to promote the prevention of Fetal Alcohol Spectrum Disorder, City Council is not in a position, at this time, to legally approve and enforce a Bylaw requiring the owners of establishments, that sell alcohol, to display educational material in their public washrooms.***
- 2. That the organizers be encouraged to contact the Prince Albert Parkland Health District, the Provincial Department of Health, as well as the Prince Albert and Area Uniting to Heal, Inc. to discuss their proposal.”***

- 9.4 Report from Parks and Open Space Manager dated November 30, 2005, with respect to **Dutch Elm Disease Cost Share Program 2005 – 2006.**

73

Recommendation:

- “1. That the Elm Management Agreement between The City of Prince Albert and the Province of Saskatchewan for the period from April 1, 2005 to March 31, 2006, as set***

out in Section 4.1 of the Agreement, be approved; and,

- 2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City of Prince Albert.”**

- 9.5 Report from Parks and Open Space Manager dated December 7, 2005, with respect to **Grass Cutting 2005.** **86**

Executive Committee Recommendation:

“That the Report from Parks and Open Space Manager dated December 7, 2005, with respect to Grass Cutting 2005 be received and referred back to the Community Services Department for a further Report.”

- 9.6 Report from Parks and Open Space Manager dated December 8, 2005, with respect to **Tree Pruning Request – 10th Street East.** **102**

Executive Committee Recommendation:

“That consideration of the matter be postponed for four weeks pending receipt of a more comprehensive report.”

- 9.7 Report from Parks and Open Space Manager dated December 13, 2005, with respect to **Mosquito Monitoring Program 2005.** **105**

Recommendation:

“That the proposed Mosquito Monitoring Program be referred for consideration during the 2006 Operating Budget deliberations.”

- 9.8 Report from Acting Director of Community Services dated December 28, 2005, with respect to **2006 Community Grant Program Application.** **111**

Recommendation:

- 1. That the City of Prince Albert make application for funds through the Community Grant Program for Sport, Culture and Recreation from Saskatchewan Lotteries; and,**
- 2. That the Mayor and City Clerk be hereby authorized to execute the 2006 Application Form on behalf of the City.”**

- 9.9 Report from Parks and Open Space Manager dated December 29, 2005, with respect to **2006 Midget Canadian Fastball Championship Committee Request.** **118**

Executive Committee Recommendation:

- “1. That the new Director of Community Services encourage organizers to bid to host events such as this, however, details of the proposed bid and any capital expenditures must be forwarded for consideration by City Council prior to the bid.***
- 2. That the organizing committees proposing to host any major event be required to provide a budget and any financial statements available and the rationale for any improvements for consideration by City Council prior to bidding on the event.”***

- 9.10 Report from Acting Director of Community Services dated December 29, 2005, with respect to **Infrastructure Program.** **124**

Recommendation:

- “1. That City Council endorse the position of the Saskatchewan Parks and Recreation Association; and,***
- 2. That the Mayor send a letter to the Honourable Joan Beatty, Minister of Culture, Youth and Recreation and the Honourable Len Taylor, Minister of Government Relations encouraging them to include the proposed themes in deliberations concerning the Infrastructure Program.”***

- 9.11 Report from Assistant Director of Financial Services dated November 29, 2005, with respect to **KLS Property Lease.** **135**

Recommendation:

- “1. That the Lease Agreement for the leasing of the former KLS property, 151 – 15th Street North West to Phyllis-Jean Hourie, operating as Bison Bus and Truck Repair, for a period of six (6) months, commencing December 5, 2005 to June 4, 2006, for a monthly fee of \$3500 plus Goods and Services Tax be approved; and,***
- 2. That the Mayor and City Clerk be hereby authorized to execute the Lease Agreement on behalf of the City.”***

- 9.12 Report from Assistant Director of Financial Services dated December 5, 2005, with respect to **City Hall Parking Lot.** **146**

Recommendation:

“That the reallocation of parking designations for the City Hall Parking Lot, which will provide enhanced public access for customers attending at City Hall, be approved.”

- 9.13 Report from City Assessor dated December 16, 2005, with respect to **Tax Surcharges and Penalties.** **151**

Recommendation: Receive as Information and File.

- 9.14 Report from Director of Financial Services dated December 19, 2005, along with the following Report, both with respect to **Council Inquiry – Business Licenses and Business License Bylaw Change Rationale.** **154**

Report from Economic Development Manager dated January 11, 2006. **289**

Recommendation: Receive as Information and File.

- 9.15 Report from Finance Manager dated January 3, 2006, with respect to **Utility Billing and Collections Process Review.** **158**

Recommendation: Receive as Information and File.

- 9.16 Report from Chief Clerk dated December 13, 2005, with respect to **Account List No. 21 of 2005 in the amount of \$1,886,546.20.** **161**

Recommendation: Receive as Information and File.

- 9.17 Report from Chief Clerk dated January 4, 2006, with respect to **Account List No. 22 of 2005 in the amount of \$1,901,462.63.** **170**

Recommendation: Receive as Information and File.

- 9.18 Report from Committee of the Whole Council dated January 3, 2006, with respect to **Reclassification of the Chief Clerk Position – Letter of Understanding No. 14.** **179**

Recommendation:

“1. That Letter of Understanding No. 14 between The City of Prince Albert and The Canadian Union of Public Employees Local 882 be approved; and,

2. ***That the Mayor and City Clerk be authorized to execute the said Letter of Understanding No. 14 on behalf of the City.***

- 9.19 Report from Art Hauser Centre Board Inc. dated December 29, 2005, with respect to **2006 Operating Budget.** **182**

Recommendation:

“That the 2006 Operating Budget for the Art Hauser Centre, as presented by the Art Hauser Centre Board Inc., be referred to the 2006 Operating Budget deliberations for consideration.”

- 9.20 Report from City Assessor dated December 15, 2005, with respect to **Policy for Abating Taxes when there is an Obvious Error.** **255**

Recommendation:

“That the Policy for Abating Taxes when there is an Obvious Error be amended to include the following:

1. ***An obvious error shall be limited to errors caused by typographical, data entry, database administration, or other such processes that have caused the resulting tax levy to vary from what was intended.***
2. ***That the effective date of the revised policy be January 16, 2006.”***

- 9.21 Report from City Assessor dated December 21, 2005, with respect to **Cancelling Taxes for KIN Enterprises – 300 – 15th Avenue East.** **259**

Recommendation:

“That the taxes, surcharges and penalties for the property owned by KIN Enterprises at 300 – 15th Avenue East, that have accrued from the 2005 property tax levy be cancelled, and, that the affected School Divisions be advised accordingly.”

- 9.22 Report from City Clerk dated January 10, 2006, with respect to **Council Record of Attendance during 2005.** **325**

Recommendation: Receive as Information and File.

10. REPORTS OF ADMINISTRATION & COMMITTEES:

Items will be debated and dealt with normally. (No seconder necessary).

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

- 10.1 Report from City Clerk dated January 4, 2006, with respect to **2006 Committee, Commission and Board Appointments.**

185

Executive Committee Recommendation:

- “1. That the name of the Prince Albert and Area Addictions/Detoxifications Strategy Board be corrected to Prince Albert and Area Uniting to Heal, Inc. Board, and, that Linda Nosbush be noted as the Chairperson, Pat Leson as the Vice-Chairperson and Councillor John Swystun as the Secretary Treasurer.***
- 2. That the additional appointment to the Northern Lights Community Development Corporation Board of Directors be referred to the City Manager for a report with respect to City Council’s additional appointment to the Northern Lights Community Development Corporation Board of Directors.***
- 3. That a member of City Council be appointed to the North Central Transportation Planning Committee;***
- 4. That Linda Greyeyes be appointed to the Board of Police Commissioners;***
- 5. That the Director of Financial Services be appointed an Advisor to the Board of Police Commissioners;***
- 6. That the Deputy Mayor be appointed as an alternate on the Prince Albert Downtown Business Improvement District Board;***
- 7. That City Council accept the resignation of Philippe Gaudet from the Prince Albert Business Improvement District Board, effective January 1, 2006;***
- 8. That the Director of Financial Services and Director of Community Services be appointed as Advisors to the***

E.A. Rawlinson Facility Governance Committee, however, attendance shall be on an, as needed basis only;

9. That the Chairperson and Vice-Chairperson for the various Committees, Commissions and Boards be as designated on the list; and,

10. That the 2006 Committee, Commission and Board Appointment list be amended accordingly.”

10.2 Report from Property Sales Coordinator dated January 3, 2006, with respect to **Request for Proposals – Southwood Subdivision.** **203**

Recommendation:

“1. That the tendered bid from Dmyterko Enterprises Ltd. for approximately 4.3 acres of land in the Southwood area, in the amount of \$60,204.30, plus Goods and Services Tax, and an amount in lieu of land taxes, be approved; and,

2. That the Mayor and City Clerk be hereby authorized to execute the necessary Agreements for Sale and Development and the Plan of Survey, once prepared.”

10.3 Report from Acting Director of Economic Development and Planning dated January 4, 2006, with respect to **Prince Albert Transportation Planning Study.** **227**

Executive Committee Recommendation:

“1. That the Terms of Reference for the Prince Albert Area Transportation Study be approved; and,

2. That Councillor J. Swystun and the Director of Economic Development and Planning, or designate be assigned, as the City’s representatives, to the Prince Albert Transportation Steering Committee.”

10.4 Report from Acting Director of Economic Development and Planning dated January 4, 2006, with respect to **Portable Signs, Rules and Regulations.** **236**

Recommendation:

“1. That the Economic Development and Planning

Department be instructed to draft a Bylaw to allow portable signs on an annual basis;

2. That a registration “sticker” system to improve the tracking of portable signs be implemented; and,

3. That portable signs as third party signage be allowed.”

10.5 Report from Mechanical and Building Maintenance Manager dated January 3, 2006, along with the following Report, both with respect to **Addition to Kinsmen Heritage Seniors’ Centre.** **248**

Report from Mechanical and Building Maintenance Manager dated January 12, 2006. **329**

Executive Committee Recommendation:

“1. That the contract for the Addition to the Kinsmen Heritage Seniors’ Centre be awarded to R.L. Miller Contracting Ltd. in the amount of \$99,900, plus Goods and Services Tax, including the following Separate Pricing items, for a total contract value of \$108,920, plus Goods and Services Tax.

Separate Price #1: Concealed fastening of deck boards - \$850

Separate Price #2: Alternate Deck Top (\$7,690) – NOT ACCEPTED

Separate Price #3: Additional Sealed Units (2 minimum) - \$2,070

Separate Price #4: Meeting Room Ceiling Repair and Upgrade - \$6,800

Separate Price #5: New Lamps to Meeting Room Ceiling - \$700

Separate Price #6: Vehicle Plug-ins at the Parking Lot - \$5,400

2. That Administration be instructed to provide a further Report with respect to plug-in costs and related information for consideration by City Council.”

11. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of Committee of the Whole be adopted.”

12. MAYOR & COUNCILLORS FORUM:

13. INQUIRIES:

14. INTRODUCTION & CONSIDERATION OF BYLAWS:

- | | | |
|------|---|-----|
| 14.1 | Bylaw No. 2 of 2006, A Bylaw to amend City Council’s Zoning Bylaw with respect to Eating and/or Drinking Facility. (3 Readings) | 274 |
| 14.2 | Bylaw No. 3 of 2006, A Bylaw to amend City Council’s Zoning Bylaw to Rezone a portion of Municipal Reserve MR6 from P-Park to C5 - Neighbourhood Commercial. (3 Readings) | 280 |

Bylaws will be condensed to 1 motion for 1st, 2nd and 3rd readings, as long as there are no amendments for 2nd and 3rd reading.

1st Reading

“That Bylaw Nos. 2 and 3 of 2006 be introduced and read a first time.”

2nd Reading

“That Bylaw Nos. 2 and 3 of 2006 be now read a second time.”

Leave Granted

“That leave be granted to read Bylaw Nos. 2 and 3 of 2006 a third time.”

3rd Reading

“That Bylaw Nos. 2 and 3 of 2006 be read a third time and passed; and, that Bylaw Nos. 2 and 3 of 2006, be now adopted, sealed and signed by the Mayor and City Clerk.”

Bylaws for amendment or separate discussion are to be removed and then will be dealt with separately for each subsequent reading.

Motion (Example):

1. *“That Bylaw Nos. 5, 19, 22 and 26 – 28 of 2005 be introduced and read a first time.”*
2. *“That Bylaw No. 5 of 2005 be removed and considered separately.”*
3. *“That Bylaw Nos. 19, 22 and 26 – 28 of 2005 be now read a second time.”*
4. *“That leave be granted to read Bylaw Nos. 19, 22 and 26 – 28 of 2005 a third time.”*
5. *“That Bylaw Nos. 19, 22 and 26 – 28 of 2005 be read a third time and passed; and, that Bylaw Nos. 19, 22 and 26 – 28 of 2005, be now adopted, sealed and signed by the Mayor and City Clerk.*
6. *“That Bylaw No. 5 of 2005 be amended as follows”*
7. *“That Bylaw No. 5 of 2005, as amended, be now read a second time.”*
8. *“That leave be granted to read Bylaw No. 5 of 2005, as amended, a third time.”*
9. *“That Bylaw No. 5 of 2005, as amended be read a third time and passed; and, that Bylaw No. 5 of 2005, be now adopted, sealed and signed by the Mayor and City Clerk.”*

15. UNFINISHED BUSINESS - BYLAWS:

16. GIVING NOTICE:

17. MOTIONS:

- 17.1 Councillor S. Williams Motion that the City adopt a monthly billing cycle for water utilities. 331

18. ADJOURNMENT: