



## **CITY OF PRINCE ALBERT**

### **CITY COUNCIL REGULAR MEETING**

# **MINUTES**

**MONDAY, JUNE 12, 2023, 5:00 P.M.  
COUNCIL CHAMBER, CITY HALL**

**PRESENT:**

Mayor Greg Dionne  
Councillor Charlene Miller  
Councillor Terra Lennox-Zepp  
Councillor Tony Head (Attended via video conferencing)  
Councillor Don Cody  
Councillor Blake Edwards  
Councillor Dawn Kilmer  
Councillor Darren Solomon

\*Note: Councillor Dennis Ogradnick was prepared to attend virtually but due to technical issues was unable to participate in the meeting.

Terri Mercier, City Clerk  
Sherry Person, City Manager  
Kris Olsen, Fire Chief  
Mitchell J. Holash, K.C., City Solicitor  
Savannah Price, Records Coordinator  
Kiley Bear, Director of Corporate Services  
Jody Boulet, Director of Community Services  
Jeff Da Silva, Acting Director of Public Works  
Briane Vance, Acting Director of Financial Services  
Michael Nelson, Acting Director of Planning and Development Services

## 1. INDUCTION CEREMONY – WARD 8 COUNCILLOR

Following a 15 minute break, the regular meeting commenced at 5:30 p.m.

## 2. CALL TO ORDER

Mayor Dionne called the meeting to order.

## 3. PRAYER

Mayor Dionne asked that all members stand and that the City Clerk offer the prayer.

## 4. APPROVAL OF AGENDA

0193. **Moved by:** Councillor Miller  
**Seconded by:** Councillor Kilmer

That the Agenda for this meeting be approved, with the following amendments, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:

1. That Correspondence from REV Fire Group dated June 7, 2023, be added for consideration with Item No. 12.2; and,
2. That Correspondence from Saskatchewan Environmental Society dated June 5, 2023, be added for consideration with Item No. 13.1.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogrodnick

**CARRIED UNANIMOUSLY**

## 5. PRESENTATIONS & RECOGNITIONS

## 6. DECLARATION OF CONFLICT OF INTEREST

## 7. ADOPTION OF MINUTES

0194. **Moved by:** Councillor Kilmer  
**Seconded by:** Councillor Edwards

That the Minutes of the Council Regular Meeting held May 15, 2023 and Special Meeting held May 23, 2023, be taken as read and adopted.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

## 8. NOTICE OF PROCLAMATIONS

- 8.1 Longest Day of Smiles – June 18, 2023

## 9. PUBLIC HEARINGS

- 9.1 Bylaw No. 14 of 2023 – Zoning Bylaw Amendment for Maximum Building Height – 2<sup>nd</sup> & 3<sup>rd</sup> Reading (RPT 23-222)

Mayor Dionne declared the Hearing open.

Michael Nelson, Acting Director of Planning and Development Services presented the matter of the Zoning Bylaw Amendment on behalf of Administration.

Mayor Dionne declared the Hearing closed.

0195. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Miller

1. That Bylaw No. 14 of 2023 be amended as follows:
  - a. Revise Section 1.a.i., to remove the reference to 'Discretionary Uses – Hospital' and replace it with 'Discretionary Uses – Council'; and,
2. That Bylaw No. 14 of 2023, as amended, receive 2<sup>nd</sup> and 3<sup>rd</sup> readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

0196. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Miller

1. That Bylaw No. 14 of 2023 be amended as follows:

- a. Revise Section 1.a.i., to remove the reference to 'Discretionary Uses – Hospital' and replace it with 'Discretionary Uses – Council'.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

0197. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Miller

That Bylaw No. 14 of 2023, as amended, be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

0198. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Miller

That Bylaw No. 14 of 2023, as amended, be read a third time and passed; and, that Bylaw No. 14 of 2023 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

## 10. DELEGATIONS

## 11. COMMUNICATIONS



## 12. REPORTS OF ADMINISTRATION & COMMITTEES

12.1 Development Permit Application – Place of Worship – 480 22<sup>nd</sup> Street East (RPT 23-227)

12.1.1 Letters of Concern – Lack of Parking – Discretionary Use Development Permit – 480 – 22<sup>nd</sup> Street East (CORR 23-40)

0199. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Kilmer

That the Discretionary Use Development Permit Application for a Place of Worship to be located at 480 – 22<sup>nd</sup> Street East, legally described as Lots 22-24, Block 35, Plan No. B561, Extension 160-161, be approved subject to the following conditions:

1. The Applicant developing a parking lot at the rear of the property; and,
2. The Applicant applying for and receiving any necessary Building Permits and any/all necessary Municipal Fire and Building Safety Inspections.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.2 Pumper Fire Engine Tender 24/23 (RPT 23-217)

12.2.1 Cummins L9 Engine Availability (CORR 23-43) (PRESENTED AT MEETING)

0200. **Moved by:** Councillor Cody  
**Seconded by:** Councillor Head

1. That Tender No. 24 of 2023, for the purchase of a Pumper Fire Engine, be awarded to Westvac Industrial Ltd. at a total cost of \$1,361,788.05, which includes all applicable taxes, to be funded from the Fire Equipment Reserve;
2. That a Contingency Fund of \$3,059 for modifications, fire equipment and minor changes to the Fire Pumper during the pre-build meeting, be approved, if required; and,

3. That the Mayor and City Clerk be authorized to execute any applicable documents on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogrodnick

**CARRIED UNANIMOUSLY**

### 12.3 Shopping Cart Fee (RPT 23-231)

0201. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Miller

1. That Bylaw No. 12 of 2023 be amended as follows:
  - a. That the Shopping Carts (Pick-up Fee) in Section 1 be amended from \$7 per cart to \$10 per cart; and,
2. That Bylaw No. 12 of 2023, as amended, be introduced and given three (3) readings.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp and Miller

Against: Councillors: Head, Solomon and Mayor Dionne

Absent: Councillor Ogrodnick

**CARRIED (5 to 3)**

0202. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Miller

That Bylaw No. 12 of 2023 be amended as follows:

1. That the Shopping Carts (Pick-up Fee) in Section 1 be amended from \$7 per cart to \$10 per cart.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp and Miller

Against: Councillors: Head, Solomon and Mayor Dionne

Absent: Councillor Ogrodnick

**CARRIED (5 to 3)**

0203. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Miller

That Bylaw No. 12 of 2023, as amended, be introduced and read a first time.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp and Miller

Against: Councillors: Head, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED (5 to 3)**

0204. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Miller

That Bylaw No. 12 of 2023, as amended, be read a second time.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp and Miller

Against: Councillors: Head, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED (5 to 3)**

0205. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Miller

That leave be granted to read Bylaw No. 12 of 2023, as amended, a third time.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp and Miller

Against: Councillors: Head, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**MOTION DEFEATED (3 to 5)**

12.4 Little Red Transit Route Trail (RPT 23-235)

0206. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Head

That the Little Red Transit Route, as attached to RPT 23-235, be approved on a trial basis from July 17, 2023 to September 16, 2023 on a half-hourly frequency as follows:

1. Monday to Friday – 11:45 a.m. to 7:45 p.m.; and,
2. Saturdays – 9:45 a.m. to 5:15 p.m.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller and Solomon

Against: Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED (7 to 1)**

12.5 Passage Home Sculpture and Healing Garden Park Installation Update (RPT 23-218)

0207. **Moved by:** Councillor Kilmer  
**Seconded by:** Councillor Solomon

1. That the Artist Agreement between The City and Mary Longman be amended to include well-defined timelines for the project; and,
2. That the Mayor and City Clerk be authorized to execute the Amending Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller and Solomon

Against: Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED (7 to 1)**



12.6 Little Red River Park Washroom (RPT 23-219)

0208. **Moved by:** Councillor Edwards  
**Seconded by:** Councillor Lennox-Zepp

That the Contract Services of Supply, Construction and Installation of a year-round Washroom at Little Red River Park be awarded to Container Guy Ltd. in the amount of \$125,263.17, plus applicable taxes.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.7 Arenas Refrigeration Plant Maintenance Agreement (RPT 23-224)

0209. **Moved by:** Councillor Edwards  
**Seconded by:** Councillor Miller

1. That the Arena Refrigeration Plant Maintenance Agreement between The City and Arctic Refrigeration Inc. for a term from July 1, 2023 to June 30, 2024 be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.8 Sponsorship Agreement Lakeland Ford Park (RPT 23-230)

0210. **Moved by:** Councillor Edwards  
**Seconded by:** Councillor Kilmer

1. That the Lakeland Ford Park Naming Rights Agreement between The City and Thermal Metals Ltd. in the amount of \$3,000 from the date of signing to December 31, 2023, be approved; and,

2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.9 1<sup>st</sup> Application for Title – Tax Enforcement (RPT 23-199)

0211. **Moved by:** Councillor Miller  
**Seconded by:** Councillor Cody

That The City proceed with First Application for Title for the property tax accounts, as listed on the attachment to RPT 23-199.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.10 Canada Community Building Fund Infrastructure Investment Plan – Midtown Community Centre Project (RPT 23-223)

0212. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Head

1. That the Canada Community Building Fund Infrastructure Investment Plan under the Canada Community-Building Fund in the amount of \$185,195.20 for the Midtown Community Centre Playground and Spray Park Replacement, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Canada Community Building Fund Infrastructure Investment Plan and any other necessary Agreements on behalf of The City.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.11 2023 Base Tax Abatement on Unserviced Land (RPT 23-236)

0213. **Moved by:** Councillor Cody

**Seconded by:** Councillor Lennox-Zepp

1. That the Snow Management and Roadways Special Tax portions of the 2023 taxes on the properties, as outlined in RPT 23-236, for a total of \$6,305, be abated due to being unserviced and vacant, and;
2. That the Snow Management and Roadways Special Tax portions of the 2023 taxes on airport parking properties, as outlined in RPT 23-236, for a total of \$1,338, be abated due to being unserviced with development limited to temporary structures.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.12 First Time Home Buyer Program Application – Courtney Sevigny (RPT 23-189)

0214. **Moved by:** Councillor Head

**Seconded by:** Councillor Kilmer

That the First Time Home Buyer Program Application submitted by Courtney Sevigny be approved for funding up to \$5,000.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.13 Notice of Motion – Plan to Register Bikes (RPT 23-216)

0215. **Moved by:** Councillor Lennox-Zepp

**Seconded by:** Councillor Kilmer

That RPT 23-216 be referred back to the Prince Albert Police Service for additional information regarding the process and dates for implementation of the Bike Registration Program.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.14 Tax Title Lands – Disposal of 1 Adanac Gate (RPT 23-225)

0216. **Moved by:** Councillor Lennox-Zepp

**Seconded by:** Councillor Solomon

1. That the Tax Title Land located at 1 Adanac Gate, legally described as Parcel A, Plan No. 101957812, Extension 0, be offered for public tender; and,
2. That upon completion of the public notice and tender process, Administration forward a report to City Council for consideration with a recommendation regarding the results of the tender process and next steps.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.15 2022 Municipal Heritage Award (RPT 23-226)

0217. **Moved by:** Councillor Miller  
**Seconded by:** Councillor Lennox-Zepp

That the 2022 City of Prince Albert Municipal Heritage Award be given to the Court of King's Bench, located at 1800 Central Avenue, under the category of Rehabilitation.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.16 Signature Developments Phase 5 Subdivision (RPT 23-232)

0218. **Moved by:** Councillor Cody  
**Seconded by:** Councillor Kilmer

1. That the proposed Subdivision of the subject lands, legally described as Block C, Plan No. 102375446, be approved subject to:
  - a. The review and approval of the final Plan of Survey by Administration; and,
  - b. The completion of an internal review of the application; and,
2. That the Mayor and City Clerk be authorized to execute the Plan of Survey and any other applicable documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**



12.17 Dr. Andre Marais Bequeathal (RPT 23-220)

0219. **Moved by:** Councillor Lennox-Zepp  
**Seconded by:** Councillor Edwards

1. That a Fire Station Reserve Fund be established to fund future Fire Stations;
2. That the bequeathal of \$100,000 from Dr. Andre Marais's Estate, to the Prince Albert Fire Department, be allocated to the Fire Station Reserve Fund to assist with funding future Fire Stations; and,
3. That the Financial Services Department invest the \$100,000 into a Guaranteed Investment Certificate (GIC).

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.18 SaskTel Mobility Contract Extension (RPT 23-221)

0220. **Moved by:** Councillor Head  
**Seconded by:** Councillor Lennox-Zepp

1. That the Wireless Contract between The City and SaskTel be extended for a three (3) year term; and,
2. That the Mayor and City Clerk be authorized to execute the Extension documentation on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

12.19 Ward 8 Councillor By-Election Official Results (RPT 23-229)

0221. **Moved by:** Councillor Cody  
**Seconded by:** Councillor Kilmer

That RPT 23-229 be received as information and filed.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogrodnick

**CARRIED UNANIMOUSLY**

### **13. UNFINISHED BUSINESS**

13.1 Motion – Mayor Dionne – Net-Zero Emissions (MOT 23-3)

13.1.1 The City's Pathway to Net-Zero Emissions (CORR 23-44) (PRESENTED AT MEETING)

Councillor Edwards assumed the Chair.

0222. **Moved by:** Mayor Dionne  
**Seconded by:** Councillor Miller

That the City work towards Net-Zero Emissions by 2030 through actions, such as tree planting and/or employing technologies that can capture carbon before it is released into the air.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogrodnick

**CARRIED UNANIMOUSLY**

Mayor Dionne resumed the Chair.

### **14. MAYOR & COUNCILLORS FORUM**

## 15. INQUIRIES

### 15.1 Councillor Miller – Parkland Hall Spray Park

Parkland Hall may need a hand with their spray park again this year so could the Community Services Department contact Prince Albert Grand Council to review.

### 15.2 Councillor Kilmer – Removal of Signs Taped to Light Standards

What is the process to have signs that have been taped to light standards removed.

The Acting Director of Public Works, in responding to the inquiry, indicated that the public could call the Public Works Department to put in a service request and the operating division will attend to the request.

## 16. INQUIRY RESPONSES

### 16.1 May 15, 2023 City Council Meeting Inquiry Responses (INQ 23-5)

0223. **Moved by:** Councillor Miller  
**Seconded by:** Councillor Lennox-Zepp

That INQ 23-5 be received as information and filed.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**

## 17. NOTICE OF MOTION

### 17.1 Councillor Lennox-Zepp – Feasibility of Opening Summer Recreational Services Earlier for 2024

That Administration prepare a report regarding the feasibility of opening summer recreational services such as splash pads, Kinsmen Water Park and Kinsmen Park washrooms earlier in the 2024 season.

### 17.2 Mayor Dionne – Cost to Rebuild Cloverdale Road

That Administration prepare a report that outlines a plan and the cost to rebuild Cloverdale Road into a Street for consideration during the 2024 Budget deliberations.

17.3 Mayor Dionne – Applying Asphalt Shavings to Streets in Nordale and Hazeldell

That Administration prepare a report that outlines a three (3) year plan to finish applying Asphalt Shavings to the Streets in Nordale and Hazeldell beginning in 2024 for consideration during the 2024 Budget deliberations.

**18. MOTIONS**

18.1 Motion – Councillor Edwards – Flashing Pedestrian Lights – 15<sup>th</sup> Avenue East and Marquis Road (MOT 23-4)

0224. **Moved by:** Councillor Edwards  
**Seconded by:** Councillor Miller

That Administration prepare a report on installing flashing pedestrian lights at the intersection of 15<sup>th</sup> Avenue East and Marquis Road for consideration in the 2024 Budget.

In Favour: Councillors: Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Against: Councillor Cody

Absent: Councillor Ogradnick

**CARRIED (7 to 1)**

**19. PUBLIC FORUM**

**20. ADJOURNMENT – 7:28 P.M.**

0225. **Moved by:** Councillor Kilmer  
**Seconded by:** Councillor Lennox-Zepp

That this Council do now adjourn.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Solomon and Mayor Dionne

Absent: Councillor Ogradnick

**CARRIED UNANIMOUSLY**



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 10<sup>TH</sup> DAY OF JULY, A.D. 2023.