



CITY OF PRINCE ALBERT

CITY COUNCIL REGULAR MEETING

MINUTES

**MONDAY, AUGUST 8, 2022, 2:03 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Terri Mercier, City Clerk
Sherry Person, City Manager
Alex Paul, Acting Fire Chief
Mitchell J. Holash, Q.C., City Solicitor
Kiley Bear, Director of Corporate Services (Attended at 2:47 p.m.)
Jody Boulet, Director of Community Services
Wilna Furstenberg, Communications Coordinator
Briane Vance, Acting Director of Financial Services
Mohammad Kraishan, Acting Director of Public Works
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor Dionne called the meeting to order.

2. PRAYER

Mayor Dionne asked that all members stand and that the City Clerk offer the prayer.

3. APPROVAL OF AGENDA

0245. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Kilmer

That the Agenda for this meeting be approved, with the following amendment, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:

1. That Correspondence from General Manager, Gateway Mall dated August 4, 2022, be added for consideration with Item No. 11.4.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

4. PRESENTATIONS & RECOGNITIONS

5. DECLARATION OF CONFLICT OF INTEREST

6. ADOPTION OF MINUTES

0246. **Moved by:** Councillor Miller
Seconded by: Councillor Head

That the Minutes of the Council Regular Meeting held July 11, 2022, be taken as read and adopted.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

7. NOTICE OF PROCLAMATIONS

7.1 Arthritis Awareness Month – September 2022

8. PUBLIC HEARINGS

9. DELEGATIONS

9.1 Grand Slam Ball Park Rebuild Update (RPT 22-293)

9.1.1 Request to Re-install Signage at the Kinsmen Baseball Complex (CORR 22-78)

9.1.2 Alternate Resolution – Signage at the Kinsmen Baseball Complex (CORR 22-79)

Verbal Presentation was provided by Melanie Markling, Northern Elite Firearms.

0247. **Moved by:** Councillor Ogradnick
Seconded by:

1. That the Prince Albert Minor Baseball Association be authorized to formalize Sponsorship Agreements with the Sponsors, as outlined in RPT 22-284, and in accordance with Section 2(d) of their Agreement with the City to fund improvements at the Crescent Acres Ball Diamonds; and,
2. That the Sponsorship Offer received from Northern Elite Firearms be denied.

MOTION LOST WITHOUT SECONDER

0248. **Moved by:** Councillor Head
Seconded by: Councillor Miller

That the Prince Albert Minor Baseball Association be authorized to formalize Sponsorship Agreements with the Sponsors, as outlined in RPT 22-284, and in accordance with Section 2(d) of their Agreement with the City to fund improvements at the Crescent Acres Ball Diamonds.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0249. **Moved by:** Councillor Head
Seconded by: Councillor Miller

That the Sponsorship Offer received from Northern Elite Firearms be approved.

In Favour: Councillors: Head and Miller

Against: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp, Ogradnick, Zurakowski and Mayor Dionne

MOTION DEFEATED (2 to 7)

0250. **Moved by:** Councillor Kilmer
Seconded by: Councillor Zurakowski

That Northern Elite Firearms sponsorship request be denied until City Administration and Northern Elite Firearms meet to discuss possible resolutions to building a positive relationship and future sponsorship opportunities.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp, Ogrodnick, Zurakowski and Mayor Dionne

Against: Councillors: Head and Miller

CARRIED (7 to 2)

10. COMMUNICATIONS

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.1 2022 Landfill Environmental Services (RPT 22-278)

0251. **Moved by:** Councillor Kilmer
Seconded by: Councillor Miller

1. That the Professional Services Agreement between The City and Tetra Tech Canada Inc. for Monitoring, Sampling and Reporting for the Landfill for an estimated cost of \$66,295.88, plus \$3,314.79 for Goods and Services Tax and \$3,977.75 for Provincial Sales Tax, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement and any other applicable documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.2 Request to Install Fire Hydrant at 215 – 12th Street West (RPT 22-294)

0252. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Head

That the Public Works Department proceed with the installation of a Fire Hydrant at 215 – 12th Street West, to be funded from Fiscal Stabilization.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.3 Crosswalk Policy (RPT 22-295)

0253. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Miller

That the Crosswalk Policy, as attached to RPT 22-279, be approved with the following amendment:

That colored Crosswalks may be approved at the discretion of Administration.

In Favour: Councillors: Lennox-Zepp and Miller

Against: Councillors: Cody, Edwards, Head, Kilmer, Ogrodnick, Zurakowski and Mayor Dionne

MOTION DEFEATED (2 to 7)

0254. **Moved by:** Councillor Kilmer
Seconded by: Councillor Edwards

That the Crosswalk Policy, as attached to RPT 22-279, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Ogrodnick, Zurakowski and Mayor Dionne

Against: Councillors: Lennox-Zepp and Miller

CARRIED (7 to 2)

11.4 15th Street Parking Removal (RPT 22-296)

11.4.1 15th Street Parking Removal (CORR 22-80) (PRESENTED AT MEETING)

0255. **Moved by:** Councillor Lennox-Zepp

Seconded by: Councillor Kilmer

1. That the request for the removal of all On-Street Parking, including fourteen (14) metered Parking Stalls and an Unloading Zone on 15th Street between 1st Avenue West and 1st Avenue East be referred to the next Executive Committee for consideration; and,
2. That Administration consult with the Manager of Gateway Mall.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.5 Royal Canadian Legion – Request to Place Monuments in Memorial Square (RPT 22-289)

0256. **Moved by:** Councillor Ogradnick

Seconded by: Councillor Cody

1. That the request from the Royal Canadian Legion Branch No. 2 to place Monuments in Memorial Square, as attached to RPT 22-289, be approved;
2. That the Installation and Maintenance Agreement between The City and Royal Canadian Legion Branch No. 2 for the future care and maintenance of the Monuments be approved; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.6 Vending Supply & Service Agreement – Snacks & Beverages (RPT 22-290)

0257. **Moved by:** Councillor Edwards

Seconded by: Councillor Head

1. That a Vending Supply and Service Agreement between The City and Dale's Snacks Vending for Snacks and Beverage Vending Services, be

approved for an additional two (2) year term from September 1, 2022 to August 31, 2024;

2. That the Vendor pay to The City twenty-one percent (21%) of gross sales from all Snack Vending Machines at all locations with a minimum annual guarantee of \$4,800 in each year for the term of the Agreement;
3. That the Vendor pay to The City thirty percent (30%) of gross sales from all Beverage Vending Machines at all locations with a minimum annual guarantee of \$13,000 in each year for the term of the Agreement; and,
4. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Miller, Ogradnick, Zurakowski and Mayor Dionne

Against: Councillor: Lennox-Zepp

CARRIED (8 to 1)

11.7 2022 Recreation Facility Grant Program – 1st Intake (RPT 22-291)

0258. **Moved by:** Councillor Cody
Seconded by: Councillor Zurakowski

That the following be approved under the 1st intake of the 2022 Recreation Facility Grant Program and funded through the Community Services Land Fund:

1. East End Community Club receive \$4,150 for repair of the Kitchen Exhaust Fan, replacement of the Unit Heater, updating of Lighting to LED and other Minor Maintenance in the rink;
2. West Hill Community Club receive \$2,916.50 for Roof Insulation and replacement of the Regulator on the Water Heater; and,
3. That Crescent Heights Community Club receive \$8,069.50 for the installation of a new Boiler.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.8 "Passage Home" Public Art Commission Updated Agreement (RPT 22-305)

0259. **Moved by:** Councillor Ogradnick
Seconded by: Councillor Head

1. That the Amendment to the Artist Agreement, as outlined in the attached Appendix B to RPT 22-305, between The City and Artist Mary Longman to amend the Payments and Timelines for the artwork titled "Passage Home," be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Amended Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.9 292 – 15th Avenue East Tax Relief (RPT 22-301)

0260. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

That the Tax Abatement of \$907.60, for the Masonic Temple Corporation for the property located at 292 – 15th Avenue East, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Miller, Ogradnick, Zurakowski and Mayor Dionne

Against: Councillor: Lennox-Zepp

CARRIED (8 to 1)

11.10 Disposal of Tax Title Land 56 – 18th Street West (RPT 22-282)

0261. **Moved by:** Councillor Kilmer
Seconded by: Councillor Edwards

1. That the vacant property located at 56 – 18th Street West, legally described as Lot 38, Block 8, Plan No. E, Extension 0, be listed for sale for \$10,600; and,
2. That Mayor and City Clerk be authorized to execute the Agreement and any other necessary documentation on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.11 Tax Title Lands – Disposal of 17 Gurney Crescent (RPT 22-283)

0262. **Moved by:** Councillor Head
Seconded by: Councillor Cody

1. That the Tax Title Land located at 17 Gurney Crescent, legally described as Lot 1, Block 131, Plan No. 102094354, Extension 0, be offered for public tender; and,
2. That upon completion of the public notice and bid process, Administration forward a report to City Council for consideration with a recommendation regarding the results of the bid process and next steps.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.12 CUPE 882 Letter of Understanding #2022-01 – Building Inspections Division (RPT 22-306)

0263. **Moved by:** Councillor Kilmer
Seconded by: Councillor Miller

1. That the Letter of Understanding No. 2022-01 between The City and Canadian Union of Public Employees Local No. 882, as attached to RPT 22-306, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Letter of Understanding on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.13 Building Inspector Appointment (RPT 22-288)

0264. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Kilmer

1. That Jonathon Vis be appointed as a City of Prince Albert Building Official pursuant to Section 16(2) of the Construction Codes Act; and,

2. That the City Clerk be authorized to issue and sign the certificate as contemplated under Section 16(3) of the Construction Codes Act.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.14 Bylaw Officer Appointment (RPT 22-292)

0265. **Moved by:** Councillor Edwards
Seconded by: Councillor Ogrodnick

That Ashley Newell be appointed as a Bylaw Enforcement Officer for the City of Prince Albert on a term basis, pursuant to Section 337 of The Cities Act.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.15 Bylaw No. 17 of 2022 – Rezoning 215 – 12th Street West from R4 to C2 (RPT 22-298)

0266. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Head

1. That Bylaw No. 17 of 2022 be introduced and given first reading; and,
2. That Administration provide notification to hold a Public Hearing.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0267. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Head

That Bylaw No. 17 of 2022 be introduced and read a first time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.16 Development Permit Application – Hotel – 4395 – 7th Avenue East (RPT 22-302)

0268. **Moved by:** Councillor Cody
Seconded by: Councillor Ogrodnick

1. That the Development Permit Application for a Hotel to be located at 4395 – 7th Avenue East, legally described as Parcel 3, Plan No. 102382040, be approved, subject to:
 - a. The Applicant submitting final plans for review and approval by Administration; and,
 - b. The Applicant entering into a Landscape Agreement with The City; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Ogrodnick, Zurakowski and Mayor Dionne

Against: Councillor: Miller

CARRIED (8 to 1)

11.17 Development Permit Application – Child Care Centre – 67 – 13th Street East (RPT 22-303)

0269. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Kilmer

1. That the Development Permit Application for a Child Care Centre to be located at 67 – 13th Street East, legally described as Lot 22, Block M, Plan No. 00PA20918, be approved, subject to:
 - a. The Applicant submitting final plans for review and approval by Administration; and,
2. That the existing Parking Meter servicing the two (2) stalls directly in front of the proposed Child Care Centre, be removed and replaced with “15 Minute Unloading Zone” signage.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.18 Structured Cable Replacement – City Hall (RPT 22-300)

0270. **Moved by:** Councillor Head
Seconded by: Councillor Edwards

1. That Tender No. 30 of 2022 for the purchase of Structured Cable Replacement be awarded to Tridon Communications, at a cost of \$115,413, plus applicable taxes; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement and any other applicable documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.19 City Hall Renovations (RPT 22-307)

0271. **Moved by:** Councillor Cody
Seconded by: Councillor Zurakowski

That the City Manager be authorized to utilize up to \$100,000 of the 2022 salary savings from the Departmental Restructuring to fund the required City Hall renovations resulting from the restructuring.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.20 City of Prince Albert 2023-2025 Strategic Plan (RPT 22-308)

0272. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Cody

1. That the 2023 - 2025 Strategic Plan for the City of Prince Albert, as attached to RPT 22-308, be approved; and,
2. That the City Manager provide semi-annual progress reports to City Council indicating the work that has been completed, work that is in progress and status of outstanding projects.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.21 Action Items from City Council, Executive Committee and Budget Committee (RPT 22-297)

0273. **Moved by:** Councillor Edwards
Seconded by: Councillor Zurakowski

That the Action Items be updated as indicated in the Open Items document, as attached to RPT 22-267, with the following amendments:

- a. Item FIRE1 - Possible Locations for Two (2) New Fire Halls due date be amended to March 31, 2023; and,
- b. Item PD1 - Motion - Councillor Zurakowski - Responsible Pet Ownership Bylaw Review due date be amended to September 12, 2022.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

12. UNFINISHED BUSINESS

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

14.1 Councillor Ogrodnick – Marketing and Promoting Events in The City

Who or what City Department, External Agency or other Organization can market and promote the events that are occurring in the City.

14.2 Councillor Edwards – Speed Sign on 15th Avenue East

Could Administration please move the Speed Sign located on 15th Avenue East between Marquis Road and 28th Street East as there are concerns that it is a distraction prior to the crosswalk. A little bit further down the Avenue would be great.

14.3 Councillor Zurakowski – Speed Limit Sign on 4th Avenue West

Can Administration install a speed limit sign on 4th Avenue West, south of Marquis Road.

15. INQUIRY RESPONSES

15.1 July 11, 2022 City Council Meeting Inquiry Responses (INQ 22-7)

0274. **Moved by:** Councillor Kilmer
Seconded by: Councillor Edwards

That INQ 22-7 be received as information and filed.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

16. NOTICE OF MOTION

16.1 Councillor Head – Improve the Boat Launch Area and Parking

That Administration review options and costs to improve the Boat Launch Area and parking along the river for consideration in the 2023 Budget.

16.2 Councillor Lennox-Zepp – Additional Swimming Lesson Spaces

That City Administration provide a report regarding the feasibility of the City offering more swimming lesson spaces in categories of lessons where families experience a lack of spaces.

16.3 Councillor Lennox-Zepp – Keeping Kinsmen Water Park Open and Night Swim

That City Administration provide a report on the feasibility of keeping the Kinsmen Water Park open to the public to the end of August for the 2023 season, and the feasibility of offering night swimming.

17. MOTIONS

18. PUBLIC FORUM

19. ADJOURNMENT – 4:22 P.M.

0275. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

That this Council do now adjourn.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller,
Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 6TH DAY OF SEPTEMBER, A.D. 2022.