



CITY OF PRINCE ALBERT

CITY COUNCIL REGULAR MEETING

MINUTES

**TUESDAY, AUGUST 8, 2023, 2:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head (Attended via video conferencing)
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Darren Solomon (Attended via video conferencing)

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Mitchell J. Holash, K.C., City Solicitor
Kevin Yates, Acting Director of Corporate Services
Jody Boulet, Director of Community Services
Jeff Da Silva, Acting Director of Public Works
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor Dionne called the meeting to order.

2. PRAYER

Mayor Dionne asked that all members stand and that the City Clerk offer the prayer.

3. APPROVAL OF AGENDA

0247. **Moved by:** Councillor Miller
Seconded by: Councillor Lennox-Zepp

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, and Mayor Dionne

Absent: Councillor Solomon

CARRIED UNANIMOUSLY

4. PRESENTATIONS & RECOGNITIONS

5. DECLARATION OF CONFLICT OF INTEREST

6. ADOPTION OF MINUTES

0248. **Moved by:** Councillor Kilmer
Seconded by: Councillor Edwards

That the Minutes of the Council Regular Meeting held July 10, 2023, be taken as read and adopted.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

7. NOTICE OF PROCLAMATIONS

7.1 Terry Fox Day – August 7, 2023

7.2 Aboriginal Head Start Day – August 31, 2023

8. PUBLIC HEARINGS

- 8.1 Bylaw No. 16 of 2023 – Zoning Bylaw Amendment for Digital Sign Fees – 2nd & 3rd Reading (RPT 23-307)

Mayor Dionne declared the Hearing open.

Craig Guidinger, Director of Planning and Development Services presented the matter of the Zoning Bylaw Amendment on behalf of Administration.

Mayor Dionne declared the Hearing closed.

0249. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

That Bylaw No. 16 of 2023 be given second and third readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

0250. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

That Bylaw No. 16 of 2023 be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

0251. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

That Bylaw No. 16 of 2023 be read a third time and passed; and, that Bylaw No. 16 of 2023 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

9. DELEGATIONS

10. COMMUNICATIONS

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.1 Traffic Bylaw No. 35 of 2020 Amendment (RPT 23-290)

0252. **Moved by:** Councillor Head
Seconded by: Councillor Lennox-Zepp

That Bylaw No. 18 of 2023 be introduced and given three (3) readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

0253. **Moved by:** Councillor Head
Seconded by: Councillor Edwards

That Bylaw No. 18 of 2023 be introduced and read a first time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

0254. **Moved by:** Councillor Head
Seconded by: Councillor Edwards

That Bylaw No. 18 of 2023 be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

0255. **Moved by:** Councillor Head
Seconded by: Councillor Edwards

That leave be granted to read Bylaw No. 18 of 2023 a third time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

0256. **Moved by:** Councillor Head
Seconded by: Councillor Edwards

That Bylaw No. 18 of 2023 be read a third time and passed; and, that Bylaw No. 18 of 2023 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.2 Para Bus Tender 33/23 (RPT 23-293)

0257. **Moved by:** Councillor Kilmer
Seconded by: Councillor Ogrodnick

1. That Tender No. 33 of 2023 for the purchase of a new Para Bus be awarded to Crestline Coach LTD. at a total cost of \$180,402.75, including all applicable taxes, with \$55,000 to be funded from the Transit Assistance for People with Disabilities Grant and the remaining \$125,402.75 to be funded from the Fleet Equipment Reserve; and,
2. That the Mayor and City Clerk be authorized to execute any applicable documents of behalf of The City, if required.
3. That Administration, in partnership with Prince Albert Community Services Executive Director, contact Members of Legislative Assembly Ministers, the Honourable Joe Hargrave and Alanna Ross, to discuss how best to proceed to increase Provincial support to the Transit Assistance for People with Disabilities Grant, in order to restore funding to 75% Provincial and 25% Municipal for purchasing Para Buses.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, and Mayor Dionne

Absent: Councillor Solomon

CARRIED UNANIMOUSLY

11.3 2023 Landfill Environmental Services (RPT 23-294)

0258. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Kilmer

1. That the Professional Services Agreement between The City and Tetra Tech Canada Inc. for Monitoring, Sampling and Reporting for the Landfill for an estimated cost of \$69,500, plus applicable taxes, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement and any other applicable documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.4 Stantec RoadMatrix – Professional Services Agreement Renewal (RPT 23-295)

0259. **Moved by:** Councillor Ogradnick
Seconded by: Councillor Kilmer

1. That the Multi-Year Professional Services Agreement between The City and Stantec Consulting Ltd. for the Pavement Condition Assessment and RoadMatrix Update, be approved for the following, including taxes:
 - a. \$30,750.30 in 2023;
 - b. \$34,607.48 in 2024; and,
 - c. \$40,333.65 in 2025;
2. That the service be funded by the Roadways Recapping Program; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement and any other necessary documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, and Mayor Dionne

Absent: Councillor Solomon

CARRIED UNANIMOUSLY

11.5 Encapsulation Cell Inspection (RPT 23-302)

0260. **Moved by:** Councillor Cody

Seconded by: Councillor Lennox-Zepp

1. That the Professional Services Agreement between the City and WSP E&I Canada Limited for Site Inspection and Groundwater Monitoring be approved to WSP E&I Canada Limited, for an estimated cost of \$5,830, plus applicable taxes; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement and any other applicable documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Kilmer, Ogrodnick, Solomon and Mayor Dionne

Against: Councillors: Head, Lennox-Zepp and Miller

CARRIED (6 to 3)

11.6 2nd Avenue West Sidewalk Connectivity (RPT 23-313)

0261. **Moved by:** Councillor Miller

Seconded by: Councillor Edwards

That RPT 23-313 be received as information and filed.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

Against: Councillor Lennox-Zepp

CARRIED (8 to 1)

11.7 Recreation Coordinator – Aquatics to Attend World Conference on Drowning and Prevention (RPT 23-289)

0262. **Moved by:** Councillor Head
Seconded by: Councillor Kilmer

That Lauren Haubrich, Aquatics Recreation Coordinator be approved to attend the World Conference on Drowning Prevention in Perth, Australia from December 4 to 7, 2023, at a cost of \$3,650, to be funded from the Training for Aquatic Staff Reserve.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.8 Kinsmen Park Diamond Improvements (RPT 23-292)

0263. **Moved by:** Councillor Edwards
Seconded by: Councillor Kilmer

1. That a plan to improve Kinsmen Park Softball Diamonds, in partnership with the Prince Albert Minor Softball Association, be approved; and,
2. That The City and Prince Albert Minor Softball Association recognize Ernie Marcotte with a Memorial at Kinsmen Park, with a further report provided to an upcoming City Council meeting outlining specifics of the recognition once finalized.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.9 2023 Recreation Facility Grant Program – 1st Intake (RPT 23-298)

0264. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Miller

That the following be approved under the 1st intake of the 2023 Recreation Facility Grant Program and funded through the Community Services Building Reserve:

1. West Hill Community Club receive \$2,758.23 for replacement of Concession Countertops and Taps; and,

2. Nordale Community Club receive \$8,953.60 for Heating, Ventilation, and Air Conditioning (HVAC) Replacement.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.10 Bulk Vending Supply & Service Agreement (RPT 23-304)

0265. **Moved by:** Councillor Kilmer
Seconded by: Councillor Ogradnick

1. That the Bulk Vending Supply and Service Agreement between The City and GLH Vending for the Bulk Vending Services at City Facilities, for a two (2) year term from August 24, 2023 to August 23, 2025, be approved;
2. That the Vendor pay The City thirty-seven percent (37%) of net sales from all machines at all locations, plus Goods and Services Tax, with a minimum annual guarantee of \$12,000, plus Goods and Services Tax, in each year for the term of the Agreement; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.11 Supply & Service Agreement (RPT 23-305)

0266. **Moved by:** Councillor Ogradnick
Seconded by: Councillor Edwards

1. That the Supply and Service Agreement between the following parties for a two (2) year term from September 1, 2023 to August 31, 2025, be approved;
 - a. The City and Van Houtte Coffee Services Inc. for the Supply and Service of Hot Beverage Product and Equipment at City Concessions;
 - b. The City and Premium Brands Operating GP Inc. for the Supply and Service of Frozen Beverage Product and Equipment at City Concessions;

- c. The City and Premium Brands Operating GP Inc. for the Supply an Service of Nachos and Popcorn Product and Equipment at City Concessions; and;
2. That the Mayor and City Clerk be authorized to execute the Agreements on behalf of the City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.12 2022 Public Accounts (RPT 23-306)

0267. **Moved by:** Councillor Head
Seconded by: Councillor Miller

That the 2022 Public Accounts, as attached to RPT 23-306, be approved and posted on The City's website.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.13 First Time Home Buyer Program Application – Darien Frantik (RPT 23-303)

0268. **Moved by:** Councillor Ogrodnick
Seconded by: Councillor Kilmer

That the First Time Home Buyer Program Application submitted by Darien Frantik be approved for funding up to \$5,000.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.14 Residential Concept Plan – 2101 – 5th Avenue West (RPT 23-308)

Councillor Ogradnick rose on a Point of Order indicating that the question of Councillor Lennox-Zepp relates to planting trees and shrubs and the installation of playground equipment in the proposed Residential Concept Plan instead of the current matter, which is regarding the organization of a public meeting to consider the Plan.

Mayor Dionne ruled the question to be **OUT OF ORDER** as further discussion of the proposed Plan could influence public opinion in advance of the proposed public meeting.

0269. **Moved by:** Councillor Edwards
Seconded by: Councillor Cody

1. That Administration be authorized to organize a public meeting for the Residential Concept Plan submitted by Miller Contracting Ltd. for 2101 – 5th Avenue West, legally described as Lot 21, Block 2, Plan No. 99PA10819, Extension 1; and,
2. That the feedback from the public meeting be forwarded to an upcoming Executive Committee for consideration.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Miller, Ogradnick, and Mayor Dionne

Against: Councillors: Lennox-Zepp and Solomon

CARRIED (7 to 2)

11.15 Tax Title Lands – Disposal of 1610 – 15th Street West (RPT 23-309)

0270. **Moved by:** Councillor Miller
Seconded by: Councillor Head

1. That the Tax Title Property located at 1610 – 15th Street West, legally described as Lots 45 and 46, Block J, Plan F, Extension 0, be offered for public tender; and,
2. That upon completion of the public notice and tender process, Administration forward a report to City Council for consideration with a recommendation regarding the results of the tender process and next steps.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.16 Board & Committee Appointments – Current Vacancies (RPT 23-288)

0271. **Moved by:** Councillor Ogradnick
Seconded by: Councillor Miller

That the appointments for members at large to City Council's Boards and Committees for the term ending December 31, 2024, be approved as follows:

1. Ellen Grewcock and Naresh Saroye to the Community Services Advisory Committee; and,
2. Sharon Grywacheski to the Planning Advisory Committee.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.17 Action Items from City Council and Executive Committee (RPT 23-291)

0272. **Moved by:** Councillor Ogradnick
Seconded by: Councillor Cody

That the Action Items be updated as indicated in the Open Items document, as attached to RPT 23-251, with the following amendment:

1. That the Public Abuse Policy and Procedure Report be brought forward to the August 14, 2023 Executive Committee meeting for consideration.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

12. UNFINISHED BUSINESS

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

14.1 Mayor Dionne – Entrance way to McDonalds on Marquis Road

When is the entrance way to McDonalds going to be open.

The Acting Director of Public Works, in responding to the inquiry, advised that development is being completed but would follow up with a response.

14.2 Councillor Miller – Trees Growing out of Curbs

Could Community Services review the trees growing out of the curbs on 17th Street West, 16th Avenue West and 91 MacArthur Drive.

14.3 Councillor Miller – Repair of Concrete Sidewalk

Could Public Works repair the concrete sidewalk at 404 – 10th Street East.

14.4 Councillor Miller – Covid-19 Memorial Park

Is there a plan for a Covid-19 Memorial Park.

14.5 Councillor Kilmer – Completion of 5th Avenue East

When is the anticipated completion date of 5th Avenue East.

The Acting Director of Public Works, in responding to the inquiry, advised the Department is waiting for parts for storm sewer projects and the contractor is on-site for a water main relining project, and would provide the anticipated timeline once reviewed.

15. INQUIRY RESPONSES

15.1 July 10, 2023 City Council Meeting Inquiry Responses (INQ 23-7)

0273. **Moved by:** Councillor Edwards
Seconded by: Councillor Kilmer

That INQ 23-7 be received as information and filed.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

16. NOTICE OF MOTION

16.1 Councillor Edwards – Cost of Installing a Sprinkler System on the Riverbank

That Administration prepare a report on the cost of installing a sprinkler system for irrigation along sections of the river bank that encompass our downtown area for consideration in the 2024 Budget.

17. MOTIONS

18. PUBLIC FORUM

19. ADJOURNMENT – 3:40 P.M.

0274. **Moved by:** Councillor Kilmer
Seconded by: Councillor Miller

That this Council do now adjourn.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller,
Ogrodnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 5TH DAY OF SEPTEMBER, A.D. 2023.