



CITY OF PRINCE ALBERT

CITY COUNCIL REGULAR MEETING

MINUTES

**MONDAY, MAY 16, 2022, 5:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Dawn Kilmer (Attended via video conferencing)
(Excused at 5:56 p.m.)
Councillor Ted Zurakowski

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Lucy Phan, Secretary (Excused at 6:00 p.m.)
Wes Hicks, Director of Public Works
Mitchell J. Holash, Q.C., City Solicitor
Kiley Bear, Director of Corporate Services
Ramona Fauchoux, Acting Director of Financial Services
Timothy Yeaman, Acting Director of Community Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor Dionne called the meeting to order.

2. PRAYER

Mayor Dionne asked that all members stand and that the City Clerk offer the prayer.

3. APPROVAL OF AGENDA

0180. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Head

That the Agenda for this meeting be approved, with the following amendments, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:

1. That the Proclamation on Saskatchewan Sexual Violence Awareness Week – May 16 – 20, 2022, be added as Item No. 7.6;
2. That RPT 22-215 Asphalt Supply and Paving – 2022, be added as Item No. 11.14 and moved forward for consideration before Item No. 11.1;
3. That RPT 22-216 Concrete Supply and Installation – 2022, be added as Item No. 11.15 and moved forward for consideration following Item No. 11.14; and,
4. That Item No. 11.8 be moved forward for consideration following Item No. 11.15.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

4. PRESENTATIONS & RECOGNITIONS

5. DECLARATION OF CONFLICT OF INTEREST

6. ADOPTION OF MINUTES

0181. **Moved by:** Councillor Miller
Seconded by: Councillor Head

That the Minutes of the Council Regular Meeting held April 25, 2022, be taken as read and adopted.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

7. NOTICE OF PROCLAMATIONS

- 7.1 Community Pow Wow Day – May 27, 2022
- 7.2 Naturopathic Medicine Week – May 15 – 21, 2022
- 7.3 National Public Works Week – May 15 – 21, 2022
- 7.4 Royal Purple Week – May 15 – 22, 2022
- 7.5 National DeafBlind Awareness Month – June 2022
- 7.6 Saskatchewan Sexual Violence Awareness Week – May 16 – 20, 2022
(PRESENTED AT MEETING)

8. PUBLIC HEARINGS

- 8.1 Bylaw No. 12 of 2022 – Rezoning Land – FUD – Future Urban Development to C4 – Highway Commercial and P – Park & M3 – Large Lot Industrial to C4 – Highway Commercial (RPT 22-205)

Mayor Dionne declared the Hearing open.

Craig Guidinger, Director of Planning and Development Services, presented the matter of the Zoning Bylaw Amendment on behalf of Administration.

Mayor Dionne declared the Hearing closed.

- 0182. **Moved by:** Councillor Cody
Seconded by: Councillor Edwards

That Bylaw No. 12 of 2022 be given 2nd and 3rd readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

- 0183. **Moved by:** Councillor Cody
Seconded by: Councillor Edwards

That Bylaw No. 12 of 2022 be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0184. **Moved by:** Councillor Cody
Seconded by: Councillor Edwards

That Bylaw No. 12 of 2022 be read a third time and passed; and, that Bylaw No. 12 of 2022 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

8.2 Bylaw No. 13 of 2022 – Zoning Bylaw Review and Amendments (RPT 22-193)

Mayor Dionne declared the Hearing open.

Craig Guidinger, Director of Planning and Development Services, presented the matter of the Zoning Bylaw Amendment on behalf of Administration.

Mayor Dionne declared the Hearing closed.

0185. **Moved by:** Councillor Edwards
Seconded by: Councillor Miller

That Bylaw No. 13 of 2022 be given 2nd and 3rd readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0186. **Moved by:** Councillor Edwards
Seconded by: Councillor Miller

That Bylaw No. 13 of 2022 be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0187. **Moved by:** Councillor Edwards
Seconded by: Councillor Miller

That Bylaw No. 13 of 2022 be read a third time and passed; and, that Bylaw No. 13 of 2022 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

9. DELEGATIONS

10. COMMUNICATIONS

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.14 Asphalt Supply and Paving – 2022 (RPT 22-215) (PRESENTED AT MEETING)

0188. **Moved by:** Councillor Cody
Seconded by: Councillor Edwards

1. That The City enter into the second year of the negotiated Supply Contract for Asphalt Supply and Paving with B&B Construction Group Inc., with the option of two (2) additional years;
2. That Administration be authorized to negotiate the 2022 Asphalt and Paving Price Schedule with B&B Construction Group Inc.; and,
3. That the Mayor and City Clerk be authorized to execute the Contract and any other documentation on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.15 Concrete Supply and Installation – 2022 (RPT 22-216) (PRESENTED AT MEETING)

0189. **Moved by:** Councillor Cody
Seconded by: Councillor Edwards

1. That The City enter into the second year of the negotiate Supply Contract for Concrete Supply and Installation with Wheatland Builders and Concrete Ltd., with the option of two (2) additional years;

2. That Administration be authorized to negotiate the 2022 Concrete Price Schedule with Wheatland Builders and Concrete Ltd.; and,
3. That the Mayor and City Clerk be authorized to execute the Contract and any other documentation on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.8 Prince Albert Golf & Curling Centre – Concession Proposal (RPT 22-186)

0190. **Moved by:** Councillor Ogrodnick
Seconded by: Councillor Cody

1. That a Bill of Sale between The City and the Prince Albert Golf and Curling Centre for the Concession Building located between the 7th and 8th holes at Cooke Municipal Golf Course be approved;
2. That the Mayor and City Clerk be authorized to execute Legal Documents on behalf of The City, once prepared; and,
3. That Administration include in the Bill of Sale an Option for the City to repurchase the asset for \$1.00 if the Prince Albert Golf and Curling Centre at any time changes its intended use of the asset.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Ogrodnick, Zurakowski and Mayor Dionne

Against: Councillor Miller

CARRIED (8 to 1)

11.1 Development Permit Application – Child Care Centre – 215 – 12th Street West (RPT 22-201)

0191. **Moved by:** Councillor Head
Seconded by: Councillor Zurakowski

- 1. That the Discretionary Use Development Permit Application for a Child Care Centre for up to twenty (20) children to be located at 215 – 12th Street West, legally described as Lot 8, Block 4, Plan No. C199, Extension 0 and Lot 9, Block 4, Plan No. C199, Extension 99, be approved, subject to:
 - a. The Applicant submitting all required plans for review and approval by Administration; and
- 2. That the Mayor and City Clerk be authorized to execute any necessary Agreements related to this Application on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.2 Snow Blower Tender (RPT 22-162)

0192. **Moved by:** Councillor Head
Seconded by: Councillor Ogradnick

- 1. That the Tender for the purchase of a new Snow Blower be awarded to Falcon Equipment, at a cost \$207,292.50, which includes Provincial Sales Tax and Goods and Services Tax, funded from the Equipment Replacement Reserve; and,
- 2. That the Mayor and City Clerk be authorized to execute any applicable documents on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.3 Skid Steer Loader Tender 23/22 (RPT 22-202)

0193. **Moved by:** Councillor Head
Seconded by: Councillor Edwards

1. That Tender No. 23 of 2022 for the purchase of a new Skid Steer Loader be awarded to Finning Equipment, at a cost of \$129,868.89, which includes Provincial Sales Tax and Goods and Services Tax, funded from the Equipment Replacement Reserve; and,
2. That the Mayor and City Clerk be authorized to execute any applicable documents on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.4 Para Transit Bus Tender (RPT 22-211)

0194. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Ogrodnick

1. That Tender No. 26 of 2022 for the purchase of a new Para Transit Bus be awarded to Warner Bus Industries, at a cost of \$160,839, including all applicable taxes, funded from the Fleet Equipment Reserve and the Transit Assistance for People with Disabilities Grant; and,
2. That the Mayor and City Clerk be authorized to execute any applicable documents on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.5 Airport Terminal Detail Design Award (RPT 22-199)

0195. **Moved by:** Councillor Head
Seconded by: Councillor Cody

1. That the Professional Agreement for the Detailed Design of the new Airport Terminal be awarded to Prairie Architecture Inc., for an estimated cost of \$635,040, plus applicable taxes;

2. That the Architectural Design Fees be funded from the Passenger Facility Fee Reserve; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement and any other necessary documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.6 2022 Dust Suppression Program (RPT 22-200)

0196. **Moved by:** Councillor Miller
Seconded by: Councillor Lennox-Zepp

That Bylaw No. 15 of 2022 be introduced and given three (3) readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0197. **Moved by:** Councillor Miller
Seconded by: Councillor Lennox-Zepp

That Bylaw No. 15 of 2022 be introduced and read a first time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0198. **Moved by:** Councillor Miller
Seconded by: Councillor Lennox-Zepp

That Bylaw No. 15 of 2022 be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0199. **Moved by:** Councillor Miller
Seconded by: Councillor Lennox-Zepp

That leave be granted to read Bylaw No. 15 of 2022 a third time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0200. **Moved by:** Councillor Miller
Seconded by: Councillor Lennox-Zepp

That Bylaw No. 15 of 2022 be read a third time and passed; and, that Bylaw No. 15 of 2022 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.7 2022 Encapsulation Cell Monitoring (RPT 22-204)

0201. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Cody

1. That the Professional Services Agreement for the 2022 Groundwater Monitoring and Sampling be awarded to Wood Environment and Infrastructure Solutions, for an estimated cost of \$10,840, plus Goods and Services Tax and Provincial Sales Tax; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement and any other applicable documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

Absent: Councillor Kilmer

CARRIED UNANIMOUSLY

11.9 Small World Day Care Lease Agreement – East End Community Club (RPT 22-203)

0202. **Moved by:** Councillor Head
Seconded by: Councillor Cody

1. That a Lease Agreement between The City and Small World Day Care Co-operative Inc. for 3,480 square feet of multi-purpose space, located within the East End Community Club Hall, for a three (3) year term from July 1, 2022 to June 30, 2025, with a 2 year renewal option, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

Absent: Councillor Kilmer

CARRIED UNANIMOUSLY

11.10 LFP Naming Rights Agreement (RPT 22-207)

0203. **Moved by:** Councillor Edwards
Seconded by: Councillor Head

1. That the Lakeland Ford Park Naming Rights Agreement between The City and the Cook Family in the amount of \$3,000 per year for three (3) years ending December 31, 2024, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

Absent: Councillor Kilmer

CARRIED UNANIMOUSLY

11.11 CMGC Sponsorship Agreements (RPT 22-208)

0204. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Cody

1. That the Cooke Municipal Golf Course Sponsorship Agreement between The City and Affinity Credit Union 2013 in the amount of \$5,000 for 2022 ending December 31, 2022, be approved;
2. That the Cooke Municipal Golf Course Sponsorship Agreement between The City and Tipi Fuel Convenience Ltd. in the amount of \$5,000 per year for two (2) years ending December 31, 2023, be approved; and,
3. That the Mayor and City Clerk be authorized to execute the Agreements on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

Absent: Councillor Kilmer

CARRIED UNANIMOUSLY

11.12 PAC – Housing Program Update (RPT 22-196)

0205. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Miller

That a First Time Homeowners Program Communication Plan be reviewed and developed in consultation with the Communication and Planning and Development Services Departments to maximize uptake of this program.

In Favour: Councillors: Cody, Edwards, Head, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

Absent: Councillor Kilmer

CARRIED UNANIMOUSLY

11.13 Prince Albert Police Service Proactive Policing Strategy Costs for 2021 (RPT 22-213)

0206. **Moved by:** Councillor Edwards
Seconded by: Councillor Cody

That the remaining \$463,777.05 allocated to the Board of Police Commissioners for the Proactive Policing Strategy for Year 2021 be placed in the Proactive Policing Reserve to fund the approved Multi-Year Proactive Policing Strategy.

In Favour: Councillors: Cody, Edwards, Head, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

Absent: Councillor Kilmer

CARRIED UNANIMOUSLY

12. UNFINISHED BUSINESS

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

14.1 Councillor Zurakowski – Concrete Trucks Access on 26th Street West

That concrete trucks be immediately restricted from accessing the development on Woodbridge Drive via 26th Street West.

14.2 Councillor Zurakowski – Clean and Sweep Woodbridge Drive

That Administration issue a custom work order to clean and sweep Woodbridge Drive because of the construction that has been ongoing in the area.

15. INQUIRY RESPONSES

15.1 April 25, 2022 City Council Meeting Inquiry Responses (INQ 22-4)

0207. **Moved by:** Councillor Ogrodnick
Seconded by: Councillor Miller

That INQ 22-4 be received as information and filed.

In Favour: Councillors: Cody, Edwards, Head, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

Absent: Councillor Kilmer

CARRIED UNANIMOUSLY

16. NOTICE OF MOTION

- 16.1 Councillor Edwards – Establishing a Working Group – Crime, Addictions and Aggressive Loitering in the City

That the City facilitate a working group to focus on crime, addictions and aggressive loitering occurring in the City. An invite to the working group will include but not limited to, members of Council, representatives from the Board of Police Commissioners, Prince Albert Grand Council, Metis Nation of Saskatchewan, Federation of Sovereign Indigenous Nations, Chiefs from First Nations near Prince Albert and North, MLA Hargrave, MLA Ross, related government agencies and members from Federal Liberal Party.

- 16.2 Mayor Dionne – Disallow issuing Permits to Contractors with Outstanding Permit Requirements

That The City disallow issuing permits to any developer or contractor with outstanding permit requirements or financial obligations to the City. For example, this includes Building Permits, Development Permits, Landscaping, Taxes, Lease Fees, etc.

17. MOTIONS

- 17.1 Motion – Councillor Zurakowski – Responsible Pet Ownership Bylaw Review (MOT 22-8)

0208. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Edwards

That Administration prepare a report that clearly details options to amend the Responsible Pet Ownership Bylaw No. 13 of 2021, as it speaks to the feeding of crows, pigeons and other birds that have the potential to become a nuisance to the surrounding neighborhood for consideration by members of Council.

In Favour: Councillors: Cody, Edwards, Head, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

Absent: Councillor Kilmer

CARRIED UNANIMOUSLY

17.2 Councillor Edwards – Establishing a Working Group – Crime, Addictions and Aggressive Loitering in the City

0209. **Moved by:** Councillor Edwards
Seconded by: Councillor Head

That pursuant to the provisions of the City's Procedure Bylaw No. 23 of 2021, that the Notice Provisions be waived to permit consideration of Councillor Edwards Motion regarding Establishing a Working Group – Crime, Addictions and Aggressive Loitering in the City.

In Favour: Councillors: Cody, Edwards, Head, Miller, Ogrodnick, Zurakowski and Mayor Dionne

Against: Councillor Lennox-Zepp

Absent: Councillor Kilmer

CARRIED (7 to 1)

0210. **Moved by:** Councillor Edwards
Seconded by: Councillor Head

That the City facilitate a working group to focus on crime, addictions and aggressive loitering occurring in the City. An invite to the working group will include, but is not limited to, members of Council, representatives from the Board of Police Commissioners, Prince Albert Grand Council, Metis Nation of Saskatchewan, Federation of Sovereign Indigenous Nations, Chiefs from First Nations in and near Prince Albert, including the northern area, Members of Legislative Assembly Joe Hargrave and Alanna Ross, Member of Parliament Randy Hoback, related government agencies and members of the Federal Liberal Party.

In Favour: Councillors: Cody, Edwards, Head, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

Absent: Councillor Kilmer

CARRIED UNANIMOUSLY

18. PUBLIC FORUM

19. ADJOURNMENT – 7:02 P.M.

0211. **Moved by:** Councillor Head
Seconded by: Councillor Miller

That this Council do now adjourn.

In Favour: Councillors: Cody, Edwards, Head, Lennox-Zepp, Miller, Ogrodnick,
Zurakowski and Mayor Dionne

Absent: Councillor Kilmer

CARRIED UNANIMOUSLY



MAYOR GREG DIONNE


CITY CLERK

MINUTES ADOPTED THIS 13TH DAY OF JUNE, A.D. 2022.